



**MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND  
MILITARY FREIGHT TRAFFIC UNIFIED RULES  
PUBLICATION-1 (MFTURP-1)**

**NOTICE:** This publication is available digitally on the SDDC website at:

<http://www.sddc.army.mil/GCD/default.aspx>

This publication establishes policy, prescribes rules, and describes responsibilities for motor, rail, water, pipeline, air and tank-truck Transportation Service Providers (TSP). These rules will assist TSP in providing safe, reliable and "Best Value" service to Department of Defense (DOD) shippers.

POC: SDDC-G3/AMC-A4TC, Email: [usarmy.scott.sddc.mbx.g3-transportation-rules@mail.mil](mailto:usarmy.scott.sddc.mbx.g3-transportation-rules@mail.mil)

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| Issue Date: 8 March 2016                             | Effective Date: TBD |
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#### **SUMMARY OF CHANGES FROM PREVIOUS VERSION, DATED 31 July 2013**

1. Table of contents, Section A. II. E, (pg. 6, **PE pg. 5**) – (REMOVED), the word Brokering
2. Table of contents, Section A. V, (pg. 6, **PE pg. 5**) – (UPDATED), carrier performance headings
3. Section A. II. A. 1.f, (pg. 11) – (ADDED), Air TSPs must be 11 participants.
4. Section A. II. A. , (pg. 11, **PE pg. 10**) – Registration (CHANGED), “open season and Air Carriers process”
5. Section A. II. B, (pg. 12, 13, **PE pg. 11, 12**) – (CHANGED), SDDC Approved Transportation Service Provider (TSP) General Requirements (Performance Bond)
6. Section A. II. B.7. h, (pg. 14, **PE pg. 12**) – (ADDED), email for air mode, (amc.a4tdr@us.af.mil)
7. Section A. II. B. 11, (pg. 14, **PE pg. 14**) – (REMOVED), Trip leasing paragraph
8. Section A. II. B. 11, (pg. 16) – (ADDED), new language about broker board use
9. Section A. II. D. 5, (**PE pg. 17**) – (REMOVED), sentence (trip leasing)
10. Section A. II. D. 5. a, (pg. 18, **PE pg. 17**) – (UPDATED), CSA language and requirements
11. Section A. II. D. 5. b, (pg. 19) – (ADDED), New requirement to send the Hazardous Materials Incident Report (DOT Form F 5800.1)
12. Section A. II. D. 6. a. and b, (pg. 19, **PE pg. 17**) – (UPDATED), CSA language and requirements
13. Section A. II. E, (pg. 19, **PE pg. 18**) – (UPDATED), leasing language
14. Section A. II. F. A, (pg. 20, **PE pg. 18**) – (MODIFIED), Remedies for Non-Compliance
15. Section A. III. A. 2, (pg. 21, **PE pg. 19**) – (DELETED), reference to Worldwide Express, Added Total Delivery Services (TDS) contract
16. Section A. IV, (pg. 30, **PE pg. 28**) – Specific Instructions for Completing Sections A, B and C (Air tender information) (DELETED)
17. Section A. IV. 1. d. & e, (pg. 30, **PE pg. 29**) – (REMOVED), Air requirement, 4000 series tenders
18. Section A. IV. Para. 1, (pg. 31, **PE pg. 29**) – (CHANGED), indirect air to indirect motor
19. Section A. IV. G, Point to Point Air Rate, (pg. 49, **PE pg. 47**) – (MODIFIED), Total Delivery Services, (Domestic) contract
20. Section A. IV. H, Territorial Air Rates, (pg. 50, **PE pg. 48**) – (MODIFIED), Total Delivery Services, (Domestic) contract
21. Section A. V, (pgs. 63 – 72, **PE pg. 62**) – (REPLACED), Transportation Service Provider Performance with Carrier Performance and Evaluation Program (CPEP)
22. Page 70. New Shipment Refusal definition
23. Section A. V. B. 4, (pg. 70) - FL Unauthorized Load/Broker Board Posting, (CHANGED), Service Failure from 3 to 1
24. Section A. VI. H, (pg. 77, **PE pg. 69**) - Reconignment or Diversion (RCC) (ADDED), mile restrictions
25. Section A. VI. I, (pg. 78, **PE pg. 70**) - Storage (SRG) (MODIFIED), time requirements
26. Section A. VI. L, (pg. 79, **PE pg. 72**) - Weight Verification – (MODIFIED), TSPs only have to take action on a reweigh if the reweigh weight changes the original shipment cost.

Commented [SWHMCUS1]: Will re-number after review

27. Section A. VII. B. 4, (pg. 83, **PE pg. 76**) – (MODIFIED), Dispute Resolution
28. Section B. ITEM 11, (pg. 94, **PE pg. 86**) – (MODIFIED), INSPECTION OF VEHICLES (DD Form 626 certification)
29. Section B. ITEM 33, (pg. 104, **PE pg. 96**) – (MODIFIED), EXCEPTIONS TO EXCLUSIVE USE SERVICE,
30. Section B. ITEM 67, (pg. 112, **PE pg. 104**) - RELOCATION OF VEHICLE (RLS) (ADDED), miles restriction
31. Section B. ITEM 77. 3, (pg. 114, **PE pg. 106**) – (MODIFIED), VEHICLES FURNISHED BUT NOT USED (VFN)
32. Section B. ITEM 78. 3, (pg. 116, **PE pg. 107**) – TPS Incident Response Requirements, (ADDED), emergencies involving trucks transporting DTTS-tracked shipments and reporting requirements for NEW
33. Section B. ITEM 79. 5. a. 4, (pg. 119, **PE pg. 110**) – ARMS, AMMUNITION, AND EXPLOSIVES (AA&E) SHIPMENT DELIVERY (DEL), (CHANGED), G9 to G3 and Transportation Policy and Procedures Branch to Domestic Operations Branch
34. Section B. ITEM 85. 1. a, (pg. 120, **PE pg. 111**) – EN ROUTE STOPS OF PROTECTIVE SECURITY SERVICE (PSS) AND DUAL DRIVER PROTECTIVE SERVICE (DDP) SHIPMENTS, (DELETED). Stops that exceed two (2) hours must be approved in advance by SDDC, G9 to G3, and DTTS after hours (see Section A, Part VIII, Table 1).
35. Section B. ITEM 85. 1. b, (pg. 121, **PE pg. 112**) – EN ROUTE STOPS OF PROTECTIVE SECURITY SERVICE (PSS) AND DUAL DRIVER PROTECTIVE SERVICE (DDP) SHIPMENTS, (DELETED). Stops over four hours must be approved by SDDC, G9, and for after-hours assistance, to G3, and DTTS for after hours. (See Section A, Part VIII, Table 1)
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38. Section B. ITEM 97. 6, (pg. 135) – (ADDED), TRANSLOADING TRANSPORTATION PROTECTIVE SERVICE (TPS) SHIPMENTS
39. Section B. IV. 2, (pg. 136, **PE pg. 126**) – (DELETED), TRANSPORTATION PROTECTIVE SERVICES
40. Section B. ITEM 107. 11, (pg. 147) – (ADDED), TRAILER TRACKING SERVICE (DCS), Hero Certification
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53. Section K, (pg. 287) – (ADDED) EXPLANATION OF ABBREVIATIONS (APPENDIX E), Civil Reserve Air Fleet (CRAF)
54. Section O, (pg. 301) – (ADDED) TRANSPORTATION FORMS/DOCUMENTATION APPENDIX I), Table of HERO certified devices
55. Section B, Item 7 (Removed) Language for physical possession of medical qualification card. Added Drivers must follow Federal and State medical requirements.
56. Section B, Item 101 (Removed) language for physical possession of medical qualification card. Added Drivers must follow Federal and State medical requirements.
57. Section B, Motor Transportation Service Provides Rules, Part 1, new language added.
58. Section A, Part VII, page 84. Claims and Disputes, new language added
59. Item 111, SNS, page 153, Unusual Delays, added Intransit Delay.
60. Appendix B, Page 257 - Updated Commodity Codes
61. Updated Section B - General Motor Transportation Service Providers
62. Section A, Carrier Performance and Evaluation (page 72) Updated CPM Standards – and added new DTTS Reason Codes
63. Section B, IV, Page 137 –Updated Transporation Protective Services, Updated One-to-Only Exception Requests.

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## I. GENERAL ADMINISTRATIVE INFORMATION

### A. Purpose

This publication prescribes the procedures and requirements applicable to Transportation Service Providers (TSP) providing commercial transportation and related services to the Department of Defense (DOD) and other authorized users of the Defense Transportation System (DTS). Services contained in this publication will not be interpreted as guarantee by DOD or other authorized users of the DTS of any particular volume of traffic.

### B. Application

Where reference is made to the Military Freight Traffic Unified Rules Publication—1 (MFTURP-1) in a TSP tender or rate agreement, the conditions, requirements, rules and terms and conditions contained in this publication will govern the freight services of the TSP's tender, and will apply from, to, or between those points specified in the individual tender. This is not to be construed as a setting of rates, rules or charges by DOD. TSP's tenders will not be made subject to any other publication for application of the rates or charges therein. If any TSP or bureau published line-haul, rules, terminal services tariff, service guide or other document is shown in a tender, the tender shall be rejected and returned to the TSP. The MFTURP can be specifically incorporated in its entirety or in section(s) in Federal Acquisition Regulation contracts or agreements.

### C. Supersedes and Replaces

This publication supersedes the AMC Air Freight Traffic Rules Publication No. 5 (AFTRP No. 5) and the previous version of the SDDC Military Freight Traffic Unified Rules Publication—1 (MFTURP-1), dated 31 July 2013.

### D. Scope

This publication will not prevent different or additional requirements or terms or conditions to apply for a particular shipment if the TO, the TSP, and the governing command for the movement mode—AMC for domestic air shipments and SDDC for all other modes—agree to the specific change and the change is not prohibited by statute, regulation, executive order, case-law or other applicable legal authority. In those instances, the governing command for the movement mode shall negotiate with the TSP to clarify requirements, rates structure, answer questions and resolve discrepancies. The TSP will submit a negotiated 500,000 series tender.

1. It does not include the transportation of:

- a. Shipments moving in courier service

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- b. Perishable Subsistence Shipments (Perishable Subsistence TSP Rate Tenders and Service Agreements), administered by Defense Supply Center, Philadelphia (DSCP).
  - c. Federal Acquisition Regulation (FAR) contracts, to include the General Services Administration (GSA) and Defense Transportation Coordination Initiative (DTCI) contracts, unless the publication is specifically incorporated into the contract or agreement.
- 2. The words in this agreement shall be construed simply according to their fair and plain meanings, and not strictly for or against either party.
  - 3. If any provision in this publication is capable of two constructions, one of which would make the provision void and the other of which would make the provision valid, then the provision shall have the meaning that makes it valid.

**E. Precedence**

When rules, charges or other requirements are negotiated (including FAR Based Contracts and Spot Bid) that differ from or conflict with this publication and the intent of the parties is to modify the requirements of this publication as they apply for a particular movement, the negotiated terms will apply to only the specific movement.

**F. Successive Regulations**

Tariffs, items, notes, or rules referenced in this publication will include supplements and successive issues. If any rule, regulation or provision is cancelled or becomes inapplicable, the last published regulation will govern.

**G. Definitions**

For definitions of certain terms referenced throughout this publication, see Appendix D.

**H. Acronyms**

For a listing of commonly used DOD acronyms, see Appendix E.

**I. Publication Updates**

This publication shall be updated **every six months** (if needed) and shall be available on SDDC's website: <http://www.sddc.army.mil/GCD/default.aspx>

- 1. The publication can be downloaded and printed from the website.

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- When issues arise pertaining to recommended changes or modifications to rules included in this publication, stakeholders will utilize the SDDC Docketing System, found on the SDDC public website, to notify and justify requested changes. These changes shall be posted on the SDDC website and, if validated by G3, opened for comment.
- For additional information on this regulation, direct inquiries to:

SDDC, G3, Domestic Programs Branch  
 1 Soldier Way, Building 1900W  
 Scott AFB, IL 62225  
 (618) 220-5914  
 Email: [usarmy.scott.sddc.mbx.g3-transportation-rules@mail.mil](mailto:usarmy.scott.sddc.mbx.g3-transportation-rules@mail.mil)

Commented [BJCUS2]:

For inquiries directly related to Section F, Air Transportation Service Provider Rules, contact:

HQ Air Mobility Command, Commercial Services (AMC/A4TC)  
 COMM (618) 229-4684 , DSN 770-4684  
 Email: [amc.a4tdr@us.af.mil](mailto:amc.a4tdr@us.af.mil)

- When this publication is updated, a notice shall be posted on the website with all changes identified in the "Change" column of the Table of Contents for each section. An "N" means the item is new, an "R" means the item has been updated, and an "O" means no update."
- Any change that results in a significant effect, significant cost or administrative impact shall be published in the Federal Register in accordance with 41, U.S.C. §418. The effective date of the change shall be published on the SDDC's website and if a significant change, it shall be published in the Federal Register. On the effective date, all changes shall become effective and bind the TSP. They are incorporated automatically into a TSP's tender(s) and bills of lading issued from that date forward. TSP not canceling a tender prior to the effective date of the change is considered as concurring and accepting of the change in their tender. This rules publication may be issued with an effective date on one day's notice as long as all other provisions of Paragraph I are met.

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## II. BECOMING A DEPARTMENT OF DEFENSE TRANSPORTATION SERVICE PROVIDER

### A. Basic Transportation Service Provider Requirements

1. This item describes basic requirements a TSP must have in order to become SDDC approved to transport DOD freight.
  - a. TSP must have current valid legal operating authority to provide commercial transportation services as offered and as provided to DOD.
  - b. The common law implied covenant of acting in good faith and fair dealing applies to TSP seeking or performing business with DOD.
  - c. Part of the screening process will verify the owner, company, corporate official(s) or anyone in its employ are not prohibited from conducting business with the federal government through the Excluded Parties List System (EPLS) at <https://www.sam.gov/portal/SAM/#1>.
  - d. TSP must not be in nonuse or disqualification status to transport DOD freight.
  - e. TSPs shall at all times comply with all applicable federal statutes, federal regulations and all other applicable law existing at the time of the shipment award.
  - f. Air TSPs must be Civil Reserve Air Fleet (CRAF) participants.
2. Registration. SDDC will not conduct a domestic motor carrier registration "open season" until it is determined by SDDC that additional capacity is needed. If it is deemed necessary to open, registration there will be an announcement posted at: <https://www.sddc.army.mil/GCD/default.aspx>. Registration for all other surface modes will continue to be accepted (barge, ocean, pipeline, and international TSPs) year round. Registration for domestic air tender TSPs will be open year round, unless posted differently on AMC Commercial Services webpage <http://www.amc.af.mil/amccommercialservices/index.asp>. Domestic motor carrier registration requirements include:
  - a. Register in the Freight Carrier Registration Program (FCRP) for each mode of service used to transport freight (i.e., motor, rail, water, pipeline, tank truck). Air carrier registrations are handled by Air Mobility Command (AMC). TSPs interested in applying for DOD air shipments need to access the AMC web page at <http://amccommercialservices/index.asp>.
  - b. Company employees must comply with the requirements, contractual terms, conditions and rules of this publication.

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- c. Comply with the National Debt Reduction Act in order to receive payments for goods and services. Register in the System for Award Management (SAM) at <https://www.sam.gov> or call 1-866-606-8220 for further information.
- d. Certify that owner(s), company, corporate official(s), agents or employees are not debarred, suspended or disqualified by SDDC/AMC or any outside review agency; or placed in nonuse status by SDDC/AMC at the time of registration.

Notify SDDC electronically ([usarmy.scott.sddc.mbx.carrier-registrations@mail.mil](mailto:usarmy.scott.sddc.mbx.carrier-registrations@mail.mil)) or AMC electronically for air shipments ([amc.a4tdr@us.af.mil](mailto:amc.a4tdr@us.af.mil)) of any changes in ownership, affiliations, legal name or other changes affecting FCRP registration within 30 calendar days.

3. Terms of the FCRP shall be in effect from the date of approval and can only be terminated after removal from the program. Removal from the program can be accomplished by various means to include, but not limited to, DOD-wide disqualification, self-termination, suspension or debarment.

#### **B. SDDC Approved Transportation Service Provider (TSP) General Requirements**

These requirements apply to all TSPs:

1. **Company Experience Requirements:** Motor TSP registrations for Common and Logistics Companies must have a minimum of 3 years of consecutive, uninterrupted, Department of Transportation (DOT) authority in each requested DOD Authority Type. In order to establish company experience requirements, SDDC will use the DOT Authority History to check granted authority, dismissed, revoked, or other action taken by DOT. If applying for Intrastate only, SDDC will use the effective date from documents used to establish your company (e.g., Articles of Incorporation) and/or copies of state operating license/permits. Freight Forwarders and Brokers must have a minimum of 5 years of consecutive, uninterrupted DOT authority in the requested DOD Authority Type. In order to establish company experience requirements, SDDC will use the DOT Authority History to check granted authority, dismissed, revoked, or other action taken by DOT. If applying for Intrastate only, SDDC will use the effective date from documents used to establish your company (e.g., Articles of Incorporation) and/or copies of state operating license/permits.
2. Other TSP requirements include, but are not limited to: active Standard Carrier Alpha Code (SCAC); active authority (see 1 above for motor authority requirements); SYNCADA/US Bank account; Compliance Safety Accountability (CSA) thresholds on asset based TSPs.
3. After initial approval, follow-up evaluations shall be conducted at any time to confirm continued eligibility as a DOD approved TSP.

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4. Valid operating certificates and insurance for the scope of operations shall be maintained by the TSP.
5. A TSP cannot submit a Transportation Protective Service (TPS) request to handle AA&E commodities or other TPS shipments until they have served DOD in an approved status for 12 continuous months. Application does not guarantee authorization to provide TPS. Granting of TPS authorization is based on the Government's best interests.
6. All TSPs who receive shipment awards shall be required to move and accept cargo under a non-negotiable standardized DOD generated commercial BL that conforms to the Defense Transportation Regulation (DTR) 4500.9R Part II, Cargo Movement, Chapter 206, and the U.S. Federal Bill of Lading Act. TSPs will utilize their own commercial BLs when authorized (e.g. when transportation systems are inoperable, during holidays and/or weekends, and have no access to transportation personnel), upon approval of SDDC G3, or AMC/A4TC for domestic air shipments.
7. Performance Bonds.
  - a. TSPs are required to submit a performance bond. The performance bond secures performance and fulfillment of TSP obligations to deliver DOD freight. It will cover any instance where a TSP cannot or will not deliver DOD freight tendered to them. This includes default, abandoned shipments, and bankruptcy by the TSP. The bond will not be utilized for operational problems such as late pickup or delivery, excessive transit times, refusals, no shows, improper/inadequate equipment, payment of subcontractors, or claims for lost or damaged cargo. **Trust funds and letters of credit are not accepted in lieu of the bond.**
  - b. Common, freight forwarders, and contract carriers are required to provide a \$150,000 performance bond. Freight Forwarders and Brokers are required to provide a \$150,000 performance bond due to the volume of traffic handled by these modes. Bulk fuel carriers are required to provide a \$25,000 performance bond. **For all air TSPs, the amount of the performance bond shall be set at \$100,000.**
  - c. TSPs registered with the Small Business Administration (SBA), <http://www.sba.gov>, or <http://www.ccr.gov>, may select up to 3 states with a performance bond of \$25,000, up to 10 states with a performance bond of \$50,000 and 11 or more states for \$100,000. To utilize these bond amounts, when submitting your bond information, you must provide supporting documentation that you are registered with the SBA.
  - d. When registering, ensure you select the states for movement in accordance with the appropriate bond amounts. Movements must begin and end in one of the selected states.
  - e. TSPs that have conducted business in their own name with DOD for 3 or more years may request a Performance Bond in the amount of 2.5% of their total DOD revenue for the previous 12 months, not to exceed \$100,000 and not less than \$25,000.

Commented [BJCUS3]: Corrected this dollar amount

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- f. The bond amount is set at \$150,000 for freight forwarders and brokers due to the volume of traffic handled by these modes.
- g. Local drayage, commercial zone, barge, rail, ocean, and pipeline TSPs are exempt from the bond requirements.
- h. **Performance bonds must remain active at all times; verification of bond must be provided upon SDDC/AMC request. Updates and renewals for surface modes must be forwarded to [usarmy.scott.sddc.mbx.carrier-registrations@mail.mil](mailto:usarmy.scott.sddc.mbx.carrier-registrations@mail.mil).** A failure to maintain and provide renewal information on performance bonds will result in TSP disapproval.

**Commented [BJCUS4]:** Delete and for air mode (Shannon Fast, AMC)

8. Insurance.

- a. Motor TSP shall at all times maintain minimum public liability insurance as required in 49 CFR, Part 387, for the specific type of motor carriage applicable to the shipment. The applicable schedule of limits for minimum public liability insurance are specifically set forth in 49 CFR, Part 387.9 and can be referenced directly at [http://edocket.access.gpo.gov/cfr\\_2003/octqtr/pdf/49cfr387.9.pdf](http://edocket.access.gpo.gov/cfr_2003/octqtr/pdf/49cfr387.9.pdf)
- b. Motor tank truck TSPs are required to maintain \$1 million liability for Government freight (see 32 CFR, Part 619.4). Schedule of limits provided in 49 CFR 387.9 at [http://edocket.access.gpo.gov/cfr\\_2003/octqtr/pdf/49cfr387.9.pdf](http://edocket.access.gpo.gov/cfr_2003/octqtr/pdf/49cfr387.9.pdf)
- c. Intrastate TSP shall be required to hold public liability insurance equal to interstate TSP. Proof of insurance shall be provided when requested by SDDC.
- d. Bulk Fuel TSP must maintain a minimum of \$5 million in public liability insurance and \$5 million in pollution liability insurance.
- e. Rail TSP shall not be required to list any insurance company with SDDC; however, the insurance underwriter must continuously have a policyholder's rating in the Best's Insurance Guide and be listed in the Fiscal Service Treasury Department Circular 570 (see <http://www.fms.treas.gov/c570/c570.html>). Rail TSPs shall provide sufficient self-insurance in order to comply with the Carmack Amendment liability standard for loss or damage to government property moving as government traffic.
- f. Insurance information shall be updated regularly by TSP through DOT's Licensing and Insurance website at <http://www.fmcsa.dot.gov/registration-licensing/registration-licensing.htm>. Any change or modification of a TSP's insurance information shall be promptly reported to SDDC, [usarmy.scott.sddc.mbx.carrier-registrations@mail.mil](mailto:usarmy.scott.sddc.mbx.carrier-registrations@mail.mil).

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- g. Proof of minimum cargo insurance of \$150,000 for loss and damage of government freight per vehicle and/or \$20,000 per vehicle transported (e.g., automobile transporters or vehicles in drive away service) must be maintained. Perishable goods TSP will maintain, as a minimum, cargo insurance in the amount of \$80,000 and bulk motor petroleum TSP will maintain \$25,000. When registering, TSPs must have their insurance company submit their certificate of cargo insurance to usarmy.scott.sddc.mbx.carrier-registrations@mail.mil. Cargo insurance must remain active at all times. Yearly updates to cargo insurance must be provided. Failure to provide updated information or retain active cargo insurance will result in TSP disapproval. Rail TSP that meet the self-insurance requirements as stated in 49 CFR will not be required to list any insurance company with SDDC.
  - h. A valid Bodily Injury and Property Damage (BIPD) and cargo insurance policy shall be maintained by the TSP at all times while a tender is in effect and must cover all equipment used to transport DOD freight. Insurance policies will include a provision that states insurers will notify SDDC prior to any service changes (i.e., renewals, cancellations) at least 30 days prior to expiration of insurance.
9. Safety.
- a. Interstate TSP must maintain a satisfactory safety rating with the Federal Motor Carrier Safety Administration (FMCSA). Intrastate TSP must maintain a satisfactory safety rating with applicable state agency. Unannounced safety inspections of TSP facilities, terminals, equipment, employees, TSP records and procedures shall be conducted by DOD civilian, military personnel, and/or DOD contract employees. In transit surveillance and inspection of vehicles and drivers shall be conducted in coordination with local police or other authorities. TSP shall not disclose any information to unauthorized persons concerning the nature, kind, quantity, destination, consignee, or routing of any protected commodities tendered to them. When requested, proof of compliance with 49 CFR, Parts 390 thru 396 shall be provided by TSP.
  - b. TSP must implement and certify that they have in place company-wide safety management programs that comply with applicable federal, state and local statutes or requirements. Safety programs shall be subject to review and evaluation by DOD representatives.
10. Cargo shall be delivered in the same condition as received at origin after shipment is loaded, secured, inspected and cleared for movement. Any damage or loss shall be the responsibility of the TSP and shall be settled promptly (see Section A, VII, Claims). To avoid liability for loss and damage to cargo, a TSP must show that it is free from negligence and that the loss or damage was due to a *force majeure* situation. Notification of cargo loss, damage, or unusual delay shall be made by TSP within 24-hours to the consignor and consignee, except as designated in Section A, VIII, Table 1 and 2. Report

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11. information will include origin and destination, BL number, shipping paper information, time and place of occurrence, and other important details. Accident reports submitted to DOT shall be provided to SDDC upon request.

11. TSPs may not post DOD loads on broker or load boards unless they are registered with the DOD as a Broker, Logistics Company or a Freight Forwarder. Double Brokering of any DOD freight is not permitted (See Table of Penalties, Page 70). TSPs may not solicit drivers with a price for specific loads through broker or load boards unless they have already been awarded that freight by a DOD shipper.

**C. Brokers/Freight Forwarders/Logistics Companies**

This item sets forth the minimum requirements for brokers/surface freight forwarders/logistic companies to maintain their SDDC qualifications to transport DOD freight.

1. Brokers, freight forwarders and logistics companies will maintain a current electronic listing of all subcontracted TSP who may be used to transport DOD freight. Listings shall be maintained at the corporate office and available to send via email upon SDDC request and viewed by SDDC personnel only.
2. Brokers, freight forwarders, or logistics companies who submit tenders and receive awards of government traffic agree to assume full liability for a shipment under the Carmack Amendment, unless the terms and conditions of the BL establish that a SDDC released valuation rate applies to that shipment. Brokers, freight forwarders, or logistics companies must also comply with all applicable provisions of 49 United States Code and 49 Code of Federal Regulations, including 49 CFR 371 and 387. Brokers shall be required to fully comply with all other requirements that are required of other TSPs under the circumstances applicable to each shipment.
3. Subcontracted TSP will provide sufficient documentation for the shipper to verify and confirm that they have been engaged by the broker, freight forwarder or logistics company named on the BL. TSP contractors shall provide the subcontracted TSP with the required documentation, such as BLs and broker agreements prior to pick up. In emergencies only, the required information may be emailed and/or faxed to the shipping activity prior to pickup during normal operating hours.
4. Brokers, freight forwarders, or logistics companies who exercise their option to subcontract transportation services to another TSP are advised that the government lack privities of contract with any subcontracted TSP acting on behalf of its principal. Therefore, the government is not liable contractually to any subcontracted TSP as a matter of law. Brokers, freight forwarders, or logistics companies will ensure that subcontracted TSP shall not hold DOD freight "hostage" due to failure, inability or refusal of the broker, freight forwarder, or logistics company as a principal to pay sums lawfully owed to their subcontracted TSP(s). Brokers, freight forwarders, or logistics companies are responsible to

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pay directly any charges or sum certain amounts lawfully owed to their subcontracted TSP. In no event shall the broker, freight forwarder, or logistics company or any subcontracted TSP be permitted to exercise any state law lien on government property. Brokers, freight forwarders, or logistics companies shall be held responsible for any consequential damages incurred by the government resulting from a hostage freight situation that results from the failure of a broker, freight forwarder, or logistics company to pay its subcontracted TSP promptly.

5. Brokers, freight forwarders and logistics companies are not authorized to handle or accept any shipments moving with CIS, DDP, PSS, SNS, DCS, and/or 675. Handling and solicitation of DOD sensitive conventional AA&E, classified (SECRET and Confidential), sensitive and controlled cryptographic items, Class 1 Division 1.1 thru 1.6, sensitive munitions are also prohibited. Clearing documentation through customs may be permitted.
6. Brokers, freight forwarders, or logistics companies will carry minimum public liability insurance required under 49 CFR, Part 387.
7. Cargo shall be delivered in the same condition as received at origin after shipment is loaded, secured, inspected and cleared for movement. Any damage or loss shall be the responsibility of the broker, freight forwarder, or logistics company and shall be settled promptly (see Section A, VII, Claims). To avoid liability for loss and damage to cargo, a TSP must show that it is free from negligence and that the loss or damage was due to a *force majeure* situation. Notification of cargo loss, damage, or unusual delay shall be made by the broker, freight forwarder, or logistics company within 24-hours to the consignor and consignee, except as designated in Section A, VIII, Table 1 and 2. Report information will include origin and destination, BL number, shipping paper information, time and place of occurrence, and other important details. Accident reports submitted to DOT shall be provided to SDDC upon request.
8. The status of any shipment tendered to a broker, freight forwarder, or logistics company shall be provided within 24 hours upon SDDC's request to the broker, freight forwarder or logistics company's designated POC.

**D. Requirements for Providing Transportation Protective Services (TPS)**

This item sets forth the minimum requirements for TSPs transporting DOD TPS shipments.

1. Only DOD approved TSP shall bear permitted to transport TPS shipments. TSP who have not received prior approval by SDDC for TPS are not authorized to accept delivery of, or otherwise transport TPS cargo.
2. TSP shall demonstrate capability of complying with federal, state, municipal and other local laws and regulations governing safe transportation of AA&E to include 49 CFR, Parts 172,

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177 and 382 through 397. Provisions for exempt intra-city operations as defined in 49 CFR will not apply to transportation of AA&E.

3. Insurance Requirement:

- a. Prior to receiving authorization to transport any quantity of Division 1.1, 1.2, or 1.3 material, as defined in 49 CFR 173.50, any quantity of Division 2.3, Hazard Zone A, defined in 49 CFR 173.115, Division 6.1, Packing Group I, Hazard Zone A material, defined in 49 CFR 173.132; or highway route controlled quantities of Class 7 material defined in 49 CFR 173.403, TSP must have \$5 million in public liability insurance. TSP will provide information on their insurance provider to allow verification. TSP must maintain the required insurance coverage as long as it has authorization to move these shipments.
- b. Prior to receiving authorization to transport any quantity of Class 1, Division 1.4, 1.5, or 1.6 defined in 49 CFR 173.50, TSP must have \$1 million in public liability insurance. TSP will provide information on their insurance provider to allow verification. TSP must maintain the required insurance coverage as long as it has authorization to move these shipments.

4. Brokerage (as defined in 49 CFR, Part 371.2) of AA&E will not be permitted.

5. Safety Requirements for TSPs Providing Dual Driver Protective Service (DDP) and Protective Security Service (PSS).

- a. Motor TSPs holding Facility Clearances and authorized by SDDC to provide DDP or PSS are required to maintain score averages below the established thresholds for safety performance as tracked by the U.S. Department of Transportation's (DOT) Federal Motor Carrier Safety Administration (FMCSA). Safety performance will be evaluated using the FMCSA's Compliance, Safety, and Accountability (CSA) Program. CSA utilizes seven Behavior Analysis Safety Improvement Categories (BASICS), which include Unsafe Driving, Hours of service (HOS), Driver Fitness, Controlled Substances/Alcohol, Vehicle Maintenance, Hazardous Materials (HM) Compliance and Crash Indicator.
- b. Ensure CFR 49, Part 171, Subpart B is completed. The Hazardous Materials Incident Report (DOT Form F 5800.1) are completed and sent IAW instructions found in Part 171.16. In addition, send copies of the completed reports to both USARMY Scott AFB SDDC Mailbox Carrier Performance and to USARMY Scott AFB Mailbox at [usarmy.scott.sddc.mbx.carrier-performance@mail.mil](mailto:usarmy.scott.sddc.mbx.carrier-performance@mail.mil), and SDDC Safety at [usarmy.scott.sddc.mbx.ae-safety](mailto:usarmy.scott.sddc.mbx.ae-safety).

6. Motor TSPs authorized to provide DDP and PSS:

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- a. All DDP and PSS TSPs will follow the HAZMAT standard. FMCSA requires CSA TSP scores in Unsafe Driving, Crash Indicator, and Hours of service (HOS) BASICs to be 60 or lower. BASICs for Driver Fitness, Controlled Substances/Alcohol and Vehicle Maintenance require scores of 75 or lower and the Hazardous Materials (HM) BASIC requires a score of 80 or lower. SDDC may review BASICs quarterly and request an explanation from any TSP whose score is above the standard in any BASIC. Failure to provide an adequate explanation or to show improvement may result in the TSP's placement into non-use status for DDP and PSS shipments and/or result in a Transportation Review Board (TRB).
- b. During any corporate inspections, SDDC or its contractor may examine all of the TSP's safety performance history, to include all BASIC scores and DOT incident and enforcement histories.

#### **E. Transportation Service Provider Leasing**

This item describes TSP requirements regarding the leasing of vehicles to transport DOD freight. This section applies only to those with motor TSP authority.

1. Lease requirements will be in accordance with 49 CFR Part 376.
2. A copy of the appropriate lease agreement must be with the vehicle and available for inspection. Shipper may reject vehicle without stated documentation.
3. Identification/markings of Vehicles will be in accordance with 49 CFR part 390.
  - a. The markings must include the carriers name and DOT number, and the marking must be easily visible from 50 feet away. The owner-operator's name can be on the vehicle along with carrier's name. However, if there are multiple names on the vehicle, the carrier's name must be presented by the words "Operated by"
  - b. Minimum requirement for Identification/markings is a "magnetic sign". No taped or glued on paper/cardboard allowed on truck doors.
4. Lease agreements for single loads will not be permitted.

#### **F. Remedies for Non-Compliance**

- A. TSP, their agent's, subcontractor or employee's failure to comply with any of the applicable terms and conditions may be a basis for taking administrative or judicial action against the TSP. The following is not an all-inclusive list of possible actions:
  1. Placement in disapproved status.
  2. Placement in nonuse status.

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3. Government-wide debarment or suspension.

4. Criminal or civil proceedings by the Department of Justice.

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### III. CONDUCTING BUSINESS WITH DEPARTMENT OF DEFENSE

#### A. Third Party Payment System (TPPS)

1. A requirement to conduct business with DOD as a TSP shall be Third Party Payment System (TPPS) capable. If otherwise qualified, TSPs not TPPS certified will not be eligible to transport DOD freight. TPPS is an electronic freight transaction tracking and payment system.
2. The currently authorized TPPS is Syncada, a service of US Bank. TSP should contact US Bank at 612-973-6597 or 1-800-417-1844 or on the web at <https://network.syncada.com/usbank>. Payment of freight services within the United States, **Total Delivery Service (TDS)** movements, and sealift intermodal container service shall be paid through the currently authorized TPPS. A fee is required to participate in the program.
3. Prior to submitting an invoice (e-bill) the TSP must have proof of delivery such as a copy of the bill of lading (a signed bill of lading by the destination government representative). If they only have a verbal confirmation from the driver, then the TSP can call the destination verify delivery occurred and the cargo was delivered in good condition as proof of delivery. Delivery date entered into the currently authorized TPPS must be the actual date property was delivered to consignee, and the TSP will invoice based on this date, not the contracted delivery date.
4. Rail TSP are required to submit Shipment Pickup Notification to the currently authorized TPPS after departure of last rail car from origin. Rail TSP are prohibited from filing certification of actual pickup before the shipment is actually delivered to the TSP by the shipper. Filing the Shipment Pickup Notification prior to actual pickup may result in disqualification or disbarment. Additionally, TSP will also submit Shipment Delivery Notification to the currently authorized TPPS after delivery of last rail car and should be made within three business days after delivery of last rail car.

#### B. Electronic Commerce (EC)/Electronic Data Interchange (EDI)

TSP shall be Electronic Commerce (EC)/Electronic Data Interchange (EDI) program capable and agree to the terms of the EC/EDI Trading Partner Agreement (TPA). The EC/EDI Trading Partner Guide for Defense Transportation is available on SDDC's website at [http://www.sddc.army.mil/GCD/SiteAssets/TPA\\_Template%20Nov11.pdf](http://www.sddc.army.mil/GCD/SiteAssets/TPA_Template%20Nov11.pdf)

#### C. Alternative Government Bidding Processes for Transportation Service Providers

This item describes the alternative methods the government can utilize (other than the tender offer process) for TSP to offer transportation services to DOD and other authorized agencies.

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1. Negotiation:

- a. TSPs are provided terms and conditions for a movement via a written solicitation. A verbal negotiation may be used in an emergency but must be converted to written form within three (3) business days.
- b. When terms and conditions for a shipment are negotiated, the non-alternation of rates concerning that specific shipment shall take precedence over any alternation provision contained within this publication.
- c. Negotiations may only be conducted when at least one of the following criteria is met:
  - 1) No voluntary tenders exist on file to satisfy specific requirements of a shipment.
  - 2) Movement occurred without applicable tender on file with SDDC/AMC.
  - 3) Voluntary tenders are insufficient to satisfy requirements.
  - 4) The entire movement exceeds 25 truck/carloads or weighs over 500,000 pounds.
  - 5) The shipment is for over dimensional or overweight freight (to include AA&E shipments).
  - 6) When a service is required for a movement that is not identified in this publication or covered by the TSP's tender (rates published in TSP's tariffs and/or other TSP publications will not apply).
- d. TSP that submits a bid for a negotiated move is assumed to be ready, willing and able to perform the services as stated in the solicitation. If TSP fails to provide any of the services, whole or in part, stated in the solicitation, they may be subject to immediate non-use for a period of up to 90 days. A subsequent occurrence of failure to provide services stated in the negotiation within a 6-month time frame may be grounds to place the TSP in a nation-wide non-use for up to 90 days.

2. Spot Bid on the Web:

- a. "Spot Bid on the Web" is used for one-time only, unique (including over dimensional and overweight, as defined in Section B, Item 119) shipments using any mode of transportation that is adequate to meet the specific requirements of the shipment. The "spot bid on the web" for this shipment shall remain as the cost on file for the movement for that particular shipment. Spot bids on the Web may be used in the absence of standard tenders to generate a BL, and when utilizing that spot bid on the web, the bid for the total cost of the shipment shall be considered as all-inclusive.

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- b. In the case where a “spot bid on the web” is used to procure transportation services, the spot bid on the web rate shall take precedence, as described in subparagraph a, except in circumstances where movements are negotiated movements. Under these circumstances, the spot bid on the web rate shall not take precedence over the negotiated movement, nor shall it remain as the cost on file for the particular shipment at issue in the event that future requirements become necessary. Contact the **SDDC, G3, Domestic Operations Branch** for further information or assistance concerning the use and application of the spot bid on the web process.
- c. Online interactive training module for Spot Bid is provided by the Global Freight Management (GFM) Help desk. Training is also provided on tender entry.
- d. The GFM TSP Training Plan is available on the GFM Distance Learning Program (DLP) web page, by clicking the Training link on <https://dragon.eta.sddc.army.mil/etagettingstarted/Support.htm>. A valid GFM production or training simulator user ID and password are required before accessing the web page. Instructions for obtaining a user ID and password are also included in the training plan. For more information, contact [usarmy.scott.sddc.mbx.omb-for-GFM-training@mail.mil](mailto:usarmy.scott.sddc.mbx.omb-for-GFM-training@mail.mil).
- e. If a requirement for any additional accessory/protective service(s) is identified:
- 1) After solicitation but before pick-up, the solicitation (and award, if applicable) shall be canceled, and the shipment resolicited to include the additional services.
  - 2) During/after pick-up: charges for additional requirements shall be negotiated by SDDC or AMC (for air modes K, L, or M).
- f. Driveaway and Driveaway/Towaway shipments can be offered under Spot Bid.
- g. Shipments shall be available to approved TSPs (with logins) for bidding and will remain on the Open Bid list through the bid close date/time. Time to submit bids will remain open for a minimum of four hours. TSP may not change a bid once it has been submitted; however, TSP are permitted to cancel a previous bid and resubmit another bid. TSP are prohibited from submitting a bid on a closed shipment. Connectivity problems, system problems, or other Internet and Local Area Network (LAN) issues will not be considered an acceptable reason for late bid submissions after a solicitation has closed. A TSP shall be notified of shipment award after the solicitation has closed.
- h. If the event that a specific shipment is canceled, an approved TSP with login capabilities will have the ability to view the canceled shipment list for informational purposes only.

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**D. Alternation of Rates (Not Applicable to Negotiated Tenders)**

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1. Tender rates/charges (regardless of rate qualifier) that apply between same points of origin and destination will alternate to produce the lowest charge to DOD.
2. Rates that pertain to a specific commodity, to include DPM commodities 100240 and 100251, will not alternate with FAK rates.
3. In no event shall charges submitted under any tender be in excess of charges based on the TSP's lowest rate available to the general public in either common or contract rates, except 500,000 series tenders, or be in excess of charges based on rates otherwise tendered to the Government by the Contractor for the same type of service.
4. Alternation of rates does not apply between Mode T—Towaway and Mode B—Motor tenders.

**E. Transportation Facilities Guide (TFG)**

1. TSP will review the TFG for installation policies regarding the minimum requirements for normal operating hours, installation closures, or any other important information. TSP can access the TFG at the ETA website <https://eta.sddc.army.mil/>.
2. Failure to review the TFG for installation policies for pickup and delivery requirements may result in non-payment of detention, demurrage and/or storage charges.
3. Failure to review the TFG for installation operating hours may result in late shipments.

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#### IV. COMPLETING A SDDC 364-R TENDER

This item governs use and application of the DOD Standard Tender of Freight Services, MT Form 364, unless otherwise indicated in this publication. This format shall be used by all TSP, including surface freight forwarders, water, shipper associations, shipper agents, air TSP, and air freight forwarders, subject to the following exceptions.

This item also includes guidance for TSP that wish to file certain Less-Than-Truckload (LTL) and Truckload (TL) rates previously published in the MCRP No. 100A, Class 100 Rates. The baseline Class 100 rates and minimum charges contained in this publication shall serve as a basis for TSP's actual rates and charges for DOD shipments in intrastate commerce, and shipments from to and between those points in the CONUS, Alaska and/or Canada specified in the individual TSP tenders. Class 100 Rates may only be used in connection with Rate Qualified "PQ", in the DOD tender.

1. Shipments excluded from the Standard Tender format are courier; package express Mode R; Driveaway, Driveaway/Towaway, unaccompanied baggage to or from Alaska; and privately-owned mobile homes or vehicles.
2. The Standard Tender format shall be used for DOD, DOD-sponsored, and other authorized DTS users for intrastate and interstate shipments from, to and between CONUS, Canada, Hawaii, Puerto Rico, Alaska and Mexico. The Standard Tender format for domestic air shipments shall be used for DOD, DOD-sponsored, and other authorized DTS users for intrastate and interstate shipments from, to and between CONUS only.
3. TSP tender must match FCRP authority (i.e. if pipeline authority in FCRP is for pipeline, only tenders for pipeline movement may be entered).
4. Tenders submitted in response to SDDC/AMC solicitations, and other negotiated actions shall be published in the Standard Tender format, unless otherwise instructed by the terms and conditions specific solicitation or negotiated action.
  - a. TSPs for Air Mode K, L and M shipments with inquiries concerning application of this Standard Tender Format should contact Headquarters Air Mobility Command, Air Transportation Division, Cargo Policy Branch, (HQ AMC/A4TC), telephone (618) 229-4684.
  - b. All other modes except those set forth in subparagraph a above who have inquiries concerning application of the Standard Tender format should contact SDDC, telephone (800) 526-1465.

#### Part I

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This Part sets forth the procedures TSP shall follow to complete the SDDC 364-R tender or Optional Form (OF) 280 tender.

1. Any Tender that omits any required data containing special annotations or exceptions shall be considered inapplicable and have no effect to any contract for carriage. Tenders inadvertently accepted and distributed by SDDC or AMC, which are subsequently determined to not meet or comply with the DOD tender filing instructions, or the applicable rules and/or rate publication, shall be subject to immediate removal. The issuing TSP shall be advised when tenders are removed under these circumstances.
2. This publication shall be considered the governing publication in Section B of the tender. No other publication for application of rates and charges, unless otherwise noted in this publication, will apply. Inclusion of an inapplicable publication in Section B of the tender shall be deemed non-compliant, and shall be rejected.
3. Publications (and any reissues) listed below shall be considered part of this publication, but shall not be specifically listed in Section B of the tender. Any potential conflict between the terms of the publications listed below and this publication shall be resolved in favor of the express terms in this publication.
  - a. National Motor Freight Classification (NMFC), Tariff Surface Transportation Board (STB) National Motor Freight (NMF) 100 series published by the National Motor Freight Traffic Association, Inc., Agent 1001, North Fairfax Street, Suite 600, Alexandria, VA 22314; [www.nmfta.org](http://www.nmfta.org); (703) 838-1810 (commodity item numbers, descriptions, packing and packaging only).
  - b. Defense Table of Distance (DTOD), official mileage guide for DOD.
  - c. ATA Hazardous Materials Tariff, ICC ATA 111-series, published by the American Trucking Associations, Agent.
  - d. Continental Directory of Standard Point Location Codes (SPLC), STB NMF 102-Series, published by the National Motor Freight Traffic Association, Inc., Agent.
  - e. Directory of Standard Carrier Alpha Codes (SCAC), STB NMF 101-Series, published by the National Motor Freight Traffic Associations, Inc., Agent.
  - f. Closed Circuit Television (CCTV) Guidelines: Field Manual 3-19.30, Physical Security, Chapter 6, January 2001, published by US Army Publications Distribution Center, Cross Service, 2800 East Boulevard, Baltimore, MD 21220-2893.
  - g. Standard Transportation Commodity Code (STCC) Tariff 1-G, STB STCC 6001-C

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- h. International Civil Aviation Organization Technical Instructions (ICAO).
  - i. International Air Transport Association (IATA).
  - j. Transportation Security Administration Security and Safety Regulations and Guidelines
4. TSP will ensure that all allotted spaces in each of the character fields in the SDDC 364-R tender or Optional Form (OF) 280 tender are filled in properly.
  5. SDDC/AMC will apply the mileage computed by the DTOD system for cost evaluation and TSP selection. Information pertaining to the current version of DTOD can be found at <https://dtod.sddc.army.mil/>. See Section B, Item 87, for guidance on hazardous miles. See Section B, Item 119, for guidance regarding practical mileage. Also, see Section B, Part I, for guidance regarding short-line mileage.
  6. Use of Uniform Tenders of Freight Services (UTFS), Optional Form (OF) 280 (tenders of international freight services for air, water or surface movements) requires one copy forwarded to the address below for the mode used: (not applicable to modes K, L, and M):

SDDC  
 ATTN: SDDC-G33-DM (Domestic Movements), Special Requirements Team  
 1 Soldier Way, Building 1900W  
 Scott AFB, IL 62225

Commented [BJCUS6]:

## **Part II**

This part provides general tender information not addressed elsewhere within this publication.

1. Tenders for rail TSP may be negotiated.
2. TSP are cautioned not to file duplicate freight service tenders for the same rate channels, i.e., similar origins, destinations, commodities, equipment codes, etc., in more than one tender.
3. Application Of Rate Qualifiers

| <u>Rate Qualifier &amp; Description</u> | X12<br>Code | <u>Section (See NOTE)</u> |                |            | G&H | Rate<br>Quotation         |
|---|-------------|---------------------------|----------------|------------|-----|---------------------------|
|   |             | <u>D</u>                  | <u>E-Table</u> | <u>E-1</u> |     | <u>Left/Right</u><br>(1)  |
| BB Per Barrel                           | BR          | X(2)(5)                   |                |            |     | \$/w, or \$/wf,<br>or /wf |

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|---|----|------|---------------------------|---------|
| DH Per CWT Per Drom Shipment              | HD | X(2) | B(2)&F(2)                 | \$/w    |
| DL Per Drom Service Shipment              | DR | X    | B&F                       | \$/w    |
| DZ Per CWT Per Mile Per Drom Shipment (4) | DS |      | B(2)&F(2)(3)              | w/f     |
| PA Per Container                          | PA | X    |                           | \$/w    |
| PC Per Rail Car Used                      | VR | X    | E                         | \$/w    |
| PG Per Gallon (4)                         | PG | X(2) | B(8)&E(8)                 | \$/wf   |
| PH Per CWT(8)                             | CW |      | B(2)&E(2) (9)             | \$/w    |
| PJ Per Mile Per Vehicle Moved             | MV |      | A&B(2)                    | \$/w    |
| PL Per Vehicle Used                       | VH | X    | E                         | \$/w    |
| PM Per Mile Per Vehicle (Car) Used(8)     | VU |      | A X (6)                   | \$/w    |
| PQ Percent of Class Rates                 | AV |      | D                         | Whole % |
| PV Per Vehicle Moved                      | VA |      | X(2)                      | \$/w    |
| PY Per Gallon Per Mile (4)                | PY |      | B(2)&E(2)(3)              | w/f     |
| PZ Per CWT Per Mile (4)(8)                | HM |      | B&E(8) X (6)              | w/f     |
| ST Per Short Ton                          | ST | X    | C(2)                      | \$/w    |
| PS Per Shipment                           | PS |      | <u>SECTION I only</u> (9) | \$/w    |

(1) Left of Decimal/Right of Decimal: \$ = dollars; w = whole cents (first two places to left or right of decimal dependent on Rate Qualifier); wf = whole cents (first two places to the right of decimal) & fractions of a cent (next two places to the right of decimal); f = fraction of a cent (to four places to the right of decimal).

(2) Rates/charges must regress from left to right as minimums  
(Pounds/Gallons/Quantities) increase.

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(3) Rates must regress as mileage blocks increase.

(4) See Section E, paragraph 8 of these instructions.

(5) In Section D, per barrel rates (BB), may be stated as follows: For example, \$1.50 (\$/w) per barrel is entered as 0001.5000; or \$1.5025 (\$/wf) per barrel is entered as 0001.5025; or 50.25 cents (/wf) per barrel is entered as 0000.5025.

(6) See Section E-1, paragraph 5.

(7) Different rate qualifiers may be used in the same tender provided they are used in different sections. A tender, however, with rates in only one section can have only one rate qualifier.

(8) Rates must be lower or same rates for higher minimum weights and lower mileage groups (blocks) for rate qualifiers PH and PZ, and rates must be lower or same rates for high mileage group (blocks) for rate qualifier PM.

(9) For lower levels of service, the rates must be the same or decrease in value. Rates must be the same or decrease in value as the weight level increases in pounds.

NOTE: In Section E, Table B, the fifth entry to the right of the decimal must be "0".

#### 4. Electronic Data Interchange (EDI)

EDI tender supplements may be used only to update the administrative data in Sections A, B, and C of MT Form 364-R. The GFM System will assign to each accepted tender a distribution date and a distribution number and electronically transmit to the TSP through Transaction Set 994, Administrative Message this Information. For rejected tenders, GFM will transmit electronically to the TSP through Transaction Set 994 the reason for rejection.

### **Part III**

To prevent the submission of duplicating or conflicting rates in the same tender, the following guidelines must be followed when submitting different rate sections in the same tender:

1. Section D - Interstate Point-to-Point Rates. May be submitted with either Section E or Section E-1, but not both.
2. Section D - Intrastate Point-to-Point Rates. May be submitted with Section E (Intrastate Application Only). May not be submitted with Section E-1.

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3. Section E - Interstate Territorial Rates. May be submitted with Section D (Interstate Application Only). May not be used when submitting rates in Section E-1.
4. Section E - Intrastate Territorial Rates. May be submitted with Section D (Intrastate). May not be submitted with Section E-1.
5. Section E-1 - State-to-State Rate Matrix. May be submitted with Section D (Interstate Application Only). May not be used when submitting rates in Section E.
6. Section G - Point to Point Air Rates. May be submitted with Section H (Territorial Air Rates) and Section I (CONUS to CONUS Small Package Air Rates).
7. Section H - Territorial Air Rates. May be submitted with Section G (Point to Point Air Rates) and Section I (CONUS To CONUS Small Package Air Rates).
8. Section I - CONUS to CONUS Small Package Air Rates. May be submitted with Section G (Point to Point Air Rates) and Section H (Territorial Air Rates).

#### **Part IV – Specific Instructions for Completing Sections A, B and C**

This part provides step-by-step instructions to complete and submit a 364-R tender on the ETA website via Tender Entry on the Web.

#### **Section A. Transportation Service Provider Information**

To begin the tender process, enter the tender number as follows:

1. Tender Number
  - a. Enter the tender number assigned by the TSP. The six-position space allowed for tender numbers must be completely filled in. Alphabetical prefixes, suffixes, and hyphens are not permitted. For example, if a TSP assigns number One to its tender, it would be shown as 000001. If a supplement is being filed, use the two-character field provided to identify the supplement. For example, Supplement No. 1 would be shown as 01.
  - b. Recommend tender and supplement numbers be consecutively numbered.
  - c. Alphabetical prefixes and suffixes may not be used to establish or continue a tender series. For example, if a TSP wishes to supplement tender 000100, it may be supplemented to retain the tender number, but not the alphabetical suffix. Tender number 004000 (is reserved).
  - d. Rejected tenders and supplements do not have to be cancelled.

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- e. Negotiated tenders must be numbered in the 500,000-series (500000 through 599999, inclusive).

2. Supplements In Effect

- a. Only one supplement to a specific tender may be in effect at any one time. For voluntary tenders, a supplement can only be used to change Section A (TSP Information). However, the SCAC, Mode, Application, Commodity Classification, and Section designations cannot be changed. When a change in SCAC code occurs, cancellation supplement must be issued to each tender filed under the old SCAC and new tenders must be issued under the new SCAC. Each time a new supplement is issued, all unchanged Section A data must be brought forward. Section A data not brought forward in the next consecutively numbered supplement to a specific tender will automatically be cancelled. In addition to Section A, Section B (General Terms and Conditions), and Section C (TSP's Offer and Instructions) of the tender supplement shall be completed.
- b. When changing other than Section A, B, or C information, it is recommended that the new tender number be consecutive, cancelling the tender being replaced. Data not brought forward in the new tender will automatically be cancelled.

The following paragraphs correspond to the fields in Section A of the tender.

1. Mode. Enter the single character code from the following list that describes the mode of service offered by the tender. For each type of service offered, the TSP must provide a unique SCAC applicable to their authority to operate and for the mode transportation offered. For example, if a TSP offers to provide indirect air TSP and motor TSP service, then they will need at least two SCACs: one for the air and a different SCAC for the indirect motor. If a TSP will only provide motor service under their carrier authority and property freight forwarder authority, then they will also need two SCACs: one for the motor carrier service offered and another SCAC for freight forwarder services offered.

MODES

|                                   |  |
|-----------------------------------|--|
| Bus.....A                         | Water.....O                                |
| Truck.....B                       | Shipper Association.....P                  |
| Pipeline.....D                    | Shipper Agent.....Q                        |
| Rail.....E                        | Package Express.....R                      |
| Rail TOFC/COFC Door-to-Door.....F | *Driveaway Service.....S                   |
| Rail TOFC/COFC Plan 3.....G       | Towaway Service.....T                      |
| Rail TOFC/COFC Plan 4.....H       | *Driveaway/Towaway Service.....U           |
| Air Freight.....K                 | *Water/Pipeline Intermodal Movements.....V |
| Air Freight Forwarder.....L       | Shipper Agent (Truck/Rail/Truck).....W     |

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Air Taxi.....M      Shipper Agent (Truck).....X  
 Surface Freight Forwarder.....N

\*Movements via these modes will utilize the Spot Bid on the Web process.

2. Telephone. TSP may submit up to 20 telephone numbers that shall be available to arrange movements under this tender. Numbers for arranging moves are to be manned during the hours of 9:00 a.m. to 5:00 p.m. local time Monday through Friday. Appendix A will show the city and state where the telephone number is located if it is not a toll free number. Toll free numbers will indicate if any locations are restricted against their use. Appendix B may also be used to list various information as provided elsewhere in these instructions.
3. Cancellation of Tender/Supplement
  - a. If the tender or tender supplement being issued cancels any tender or supplement, list the cancelled tender(s) in this item. To cancel an entire tender, enter the 8-digit tender number, including the latest supplement.
  - b. TSP filing Optional Form 280 shall be required to submit a manual cancellation.
  - c. TSP may cancel up to 20 tenders with a single tender that will carry forward rates.
4. Action. Indicate what the tender will do. Supplements to extend expiration dates must be received at SDDC, or in the case of modes K and L received at Air Mobility Command, at least five working days prior to the scheduled expiration date of the tender. Expired tenders cannot be reinstated retroactively.
5. Kind of Change. Provide a brief but specific narrative of the nature of the amendment, e.g., "Extend Expiration Date."
6. Issue Date. Enter the date of issue in the format requested. Issue date must be at least one day before the effective date when the TSP's intention is to lower its rates. The issue date must be at least 15 days before the effective date, if it is the TSP's intention to raise its rates. If it is the TSP's intent to extend the tender, then issue date must be at least 5 days before the effective date.
7. Effective Date. Enter the effective date of the tender in the format requested. If a tender increases rates or charges, or cancels a service in that tender, the effective date must allow at least 15 days advance notice, computed from date of receipt by AMC/SDDC. If a tender reduces rates, only one-day notice is required. Otherwise, the date must be current, unless agreed to by AMC/SDDC prior to filing of the tender. Unlike voluntary tenders, negotiated 500,000 series tenders dates can be retroactive.

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8. Expiration Date. Enter the expiration date in the format requested. For voluntary tender submissions, the expiration date may not be less than 90 days, or no more than two years from the effective date. An expiration date is mandatory on all tenders and supplements. A change in the expiration date stated in a supplement changes the expiration date for the tender.
9. Application (not applicable on modes K, L or M). If a tender applies to interstate shipments, indicate by placing an "X" in the appropriate space. Interstate tenders will not contain any intrastate rates. If the tender applies to intrastate shipments, insert the U.S. Postal Service Standard State Abbreviation in the space provided. Intrastate tenders will not contain any interstate rates, and only one state per tender is permitted.
10. Operating Authority. Motor TSP must list their appropriate DOT common TSP operating authority numbers or appropriate intrastate operating authority numbers. If the service offered is exempt, enter the word "EXEMPT." This item shall not apply to rail TSP. The TSP's SCAC must be in agreement with the mode of service offered. In other words, TSP assigned a surface freight forwarder SCAC may not use that same SCAC for air freight forwarder service. At all times, TSP shall ensure that any shipment moved, or any portion thereof, is transported pursuant to proper and lawful operating authority required pursuant to 49 United States Code, federal regulations, or other applicable authority.
11. Equipment. This field also applies to domestic modes K, L or M. Indicate the code for the type(s) of equipment to be used on a specific tender. Up to 16 equipment codes may be shown on a tender. Equipment codes and descriptions are indicated on a drop down menu. TOFC/COFC TSP will indicate the motor equipment provided. No rail equipment codes shall be entered on the tender.
12. Commodity Classification. Indicate whether NMFC, UFC, DOD or STCC.
13. Commodity (see Appendix B for a list of commonly used commodity codes).
  - a. Up to 16 commodities may be shown on a single tender.
  - b. Commodities not assigned DOD unique commodity codes shall be given a Rail STCC. A Uniform Freight Classification (UFC) shall be utilized only if a STCC is not available. National Motor Freight Classification (NMFC) shall be utilized for motor shipments. Only one type classification tariff may be used on any single tender. DOD unique codes, however, may be used in conjunction with commodities shown in either the STCC, NMFC or UFC.
  - c. List the classification numbers of all commodities to be moved under this tender unless, as explained below, a DOD unique code has been assigned to the commodity. When applicable, the STCC/NMFC/DOD Unique item sub number contributing to the specific description shall be shown. TOFC/COFC TSP will enter Rail STCC/DOD Unique

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commodity number(s)/code(s) covering material to be transported. No exception to the commodity description published in the classification shall be accepted.

- d. TSP may identify commodities individually by DOD Unique, NMFC, or STCC. For example, Aircraft Group: NMFC item 011760 or STCC. If a TSP elects to use a group heading, it will apply to all commodities listed under that group heading, with no exceptions. If a TSP wishes to limit the application to one or more individual commodities listed under a group heading, only the DOD Unique code numbers(s), sub number(s), and descriptions(s) for those individual commodities shall be entered in item 14. Other than those commodities included in generic groups, groups of commodities will not be accepted. Those commodities must be listed individually. STCCs do not have group codes.
  - e. Freight All Kinds (FAK) consists of those commodities that TSP offer to transport at one inclusive rate or charge regardless of their classification rating in the NMFC, STCC or UFC, or differing transportation characteristics. These commodities are described in this publication. TSP filing FAK rates may not restrict the application of such rates by imposing any further commodity, density, or classification exclusions. The identification of one FAK commodity code in a tender precludes the listing of any other FAK commodity code in the same tender.
  - f. Because of the unusual transportation needs of DOD material, DOD unique codes shown below must be used in the Standard Tender of Freight Services to describe the commodities listed. Released values shown for these commodities have also been assigned by DOD and apply to movements by both rail and other than rail. For explanation of the classification of explosives, see 49 CFR, Part 173.50.
  - g. STCCs covering army tracked vehicle groups and individual tracked vehicles will replace all entries covering these commodities in the UFC and NMFC.
  - h. Direct Procurement Method (DPM) shipments of crated household goods and unaccompanied baggage can move under 100240 and 100251. DOD unique items replace the corresponding item and sub in NMFC and TSP may not require a BL endorsement. Because the DPM contractor's warehouse usually is not located at a military installation having responsibility for DPM shipment, origin must not be a military installation but should be either a City, State section, or State.
14. Released Value Rate: The following applies to the assignment of released valuation (agreed level of liability assumed by the TSP in transporting a shipment in the event of loss or damage) when shipments are moved via tenders. Any conflict between this item and statements inserted by TSP in DOD tender shall be resolved by giving precedence to this Item

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- a. In the cases where the shipment has a released value, in the event of loss and/or damage to a DOD shipment, amount recoverable shall be: (1) the applicable released value (when stated in dollars and cents per pound in the Released Value field of the tender) multiplied by the gross weight of the item; or (2) the declared value of the vehicle(s) and/or item when stated on the BL; or (3) the released value of the vehicle(s) identified in Tender section of this publication, but no more than the loss or damage actually sustained in each incident stated above.
- b. No exceptions or changes may be made to released value assigned to DOD unique commodity codes or released value assigned to commodities in either the NMFC or STCC. In addition, release values cannot be applied to perishable subsistence. TSP using NMFC must ensure that both proper item and sub number containing desired released value amount are shown. Rail TSP must ensure that proper Item is shown. When commodity descriptions include released value as described in this paragraph, no entries shall be made.
- c. Except as otherwise provided in these instructions, tenders containing other than DOD unique commodity descriptions for which no released value is provided in the NMFC or STCC, shall be subject to full TSP liability, unless the filing TSP completes the released value field. If a TSP wishes to limit its liability by completing the released value field, in no event shall the amount be less than \$2.50 per pound, or \$1.00 per pound for air shipments.
- d. For all FAK shipments containing crated HHG or personal effects, as well as unique commodity codes 100240 and 100251, described in Appendix D, TSP liability for lost and/or damaged cargo is \$5,000 per shipment, or \$4.00 times the net weight of the household goods shipment or, the gross weight of the unaccompanied baggage shipment, not to exceed \$50,000, whichever is greater. Under the new Full Replacement Value (FRV) program, the TSP shall be liable for the full replacement value of HHG and personal effects transported as FAK. For HHG or personal effects items that are lost or destroyed while in the custody of the TSP for transportation as FAK, the TSP's liability will not be for the depreciated replacement value (i.e., fair market value) of the item but the full replacement value, without depreciation.
- e. Domestic air tender released value for lost and/or damaged cargo (excluding crated household goods and personal effects, i.e., commodity codes 100240 and 100251) shall not exceed \$1.00 per pound per piece or \$100 per piece, whichever is greater, but not to exceed actual value of articles lost or damaged plus the amount of applicable transportation charges.
- f. When using driveaway or towaway service, specific vehicles identified in the motor section of this publication will always be subject to a released value not exceeding \$20,000 for each

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vehicle in the shipment. When these commodities are identified, no entries shall be made in the released value field.

g. Subject to the provisions of sub paragraphs 14b, 14d, and 14e above, commodities released in value may be published in the same tender with commodities not released in value.

#### **Section B. General Terms and Conditions**

1. Section B contains general terms and conditions which cannot be modified, deleted, or otherwise altered by the TSP. In "Governing Publications," TSP tenders list this publication as the only governing publication. If a TSP lists another governing publication in the tender submission, then the tender is subject to removal by SDDC/AMC as an improper tender.
2. TSP must annotate the appropriate block(s) if the rates or charges in the tender may be used to construct combination rates or proportional rates. If none of the blocks are annotated, the rates and charges will not be used to construct combination rates or proportional rates.

#### **Section C. Transportation Service Provider's Offer and Instructions**

Section C must be completed by the authorized officer or agent. The Printed Name, Title, Address, and Telephone Number of the authorized representative is required in Section C. Section C must include a telephone number that AMC/SDDC personnel can use to contact the TSP if they have any questions about the tender's contents. TSP representatives are authorized to correct errors in tenders and shall be contacted by SDDC.

A completed Section B and C must be part of each tender and supplement filed with AMC/SDDC.

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## **Part V – Rate Sections**

### **Section D Point-To-Point Rates**

This section is used to quote rates for transportation from, to, or between specific cities or military installations. Additional instructions applicable only to TSP offering point-to-point dromedary service are shown in paragraph 6 below.

1. Indicate the two-character code for the rate qualifier to be used in this section. Only one rate qualifier may be used in each tender. The weight/volume/quantity fields of this section shall be used to show the minimum weight, volume, or quantity. If the rate qualifier selected is PH or DH, show the minimum weight in pounds. If the rate qualifier selected is PG, show the minimum volume in gallons. If the rate qualifier is ST, PL, PC, DL, PV, or BB show the minimum quantity in number of short tons, number of trailers, number of rail cars, number of dromedary loads, number of vehicles, or number of barrels, respectively. Tank truck TSP can only use rate qualifier PG in this Section. Rail TSP offering TOFC/COFC service may use either rate qualifier PL or PH. Other restrictions that apply to rate qualifiers are:
  - a. PV: For vehicles including tank vehicles on rail flat, bi-level, and tri-level cars or in motor driveway or towaway service. (This applies to the number of shipper's vehicles loaded on TSP equipment).
  - b. BB: For pipeline and water TSP only.
  - c. PG: For TSP of bulk liquid commodities, other than pipeline or water TSP.
2. Less-than-truckload (LTL) shipments may be included in this section and are restricted to rate qualifier PH. Dromedary service TSP for LTL shipments will use rate qualifiers DH and DL. TSP have the option of submitting LTL rates in Section D, or in Table B or Table D (percent of class rates) of Section E (Territorial Rates).
3. The fields listed as Columns A, B, C, and D will match the columns indicated Section D. Examples of how to use this section are as follows:
  - a. Minimum Weight, Volume, or Quantity:

| Rate Qualifier | Column A | Column B | Column C | Column D |
|----------------|----------|----------|----------|----------|
| PH             | 000500   | 001000   | 002000   | 005000   |
| ST             | 000001   | 000005   | 000010   | 000020   |
| PL, PC, or DL  | 000001   | 000002   | 000003   | 000004   |

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|----------|--------|--------|--------|--------|
| PG       | 002500 | 003500 | 005000 | 007000 |
| PV       | 000001 | 000002 | 000003 | 000004 |
| BB       | 000001 | 100000 | 500000 | 999999 |
| DH (AD)  | 002500 | 005000 | XXXXXX | XXXXXX |
| DH (A10) | 007500 | 010000 | XXXXXX | XXXXXX |

b. Rates:

| Rate Qualifier | Column A  | Column B  | Column C  | Column D  |
|----------------|-----------|-----------|-----------|-----------|
| PH             | 0030.0000 | 0025.0000 | 0020.0000 | 0015.0000 |
| ST             | 0040.0000 | 0036.0000 | 0035.0000 | 0030.0000 |
| PL, PC, or DL  | 3000.0000 | 2900.0000 | 2800.0000 | 2700.0000 |
| PG             | 0000.0525 | 0000.0498 | 0000.0400 | 0000.0325 |
| PV             | 0900.0000 | 0800.0000 | 0700.0000 | 0600.0000 |
| BB             | 0000.7500 | 0000.5000 | 0000.4000 | 0000.2500 |
| DH (AD)        | 0019.2500 | 0018.2500 | XXXX.XXXX | XXXX.XXXX |
| DH (A10)       | 0022.0000 | 0021.0000 | XXXX.XXXX | XXXX.XXXX |

- All minimum weights, volumes and quantities shall be listed in ascending order when more than one is used. Any minimum amounts shown on the tender shall be limited to the lawful weight, volumes and quantities for the type of equipment specified in Section A.
- TSP may use all eight columns and add pages as needed. For example, page 1 of Section D might show the minimum weights as follows: Column A: 000500; Column B: 002500; Column C: 005000; Column D: 010000 Column E: 012500; Column F: 015000; Column G: 020000; Column H: 025000. Minimums of less than 15,000 pounds shall be considered LTL and minimums of 15,000 pounds and greater shall be considered TL.

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6. Dromedary Service Only. No other types of equipment shall be shown in Equipment field of Section A. Four types of dromedary service are recognized (see Section B, II, Item 25 for definitions):

- a. Dromedary without mechanical restraining device equipment code AD, and Dromedary with mechanical restraining device equipment code AD6. If either of these services are offered on a per hundredweight per dromedary service shipment basis (rate qualifier DH), alternating rates between the lower and higher minimum weights of 2,500 and 5,000 must be used. TSP must enter 002500 in Column A, and 005000 in Column B. Then both Columns A and B must be completed with the applicable rate for each minimum. If offering this service on a per dromedary basis (Rate Qualifier DL), show minimum quantity of dromedaries. Column A must be 000001. No minimum weights may be entered. In Column A, the flat charge per dromedary service shipment shall be listed.
- b. 410 dromedary without mechanical restraining device equipment code A10, and 410 dromedary with mechanical restraining devices equipment code A16 shall be offered in the same manner explained in paragraph 6a above. Minimum weights shall be 7,500 and 10,000 pounds in lieu of the 2,500 and 5,000 pounds for regular dromedaries.

c. Tender Use

1) Rate Qualifiers:

DH (Per Hundredweight Per Dromedary Service Shipment)

DL (Per Dromedary Service Shipment)

DZ (Per Hundredweight Per Mile Per Dromedary Service Shipment)

2) Tender Sections. The chart which follows provides the information necessary for use of the Dromedary Service Equipment Types in preparation of a Standard Tender:

Section D (Columns A and B)

| Section A      | Alternate Equipment | Minimum       | Mileage       |
|----------------|---------------------|---------------|---------------|
| Type Equipment | Section A           | Regression ** | Regression ** |
|                | * Rate Qualifier DH |               |               |
| AD             | AD or AD6           | 2,500 & 5,000 | Yes           |
|                |                     |               | N/A           |

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|-----|------------|----------------|-----|-----|
| AD6 | AD6 or AD  | 2,500 & 5,000  | Yes | N/A |
| A10 | A10 or A16 | 7,500 & 10,000 | Yes | N/A |
| A16 | A16 or A10 | 7,500 & 10,000 | Yes | N/A |

Rate Qualifier DL

|     |            |     |     |     |
|-----|------------|-----|-----|-----|
| AD  | AD or AD6  | *** | Yes | N/A |
| AD6 | AD6 or AD  | *** | Yes | N/A |
| A10 | A10 or A16 | *** | Yes | N/A |
| A16 | A16 or A10 | *** | Yes | N/A |

\* Equipment listed may be shown on the same tender as long as rates and provisions are the same for either type of equipment. No other type equipment may be included in tender.

\*\* Rate must be lower, not same or higher, as minimum/mileage increases.

\*\*\* Minimum quantities in number of dromedary service shipments, e.g., one dromedary service shipment would be stated as 000001, two as 000002, etc.

Section E, Table B or F (See also Section E, Territorial Rates for further instructions.)

Rate Qualifier DH - same as DH above except mileage regression applies in Table F.

Rate Qualifier DL - same as DL above except only 00001 (one Dromedary) may be used. Enter in first column of Table F.

Rate Qualifier DZ - same as DH for these Tables.

7. Table of Rates

- a. All rates are to be regressive. A TSP may not offer the same rate or a higher rate for a higher minimum weight, volume, or quantity. List rates or charges in spaces provided for each pair of points for each service. TSPs choosing to offer either same or varying rates or charges from origin up to three destinations will enter applicable rate or charge in the appropriate column(s).

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- b. If service is offered from same origin to more than three destinations, origin SPLC must be entered in each origin field provided in Section D. In other words, a single page Section D submission can accommodate rates from one origin to 15 destinations. The origin SPLC must be reentered in the second, third, fourth, and fifth origin SPLC fields. If this structure is used, TSP choosing to offer either the same or varying rates or charges from the origin to all of the up to 15 destinations will enter that applicable rate under the appropriate column(s) on the same line as each of the up to 15 destinations.
- c. In appropriate columns, list rates or charges for the service offered as described in Paragraph 3 of this Section. Only "Per Gallon" and "Per Barrel" rates may be quoted in fractions of a cent. Rates quoted in fractions of a cent using any other rate qualifier shall be rejected. In the columns provided, rail TSP may offer incentive rates when using qualifier PH (per hundredweight) or PG (per gallon). Incentive rates will apply to freight loaded in the same rail car and shall be applicable to any weights/gallons which are greater than the highest minimum weight/gallon per rail car shown in Paragraph 3, Columns A, B, C, or D. Rates must be lower than the per hundredweight or per gallon rate applicable to the highest minimum weight/gallon per car shown in Paragraph 3, and serves as an incentive for loading heavier weights/gallons on rail cars. Procedures for completing incentive rates are the same as described in the first two paragraphs of this item.
- d. Rail TSP has the option of entering route numbers in rail route column that corresponds to route numbers listed in Appendix A. Rail TSP must ensure that rates or charges for given origin/destination combinations are the same, regardless of route traveled, for the same weight.

#### Section E Territorial Rates

1. This section provides instructions on SPLC use. Rates from, to, or between geographic areas, or between geographic areas and specific points shall be quoted in Section E.
2. Specific SPLC origins and destinations used in a tender shall be obtained from the Continental Directory of Standard Point Location Codes, NMF 102H, issued by the National Motor Freight Traffic Association, Inc. Region and zone construction is explained below and will take priority over the instructions in the SPLC directory.
3. Rates require a nine-digit SPLC for each specific origin and destination. An alphabetical arrangement of sub-code locations is published in the SPLC directory. Origins or destinations not found in the sub-code locations shall be found in the motor TSP section of the SPLC directory. Motor TSP codes are assigned a six-digit number and three zeroes shall be added to the end of the six-digit code to establish the required nine-digit SPLC. DOD installations and activities are assigned a specific nine-digit SPLC. Do not use six-digit SPLCs with text description "Military Facility." Rail TSP will use the specific DOD

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installation nine-digit SPLC when serviced either directly or through an interchange with a Government railroad. Railhead SPLCs will not be used.

4. Tenders showing the SPLC of a city will apply to all DOD activities within the city limits of the named city. If a TSP elects to serve only one activity, the nine-digit SPLC of the activity must be used. A narrative description is to follow the SPLC numbers; however, some locations have to be condensed [see below] because the narrative must not exceed the allotted form space.

#### Examples of Condensed Locations

| LOCATION<br>(CONDENSED)                       | SPLC      | LOCATION               |
|---|-----------|------------------------|
| Naval Weapons Station, Earle (Colts Neck), NJ | 195244290 | NWS Earle, NJ          |
| Marine Corps Base, Camp Pendleton, CA         | 889513280 | MCB Camp Pendleton, CA |

#### 5. Origins and Destinations.

- a. Section E is used for quoting rates to/from/between geographic locations expressed in any of the four methods, which follow. Section E is not applicable to point-to-point SPLCs.
- b. Service to all points in the CONUS shall be indicated by 9C in the first two positions of the SPLC field, followed in the location column by the narrative CONUS.
- c. Service to all points in SPLC regions shall be indicated by using the appropriate alpha-numeric code from the following list, followed in the location column by a narrative description:

| Regional Grouping   | Code | Narrative Description                             |
|---------------------|------|---|
| Region 0<br>NT, YT) | 0 R  | (Canada; NF & PE, NS, NB, PQ, ON, MB, SK, AB, BC, |
| Region 1            | 1 R  | (ME, VT, MA, RI, CT, NY, NJ, NH)                  |
| Region 2            | 2 R  | (PA, DE, MD, DC, VA, WV, KY)                      |
| Region 3            | 3 R  | (MI, WI, OH, IN, IL,)                             |
| Region 4            | 4 R  | (NC, TN, SC, GA, AL, MS, FL)                      |

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| Region 5 | 5 R | (MN, ND, SD, IA, NE, MO, KS)                |
| Region 6 | 6 R | (AR, OK, LA, TX)                            |
| Region 7 | 7 R | (MT, WY, CO, UT, NM, AZ)                    |
| Region 8 | 8 R | (ID, WA, OR, NV, CA [not Alaska or Hawaii]) |

- d. Service to all points in a state shall be indicated by the two-letter U.S. Postal Service Standard State Abbreviation in the first two positions of the SPLC field, followed in the location column by a narrative description. Do not use the SPLC numeric designation for state application.
  - e. Service to all points within a section of a state shall be indicated by using the appropriate alpha-numeric code from the list in Section E-1, paragraph 5a, followed in the location column by a narrative description. For example, Texas Northeast Section shall be shown as follows:

|      |                          |
|------|--------------------------|
| CODE | LOCATION                 |
| 66Z  | Texas, Northeast Section |
  - f. The alpha or numeric designation of the specific point or geographic area (CONUS, Region, State, or Zone) will take precedence over the narrative description in the location space.
  - g. Use of a code, which indicates a geographic area rather than a specific point, implies service to all points in that area. TSP wishing to exclude certain locations will list the SPLC in the "Exceptions SPLC" field.
  - h. Rail TSP also have the option of entering route numbers in the rail route column that correspond with the rail route numbers listed in Appendix A. This field is provided for the convenience of rail TSP.
  - i. When rail TSP offer territorial rates, which includes given point pairs, rail TSP must ensure that rates or charges are the same, regardless of the route traveled, for the same weight.
6. If the service to be offered is to apply in both directions, annotate the "Between Flag" field.
  7. TSP may exclude up to a maximum of 16 specific points from the territorial application of Section E in each tender. Exclusions will only be shown on the first page of Section E and will apply to the entire Section. Only points published in the SPLC Directory may be excluded. When a city SPLC is used, the exclusion applies to all DOD installations having

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the same first six digits followed by a three-digit installation designator. In the spaces provided, the excluded nine-digit SPLC and accompanying narrative locations must be shown. TSP must indicate whether the points are excluded as origins and/or destinations by annotating Origin and/or Destination fields. If multiple pages are required to express the territorial application in a tender, each individual page of origins and destinations will stand alone for rate application. If, for example, there are six pages (E-1 through E-6) of territorial applications, rates will not apply from origins on page E-1 to and/or between destinations on any of the other five pages.

8. Rate Qualifier. Rates for transportation services offered in this section may be expressed in any of 13 different ways (see Part II, Para. 3, Application of Rate Qualifiers, in these tender instructions). Only one Rate Qualifier may be used in Section E of each tender. Limitations exist on certain rate qualifiers. PG or PY are required for bulk liquid commodities, other than pipeline or water TSP. PQ applies to both less-than-truckload and truckload shipments. PJ rates apply only to vehicles on rail flat, bi-level, or tri-level cars, or in driveway or towaway service. DL, DH and DZ are subject to the specific instructions shown for Tables B and F, below.
  - a. When rate qualifiers DZ, PZ, or PY are used, the rate shall be expressed by up to four numbers to the right of the decimal point, in fractions of a cent. Only in rare instances would rates be equal to or greater than one whole cent. Computation of per hundredweight per mile charges shall be performed in the following manner. For example, assume a TSP offers a rate of 00.2650 cents per hundredweight per mile on 43,231 pounds at a distance of 500 miles. GFM will first convert this charge to a fraction of one dollar, or .00265 per hundredweight per mile. Then the computation shall be  $43,231 \text{ pounds} / 100 = 432.31 \text{ cwt. units}$ ;  $432.31 \text{ cwt. units} \times .00265 = \$1.1456215 \text{ per mile}$ ;  $\$1.1456215 \text{ per mile} \times 500 \text{ miles} = \$572.81 \text{ charge}$ . All per hundredweight per mile, and per hundredweight per mile per dromedary service shipment charges shall be computed in the same manner. For example, a "PY" rate (per gallon per mile) of .0365 cents per gallon per mile, stated in Table B as 0.0365, or in Table E as 0.0365, would be converted by GFM to .000365. Therefore, the charge on a shipment of 5,000 gallons moving 200 miles is computed as:  $.000365 \times 5,000 \text{ gallons} = \$1.8250 \text{ per mile} \times 200 \text{ miles} = \$365.00$ . (Rounding to the nearest whole cent will not occur until total line-haul cost is computed.)
  - b. When rate qualifier PG is used, TSP must express their rates as follows: If rate is 5.25 cents per gallon, TSP would enter 0.0525 in Table B. In Table E, the entry would be 0.0525.
6. Rate Tables. Only one of the Rate Qualifiers authorized for each Table in Section E may be used to quote rates for that Table in an individual tender. In addition, only one type Table (A through F) may be used in an individual tender. Any number of Tables A through D may be included, e.g., three Table B but not one Table B and one Table C. Only one Table E or Table F may be used. In all Tables all rates must regress, i.e., must not be the same or higher, from left to right as minimum

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pounds/gallons/quantities increase. If using Table E, Rate Qualifier PY or PZ, or Table F, Rate Qualifier DZ, rates must also regress as mileage blocks increase.

#### TABLE A

Use Table A to publish a single rate and minimum charge (if desired) to apply for Rate Qualifier PM or Rate Qualifier PJ.

#### TABLE B

1. Use this table to quote rates for Rate Qualifiers PJ, PH, PG, PZ, PY, DL, DH, or DZ. Four minimum quantities (expressed in pounds, gallons, or vehicles) may be used. Minimums for shipments weighing less than 10,000 pounds may be included, provided PH or PZ are used. If using PJ, four minimum numbers of vehicles may also be shown. Tank truck TSP may also use this table, but are restricted to the use of PG or PY. Only rates for PZ, DZ, PY, and PG can be expressed in fractions of a cent. The minimum quantity for DL shall be "1" shipment.
2. Charges for DL are the only charges that can use all four positions to the left of the decimal point in the rate spaces. Offering dromedary rates and service under this Table (i.e., Regular and 410 Dromedary Service) using DH or DL shall be as prescribed in Section D of these instructions. Offering dromedary service using DZ shall be as prescribed for PZ, except that only two minimums may be used for DZ. A minimum charge may only be submitted for PZ, DZ, PY, or PJ.
3. Minimum charge applicable to PJ rates under this Table will apply per vehicle used rather than per vehicle moved. If two vehicles are moving on a flat bed, the minimum charge is applicable to that flatbed (per vehicle used), not to each of the two vehicles moved on the flat bed.
4. Rail TSP may offer incentive rates when using PH, PZ, PY, or PG. Incentive rates will apply to freight loaded in the same rail car and shall be applicable to any weight/gallons, which are greater than the highest minimum weight/gallon shown in the table. Rates must be lower than the per gallon rate, per hundredweight rate, per hundredweight per mile, or per gallon per mile rate applicable to the highest minimum weight/gallon shown and thus serve as an incentive for loading heavier weights on rail cars.
5. Procedures for computing PZ, PY, and DZ charges are explained in Section E, paragraph 5 and these instructions must be followed in order for the charges based on rates in this table to be accurate.
6. Up to eight minimum quantities are allowed in Table B. If this procedure is followed and minimums of less than 20,000 pounds and 20,000 pounds and greater are used, the

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minimums of 20,000 pounds and greater shall be considered truckload minimums. One minimum charge will apply to all minimum quantities if this procedure is used, and may only be used for PY, PJ, PZ, and DZ.

- Heavy haulers may restrict a minimum weight to one specific type of equipment by submitting a tender with only that equipment code listed Section A, Equipment field.

#### TABLE C

This table is used to quote rates for a minimum number or quantity of short tons (2,000 pounds), Rate Qualifier ST. Three minimums may be expressed.

#### TABLE D

This table quotes rates as a percentage of the SDDC baseline Class 100 rates and minimum charges. Rate Qualifier "PQ" applies. Pricing under this table is for shipments in all weight categories. In the minimum charge block, TSP must enter an across-the-board percentage, which is above, below, or equal to the minimum charges specified Class 100 Rates in this section. TSP also have the option of entering in the block provided a percentage which is above/below/equal to the baseline Class 100 rates for either FAK or Specific NMFC or DOD Unique Commodities. Be sure to show the applicable commodity codes in Section A, Commodity Code field. Keep in mind that the words "Less Than Truckload" have no application in Table D of Section E.

#### TABLE E

- This table is used to quote rates for PC, PL, PH, PZ, PG, or PY in a matrix format. When minimums are expressed in pounds, PH and PZ shall be used. When minimums are expressed in gallons, PG and PY shall be used. Tank truck TSP may use this Table, but are restricted to the use of PG or PY. PC and PL do not require minimums. Mileages are indicated in four columns next to weight fields that require completion.
- Fields in Table E allows rail and motor TSP to offer flat charges regardless of the weight of shipment. No other rate qualifier can be used in conjunction with this Table. Each rate qualifier has its own designated rate table format. Rail TSP when offering TOFC/COFC service, have the option of using motor rate qualifiers PH, PZ or PL. Tank truck TSP offering equipment code AT2 (Tank over 8,000 gallons) will use the 8,000 gallon column.
- Procedures for computing charges for Rate Qualifiers PZ and PY are explained in Paragraph 5 of this section and must be followed in order for charges to be accurate.
- Rate Qualifier PH rates shall be expressed in whole dollars and cents. For example, if a TSP offers a rate of 01.5000 (\$1.50) per hundredweight on 43,231 pounds at a distance of

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500 miles (distant bracket 451-500), the computation shall be: 43,231 pounds/100 = 432.31 cwt units, 432.31 cwt units x 1.50 = \$648.47 charge.

5. Minimum weight, gallon or mileage columns will not be altered. TSP are free to provide rates for any or all minimums, limited only by their ability to perform. TSP must ensure rates are provided in every field, from the lowest to the highest mileage bracket, covered in tender's territorial application. For example, if service is offered from VA to MD, the mileage bracket reflecting the maximum possible distance between points in these two states must be completed. Rates must be included for the same minimum columns on each mileage line used. Per hundredweight rates cannot be stated in fractions of cents.
6. Rail TSP may offer incentive rates when using Rate Qualifiers PH, PZ, PY or PG. Incentive rates will apply to freight loaded in the same rail car and shall be applicable to any weight/gallon greater than the highest minimum weight/gallon shown in the Table. Rates must be lower than rate applicable to highest minimum weight/gallon shown.

#### TABLE F

This table will only be used for dromedary service expressed on a territorial basis. Offering dromedary service, rates, and minimum weights (i.e., Regular and 410 Dromedary Service) shall be as indicated in Section D. No change to mileage is permitted. Procedures for computing charges for Rate Qualifier DZ is explained in Paragraph 5 in this Section must be followed. TSP must ensure rates or charges are provided in every field, from lowest to highest mileage bracket, to the extent of the tender's territorial application. For example, if service is offered under this Table from PA to MD, mileage reflecting the maximum possible distance between points in these two states must be completed. Rates must be included for same minimum columns on each mileage line used.

#### Section E-1 State To State Rate Matrix (Interstate only)

1. This section contains a matrix for expressing rates, from and to states and/or state zones. Rates will only apply from Origins listed in the "FROM" portion across the top, to destinations listed in the "TO" portion along the left hand side.
2. Only rates for PM and PZ may be used in Section E-1. Indicate in the space provided whether PM or PZ (see item 5 below) is being used. Only rates for PZ may be expressed as a fraction of a cent. The procedure for computing PZ charges is explained in Section E, Paragraph 5.a of these instructions and must be followed.
3. Minimum charge may be indicated in field provided. Only one minimum charge per tender shall be allowed.

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4. Rate Qualifier PZ requires a minimum weight. Indicate applicable minimum weight in field provided. Only one minimum weight per tender shall be allowed. Do not include a minimum weight if PM is used.

5. The Matrix

- a. List origins in the top row of the matrix designated "FROM." List destinations in the left-hand column designated "TO." List only one origin in each "FROM" field and only one destination in each "TO" field. TSP have the option of using states or zones. TSP cannot quote rates for an entire state and individual zones within the state in the same matrix. To identify states, use appropriate two-letter USPS Standard State Abbreviation. To identify zones, use only appropriate alpha-numeric code from the following list:

| ZONE                         | CODE | ZONE                      | CODE |
|------------------------------|------|---------------------------|------|
| New York, East Section       | 17Z  | Kansas, East Section      | 58Z  |
| New York, West Section       | 18Z  | Kansas, West Section      | 59Z  |
| Pennsylvania, East Section   | 20Z  | Arkansas, North Section   | 60Z  |
| Pennsylvania, West Section   | 21Z  | Arkansas, South Section   | 61Z  |
| Virginia North Section       | 25Z  | Oklahoma, East Section    | 62Z  |
| Virginia, South Section      | 26Z  | Oklahoma, West Section    | 63Z  |
| Kentucky, North Section      | 28Z  | Louisiana, East Section   | 64Z  |
| Kentucky, South Section      | 29Z  | Louisiana, West Section   | 65Z  |
| Michigan, North Section      | 30Z  | Texas, Northeast Section  | 66Z  |
| Michigan, South Section      | 31Z  | Texas, Northwest Section  | 67Z  |
| Wisconsin, North Section     | 32Z  | Texas, Southeast Section  | 68Z  |
| Wisconsin, South Section     | 33Z  | Texas, Southwest Section  | 69Z  |
| Ohio, North Section          | 34Z  | Montana, East Section     | 70Z  |
| Ohio, South Section          | 35Z  | Montana, West Section     | 71Z  |
| Indiana, North Section       | 36Z  | Wyoming, East Section     | 72Z  |
| Indiana, South Section       | 37Z  | Wyoming, West Section     | 73Z  |
| Illinois, North Section      | 38Z  | Colorado, East Section    | 74Z  |
| Illinois, South Section      | 39Z  | Colorado, West Section    | 75Z  |
| North Carolina, East Section | 40Z  | Utah                      | 76Z  |
| North Carolina, West Section | 41Z  | New Mexico, East Section  | 77Z  |
| Tennessee, East Section      | 42Z  | New Mexico, West Section  | 78Z  |
| Tennessee, West Section      | 43Z  | Alaska, South Section     | 80Z  |
| Georgia, North Section       | 45Z  | Alaska, Central Section   | 81Z  |
| Georgia, South Section       | 46Z  | Alaska, North Section     | 82Z  |
| Iowa, East Section           | 53Z  | California, North Section | 87Z  |
| Iowa, West Section           | 54Z  | California, South Section | 88Z  |
| Missouri, North Section      | 56Z  |                           |      |
| Missouri, South Section      | 57Z  |                           |      |

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- b. List rates from or to points by entering rate in block where the column headed by the applicable "From" point and the row headed by applicable "TO" point intersect.
6. Format allows up to sixteen exception SPLCs from Section E-1. Only points that are assigned SPLCs may be excluded. When a city SPLC is used, exception applies to all DOD installations having the same first six digits followed by a three-digit installation designator. To exclude a point, enter nine-digit DOD Installation SPLC or nine-digit city SPLC and narrative description of the point in "SPLC" and "LOCATION" fields. Annotate whether exception is origin, destination or both.

#### Section G Point To Point Air Rates

**Shipments in Section G and Section H apply on weights in excess of 150 pounds. Shipments less than 150 pounds must move in accordance with the Total Delivery Services, (Domestic) Contract in effect or Section I of the standard tender.**

This section is used to quote rates for air transportation from, to, or between specific cities, military installations or airport to airport. Rates from, to, or between geographic areas, or between geographic areas and specific points shall be quoted in Section H.

1. Indicate the level of service, which is applicable for this tender by placing annotating one, two, three or all four of the levels. Definitions of the levels: Priority Service (SG), Overnight Service (D1), Second Day Service (D2) and Deferred Service (D3), shall be found in Appendix E.
2. Indicate type of service applicable for this tender by annotating the appropriate block for AA- Airport To Airport or DD- Door To Door.
3. Origins and Destinations. Since this section only applies from, to or between specific points or airports, enter nine digit SPLC in the "Origin SPLC" column for origin installation or airport. Enter the nine digit SPLC of the destination in the "Destination SPLC" column and if the service applies in either direction, annotate the "Between Flag" field. If service is offered from same origin to more than three destinations at the same level of rates, the origin SPLC must be entered in each origin field provided in Section G. In other words, a single page Section G submission can accommodate rates from one origin SPLC field or more than one original SPLC to as many as 15 destinations as long as the rates are the same from and to all points.
4. Table of Point to Point Rates. All rates in this table shall be shown in dollars and cents and apply per hundredweight starting at a weight of 151 pounds. Any shipment less than 151 pounds must move under the provisions of Section I of the applicable tender. Place the rate in dollars and cents per 100 pounds for each weight break underneath the applicable level of

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service. Rates must regress from the highest to the lowest level of service and from the lowest to the highest weight break. Each level of service indicated on the previous page must contain at least one rate.

- a. Fractions of a cent resulting from independently established rates and accessorial charges, shown in Sections D, E, and F of its tender, shall be disposed of as follows:
  - (1) Fractions of less than one-half of one cent shall be omitted.
  - (2) Fractions equal to or greater than one-half of one cent shall be increased to the next whole cent.
- b. Fractions of a pound resulting from the application of a TSP's independently-established rates and accessorial charges shall be rounded to the next higher pound.

#### Section H Territorial Air Rates

**Note shipments in section G and section H apply on weights in excess of 150 pounds. Shipments less than 150 pounds must move in accordance with the Total Delivery Services (TDS) Contract (Domestic) in effect or Section I of the standard tender.**

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This section is used for quoting rates from, to, or between broad geographic locations. Although specific SPLCs may be used for either origins or destinations, rates quoted in this Section will not be used for shipments from a specific SPLC origin to a specific SPLC destination.

1. Indicate the level of service, which is applicable for this tender by annotating one, two, three or all four of the levels. Definitions of the levels SG, D1, D2 and D3 shall be found in Appendix E.
2. Type of service for this section is always Door To Door (DD).
3. Origins and Destinations.
  - a. Service to all points in the CONUS shall be indicated by "9C" in the first two positions of the SPLC field, followed in the location column by the narrative "CONUS." **Should it be decided to use matrix from and to all CONUS locations, "9C" shall be placed in the SPLC column of both the origin and destination, and the narrative "CONUS" shall be shown as the location in item 3 and 4. See Section H Territorial Air Rates Matrix (A) for further explanation.**
  - b. Service to all points in SPLC regions shall be indicated by using the appropriate alpha-numeric code from the following list, followed in the location column by a narrative description:

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| Regional Grouping | Code | Narrative Description                       |
|-------------------|------|---|
| Region 1          | 1 R  | (ME, VT, MA, RI, CT, NY, NJ, NH)            |
| Region 2          | 2 R  | (PA, DE, MD, DC, VA, WV, KY)                |
| Region 3          | 3 R  | (MI, WI, OH, IN, IL,)                       |
| Region 4          | 4 R  | (NC, TN, SC, GA, AL, MS, FL)                |
| Region 5          | 5 R  | (MN, ND, SD, IA, NE, MO, KS)                |
| Region 6          | 6 R  | (AR, OK, LA, TX)                            |
| Region 7          | 7 R  | (MT, WY, CO, UT, NM, AZ)                    |
| Region 8          | 8 R  | (ID, WA, OR, NV, CA [not Alaska or Hawaii]) |

- c. Service to all points in a state shall be indicated by the two-letter U.S. Postal Service Standard State Abbreviation in the first two positions of the SPLC field, followed in the location column by a narrative description. Do not use the SPLC numeric designation for state application.
- d. Service to all points within a section of a state shall be indicated by using the appropriate alpha-numeric code from the list in Section E-1, paragraph 5a, followed in the location column by a narrative description. For example, Texas Northeast Section shall be shown as follows:

CODE LOCATION 66Z Texas, Northeast Section

- e. The alpha or numeric designation of the specific point or geographic area (CONUS, Region, State, or Zone) will take precedence over the narrative description in the location space.
- f. Use of a code, which indicates a geographic area rather than a specific point, implies service to all points in that area. If a TSP is not prepared to offer services to all points or SPLCs, then the SPLC for the specific point or points to which service is offered must be used.
5. If service to be offered applies in both directions, annotate the "Between Flag" field.
6. TSP may exclude up to a maximum of six specific points from the territorial application of Section H in each tender. Only points assigned a SPLC in the SPLC Directory may be excluded. When a city SPLC is used, exclusion applies to all DOD Installations having the same first six digits followed by a three-digit installation designator. TSP must indicate whether the points are excluded as origins and/or destinations annotating the origin or destination field.
- a. When more than one page of Section H, Territorial Locations, is included in a tender, TSP are still limited to a maximum of six origin and/or destination SPLC exclusions in each

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tender. Exclusions will only be shown on the first page of Section H and will apply to the entire Section.

- b. If multiple pages are required to express territorial application in a tender, each individual page of origins and destinations will stand alone for rate application. If, for example, there are six pages (H-1 through H-6) of territorial applications, rates will not apply from origins on page H-1 to and/or between destinations on any of the other five pages.

#### Section H Territorial Air Rates Matrix (A)

This matrix contains the regions and zones, which must be used when showing rates in section H of a tender. These regions are hard wired into the GFM system and may not be changed. The regions are the same as shown in the NMF 102 SPLC, with elimination of Alaska and Hawaii from region 8. This page will always remain the same with the regions and the zones remaining the same.

1. Regions are made up of specific states, which include all SPLC codes within each state. First determine the regions for all origins; installation, city, state, region or 9C (CONUS), as shown in item 3 (origins) on the previous page which is the Service Area. Determine the regions for all destinations as shown in item 4.
2. Match the origin regions with the destination regions on the zone matrix to determine the zones, which will apply on the tender.
3. Examples:

- a. Origins

| SPLC     | Location                   | Region to select from matrix page |
|----------|----------------------------|-----------------------------------|
| 12712000 | Portsmouth, NH             | region - 1                        |
| PA       | Pennsylvania               | region - 2                        |
| 3R       | MI, WI, OH, IN, IL         | region - 3                        |
| 5R       | MN, ND, SD, IA, NE, MO, KS | region - 5                        |

- b. Destinations

|    |                        |            |
|----|------------------------|------------|
| GA | Georgia                | region - 4 |
| 7R | MT, WY, CO, UT, NM, AZ | region - 7 |
| 8R | ID, WA, OR, NV, CA     | region - 8 |

| Origin region | Destination region | Correct zone |
|---------------|--------------------|--------------|
| Region 1      | region 4           | -c-          |
| Region 1      | region 7           | -d-          |

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|          |          |     |
|----------|----------|-----|
| Region 1 | region 8 | -e- |
| Region 2 | region 4 | -b- |
| Region 2 | region 7 | -d- |
| Region 2 | region 8 | -e- |
| Region 3 | region 4 | -b- |
| Region 3 | region 7 | -d- |
| Region 3 | region 8 | -e- |
| Region 5 | region 4 | -c- |
| Region 5 | region 7 | -b- |
| Region 5 | region 8 | -c- |

- c. If the origin is 9C and the destination is 9C, this would include all regions 1 through 8, therefore, all zones A through E would be used.

#### Section H Territorial Air Rates, Rate Tables (A)

- This item contains four rate tables to be used for quoting rates in section H Territorial Air Rates. There is a separate table for each level of service, which was selected in Section H; Table H-1, SG; Table H-2, D1; Table H-3, D2; and Table H-4, D3. All rates are PH and weight breaks start at 151 pounds. For weights less than 151 pounds, see Section I.
  - Fractions of a cent resulting from independently established rates and accessorial charges, shown in Sections D, E, and F of its tender, shall be disposed of as follows:
    - Fractions of less than one-half of one cent shall be omitted.
    - Fractions equal to or greater than one-half of one cent shall be increased to the next whole cent.
  - Fractions of a pound resulting from the application of a TSP's independently-established rates and accessorial charges shall be rounded to the next higher pound.
- After selecting origins and destinations as shown in Section H, select applicable zones from Section H Territorial Air Rates Matrix, then insert the desired rate in each table for the proper zones and weight breaks. There must be at least one rate for each level of service requested, and at least one rate for each combination of origin, destination zone, which has been selected by use of the service areas and matrix.

#### Section I CONUS-To-CONUS **Total Delivery Services (Domestic) Contract Air Rates (A)**

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1. Shipments weighing between 1 and 150 pounds must move in accordance with the Total Delivery Services contract with the exception of freight moved under service level SG and/or D3 and all service levels that require TPS.
2. Transportation Service Providers (TSP) who want to provide SG/D3 service levels (not offered under the TDS contract) or TSPs who are DOD approved to provide Transportation Protective Services (TPS) are allowed to file rates for all service levels under this section.

#### Section F Security and Accessorial Services

1. Quotation of charges for security and accessorial services shall be expressed as a flat charge, a per mile charge, a per hundredweight charge, a per hour charge, or a per barrel charge, as described in this publication. Each service is defined in this publication and provides an ANSI code to be used in this section of the tender. Pipeline TSP will use Section F-3. To simplify the submission of these services, the optional standard alpha/numeric codes taken from this publication shall be entered in disciplined "Service" fields in Section F. Any service provided must be in accordance with the definition contained in the rules publication.
2. Section F is divided into three items. F-1 deals exclusively with Protective Security Services and F-2 deals with Accessorial Services. Accessorial Services for pipeline are contained in F-3. Broker, Freight forwarders, and logistics companies, refer to Part II, Paragraph B.5 for prohibitions on providing TPS.
3. When completing Section F, a TSP must list in alphabetical order services and charges separately on indicated pages and in no instance will F-1, F-2 or F-3 be combined on the same page.
4. When quoting security and/or accessorial service charges, a TSP must publish charges for mileage and/or weight listed in the rule, which are necessary to cover the territorial application of line-haul rates governed by the rule.
5. TSPs have the option to furnish services described in an individual accessorial service rule without charge. Rail TSP have the option to furnish protective security services without charge (See Section C, IV in this publication). To implement this action, enter in Section F the ANSI code for that service in "SERVICE" field and fill all fields to immediate right under "CHARGE" and "MINIMUM/MAXIMUM CHARGE" columns with zeroes.

EXAMPLE: Stop-off in Transit (SOC)

|         |               |                        |
|---------|---------------|------------------------|
| SERVICE | CHARGE        | MINIMUM/MAXIMUM CHARGE |
| SOC     | 0 0 0 0 . 0 0 | 0 0 0 0 . 0 0          |

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6. Some services require entry of minimum weights in the accessorial service section of the tender format. Minimum weights shall be listed under the "MINIMUM/MAXIMUM CHARGE" field with leading zeroes and decimal disregarded. Certain rules (e.g., Redelivery, Item 63) have a maximum charge in addition to minimum charges. When assessing maximum charges, maximum charge code shall be entered under the "SERVICE" field followed by the maximum charge under the "MINIMUM CHARGE/WT" field in the same manner described for minimum charges in this paragraph. TSP should offer only security and/or accessorial services they are authorized and able to provide. TSP intending to offer transportation protective services are directed to Section A, Part II, Paragraph A of this publication.

#### Appendix A Rail Routes

This appendix is used to list rail routes for joint-line applications. It shall be maintained as a text file only and routing decisions shall be based on the rates contained in the Sections of the tender. Rail TSPs will ensure Rail routes are shown on BL. Submission of this appendix is optional. If used, a TSP shall list for each route only those TSPs who have agreed to participate in service at rates offered. Route numbers assigned in this appendix should correspond to origins/destinations shown in Section D and/or Section E.

#### CLASS 100 RATES

1. The rates and charges shown in this section are established at a Class 100 baseline level. This is not to be construed, in any way, as the setting of rates or charges by SDDC. TSP must independently establish their own levels of rates and charges on less than 10,000 pounds and 10,000 pounds or greater shipments of FAK or specific class-rates commodities by utilizing the percentage of class provisions in the DOD tender.
2. This section is designed to be used only in conjunction with Item 1, Section D-1 (Intrastate Point to Point Rates) or Table D, Section E, of the tender, which enables TSP to show their actual rates and charges for FAK and specific class-rated commodities as percentages of the baseline Class 100 rates and minimum charges. For example, to use Table D, Section E of the tender, TSP must ensure their tenders are completed in the following manner:

| Section | Item | Instructions |
|---------|------|--------------|
|---------|------|--------------|

- |   |    |  |
|---|----|--|
| A | 14 | Check the appropriate "Classification used" field. (If the tender applies only to commodities covered by the DOD-unique codes and descriptions shown in Appendix B of this publication, check the appropriate field). Then indicate, either by classification number or description, the articles that rates shown in Table D of Section E will apply. |
|   | 15 | If the rates offered in Table D is based on a released value, read Part IV, Section A, Paragraph 14-Released Value in this section, before completing this item.   |

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- 16 Place an X in the "Section E" field.
- §17 Check the "Less than 10,000 pounds" field and/or the "10,000 pounds or greater" field. This is to designate DOD routing authority only, and will not restrict the application of less-than-truckload rates or rates above 10,000 pounds.
- B TSP must enter this publication as the governing publication.
- E 1 Enter the territorial SPLC codes and locations from which the rates and charges in Table D will apply.
- 2 Enter the territorial SPLC codes and locations to which the rates in Table D will apply.
- 3 If the rates in Table D is applied between the territorial locations specified in Items 1 and 2, an "X" must be entered in this field.
- 5 Select Rate Qualifier "PQ". Tables A, B, and C may not be used to show percent of class rates-but alternatively, TSP may select a different Rate Qualifier ("PH" or "PZ") and use Table B to express a rate not related to percent of class rates.
- 6 Table D. All TSP utilizing this table must enter in the "Minimum Charges" field a percentage above, below, or equal to the baseline minimum charges shown in Paragraph 8 of this publication, which they wish to be applied to the movements covered by the tender. If a TSP is offering rates to apply on movements of FAK (as defined in ITEMS 39, 41, 43, or 45 of Section B, Motor TSP Rules, in this publication), the percentage above, below, or equal to the level of Class 100 baseline rates shown in Paragraph 8 must be entered in the "Freight All Kinds" (FAK) field.

| Section | Item | Instructions |
|---------|------|--------------|
|---------|------|--------------|

- |   |     |   |
|---|-----|---|
|   |     | <p><u>Table D.</u> If a TSP is offering rates on specific commodities, the percentage above, below, or equal to the level of Class 100 baseline rates shown in Paragraph 8 must be shown in the "Specific NMFC or DOD Unique Commodities" field. A TSP may offer rates on FAK and specific commodities in the same tender, provided that the codes and descriptions for both FAK and the specific commodities covered are listed in Item 14, Section A of the tender.</p> |
| F | 1-2 | TSP using Table D of Section E must enter in the three-character field, the two-character alpha codes and sub-items charge number of the security and accessorial services which they wish to provide, together with their individually established charge for each accessorial and security service offered.   |

### 3. Examples.

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- a. FAK. If a TSP wishes to file percent of class rates applying on all FAK shipments subject to a released value of \$1.75 per pound per article from, to, and between all points in the CONUS, the tender fields would be completed as follows:

| Section | Item | Instructions |
|---------|------|--------------|
|---------|------|--------------|

- |   |     |   |
|---|-----|---|
| A | 14  | Since FAK is covered by the DOD Unique codes and descriptions shown in the motor section of this publication, the "DOD Unique" field would be checked. Enter "999912" under "Number" column and "Freight All Kinds" or "FAK" under the "Description" column, and include the released value as part of the commodity description. |
|   | 15  | Do not make any entry in the RELEASED VALUE box or in the four-position field.  |
|   | 16  | Place an "X" in the "Section E" field.  |
|   | §17 | Check both the "Less than 10,000 pounds" and "10,000 pounds or greater" fields. This is to designate DOD routing authority, and will not restrict the application of either less-than-truckload.  |
| B |     | Enter "MFTURP-1" as the governing publication in the fields provided.   |
| E | 1   | Enter "9C" in the first two positions of the first field of the SPLC column. Enter "CONUS" or "Continental U.S." in the first field of the "LOCATION" column.   |
|   | 2   | Enter "9C" in the first two positions of the first field of the SPLC column. Enter "CONUS" or "Continental U.S." in the first field of the "LOCATION" column.   |
|   | 3   | Enter an "X" in the BETWEEN field.  |
|   | 5   | Enter "PQ" (for percent of class) in the RATE QUALIFIER field.  |

| Section | Item | Instructions |
|---------|------|--------------|
|---------|------|--------------|

- |   |   |  |
|---|---|--|
| E | 6 | Table D.<br>"Minimum Charges" field: Fill in the field with the appropriate percentage of the baseline minimum charges shown in this section. For example, if the TSP wishes to access the same minimum charges shown in this publication, this field would be completed as follows: |
|---|---|--|

Minimum Charges: 1 0 0 Percent

If the TSP wished to charge only 80 percent of the baseline minimum charges shown in this publication, this field would be completed as follows:

Minimum Charges: 0 8 0 Percent

"Freight All Kinds (FAK)" field: Fill in the three fields on this line with the percentage above, below, or equal to the level of Class 100 baseline rates, shown in Paragraph of this section, that the TSP selects to base its FAK rates

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on. For example, if the TSP decides to charge 125 percent of the Class 100 baseline rates, these fields would be completed as follows:

Freight All Kinds (FAK): 1 2 5 Percent of Class 100 Rates.

If the TSP decides to charge 50 percent of the Class 100 baseline rates, the field would be completed as follows:

Freight All Kinds (FAK): 0 5 0 Percent of Class 100 Rates.

NOTE: Only whole percentages may be shown in Table D, and all positions of each field used must be completed. This means that all one-digit figures must be preceded by two zeroes, and all two-digit figures must be preceded by one zero.

Specified Commodities. If a TSP wishes to file percent of class rates applying on crated household goods and personal effects from all points in the State of Virginia to all points in the states of Montana, Wyoming, Colorado, Utah, New Mexico, and Arizona, the tender fields would be completed as follows:

| Section | Item | Instructions  |
|---------|------|---|
| A       | 14   | Check the "DOD Unique" field. Enter <b>100240 or 100240</b> Sub 01 in the eight positions of the first two fields under the NUMBER column. Enter the appropriate description of the commodity opposite its number in the first two fields under the DESCRIPTION column. The released value statement "Released to a value \$5,000 per shipment, or \$4.00 times the net weight of the HHG shipment or the unaccompanied baggage shipment, in pounds, not to exceed \$50,000, whichever is greater" shall be made part of the commodity description. |
|         | 15   | Do not make any entry.  |
|         | 16   | Place an "X" in the SECTION E field.  |
|         | §17  | Check the "Less than 10,000 pounds" and "10,000 pounds or greater" fields. This is to designate DOD routing authority only, and will not restrict the application of rates.   |
| B       |      | See instruction for FAK example.  |
| E       | 1    | Enter VA in the first two positions of the first field of the SPLC column, then enter "Virginia" in the LOCATION column.  |
|         | 2    | Enter "7R" in the left two of the first five positions of the first field of the SPLC column. Next, enter "Region 7" in the LOCATION column, or list the states individually in the LOCATION column by U.S. Postal Service Standard State Abbreviations.  |

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- 3 Do not place an "X" in the between field. This means that the rates apply only from Virginia to Region 7.
- 5 Enter "PQ" (percent of class) in the RATE QUALIFIER field.
- 6 Table D  
 "Minimum Charges" field: See instructions for FAK example.  
 "Specific NMFC or DOD Unique Commodity(ies)" field: Enter the selected percentage of the Class 100 rate applicable to the commodities shown in Item 14 of Section A. In this instance, both crated household goods and personal effects are assigned a Class 100 rating in the NMFC when they are released to a value not exceeding \$50,000 per shipment; or \$4.00 times the net weight of the HHG/unaccompanied baggage shipment, in pounds, not to exceed \$50,000, whichever is greater. The figure entered in this field should reflect the TSP's selected percentage of the baseline Class 100 rate shown in this publication. For example, 150 percent would be entered as 150; 100 percent as 100; 75 percent as 075, etc.
- F See instructions for FAK example.
4. To determine the applicable baseline Class 100 rates or minimum charge for distances exceeding 3,500 miles, add \$0.50 to the applicable 3,500-mile baseline rate or charge for each 100 miles or fraction thereof that the distance exceeds 3,500 miles.
5. Class 100 Rates Explanation. The Class 100 baseline rates and minimum charges have been constructed by SDDC. It is suggested the TSP filing tenders based on Rate Qualifier "PQ" construct individual tenders according to the territorial applications of the various motor rate bureaus. Filing in this manner will permit the TSP to protect appropriate LTL and TL class rate levels in various bureau territories.
6. Rating Multiple Shipments. All shipments tendered to one TSP on one calendar day by one consignor consigned to the same consignee at the same delivery site shall be considered as one shipment for rating purposes. To receive the benefit of reduced charges applicable to multiple shipments, shipper shall cross-reference the bills of lading of individual shipments to a single bill of lading, or further identify all multiple shipments tendered to the same TSP on one calendar day which are consigned to the same consignee at the same delivery site.
7. Less-Than-Truckload Rates. Reference to "less than 10,000 pounds" and "10,000 pounds or greater" in the tender is to identify shipment routing authority designated to the Installation Transportation Officer (ITO), and SDDC respectively. This reference will not restrict or prevent the application of all rates in the Class 100 from applying to LTL shipments weighing more than 9,999 pounds, nor will such reference restrict or prohibit the alternation of rates between LTL rates and all truckload rates and/or charges. Minimum weights of 20,000 pounds and greater are considered TL minimums.

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8. Baseline Class 100 Rates in Cents Per Hundred Pounds. To use the below table, follow this example: An FAK shipment weighing 2,639 pounds at a distance of 362 miles, would fall into weight bracket (2,000-4,999) and mileage bracket (351-374) resulting in a baseline rate of 1308 cents per hundred pounds (cwt). The TSP rates are published in Section E, Table D, of the tender as a percentage of class e.g., 47 percent. This indicates that the TSP is offering to move this shipment at a rate, which is 47 percent of the applicable baseline rate. Using these shipment parameters, GFM automatically calculates the charges as follows:

1308 cwt X .47 (5) = 615 (614.76 rounded) X 26.39 (2,639 lbs./100) = \$162.30 (16229.85/100 rounded)

| Mileage Base | Minimum Charge | Minimum Weights |         |           |           |           |             |             |             |        |
|--------------|----------------|-----------------|---------|-----------|-----------|-----------|-------------|-------------|-------------|--------|
|              |                | 0-499           | 500-999 | 1000-1999 | 2000-4999 | 5000-9999 | 10000-19999 | 20000-29999 | 30000-39999 | 40000+ |
| 0-50         | \$36.00        | 1179            | 943     | 802       | 696       | 607       | 519         | 466         | 407         | 383    |
| 51-75        | \$36.00        | 1284            | 1028    | 873       | 758       | 661       | 565         | 507         | 444         | 417    |
| 76-100       | \$36.00        | 1373            | 1098    | 933       | 810       | 707       | 604         | 542         | 474         | 446    |
| 101-125      | \$36.00        | 1536            | 1229    | 1044      | 906       | 791       | 621         | 557         | 487         | 458    |
| 126-150      | \$36.00        | 1596            | 1277    | 1085      | 942       | 822       | 646         | 579         | 507         | 477    |
| 151-175      | \$36.00        | 1680            | 1344    | 1142      | 991       | 865       | 680         | 610         | 534         | 502    |
| 176-200      | \$36.00        | 1819            | 1455    | 1237      | 1073      | 937       | 736         | 660         | 578         | 543    |
| 201-225      | \$36.00        | 1895            | 1516    | 1289      | 1118      | 976       | 833         | 747         | 654         | 615    |
| 226-250      | \$36.00        | 1956            | 1565    | 1330      | 1154      | 1007      | 860         | 771         | 675         | 635    |
| 251-275      | \$36.00        | 2003            | 1603    | 1362      | 1182      | 1032      | 881         | 790         | 692         | 650    |
| 276-300      | \$36.00        | 2049            | 1639    | 1393      | 1209      | 1055      | 901         | 808         | 707         | 665    |
| 301-325      | \$36.00        | 2135            | 1708    | 1452      | 1259      | 1099      | 939         | 842         | 737         | 693    |
| 326-350      | \$36.00        | 2177            | 1741    | 1480      | 1284      | 1121      | 958         | 859         | 752         | 707    |
| 351-375      | \$36.00        | 2217            | 1773    | 1507      | 1308      | 1142      | 975         | 875         | 765         | 720    |
| 376-400      | \$39.00        | 2364            | 1891    | 1607      | 1395      | 1217      | 1040        | 933         | 816         | 768    |
| 401-425      | \$39.00        | 2443            | 1954    | 1661      | 1441      | 1258      | 1075        | 964         | 844         | 793    |
| 426-450      | \$39.00        | 2483            | 1986    | 1688      | 1456      | 1279      | 1093        | 980         | 858         | 807    |
| 451-475      | \$39.00        | 2520            | 2016    | 1714      | 1487      | 1298      | 1110        | 996         | 871         | 819    |
| 476-500      | \$42.00        | 2558            | 2046    | 1739      | 1509      | 1317      | 1126        | 1010        | 884         | 831    |
| 501-525      | \$42.00        | 2630            | 2104    | 1788      | 1552      | 1355      | 1157        | 1038        | 908         | 854    |
| 526-550      | \$42.00        | 2666            | 2133    | 1813      | 1573      | 1373      | 1173        | 1052        | 921         | 866    |
| 551-575      | \$42.00        | 2701            | 2160    | 1836      | 1593      | 1391      | 1188        | 1066        | 933         | 877    |
| 576-600      | \$45.00        | 2860            | 2288    | 1945      | 1687      | 1473      | 1258        | 1128        | 988         | 928    |
| 601-625      | \$45.00        | 2930            | 2344    | 1993      | 1729      | 1509      | 1289        | 1154        | 1012        | 951    |
| 626-650      | \$45.00        | 2965            | 2372    | 2016      | 1749      | 1527      | 1304        | 1170        | 1024        | 962    |
| 651-675      | \$45.00        | 2998            | 2398    | 2039      | 1769      | 1544      | 1319        | 1183        | 1035        | 973    |
| 676-700      | \$47.00        | 3033            | 2426    | 2062      | 1789      | 1562      | 1334        | 1197        | 1047        | 984    |
| 701-725      | \$47.00        | 3098            | 2478    | 2107      | 1828      | 1596      | 1364        | 1224        | 1071        | 1007   |
| 726-750      | \$47.00        | 3130            | 2504    | 2129      | 1847      | 1612      | 1378        | 1236        | 1082        | 1017   |

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| 751-775      | \$47.00        | 3163            | 2530    | 2151      | 1866      | 1629      | 1392        | 1249        | 1093        | 1027   |
| 776-800      | \$50.00        | 3332            | 2666    | 2266      | 1966      | 1716      | 1467        | 1316        | 1152        | 1083   |
| 801-825      | \$50.00        | 3370            | 2696    | 2291      | 1988      | 1735      | 1472        | 1320        | 1156        | 1086   |
| 826-850      | \$50.00        | 3410            | 2718    | 2319      | 2012      | 1756      | 1489        | 1336        | 1169        | 1099   |
| 851-875      | \$50.00        | 3450            | 2760    | 2346      | 2036      | 1777      | 1508        | 1353        | 1184        | 1113   |
| 876-900      | \$52.00        | 3490            | 2792    | 2373      | 2059      | 1797      | 1525        | 1368        | 1197        | 1125   |
| 901-925      | \$52.00        | 3528            | 2822    | 2399      | 2082      | 1817      | 1553        | 1393        | 1219        | 1146   |
| 926-950      | \$52.00        | 3566            | 2853    | 2425      | 2104      | 1837      | 1569        | 1407        | 1232        | 1158   |
| 951-975      | \$52.00        | 3605            | 2884    | 2451      | 2127      | 1856      | 1586        | 1423        | 1245        | 1170   |
| 976-1000     | \$54.00        | 3642            | 2914    | 2477      | 2149      | 1876      | 1603        | 1438        | 1258        | 1183   |
| Mileage Base | Minimum Charge | Minimum Weights |         |           |           |           |             |             |             |        |
|              |                | 0-499           | 500-999 | 1000-1999 | 2000-4999 | 5000-9999 | 10000-19999 | 20000-29999 | 30000-39999 | 40000+ |
| 1001-1050    | \$54.00        | 3716            | 2973    | 2527      | 2193      | 1914      | 1607        | 1441        | 1261        | 1186   |
| 1051-1100    | \$54.00        | 3790            | 3032    | 2577      | 2236      | 1952      | 1639        | 1470        | 1287        | 1210   |
| 1101-1150    | \$54.00        | 4095            | 3276    | 2785      | 2416      | 2109      | 1771        | 1589        | 1390        | 1307   |
| 1151-1200    | \$58.00        | 4166            | 3333    | 2833      | 2458      | 2146      | 1802        | 1616        | 1415        | 1330   |
| 1201-1250    | \$58.00        | 4238            | 3390    | 2882      | 2500      | 2182      | 1865        | 1673        | 1464        | 1376   |
| 1251-1300    | \$58.00        | 4265            | 3412    | 2900      | 2516      | 2196      | 1876        | 1683        | 1473        | 1384   |
| 1301-1350    | \$58.00        | 4306            | 3445    | 2928      | 2541      | 2218      | 1895        | 1700        | 1488        | 1399   |
| 1351-1400    | \$61.00        | 4375            | 3500    | 2975      | 2581      | 2253      | 1925        | 1727        | 1511        | 1421   |
| 1401-1450    | \$61.00        | 4443            | 3554    | 3021      | 2621      | 2288      | 1954        | 1753        | 1534        | 1442   |
| 1451-1500    | \$61.00        | 4509            | 3607    | 3066      | 2660      | 2322      | 1983        | 1779        | 1557        | 1463   |
| 1501-1550    | \$61.00        | 4575            | 3660    | 3111      | 2699      | 2356      | 2012        | 1805        | 1579        | 1485   |
| 1551-1600    | \$64.00        | 4640            | 3712    | 3155      | 2738      | 2390      | 2041        | 1831        | 1602        | 1506   |
| 1601-1650    | \$64.00        | 4704            | 3763    | 3199      | 2775      | 2422      | 2069        | 1856        | 1624        | 1527   |
| 1651-1700    | \$64.00        | 4768            | 3814    | 3242      | 2813      | 2455      | 2098        | 1882        | 1647        | 1548   |

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| 1701-1750 | \$64.00 | 4830 | 3864 | 3284 | 2850 | 2487 | 2125 | 1906 | 1668 | 1568 |
| 1751-1800 | \$65.00 | 4891 | 3913 | 3326 | 2886 | 2519 | 2152 | 1930 | 1689 | 1588 |
| 1801-1850 | \$65.00 | 4953 | 3962 | 3368 | 2922 | 2551 | 2179 | 1955 | 1711 | 1608 |
| 1851-1900 | \$65.00 | 5014 | 4011 | 3409 | 2958 | 2582 | 2206 | 1979 | 1732 | 1628 |
| 1901-1950 | \$65.00 | 5073 | 4058 | 3449 | 2993 | 2612 | 2232 | 2002 | 1752 | 1647 |
| 1951-2000 | \$65.00 | 5133 | 4106 | 3490 | 3028 | 2643 | 2258 | 2025 | 1773 | 1666 |
| 2001-2100 | \$65.00 | 5250 | 4200 | 3570 | 3098 | 2704 | 2310 | 2072 | 1813 | 1705 |
| 2101-2200 | \$69.00 | 5364 | 4291 | 3647 | 3165 | 2762 | 2360 | 2117 | 1853 | 1742 |
| 2201-2300 | \$69.00 | 5464 | 4371 | 3715 | 3224 | 2814 | 2404 | 2156 | 1887 | 1774 |
| 2301-2400 | \$69.00 | 5575 | 4460 | 3791 | 3289 | 2871 | 2453 | 2200 | 1926 | 1810 |
| 2401-2500 | \$69.00 | 5684 | 4574 | 3865 | 3353 | 2927 | 2501 | 2243 | 1963 | 1846 |
| 2501-2600 | \$74.00 | 5791 | 4633 | 3938 | 3417 | 2982 | 2548 | 2286 | 2000 | 1880 |
| 2601-2700 | \$74.00 | 5898 | 4718 | 4010 | 3480 | 3037 | 2595 | 2328 | 2037 | 1915 |
| 2701-2800 | \$74.00 | 6003 | 4802 | 4082 | 3541 | 3091 | 2641 | 2369 | 2073 | 1949 |
| 2801-2900 | \$74.00 | 6106 | 4885 | 4152 | 3603 | 3145 | 2687 | 2410 | 2109 | 1983 |
| 2901-3000 | \$76.00 | 6209 | 4967 | 4222 | 3663 | 3198 | 2732 | 2451 | 2145 | 2016 |
| 3001-3100 | \$76.00 | 6309 | 5047 | 4290 | 3722 | 3249 | 2776 | 2490 | 2179 | 2049 |
| 3101-3200 | \$76.00 | 6409 | 5127 | 4358 | 3781 | 3301 | 2820 | 2530 | 2214 | 2081 |
| 3201-3300 | \$76.00 | 6508 | 5206 | 4425 | 3839 | 3351 | 2863 | 2568 | 2247 | 2113 |
| 3301-3400 | \$76.00 | 6605 | 5284 | 4491 | 3897 | 3402 | 2906 | 2607 | 2281 | 2145 |
| 3401-3500 | \$76.00 | 6701 | 5361 | 4557 | 3954 | 3451 | 2949 | 2645 | 2315 | 2176 |

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## **V. CARRIER PERFORMANCE AND EVALUATION PROGRAM (CPEP)**

### **A. GENERAL**

The CPEP is designed to ensure that DOD surface shippers get the best available service from CONUS commercial cargo TSPs. The CPEP establishes specific elements of service that are key indicators of TSP performance. It also establishes minimum levels of satisfactory performance and prescribes procedures for denial of DOD cargo shipments to any TSP that fails to provide satisfactory service.

### **B. SERVICE ELEMENTS, CARRIER PERFORMANCE MODULE (CPM) AND STANDARDS**

Service elements and standards include, but not limited to, specific operational factors for timely, safe, and cost-effective movement of DOD cargo. Letters of Warning (LOW) or notification of non-use, for up to 90 days, will be issued by shipping activities or SDDC for failure to meet these standards. The primary method of reporting service failures will be with the use of the Carrier Performance Module (CPM) application in GFM or the CPM Web Services. CPM automates the incident reporting and TSP notification process.

1. Non-selection ("N" code) incidents are used to document reasons why a TSP was not selected for a move and do not count against a TSP's overall performance rating. However; if trends are detected, SDDC may investigate to determine if a problem exists with the TSP or the shipping activity. "N" code incidents must have remarks entered by the reporter to explain and justify the reason for the non-selection (e.g., date and time TSP was contacted or attempted contact was made, name of TSP representative.). TSPs have the ability to view incidents and leave remarks. "N" codes with examples are as follows:

#### **N1 - Excusable Refusal**

When the TSP declines a non-Automation of Transportation Request (ATR) shipment within one hour of offer, or if a TSP declines any FAK shipment that is to be picked up in less than 24 hours or any TPS shipment that has to be picked up in less than 48 hours. Also used for ATR shipments when shipping activities fail to contact a TSP for shipment award within one hour of offer closing. For shipping activities using the auto-award process in ATR, the system may not generate an automatic notification to TSPs indicating whether or not they were awarded the load. However, immediately after the offer's closing, the screen in ATR will change status to "Awarded" for TSPs that have been automatically awarded the load. It is the TSP's responsibility to monitor their shipment offer status.

#### **N2 - TSP Unreachable**

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Example includes when the TSP fails to answer the phone (or the phone number or email is wrong or returned as undeliverable) for tendered, non- ATR shipments. Shippers will allow at least five rings when attempting to contact TSPs via phone.

**N3 - Low Cost Not Used In Order To Use Carrier Onsite**

Example includes a TSP that just unloaded freight at an installation and is available to take an outbound load. This is for loads departing origin within the next 24 hours only; reporter must enter a valid explanation in the "Remarks" block when using this code.

**N4 - Traffic Distribution**

Example includes if a shipper had two or more loads going from the same origin to the same destination on the same day. The shipper distributes the two or more loads among two or more TSPs. Reporter must enter a valid explanation in the "Remarks" block when using this code. This code cannot be used with shipments requiring one conveyance.

**N5 - Required Small Business Selection**

When small business selection is a requirement in a contract.

**N6 - Contract Requires Specific Requested Mode**

When a contract requires a specific mode/equipment.

**N7 - Lower Cost TSP Not Used Due To Past Performance: Loss/Damage**

When a shipper has documented proof (via a TDR, CPM incident, or other acceptable documentation) of previous loss or damage by a specific TSP.

**N8 - Lower Cost TSP Not Used Due To Past Performance: Transit Time**

When a shipper has documented proof (via a TDR, CPM incident, or other acceptable documentation) of a TSP that either has exceeded standard transit times as stated in the DTR Chapter 202 Tables 202-3/202-4 (DOD Standard Transit Time Guide) or delivered after the RDD (NOTE: standard transit time is the default; if a shipper decides to put an RDD on a BL that exceeds standard transit time, the Standard Transit Time Guide overrules that).

**N9 - Lower Cost TSP Not Used Due To Past Performance: No-shows**

When a shipper has documented proof (via a TDR, CPM incident, or other acceptable documentation) of previous no-shows by a specific TSP.

**NA - Lower Cost TSP Not Used Due To Past Performance: Mechanical failures**

When a shipper has documented proof (via a TDR, CPM incident, or other acceptable documentation) of trends in mechanical breakdowns of the same vehicle/piece of equipment by a specific TSP.

**NC - Carrier Not Used Due To Multi-Equipment Requirement**

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When the same TSP must haul a combination load and more than one BL with the same origin and destination is used. Examples include: AA&E or shipments requiring segregation provisions IAW the 49 CFR and/or DOD regulations, or other TPS shipments that would necessitate the combination of more than one type of equipment.

**ND - Low Cost Carrier Not Used Due To Mission Requirements/Convenience Of The Government**

When a situation dictates a specific TSP must be selected for the shipment. Reporter must enter a valid explanation in the "Remarks" block when using this code. Contact SDDC for further guidance

2. Service Failure ("F" code) incidents are used to document incidents where TSPs fail to meet service elements and standards, and may result in further carrier performance action by shipping activities or SDDC. All "F" code incidents must have valid remarks entered by the reporter to explain and justify the reason for the service failure. Remarks will paint a clear picture to shipping activities, TSPs and SDDC of the nature of the incident, personnel involved, and specific actions that resulted in the CPM incident. Failure to justify a CPM service failure incident may render that incident unusable towards the identification of trends or follow-on actions taken against a TSP. TSPs have the ability to view incidents and leave remarks. "F" codes with examples are as follows:

**F1 - Shipment Refusal**

a. Used for tendered non-ATR shipments when a TSP fails to accept or decline a shipment within one hour of offer. Shipments must be offered at least 24 hours in advance or 48 hours when TPS is required. A Transportation Officer (TO) can specify a shorter response time for high- priority shipments, but cannot charge a TSP with a refusal if the TSP declines the shipment.

b. When a TSP accepts a shipment using the ATR process and then refuses the shipment when contacted within one hour of the ATR offer closing, the TSP will be issued a FK Commitment Withdrawal. If a TSP accepts a shipment using the ATR process and is subsequently automatically awarded the load by the system within an hour after that offer's closing (as indicated by the "Awarded" status in ATR), the TSP is expected to follow through with that acceptance when the shipping activity contacts the TSP to make arrangements. TSPs that fail to follow through with their acceptance when the shipping activity makes contact for final arrangements will be issued an FK Commitment Withdrawal.

**F2 - Improper or Inadequate Equipment**

When a TSP arrives at origin with equipment different from what the shipper ordered and no equipment substitutions had been agreed upon by shipper and TSP prior to arrival. Code may also be used when a TSP arrives for pickup or delivery with unsafe equipment

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(e.g.; brake or head lights inoperable; holes in the trailer bed; bald or tread bare tires; mechanical failure; missing chains for tie down to rail car; etc.). TSPs must provide safe transportation equipment IAW Federal Motor Carrier Safety Regulations. Violations of 49 CFR Subparts A thru I (parts, accessories, and safe operation) and 396 CFR (equipment inspection, repair, and maintenance) are included

### **F3 - TSP Unable to Meet Service Requirements**

Examples include, but are not limited to: TPS drivers that do not have adequate security clearance or have had driving privileges on military installations revoked; drivers that fail to meet general qualifications as defined in 49 CFR Part 391, Subpart B § 391.11 (e.g., can read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records); and/or when a TSP fails to acquire the proper permits for the cargo being transported.

### **F4 - Failure to pick up at Origin as Scheduled**

When a TSP fails to report to origin at the agreed-upon time and place as scheduled with the TO. This includes no-shows as well as pickups where the TSP is late without prior coordination.

### **F5 - TSP Failed to Meet DDD/RDD**

When a TSP fails to deliver by the RDD as shown on the BL. Shippers cannot charge a TSP hauling nonsensitive/general cargo or FAK with failure to meet RDD if they did not annotate a proper date on the BL consistent with the DTR Chapter 202 Tables 202-3/202-4 (DOD Standard Transit Time Guide). However, as applied to AA&E shipments, TPS cargo must be delivered IAW the standard transit time or the RDD, whichever is shortest. This is consistent with the "Explosive Safety Rule" in DOD Directive 6055.9E, i.e. minimum exposure rules for explosives.

### **F6 - Time-In-Transit**

When a TSP fails to follow standard transit times as defined in the DTR Chapter 202 Tables 202-3/202-4 (DOD Standard Transit Time Guide). Each BL is considered a shipment regardless of the number of pieces or TCNs moving under the BL or the number of delivery points. Receiving activities must report excessive transit time to shipping activities so any necessary action can be taken against the TSP.

### **F7 - Failure to Provide Protective Service**

When a TSP fails to provide SNS, DCS, or any other Protective Service as annotated on the BL and defined in the DTR Chapter 205, Table 205-8, while in transit from origin to destination. TSPs must follow all requirements for the designated protective service as stated in the MFTURP-1.

### **F8 - Failure to Provide Signature and Tally Record**

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When a TSP fails to properly annotate and provide a DD Form 1907, Signature and Tally Record, as required on the BL for the cargo being transported.

**F9 - Mishandling Freight**

Trans loading of DOD vehicles is prohibited. Once DOD vehicles and/or equipment is tied down or otherwise secured in place on the conveyance, the TSP may not move the vehicles or equipment without consent of the shipper. In the event of an emergency, trans loads and other response actions must be coordinated with the shipper or owning military service. DTTS can assist with coordination between these parties if needed for loads requiring the SNS accessorial. Other examples include, but are not limited to: damaged or missing transportation seals; improper loading, packing, blocking, or bracing; improper conduct at an installation; improper tie down or protection of cargo; and/or improper use of intermodal services.

**FA - Loss or Damage**

When a TSP is responsible for loss or damage of cargo. Failure to settle loss and damage claims IAW the DTR Part II Chapter 211 is also included. A TDR must be issued IAW DTR Part II Chapter 210.

**FB - Improper Routing**

When a TSP fails to follow DOT-authorized routes for the cargo they are transporting.

**FC - Use of Bad Language, Offensive Behavior**

Examples include, but are not limited to, drivers or any TSP representatives that harass or use abusive language or lewd behavior towards or in the presence of DOD representatives. Any documented incident involving the use of intemperate, vulgar, or abusive language; drug or alcohol abuse; or engagement in offensive conduct may result in a TSP being placed in immediate non-use status or a recommendation to SDDC for disqualification.

**FD - Nonpayment of Just Debts**

Failure to pay just debts or complaints from subcontractors that the TSP failed to pay for services contracted or otherwise demonstrates lack of financial responsibility and may subject Government shipments to actual and/or potential delay, frustration, seizure or detention.

**FE - Falsification of a Syncada delivery**

Used when a TSP changes the status of a shipment to “delivered” in the TPPS prior to delivering the freight.

**FF - Double Brokering**

When a TSP brokers freight to a carrier who then brokers the freight to another carrier. Double brokering is not authorized. Brokers awarded DOD freight are responsible to

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ensure that its underlying TSP(s) handle and deliver freight without the underlying TSP contracting the use of additional TSPs and brokers. General Commodity carriers are not allowed to act in the capacity of a broker. General Commodity TSPs awarded DOD freight are required to utilize organic assets/fleet to transport cargo. This policy prevents cargo loss and maximizes in transit visibility. Shippers at the origin shipping activity or within their AOR that have determined a broker has double brokered a shipment, may place a broker in immediate non-use for up to 90 days. Brokers that have failed to rectify their double brokering problem with the shipper may be placed in non-use for an additional 90 days.

**FG - Drug/Alcohol/Firearm Abuse**

Examples include a driver that arrives intoxicated or under the influence of drugs. TSPs will be placed in immediate non-use for such incidents, and may not charge for vehicle furnished not used.

**FH - Theft- TSP Responsible**

When a TSP is responsible for the theft of DOD cargo, A TDR must be issued IAW DTR Part II Chapter 210

**FJ - Shortage – TSP Responsible**

When a TSP is responsible for the shortage of DOD cargo, A TDR must be issued IAW DTR Part II Chapter 210.

**FK - Commitment Withdrawal**

When a TSP responds to an ATR offer as able to accept the load, and then declines at time of award or prior to pick up; or if the selected TSP is unreachable after a reasonable amount of attempts by the shipper. Shippers cannot charge a TSP with Commitment Withdrawal if they fail to contact/award the TSP within one hour of ATR offer closing, or if systems using the auto-award process fail to show the offer status as “Awarded” in ATR. Reporter must annotate the date and time ATR offer closed and the date and time they contacted the TSP to award the load in the Remarks block of the incident.

**FL - Unauthorized Load/Broker Board Posting**

When a TSP posts shipment information to any type of load/broker board with payment information prior to having been awarded that load by the shipper. Only TSPs with proper authority from DOT may post to load/broker boards; no TPS loads (to include 675 Signature & Tally service) may be posted.

**FM - Shipment Refusal- Spot Bid**

When a TSP bids on a shipment via Spot Bid on the Web, then declines the shipment when the shipper calls to award the load. A TSP that submits a bid is assumed to be ready, willing, and able to perform the transportation as stated in the bid. Shippers cannot

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charge a TSP with Shipment Refusal- Spot Bid if they fail to contact the TSP within four hours of bid closing. **Shipment refusal may result in immediate non use.**

**FN - Shipment Refusal- Negotiation**

When a TSP bids on a SDDC-negotiated shipment, and then declines the shipment when the shipper calls to award the load. A TSP that submits a negotiation is assumed to be ready, willing, and able to perform the transportation as stated in the negotiation. Shippers cannot charge a TSP with Shipment Refusal- Negotiation if they fail to contact the TSP within 24 hours after receiving rates from the SDDC Negotiations team. **Shipment refusal may result in immediate non use.**

**FP - Other Service Failure**

Other service failures not covered in the codes above or below (contact the SDDC **G9 Domestic Transportation** Requirements Branch at [usarmy.scott.sddc.mbx.carrier-performance@mail.mil](mailto:usarmy.scott.sddc.mbx.carrier-performance@mail.mil) or call 618 220-5894 for clarification).

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**FQ - Failure to pick up at origin on scheduled date**

When a TSP fails to report to origin at the agreed-upon date as scheduled with the TO. This includes no-shows as well as pickups where the TSP is late without prior coordination. This code is used primarily for Contract-specific shipments.

**FR - Failure to pick up at origin on scheduled time**

When a TSP fails to report to origin at the agreed-upon time as scheduled with the TO. This includes no-shows as well as pickups where the TSP is late without prior coordination. This code is used primarily for Contract-specific shipments.

**FS - Failure to deliver at destination on scheduled date**

When a TSP fails to report to destination at the agreed-upon date as scheduled with the TO. This code is used primarily for Contract-specific shipments.

**FT - Failure to deliver at destination on scheduled time**

When a TSP fails to report to destination at the agreed-upon time as scheduled with the TO. This code is used primarily for Contract-specific shipments.

- HQ SDDC personnel enter "G" code incidents where TSPs fail to meet additional service elements and standards which may result in further carrier performance action. These codes are primarily used for TPS shipments that require SNS by the DTTS. Incidents using these codes may only be entered in CPM by HQ SDDC personnel. "G" codes with examples are as follows:

**G1 - TRANSS Inspection Finding**

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When a Transportation Safety and Security team inspection reveals a discrepancy in TSP performance.

**G2 - TRANSS Inspection Failure**

When a Transportation Safety and Security team inspection reveals a failure in TSP performance.

**G3 - DTTS Related Failure: Trailer Tracking (DCS)**

Trailer Tracking (DCS): Examples include trends in false “Untethered” and/or “Door Open” alerts, failure to register DCS-equipped trailers with DTTS prior to use, and failure to provide DCS when required.

**G4 - DTTS Related Failure: Incorrect Satellite (SNS) Codes**

Incorrect Satellite (SNS) Codes: When TSP drivers fail to send correct codes IAW the MFTURP-1.

**G5 - DTTS Related Failure: Satellite System (SNS) Not Turned On**

Satellite System (SNS) Not Turned On: When a TSP fails to provide the SNS accessorial for required shipments IAW the MFTURP-1.

**G6 - DTTS Related Failure: Breakdown**

When a TSP vehicle carrying a SNS shipment experiences mechanical failure. Mechanical failure is defined as any condition of the conveyance or related equipment that requires repair or replacement of parts while in transit. Reporters cannot charge a TSP with this service failure if the breakdown/mechanical failure is a result of circumstances beyond the TSP’s control (e.g., debris/objects in roadway, flat tires, accidents where the TSP is not at fault, and force majeure situations).

**G7 - DTTS Related Failure: Accident (TSP at fault)**

Accident (TSP at fault): When a TSP driver carrying a SNS shipment causes an accident.

**G8 - DTTS Related Failure: Other**

Any DTTS-related service failure not covered in the codes above.

**G9 - CSA Score(s) Above Standard**

This may apply to any TSP registered with the DOD, and may only be used as an indicator of safety performance.

**GA - DTTS failure: Transit Time Exceeded**

**GB - DTTS failure: Exceeded 2 Hour Stop (SRC I, II, PSS) or 4 Hour Stop (SRC III, IV)**

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**GC** - DTTS failure: Exceeded 100 Hour Rule (military or SDDC-approved secure holding facilities)

**GD** - DTTS failure: Problem with dispatcher Call Back

**GE** - DTTS failure: Driver Behavior

**GM** - DTTS failure: Drivers Message

**GF** - DTTS failure: Missing or Unapproved Breaking of Seal

**GG** - DTTS failure: Unapproved Equipment Charge

**GT** - DTTS failure: Fire or Hot Brakes

**GU** - DTTS failure: Use of Unapproved Terminal

**GV** - DTTS failure: Failure to Report (Reportable) Incident to DTTS

**GX** - DTTS failure: Parking with Explosives in Populated Area

**GY** - DTTS failure: Departing with Equipment in need of repair

4. Standards used by TOs are outlined in the chart below:

| TO Recorded Incidents Table                      |         |  |         |
|--|---------|--|---------|
| Service Failure                                  | Tier    | Service Failure  | Tier    |
| F1 Shipment Refusal                              | 3       | FF Double Brokering                                    | 1       |
| F2 Improper or Inadequate Equipment              | 2       | FG Drug/Alcohol/Firearm Abuse                          | 1       |
| F3 TSP Unable to Meet Service Requirements       | 1 or 2* | FH Theft- TSP Responsible                              | 1       |
| F4 Failure to Pick Up at Origin as Scheduled     | 1 or 2* | FJ Shortage- TSP Responsible                           | 1       |
| F5 TSP Failed to Meet DDD/RDD                    | 1       | FK Commitment Withdrawal                               | 1       |
| F6 Time-in-Transit                               | 1 or 2* | FL Unauthorized Load/Broker Board Posting              | 1       |
| F7 Failure to Provide Protective Service         | 1 or 2* | FM Shipment Refusal- Spot Bid                          | 1       |
| F8 Failure to Provide Signature and Tally Record | 2       | FN Shipment Refusal- Negotiation                       | 1       |
| F9 Mishandling Freight                           | 1       | FP Other Service Failure                               | *       |
| FA Loss or Damage                                | 2       | FQ Failure to Pick Up at Origin on Scheduled Date      | 1 or 2* |
| FB Improper Routing                              | 3       | FR Failure to Pick Up at Origin on Scheduled Time      | 2       |
| FC Use of Bad Language, Offensive Behavior       | 1 or 2* | FS Failure to Deliver at Destination on Scheduled Date | 1 or 2* |
| FD Nonpayment of Just Debts                      | 1       | FT Failure to Deliver at Destination on Scheduled Time | 2       |
| FE Falsification of a Power Track Delivers       | 1       |  |         |

\* Tier may depend upon existence of trends, importance of shipment or case-by-case basis

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One (1) Tier 1 Service Failure = Immediate non-use for 30 days (1<sup>st</sup> Offense).  
Two (2) Tier 2 Service Failures in 30 days = Letter of Warning or non-use action.  
Three (3) Tier 3 Service Failures in 30 days = Letter of Warning or non-use action.  
Two (2) Letters of Warning in 60 days = Non-use action.  
Subsequent Offenses of Tier 1 Service Failures = 60 - 90 days Non-use.  
Subsequent Offenses of Tier 2 Service Failures (after a Letter of Warning has been issued) = 60 - 90 days Non-use.

Subsequent Offenses of Tier 3 Service Failures (after a Letter of Warning has been issued) = 60 - 90 days Non-use.

Continuous pattern of Service Failures = referral to HQ, SDDC Domestic Transportation Requirements Branch for further review and possible Nationwide non-use or Transportation Review Board that may result in disqualification from hauling DOD cargo.

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5. SDDC will monitor TSPs' overall performance and determine when a pattern of non-use actions and service failures documented by shipper(s) warrants further non-use or disqualification. "G" code service failures will be evaluated on a case by case basis for determining performance actions.

#### C. TSP NOTIFICATIONS

1. Letter of Concern (LOC). A LOC may be issued by SDDC for TSP performance issue(s) or trends determined as not meeting minimum performance standards. A LOC gives the TSP an opportunity to take corrective action prior to SDDC issuing a LOW or Non-Use action. A LOC may be issued based on the following incidents including, but not limited to: minor infractions; possible concerns raised by the DOD community; or downward trends in TSP's performance (i.e., rising numbers of service failures throughout the DOD enterprise).
2. LOW. A LOW is issued by a TO or by SDDC to a TSP for unacceptable performance. A LOW serves as notice to a TSP that if violations or performance problems continue, non-use action may follow. The LOW may request the TSP provide additional information on the incident for review. LOWs may precede a notice of non-use, but are not required for serious infractions resulting in non-use action.
3. Letter of Non-Use. Non-use or disqualification action may be taken for specific incidents of unsatisfactory service or failure to perform, or a record or trend of unsatisfactory service or failure to perform IAW the terms of negotiated agreements, tariffs, tenders of service, or BLs, service agreements, governing SDDC rules publications, or other similar arrangements. With the use of CPM/CPM Web Services, non-use action can be from

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specified BLOCs or SPLCs and can be narrowed down to non-use for shipments requiring specified Accessorial Services. A Letter of Non-Use will advise TSPs of the period of non-use, the reinstatement date, and of appeal procedures. A shipper may place a TSP in local non-use for up to 90 days for shipments originating from their activity AOR followed by a 90-day probationary period. While under probation, any additional service failures can result in additional non-use action.

- Disapproval from the Freight Carrier Registration Program (FCRP) may be taken by SDDC against individuals and affiliates of a TSP(s) for conduct or action which is inappropriate, unethical, or violates any provision of DOT or SDDC regulations and policies. In severe cases, SDDC may conduct Transportation Review Boards (TRBs) per guidance in SDDC Regulation 15-1, Procedure for Disqualifying and Placing Transportation Service Providers (TSP) in Non-Use. TRBs are used to determine if further non-use action or disqualification is necessary. Disqualification is the act by HQ SDDC of excluding a TSP or TSP employee from participating in DOD transportation programs. Only SDDC has disqualification authority. Disqualification may be taken by SDDC as a result of no or insufficient response on a non-use action and/or a result of TRB findings and determination. Disqualification action may be taken independently by SDDC, or a TO may request SDDC disqualify a TSP, if a TSP or its representative commits a violation that is so egregious that the TO believes it warrants a disqualification action. Refer to SDDC Regulation 15-1 for further information.

#### D. TSP APPEAL

- A TSP may appeal a non-use action in writing to the office that initiated the non-use action within 15 calendar days. Offices that initiated non-use action will respond to any appeals from TSP within seven business days.
- If the appeal is denied, the TSP may appeal those decisions via e-mail or United States Postal Service Registered Mail to the further appeal authority which is determined by the level of the office that initiated the action-- either the installation CDR or SDDC's Domestic Transportation Requirements Branch. The appeal authority may be based on the severity of the TSP's infraction.
- If the shipper selects the installation CDR as the further appeal authority and the installation CDR denies the appeal, the TSP may appeal those decisions to SDDC's Domestic Transportation Requirements Branch. Appeals must be received via email or USPS registered mail. SDDC is the final appeal authorities for all appeals.
- It is the responsibility of each TSP to review their performance data in CPM. Comments from both the shipping activity and the TSP contribute greatly to the CPM data appeal adjudication process. TSPs are able to leave comments in the Remarks block of a CPM incident, and are encouraged to contact the reporter/shipper that wrote up the incident when disputing individual service failures. Shipping activities will respond to disputes from TSPs regarding specific CPM incidents within seven business days.

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5. SDDC will review appeals only if the TSP has done their due diligence in resolving incident issues at the local level first. If appealing to SDDC, forward appeal to: [usarmy.scott.sddc.mbx.carrier-performance@mail.mil](mailto:usarmy.scott.sddc.mbx.carrier-performance@mail.mil) or SDDC, Chief, Domestic Transportation Requirements Branch, 1 Soldier Way, Building 1900W Scott AFB, IL 62225-5006.
6. Shipping activities or SDDC may resolve incidents in CPM if errors with incident recording have occurred or following a successful appeal from a TSP.

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## VI. TERMS AND CONDITIONS APPLICABLE TO ALL MODES

This part provides terms, conditions and services that are common to TSP of all modes of transportation.

### A. Advancing Charges (045)

1. TSPs shall advance, for subsequent collection from the Government, the lawful charges incurred for pier, wharf, or stevedore service; for custom house and in bond service; and for special bonds or tolls required by state or other governmental authority for transportation of a shipment, which because of its size, shape, weight, or hazard requires such bonds or tolls for movement over the streets or highways.
2. TSP will identify charges listed above which require reimbursement on the BL or EDI transaction submitted via TPPS. The TSP will retain valid receipts and any other documentary evidence to support these claims for three (3) years.

The charge for advancing monies shall be 045(1) \$ \_\_\_\_\_ per advance.

### B. Transportation Protective Service Compatibilities

TSPs providing protective services compatible with each other shall be paid for both services. TSPs providing protective services incompatible with each other shall be paid only for the most expensive service.

| Protective Service | Incompatible With | Compatible With |
|--------------------|-------------------|-----------------|
| <b>CIS</b>         | 675, DDP, PSS     | SNS, SEV, DCS   |
| <b>DDP</b>         | 675, CIS, PSS     | SNS, SEV, DCS   |
| <b>PSS</b>         | 675, CIS, DDP     | SNS, SEV, DCS   |
| <b>SEV</b>         | NONE              | ALL             |
| <b>SNS</b>         | NONE              | ALL             |
| <b>DCS</b>         | NONE              | ALL             |

### C. Assistance by Government Personnel to Transport Service Providers

1. For the purpose of promoting safety, expediting transportation, and delivering shipments of explosives and other dangerous articles, the military services may extend any technical assistance and aid considered necessary in connection with moving, salvage, demolition, neutralization, or other disposition of such Government-owned shipments being transported or stored by TSP.

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2. Upon a TSP's request for assistance by government, employees may be provided in unusual or emergency circumstances for the benefit of the TSP. However, the TSP may be held financially responsible for all actual costs and expenses incurred by DOD (including salaries and wages paid by DOD) that inure to the benefit of the TSP. DOD personnel act and perform in these instances as government employees in an advisory capacity to directly benefit the TSP. DOD personnel assigned to assist TSP will retain their status as employees of the United States Government and, as such, are entitled to all of the benefits afforded U.S. government employees as provided by law. In no event shall DOD recognize or submit to any action for property damage in connection with such assistance furnished By DOD employees, when actual labor supervision or other services are performed at the TSP's request. It is not the intention of this provision that DOD employees compete with private industry where services can be readily provided by the private sector.
3. When a TSP requests DOD personnel provide assistance, the TO will prepare a self-addressed letter in the form of a request for DOD service that must be signed by an authorized representative of the TSP. The letter will state that the TSP acknowledges responsibility for performance of the services requested from DOD, and that performance of the services by DOD personnel does not relieve the TSP of liability. When assistance is provided under emergency conditions, where a delay might contribute to further hardships or possible disaster, the letter shall be prepared and signed after the service is performed.
4. Collection of payments for services rendered under this ITEM shall be in accordance with user charges of the DOD Financial Management Regulations.
5. A TSP will not be billed or held responsible for any service performed by DOD personnel not specifically requested by the TSP. shall be
6. Motor TSP will find suitable Secure Holding Area from the Transportation Facility Guide (TFG). However, during an emergency, the TSP can coordinate with SDDC DTTS to locate a Secure Holding Area. For more information regarding Secure Holding, see Item 91.

**D. Non-Applicable Charges/ Transportation Service Provider Liability**

1. The TSP shall not charge any detention, demurrage or storage charges against any DOD sponsored shipment when the delay is caused by acts or omissions beyond DOD, its contractors, or its agents control.
2. Freight shall be delivered in the same condition as received at origin. Any damage or loss shall be the responsibility of the TSP unless due to *force majeure*.
3. Shortages in outturn, undue delays, mis-deliveries, damage or loss of cargo arising or resulting from factors stated above, will not be held against the TSP.

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4. Rail TSPs shall be subject to full liability as provided in Title 49, Subtitle IV, part A, Section 11707 of the USC, Annotated (USCA), except where the shipment is released at an agreed upon value based upon a released rate as noted on the BL.

**E. Transportation Service Provider Cargo Liability (LIE)**

The cargo liability guidance set forth below shall apply to motor TSP. For all other modes, see Released Value paragraph in Part IV, Completing a SDDC 364-R Tender in this section.

1. Freight All Kinds (FAK)—Except Crated Household Goods (HHG) or personal effects:
  - a. For all FAK shipments as defined in Items 39, 41, 43, and 45 (see Appendix D for further definition of FAK) weighing less than 15,000 pounds, TSP liability for lost and/or damaged cargo shall be limited to \$50,000 or the actual amount of the loss and/or damage to the article(s), whichever is less. TSP will provide increased liability coverage for LIE (1) \$\_\_\_\_\_ for each \$100 increase in loss and/or damaged cargo liability over the maximum liability.
  - b. For all FAK shipments weighing 15,000 pounds or more, TSP liability for lost and/or damaged cargo shall be limited to \$150,000 or the actual amount of the loss and/or damage to the cargo, whichever is less. TSP will provide increased liability coverage for LIE (2) \$\_\_\_\_\_ for each \$100 increase in loss and/or damaged cargo liability over the maximum liability.

For all FAK shipments containing crated HHG or personal effects as described in Appendix D, TSP liability for lost and/or damaged cargo is \$5,000 per shipment, or \$4.00 times the net weight of the household goods shipment or, the gross weight of the unaccompanied baggage shipment, not to exceed \$50,000, whichever is greater. Under the new FRV program, the TSP shall be liable for the full replacement value of HHG and personal effects transported as FAK. For HHG or personal effects items that are lost or destroyed while in the custody of the TSP for transportation as FAK, the TSP's liability will not be for the depreciated replacement value (i.e., fair market value) of the item but the full replacement value, without depreciation.

2. FAK shipments governed by this publication are subject only to the released liabilities stated above.
3. Seventy-two (72) hour's notice shall be given to the TSP prior to expected pick-up date for shipments that require additional cargo liability insurance.

**F. Mode Substitution**

1. Multi-modal service is transportation of a shipment by a mode (motor, rail, air, water) other than that used to pick up the shipment. This service is to be provided at the option of the

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TSP, with prior TO concurrence, when multi-modal service is necessary due to circumstances set forth in paragraph 2 below. However, in no event shall any TSP be permitted under this provision to utilize multi-modal service that will:

- a. Result in additional charges to the government,
  - b. Be used to procure any person or company that does not have lawful operating authority for the mode selected, or
  - c. Operate to reduce or eliminate the level of liability of the TSP under the original terms and conditions of the BL.
2. TSP shall be permitted to substitute trucks for other modes of shipment when situations such as severe weather, mechanical failure, or other causes exist that are beyond the shipper's or TSP's control. The TSP shall remain primarily liable for any loss or damage to the shipment. In no event may motor TSP, freight forwarders, rail TSP, or water TSP utilize multi-modal service in order to avoid application of the Carmack Amendment or the terms and conditions set forth on the BL, or to otherwise circumvent the legal requirement that all TSP have proper operating authority for the shipment or the leg of the shipment at issue.
3. Multi-modal service may not be used for DOD shipments when:
- a. The shipment contains transportation protective services (TPS);
  - b. The "VIA" space on the BL has been annotated: "Multi-modal service not to be used."

**G. Stop-Off In Transit (SOC)**

1. Stop-off in transit service (SOC) can consist of up to three stops between origin and destination. Stop-off service will apply only on shipments subject to truckload rates.
2. Charges
  - a. Line-haul
    - 1) When rate qualifiers are based on weight or volume (e.g. PG, PH, ST), the line-haul charges in Section D or Tables B or C in Section E of the DOD tender, shall be based on the actual or minimum weight or volume (whichever is greater) applying from point of origin to final destination, subject to the excess mileage charge described in paragraph 2a(4) below for out-of-route mileage.
    - 2) When rate qualifiers are based on distance (e.g. PM), and the mileage through the stop-off point(s) exceeds the direct mileage from origin to destination, the line-haul

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charges shall be based on applicable mileage from point of origin via the stop-off point(s) to final destination.

- 3) When rate qualifiers are based on both (i) weight, volume or other measurement unit, and (ii) distance (e.g. PJ, PY, PQ, PZ), the line-haul charges shall be based on the actual or minimum weight, volume or other measurement unit (whichever is greater), and the applicable mileage from point of origin via the stop-off point(s) to final destination.
- 4) When line-haul charges are determined under any of the following:
  - a) Paragraph 2.a.1 above
  - b) Rate Qualifiers DL, PL or PV in Section D of the DOD tender
  - c) Rate Qualifier DL in Table B of Section E of the DOD tender and the applicable mileage from point of origin via the stop-off point(s) exceeds the direct applicable mileage from origin to destination, all excess mileage shall be subject to an added charge of SOC(1) \$\_\_\_\_\_ per mile.
- a. Charges. The charge for stop-off service shall be SOC(2) \$\_\_\_\_\_ for each stop, excluding the initial pickup and final delivery.

C For multiple deliveries on the same installation /facility, Split Delivery (SDL) charges apply. See Item 71.

#### **H. Reconsignment or Diversion (RCC)**

1. Reconsignment or Diversion service shall be provided by the TSP subject to the following:
  - a. Reconsignment and Diversion are considered similar terms, and the use of either term will mean:
    - 1) Change in the place of delivery exceeding 25 miles of the original consignee/destination
  - b. Only entire shipments may be reconsigned.
    - 1) TSP will charge RCC(1) \$\_\_\_\_\_ per shipment when changed from original consignee/ destination. TSP will also be entitled to the applicable published accessorial and line-haul rates from origin to new destination via the interception point. Assessment of line haul minimum charges shall be based on actual total miles travelled from origin via intercept point to new destination.

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- 2) Rates shall be negotiated when TSP do not have an applicable tender on file to or from the interception point.
- 3) Shipments not exceeding 25 miles are entitled to Relocation (RLS) Item 67.
2. Payment of all charges for Reconsignment/Diversion shall be the responsibility of the requestor.
3. When a shipper or consignee refuses, rejects, or requests a shipment be returned to origin, return movement shall be subject to rate of original inbound movement or to the rate applicable for return movements, whichever is less. . TSP will obtain a BL from the party requesting return. Charge for returned freight shall be applicable to return/refusal/rejected shipment rate of RCC(1)\$\_\_\_\_\_. Returning a shipment to the point of origin will not be interpreted as a continuous movement.
4. For tank truck, the TSP shall receive a minimum return charge subject to a minimum of half the amount (in gallons) that was transported.
5. Time waiting for return paperwork after expiration of free time is considered unloading time and subject to detention charges.

#### **I. Storage (SRG)**

1. DOD freight that is held in possession of the TSP by reason of an act or omission of the consignor, consignee or owner, or for customs clearance or inspection or for any reason not the fault of the TSP, shall be considered stored, subject to the following conditions and charges. (detention charges shall be subject to Item 21):
  - a. Storage charges on freight in TSP's possession awaiting offload shall begin at the end of the consignee's official offloading hours and will remain in storage status until offloaded.
  - b. Non applicable charges, as referenced in this part, Paragraph F.2.
  - c. In instances of "hostage freight," TSP, and their subcontractors, shall be prohibited from exercising state warehousemen's liens, or any other liens arising under state law, or from selling U.S. government property to satisfy accrued storage or other transportation charges. TSP shall at all times be responsible for the acts of their subcontractors, and will ensure that subcontractors are fully paid according to the terms of any subcontract for storage or transportation charges in order to eliminate "hostage freight situations, and the unlawful exercise of a state lien on federal property by subcontractors. Hostage freight situations may also be reviewed by a TSP review board to administratively determine whether a TSP is financially responsible, where a TSP fails to pay justly owed sums to one

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of its subcontractors. SDDC shall also have the option to conduct TSP review boards to determine whether a TSP should be held liable for damages caused to the government in a "hostage freight" situation, and file any claims as required.

2. Shipments in storage shall be subject to the following charges:
  - a. Shipments weighing less than 10,000 pounds shall be subject to Storage charges of SRG(1) \$\_\_\_\_\_ per day, or fraction thereof, per shipment.
  - b. Shipments weighing 10,000 pounds or more shall be subject to Storage charges of SRG(2) \$\_\_\_\_\_ per day, or fraction thereof, per shipment.
  - c. Shipments stored in the carrier's possession after free time has expired shall be subject to a charge of SRG(3) \$\_\_ per day, or fraction thereof, per tank vehicle or pipeline shipment

**J. Government Cargo Recovery Effort (GOCARE) Program for Astray Freight**

1. A TSP who is unable to obtain delivery instructions shall follow these procedures set forth below:
  - a. Freight with DOD identifying marks or those bearing conflicting marks shall be delivered by TSP to the nearest DOD installation or facility.
  - b. Freight without DOD identifying marks or those bearing conflicting marks shall be opened by TSP to ensure contents are DOD owned.
  - c. TSP will contact GOCARE at telephone number referenced in Section A, VIII, Emergency Notification Information, Table 1, of this publication or email at [usarmy.scott.sddc.mbx.go-carriers@mail.mil](mailto:usarmy.scott.sddc.mbx.go-carriers@mail.mil).
2. Information on identifying and forwarding GOCARE Program (astray) freight is available at <http://www.sddc.army.mil/GCD/default.aspx> (Click on GOCARE Guidelines).

**K. Weight Limitations**

A TSP will inform the shipper of weight limitations and verify that the weight on any vehicle loaded by or on behalf of DOD does not exceed limitations imposed by any state or municipality.

**L. Weight Verification (WTV)**

1. When scales for weight verification are available and furnished by requesting shipper or consignee, no charges for Weight Verification shall apply.

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2. Upon request of shipper or consignee, when a TSP verifies weight of a shipment at scales not located at origin or destination, a flat fee charge of WTV(1) \$\_\_\_\_ per vehicle will apply.
3. If not requested by shipper or consignee, the TSP shall have the option, at their convenience and expense, to reweigh the shipment any time prior to delivery. **If the reweigh weight causes an increase or decrease to the total shipment cost of the original BL:**
  - i. The TSP shall be responsible for requesting a BL correction notice from the issuing officer, who will issue the corrected BL.
  - ii. The TSP will submit the reweigh ticket to the issuing officer within 3 government business days of delivery notification. Submitting a copy of the reweigh ticket through the TPPS is acceptable.
  - iii. Minimum required data on a reweigh ticket shall include the TSP's name, TSP's shipment identification number (sometimes referred to as a "Pro number"), BL number, date of reweigh, and the verified weight.
  - iv. Reweigh charges shall be void if a reweigh ticket is not provided to the issuing officer within 3 government business days of delivery.**
3. Upon overweight verification at DOT scales, if shipment must be returned to origin for weight correction, TSP may submit charges for return mileage via an eBill through the currently authorized Third Party Payment System (TPPS).
4. If a TSP is fined for being overweight at the first weigh station outside of the pickup location, the TSP may issue an eBill for an amount equal to the fine. It shall be the responsibility of the TSP to issue supporting documentation to the origin TO through the currently authorized TPPS prior to payment of the fine. It shall be the responsibility of the driver to ensure obvious discrepancies in weight are resolved prior to departure at origin. An eBill may be submitted for the fine only if the fine is due to an incorrect shipment weight on the original BL.
5. If a TSP does not verify weight of the shipment, DOD will not be responsible for any fines or penalties associated with excess gross vehicle weights.
6. Rail TSP will verify weight of any shipment upon request by shipper while shipment is still in the custody of TSP and scales are available. TSP may apply charge of WTV (1) \$\_\_\_\_\_ per shipment, or per railcar.
7. If railroad verifies weight, a TSP may only charge the difference between billed weight and actual weight if the actual weight exceeds the billed weight by greater than two percent.

**M. Fuel Surcharge**

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1. Section 884 of the 2009 National Defense Authorization Act requires any government paid fuel rate adjustment, also known as a fuel related surcharge (FS), arising from a DOD transportation contract and funded by government funds be paid, to the maximum extent practicable, to the cost bearer of the fuel. The cost bearer is the person who actually incurred the cost of providing the fuel used for the motor transportation.
2. The use of the terms motor carrier, freight forwarder, and broker in this Item have the same definition as those provided in 49 U.S.C. 13102.
3. Each TSP must provide all drivers, owner operators, motor TSPs, freight forwarders, or brokers notice that the cost bearer who transports cargo is entitled to any FS charge paid with government funds. The TSP must identify any shipment that is entitled to a federally funded FS payment.
4. The TSP has the responsibility to ensure the FS payment goes to the cost bearer. The TSP shall insert a flow-down clause requiring the pass-through of the FS payment to the cost bearer in all its transportation subcontracts and agreements with motor TSPs, freight forwarders, or brokers who provide or arrange for motor carriage for DOD authorized shippers. Include the flow-down clause in all contract tiers. The clause will require paying the FS to the cost bearer within thirty business days of the receipt of the FS payment. If there is more than one cost bearer, then the TSP pays each cost bearer his or her share of the FS payment based on the motor transportation miles provided by each cost bearer.
5. The TSP must include and require a flow-down clause in all its contracts, subcontracts, and agreements with motor TSPs, freight forwarders, or brokers who provide or arrange for motor carriage for DOD authorized shippers. The contracts, subcontracts and agreements must state the TSP has the sole responsibility and duty to ensure the FS payment goes to the cost bearer. All subcontractors and cost bearers must agree and acknowledge they have no privity of contract with the DOD or USG prior to accepting any shipments. The cost bearer must agree he or she has no right of legal recourse or legal standing to assert a claim against DOD or the USG for payment under 31 U.S.C. 3726. The clause will state all parties acknowledge that a BL listing a DOD agency, military service, other USG agency, or other authorized DTS user, as the shipper, consignee, or consignor on the BL makes the BL a non-negotiable BL. All parties agree they cannot delay delivery of cargo or demand the FS payment or any other payment as a precondition for timely delivery of a shipment.
6. TSP's who fail to comply with the requirements of this provision may be subject to an administrative determination to place the TSP in non-use or suspension status.

**N. Shipments in Continuous Movement**

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For shipments in continuous movement that travel by multiple modes, security and other applicable accessorial services required shall be IAW modal requirements established in DTR 4500.9R, Chapter 205.

**O. Shipment Status**

Status of any shipment tendered within 2 hours shall be provided upon request by SDDC, shipper or consignee.

**P. Transportation Service Provider Movement of DOD Vehicles/Freight**

Once DOD vehicles and freight are tied down or otherwise secured in place on the conveyance, the TSP may not move the loaded vehicles without consent of shipper, unless in the event of an emergency. This provision does not prohibit TSP from loading additional freight and will not constitute a request for Exclusive Use of Trailer/Dromedary (EXC).

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## VII. CLAIMS AND DISPUTES

### A. Claims

1. A TSP will process claims for loss and damage IAW regulations in 49 CFR, Part 1005.2, Filing of Claims; and, if applicable, 41 CFR, Parts 101-40 and 101-41.
2. A TSP will process claims for overcharges/undercharges, shortages, damages, and any other transportation discrepancies through the issuing TO. Use of Transportation Discrepancy Reports via the Discrepancy Identification System (DIS) application in GFM must be processed IAW DTR Part II, Chapter 210 and Appendix I.
3. If issuing TO denies claims of overcharges/undercharges, the TSP may appeal this decision to the issuing installation Commander.

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### B. Dispute Resolution

4. When unable to resolve a claim or dispute, TSP will take the dispute to the following:

HQ, SDDC  
ATTN: G3, Domestic Operations  
1 Soldier Way, Building 1900W  
Scott AFB, IL 62225  
[usarmy.scott.sddc.mbx.cost-questions@mail.mil](mailto:usarmy.scott.sddc.mbx.cost-questions@mail.mil)

- a. Information provided by SDDC will not constitute a binding judgment.
  - b. SDDC can assist in providing the government's position on the dispute and offer a written decision to TO and TSP.
  - c. When DOD and TSP records conflict, DOD records take precedence.
  - d. TSP has 45 days from date of delivery to initiate possible claim or dispute.
5. TSP can appeal SDDC's position to General Services:

Transportation Audits Division  
U.S. General Services Administration  
Attn: Accounts Section  
1800 F Street NW  
3rd Floor, Mail Hub 3400  
Washington, DC 20405  
[Protests@gsa.gov](mailto:Protests@gsa.gov)

6. **BULK FUEL COMMODITIES:** TSP may submit an appeal in writing within 60 days regarding any dispute rendered by the DOD to:

Defense Energy Support Center (DESC)  
ATTN: DESC-BI

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8725 John J. Kingman Road, Suite 2946  
Fort Belvoir, VA 22060-6222.

DESC can respond in writing to this appeal and forward its decision with supporting documents within 60 days.

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### VIII. EMERGENCY NOTIFICATION INFORMATION

1. Depending on the issue, TSP should contact the following:

**Table 1 – Contact Information**

| Issue  | Point of Contact                         | Telephone   |
|--|--|---|
| GOCARE (astray) freight, hours of operation, 0800-1630, M-F  | SDDC GOCARE                              | (618)220-6470   |
| Surface Freight All Kinds (FAK) accidents, incidents, delays in transit—any damage, signs of pilferage, or theft must be reported immediately. | SDDC Command Operations Center (COC)     | (618)220-4262   |
| Air Freight All Kinds (FAK) accidents, incidents, delays in transit—any damage, signs of pilferage, or theft must be reported immediately.     | AMC, Domestic Air Tender Program Section | (618)229-4684   |
| Accidents, incidents, or other emergencies involving placarded DOD hazardous cargo other than munitions, explosives, or radioactive materials  | DOD Hazardous Material (HAZMAT) Hotline  | 1-800-851-8061  |
| Radioactive Materials  | Army Operations Center (AOC)             | (703) 697-0218/0219   |
| Radioactive Materials  | Navy/USMC                                | Use 24-hour emergency response number provided by activity. |
| Radioactive Materials  | Air Force                                | (202) 767-4011  |
| Radioactive Materials  | DLA                                      | 1-800-851-8061/804-279-3131                                 |
| Radioactive Materials (Rail)   | Naval Reactors Laboratory Field Office   | (412) 476-5000  |
| Hazardous Material Spills  | National Response Center                 | 1-800-424-8802 and (202) 267-2675                           |
| National Agency Check Verification   | Defense Security Service                 | 1-800-375-5283  |
| For general questions, policy interpretation, hours of operation are 0700-1730   | SDDC Customer Service                    | 1-800-526-1465  |
| Arms, Ammunition and Explosives accidents, secure holding, emergencies and incidents, call AOC prior to calling SDDC DTTS.                     | SDDC DTTS AOC                            | (703)697-0218/0219  |

2. For emergency bulk fuel issues, contact the following:

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**Table 2 – Bulk Fuel Contact Information**

| Defense Energy Support Center (DESC)   | Telephone      |
|--|----------------|
| DESC-AME (Houston, TX)   | (713) 718-3883 |
| DESC-AMW (San Pedro, CA)   | (310) 241-2800 |
| If unable to reach the regional office, contact HQ DESC Command Control Center | 1-800-286-7633 |

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## I. GENERAL MOTOR TRANSPORTATION SERVICE PROVIDER INFORMATION

1. This part describes general requirements for a motor TSP transporting DoD freight. In order to transport Department of Defense (DOD) freight, carriers must comply with the requirements of the Freight Carrier Registration Program (FCRP) as well as the requirements and safety and security standards contained in the Defense Transportation Regulation (DTR), Part II, Cargo Movement; the Department of Transportation Title 49, Code of Federal Regulations (DOT 49 CFR); and this Publication; as well as the U.S. Department of Transportation Federal Motor Carrier Safety Administration (FMCSA); including the Safety and Fitness Electronic Records (SAFER) System; the National Motor Freight Traffic Association, Inc. (NMFTA); and U.S. Bank Syncada (aka PowerTrack).

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2. For rates based on distance, TSP charges are based on the applicable mileage calculated by DTOD's short-line miles, unless otherwise indicated in this publication. As a rule, any incident involving DoD cargo should be reported to the appropriate contact listed in Section A, VIII, Emergency Notification Information, Table I.

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| ITEM 1 | TRANSPORTATION SERVICE PROVIDER SECURITY CLEARANCE REQUIREMENTS |
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Dual Driver Protective Service (DDP) and Protective Security Service (PSS) transportation protective services (TPS) can only be provided by a TSP holding a valid facility security clearance (FCL) at the level of SECRET or higher issued by the Defense Security Service (DSS). TSP employees (to include drivers, contractors and subcontractors) who have access to or handle TPS shipments, or have advanced knowledge of the shipments' contents or transportation routes, will have an Interim Secret or a final SECRET eligibility determination depicted in the Joint Personnel Adjudication System (JPAS).

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| ITEM 3 | TRAILER SECURITY REQUIREMENT |
|--------|------------------------------|

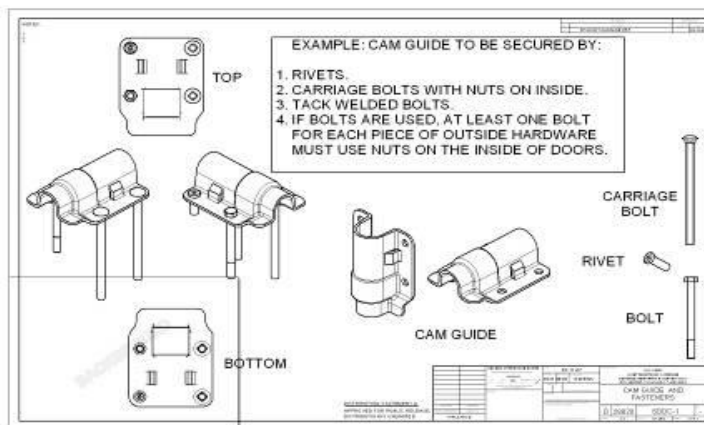
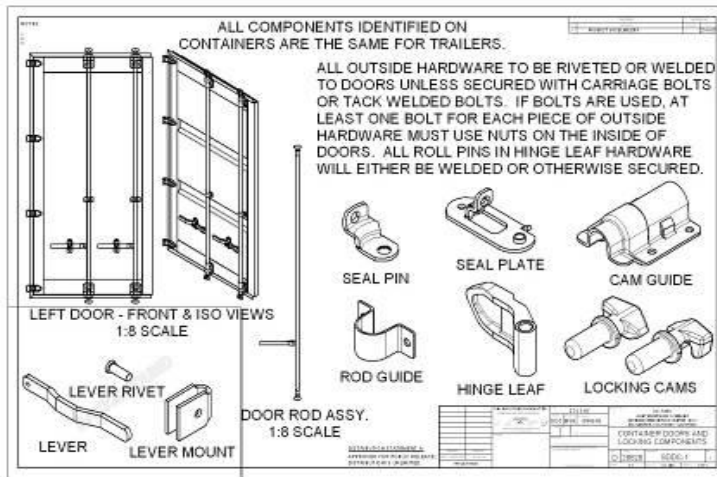
1. In accordance with DOD 5100.76M, TSP-provided trailer door hinges and hasps used to haul AA&E shall be installed to preclude removal when doors are closed and locked. Hinges and hasps shall be attached to doors by welding bolt nuts or by riveting.
2. Door Hinges: For each door hinge, a minimum of one bolt must be either welded or riveted in a manner to preclude easy removal. A bolt may also be turned inward with nut on inside as long as bolt is flush with nut. The use of cotter pin-type fasteners for hinge pins is not acceptable as this device is easily removed. A bolt/nut configuration that is welded offers a better alternative to cotter pins. This requirement applies to each hinge pin.
3. Door Locking Hardware: On each door lever handle, seal plate, pin, and the bottom cam guide to the lock shaft, a minimum of one bolt must be either welded or riveted in a manner to preclude easy removal. A bolt may also be turned inward with nut on inside as long as bolt is flush with nut.

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4. Soft-side trailers are an equal substitution for flatbed (AF) equipment. Soft-side trailers are not an equal substitution for closed-van (AV) equipment and shall not be substituted for AV equipment without prior approval from the shipper. The transportation protective services (TPS) shall be adjusted to meet the TPS requirements of the soft-side trailer.
5. The following diagrams are provided for hinge/hasp arrangement and general reference:



|  |  |
|--|--|
| <b>ITEM 5</b>  | <b>DOD STANDARD TRANSIT TIME GUIDE – SINGLE AND DUAL-DRIVER SHIPMENTS AND CATEGORIZED AA&amp;E SHIPMENTS</b> |
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DOD standard transit times are based on either 500 or 700 miles per day, depending on the type of shipment, as set forth in figure 5.1. Computation of transit times is as follows:

1. Transit times start the day after pick-up and ends on the day the shipment has been offered for delivery or delivered. The term “Delivery” does not include arrival at the destination secure holding locations prior to the shipment being offered to the consignee or delivery point.
2. Weekends and Federal holidays will not be counted as part of the transit time. A delivery date that falls on a non-business day (weekend/Federal holiday) will automatically be the next business day.
3. Exceptions to standard transit times:
  - a. Remote sites, such as NAS Key West, FL., and any location/site accessible only by a ferry. Transit times shall be determined as listed on the BL RDD.
  - b. Operational necessity, as defined in the DTR, Chapter 202.
  - c. RDD on the BL is less than the standard transit time (Expedited Service, Item 35, in this section, will apply).
  - d. Oversize, overweight, or HAZMAT shipments that have movement constraints (i.e., daylight movement only).
  - e. Shipments under FAR-based contracts.
  - f. Truck Load (TL) service ordered (excluding SRC I and II) with one or more stop-offs on a BL. Each authorized stop-off on the BL will serve as a destination and subsequent origin when calculating transit times.

**Figure 5.1—DOD Standard Transit Time Guide – Single & Dual-Driver Shipments**

| Total Transit Days -- Excluding SRC I and II Shipments |               |     |             |          |
|--|---------------|-----|-------------|----------|
| Distance<br>Miles                                      | Single Driver |     | Dual Driver |          |
|  | TL            | LTL | TL          | LTL/DROM |
| < = 500  | 1             | 3   | 1           | 5        |
| 501 – 1000   | 2             | 4   | 2           | 5        |
| 1001 – 1500  | 3             | 5   | 3           | 6        |
| 1501 – 2000  | 4             | 6   | 4           | 7        |
| 2001 – 2500  | 5             | 7   | 5           | 8        |

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| > 2500                                      | 6 | 7 | 5 | 9 |

**Figure 5.2—DOD Standard Transit Time Guide – Dual Drivers**

| Total Transit Days for SRC I and II Shipments |          |
|---|----------|
| DISTANCE<br>MILES                             | TL & LTL |
| <= 700  | 1        |
| 701-1400                                      | 2        |
| 1401-2100                                     | 3        |
| 2101-2800                                     | 4        |
| > 2800  | 5        |

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| <b>ITEM 7</b> | <b>DRIVER IDENTIFICATION/QUALIFICATION REQUIREMENTS</b> |
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1. All drivers transporting DOD shipments on behalf of a TSP will have in their physical possession positive identification that verifies their affiliation with the TSP named on the BL.
2. Drivers who transport any DOD freight will have in their physical possession a valid commercial driver's license, employee record card or a similar document that contains the driver's photograph and complies with DOT regulations. All documents shall be in English and tamper proof. TSPs are responsible for ensuring that any driver who transports DOD freight on their behalf is legally qualified, and possesses all necessary documentation. **Drivers should follow Federal and State medical requirements.**
3. Rules contained in the National Industrial Security Program Operating Manual DOD 5220.22-C, Section III will apply to TSP cleared to handle SECRET shipments. For more information, see Washington Headquarters Services Executive Services Directorate at: <http://www.dtic.mil/whs/directives/corres/pdf/522022c.pdf>
4. A TSP will ensure that only qualified and licensed drivers transporting FAK, AA&E, and HAZMAT operate a commercial motor vehicle. Any driver engaged in transporting DOD freight shall comply with all legal requirements, including federal statutes and regulations and DOT/State and Federal regulations. TSP will ensure drivers transporting AA&E comply with Title 18, USC, Part I, Chapter 44, Section 922.
5. TSP will not allow any driver in its employ to move DOD vehicles (e.g., HMMVs, trucks, etc.) unless individual has been properly trained and certified by DOD to drive the vehicle.

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| <b>ITEM 9</b> | <b>DRIVER INSTRUCTIONS</b> |
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A TSP will ensure drivers of commercial vehicles transporting explosives or other dangerous articles for military departments over public roads comply with instructions contained in 49 CFR, Part 397, Parking and Driving Rules.

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| <b>ITEM 11</b> | <b>INSPECTION OF VEHICLES</b> |
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TSPs will permit shipper/consignee to inspect vehicle prior to loading/unloading of DOD freight and annotate deficiencies on DD Form 626-Motor Vehicle Inspection. TSP must correct any deficiencies found at the time of inspection and take all steps considered necessary to safely sport the shipment. Vehicles determined to have deficiencies that are not corrected at the time of inspection will not be loaded. By signing the DD Form 626, the driver is certifying vehicle maintenance is not required nor scheduled prior to shipment delivery.

For shipments of AA&E, consignor will inspect the motor conveyance according to DD Form 626, Motor Vehicle Inspection (Transporting Hazardous Materials) in accordance with 49 CFR.

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| <b>ITEM 13</b> | <b>SEALING OF VEHICLES</b> |
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1. Item 31, Exclusive Use of Trailer or Dromedary (EXC) shall apply to all shipments that prohibit loading of additional cargo.
2. Either conveyances sealed by shipper or TSP will not be interpreted as requiring Exclusive Use. When exclusive use or TPS is not ordered, seals applied by the shipper may be removed by the TSP and/or subsequent shippers, however in each instance new seal numbers must be annotated on the BL.
3. TSPs may remove seals in an emergency or at stop-off points only if authorized by TO, but those seals must be replaced with an equivalent seal. If stop-off(s) is/are requested by shipper, the TSP will obtain additional seals from TO replace seals broken at known stop-off locations. When the seal is replaced, the TSP is required to use a DOD-approved seal and must annotate the new seal number on the BL.
4. TSPs will ensure vehicles utilized as AA&E conveyances are sealed with a serialized bolt seal (NSN: 5340-01-260-9935) at the bottom hasp by the shipper. That bolt seal shall meet the requirements of Federal Specification FF-S-2738, tested and approved by the DOD Lock Program. In addition, the 5/16-inch (NSN: 5340-01-542-7347) and the 3/8-inch (NSN: 5340-01-542-7359) World Bolt Container Seals, manufactured by Tyden Brammall have been

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tested and approved for use on conveyances used for shipping AA&E, or other manufacturer who is approved.

5. TSPs authorized to provide TPS must equip each vehicle used to transport AA&E with at least one extra approved serialized bolt seal. In the event of an emergency or inspection, the TSP must comply with the request of the on-scene commander or law enforcement agent to break the seal on the conveyance. In such instances, the TSP must provide an unusual delay message ("U" message) to DTTS with the name, agency, and badge number, if applicable, of the enforcement agent completing the seal breakage and inspection. Upon completion the load shall be resealed with a serialized bolt seal, and DTTS shall be notified of the new seal numbers, and the information shall be annotated on the BOL.

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| ITEM 15 | TRANSPORTING ANIMALS/PETS AND PASSENGERS |
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1. Pets. TSPs transporting DOD freight will inform vehicle inspectors or military police of the presence of animals/pets in vehicle cab when entering a DOD installation. Animals/pets shall be leashed, secured or caged prior to arrival at the installation as well as at vehicle inspection and animal/pets must meet all installation requirements, including up-to-date vaccinations.
2. Passengers. Passengers not in compliance with TSP Security Clearance Requirements, Item 1 in this part are not allowed in the vehicle cab while transporting DOD sensitive conventional AA&E or classified (SECRET or Confidential) shipments. For other types of shipments, passengers must meet all installation requirements for entry.
3. For security reasons, and when in agreement with TSP, a DOD employee may be allowed to ride in the cab of the vehicle.

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## II. GENERAL MOTOR TRANSPORTATION SERVICE PROVIDER RULES

This part addresses the general rule requirements for a Motor TSP when providing rates for services offered when handling, storing, or transporting any type of DOD freight. Rules contained in this part are mandatory in order for TSP to remain qualified as an SDDC approved TSP.

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| <b>ITEM 17</b> | <b>CAPACITY LOADS</b> |
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1. Shipments are considered capacity loads (also known as “loaded to full capacity”, “loaded to capacity”) when it occupies the full visible capacity of a vehicle (as more fully defined in paragraph 2 below). Shipments are to be considered as capacity loads if:
  - a. It occupies 90 percent of the cargo carrying capacity, as defined by either volume or weight.
  - b. Due to the unusual shape or dimensions of the cargo, or because the characteristics of the freight necessitates segregation or separation from other freight, the vehicle is filled so that no additional cargo can be loaded.
  - c. It fills a vehicle so that no additional cargo can be loaded.
2. For the purposes of this item, a “vehicle” is defined as:
  - a. A van trailer of not less than 40-feet in length and not less than 2,700 cubic feet capacity:
  - b. An open top trailer of not less than 40-feet in length, or:
  - c. A flatbed, stepdeck, lowboy, or removeable gooseneck trailer of not less than 40-feet in length.
3. TSP are prohibited from billing a shipment as a capacity load if the equipment requested by the shipper, or provided by TSP, fails to meet the definitions shown in paragraph 2 above. In no event shall more than one vehicle per shipment be loaded to less than full capacity. Any vehicle loaded to less than full capacity shall be assessed charges as if it were a separate shipment
4. Charges for each vehicle loaded to full capacity shall be based on either the truckload charge, when Rate Qualifiers PL, PM, or PV (see Completing a SDDC 364-R Tender, Section A, in this publication for definitions of rate qualifiers) are used, or the highest truckload minimum weight and accompanying truckload rate applicable to the equipment ordered and loaded. Line haul charges will not be calculated using a minimum weight greater than 45,000 pounds.

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Shipments rated using line haul charges based upon Rate Qualifier PQ shall be calculated using the greater of the actual weight or 40,000 pounds minimum weight.

5. This rule does not apply to charges based on the following rate qualifiers: DH, DL, DZ, PJ, PG, ST, and PY (see Completing a SDDC 364-R Tender, Section A, in this publication for definitions of rate qualifiers). Additionally, this rule does not apply to the following equipment types: AO1 – AO8 (assorted straight trucks), AD (Dromedary Box without mechanical restraining devices), AD6 (Dromedary Box with mechanical restraining devices), A10 (410 Dromedary Box without mechanical restraining devices), A16 (410 Dromedary Box with mechanical restraining devices), or A20 (Motor Vehicle Transport Trailer). In the event that additional dromedary rate qualifiers and/or dromedary equipment codes are developed, this rule shall not apply to them as well.
6. This rule shall not apply to charges based on the following equipment types: AA1, AF1, AY1, AY2, AV1, AG4 and AZ1. If shipper inadvertently tenders a shipment that exceeds 20,000 pounds or 28 linear feet of loading space on the above listed equipment, a TSP is entitled to bill a shipper using a minimum weight of 20,000 pounds or the actual weight whichever is greater. In no circumstances may a TSP substitute a vehicle that is smaller than what is requested by the shipper.
7. It is the responsibility of TSP (where practicable) to ensure the safe and efficient loading of freight (e.g. stacking items when appropriate, etc.) on the vehicle.
8. Capacity load will not restrict TSP from adding additional freight to equipment and will not be interpreted as a request for exclusive use of the trailer or dromedary.

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| <b>ITEM 19</b> | <b>CHAINS AND BINDERS (CHN)</b> |
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1. For shipments moving on flatbed and specialized types of equipment, tendered rates include TSP providing a 10-chain and binder set or 8-nylon strap set to protect and secure the cargo.
2. TSP shall provide chain and binder sets and/or nylon straps with fasteners as standard equipment on all vehicles. Charge of CHN(1) \$\_\_\_\_\_ is authorized for each additional chain-and-binder set or nylon strap with fastener furnished above minimum requirements. TSP will ensure BL is annotated with additional number of chain-and-binder sets and/or nylon straps with fasteners.
3. For all shipments, TSP shall ensure that all cargo is properly fastened and secured in accordance with industry standards and DOT safety regulations.

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| <b>ITEM 21</b> | <b>DETENTION: VEHICLES WITH POWER UNITS (DEP)</b> |
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1. Vehicles equipped with power units that are delayed or detained by shipper or consignee for loading or unloading at shipper, consignee, or other customer approved location shall be allowed free time for loading/unloading depending on the classifications of the shipments set forth as follows (See Definitions, Appendix D for more on Detention):

| TYPE OF SHIPMENT(S) |  | FREE TIME             |
|---------------------|--|-----------------------|
| a.                  | Vehicles loaded on Motor Vehicle Transport Trailers (Equipment Code A20) | 1 Hour                |
| b.                  | Vehicles loaded on flat-bed equipment                                    | 3 Hours               |
| c.                  | Fully palletized shipments, 20,000 lbs. and over                         | 2 Hours (See para 9)  |
| d.                  | TSP power-unit, driver and one towed vehicle                             | 1 Hour                |
| e.                  | Tank Truck (Equipment Code AT1/AT2)                                      | 2 Hours (See para 11) |
| f.                  | Non-palletized shipments, less than 3000 lbs.                            | 1 Hour (See para 9)   |
| g.                  | Non-palletized shipments, 3,000 lbs. but less than 10,000 lbs.           | 2 Hours (See para 9)  |
| h.                  | Non-palletized shipments, 10,000 lbs. but less than 20,000 lbs.          | 3 Hours (See para 9)  |
| i.                  | Non-palletized shipments, 20,000 lbs. and over                           | 4 Hours (See para 9)  |

2. Free Time will commence once the TSP has notified the consignor or consignee that the trailer is positioned for loading or unloading. A trailer is considered positioned for loading or unloading when placed in a location so it can be immediately accessed for loading or unloading within the consignor's/consignee's normal operating hours or acceptance hours as annotated on the BL. If the shipping/receiving facility requires pickup and/or delivery appointments, wait time spent due to early or late arrivals will not count towards free time. If a TSP is prepared to position its trailer for loading or unloading, but due solely to government fault is prevented from doing so, free time will commence at that time. However, free time will never commence unless, and until, the TSP has notified the consignor or consignee that its trailer is at the shipping/receiving facility but is unable to position its trailer for loading or unloading due to a government-caused delay. All requests for additional

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detention payments based on government-caused delays must be submitted to SDDC, G9, for approval and must include sufficient information to establish entitlement to these additional fees. TSPs and Shippers are required to keep separate record-keeping functions for detention purposes. In the event of a dispute between the TSP's and Shipper's records, the Shipper's records will prevail. Minimum data fields will include: date/time TSP arrived; date/time TSP available for load/discharge; date/time load/discharge complete; date/time TSP departed.

3. Computation of time in paragraph 1 shall be made within normal operating hours at the place of pickup or delivery. If both the TSP or its representative and the receiving government personnel are permitted to work beyond normal operating hours, that working time will also be included.
4. A shipment shall be considered "fully palletized" when at least 90 percent of shipment weight (not including pallet weight) is loaded on pallets.
5. If loading or unloading extends beyond the allowable free time, then the TSP can assess a detention charge based on a charge of DEP(1)\$ \_\_\_\_\_ for each sixty minutes of delay that occurs during normal operating hours, which is known as detention time. If the delay is less than sixty minutes or exceeds sixty minutes, then the charge is prorated based on the actual minutes of detention time incurred.
6. Detention time starts when a vehicle is delayed by the shipper, consignor, destination or consignee beyond the allowable free time and ends when the vehicle is released by the shipper, consignor or consignee to either by notifying the driver or the TSP representative that the vehicle is ready for pickup.
7. Detention time only includes the time the vehicle is delayed during normal shipping and receiving hours. If the vehicle is delayed beyond the shipper's, consignee's or consignor's normal shipping or receiving hours, then the only delay time included in the detention time is the time occurring during normal shipping and receiving hours. Refer to Storage Item XX
8. DEP charges will apply when the shipper or consignee:
  - a) Requires that the tractor be disconnected from the trailer during loading or unloading and parked elsewhere on the shipper's or consignee's premises;
  - b) Directs the trailer be left overnight, (except when loading/unloading is not completed as in paragraph 3.).
9. In circumstances where at least 90 percent of non-palletized material can be handled by pallet jack, fork lift, or other type of material handling equipment (MHE), then the calculation for free time allowed shall be one-half of the free time allowed for shipments not palletized.

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Fully palletized shipments weighing less than 20,000 pounds shall be allowed one-half the free time in 1(f), 1(g) or 1(h).

10. A TSP shall be required to submit an invoice for detention no later than 45 days from the date detention occurred. Supporting documentation submitted by the TSP shall at a minimum include evidence of the times the vehicle arrived, loading/unloading began, loading/unloading ended, and vehicle departure. TSP will retain documentation on file for one year after the time limit for submitting the invoice.
11. TSP will allow the free time period of 2 hours to load and 2 hours to unload bulk fuel shipments.

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| <b>ITEM 23</b> | <b>DETENTION: VEHICLES WITHOUT POWER UNITS (DET)</b> |
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1. Subject to the availability of equipment and TSP's approval, TSPs may spot vehicles without power units (empty or loaded trailers) for loading or unloading on the premises of the consignor or consignee, or on other premises designated by them.
2. When such trailers are delayed or detained for reasons attributed to the consignor or consignee, the shipment (or the combined weight of multiple shipments) being loaded or unloaded shall be allowed 24 hours of Free Time, as follows:
  - a. Free Time will commence once the TSP has notified the consignor or consignee that the trailer is positioned for loading or unloading. A trailer is considered positioned for loading or unloading when placed in a location with doors open so it can be immediately accessed for loading or unloading within the consignor's/consignee's normal operating hours or acceptance hours as annotated on the BL. If the shipping/receiving facility requires pickup and/or delivery appointments, wait time spent due to early or late arrivals will not count towards free time. If a TSP is prepared to position its trailer for loading or unloading, but due solely to government fault is prevented from doing so, free time will commence at that time. However, free time will never commence unless, and until, the TSP has notified the consignor or consignee that its trailer is at the shipping/receiving facility but is unable to position its trailer for loading or unloading due to a government-caused delay. All requests for additional detention payments based on government-caused delays must be submitted to SDDC, G3, for approval and must include sufficient information to establish entitlement to these additional fees. TSPs and Shippers are required to keep separate record-keeping functions for detention purposes. In the event of a dispute between the TSP's and Shipper's records, the Shipper's records will prevail. Minimum data fields will include: date/time TSP arrived; date/time TSP available for load/discharge; date/time load/discharge complete; date/time TSP departed.

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- b. When any portion of the free time extends into a Saturday, Sunday, or holiday, the computation of free time will resume at 12:01 a.m. on the next day which is not a Saturday, Sunday, or holiday.
  - c. Free time shall not begin on a Saturday, Sunday, or holiday, but at 8:00 a.m. on the next day which is not a Saturday, Sunday, or holiday.
3. When a trailer is both unloaded and reloaded, each transaction shall be treated independently of the other. Free time for loading shall not begin until free time for unloading has elapsed.
4. DET will end when consignor or consignee notifies TSP by telephone that loading or unloading has been completed and that the trailer is available for pickup. Such notification shall constitute release of TSP's equipment; TSP shall then connect and pull the equipment in a timely manner.
5. DET will not apply if loading/unloading and TSP's being notified of same has not extended beyond the free time. TSP's credits earned on equipment held cannot be used by the TSP to offset debits chargeable on equipment waiting to be moved.
6. Charges for detention of vehicles without power units shall be:
  - a. For each of the first and second 24-hour periods or fraction thereof that vehicle is detained beyond the allowable free time, the charge shall be DET(1) \$\_\_\_\_\_ per 24-hour day or fraction thereof.
  - b. For each of the third and fourth 24-hour periods or fraction thereof that vehicle is detained beyond the allowable free time, the charge shall be DET(2) \$\_\_\_\_\_ per 24-hour day or fraction thereof.
  - c. For the fifth and each succeeding 24-hour period or fraction thereof that vehicle is detained beyond allowable free time, the charge shall be DET(3) \$\_\_\_\_\_ per 24-hour day or fraction thereof.
7. Certain Government installations have specific agreements for storing and relocating TSP equipment for loading and unloading and/or detention charges.

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| <b>ITEM 25</b> | <b>DROMEDARY BOXES</b> |
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1. When transporting DOD freight in a regular dromedary box or 410 dromedary container, the box/container shall be:
  - a. Securely fastened to the chassis of a truck, tractor or flatbed trailer,

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- b. Demountable and capable of being handled with a forklift truck, and;
  - c. Protected by a plymetal shield and equipped with doors that can be locked and sealed.
2. Exclusive use of Trailer or Dromedary, Item 31, shall be required for any shipments of:
- a. Any White Phosphorous
  - b. Any Initiating or priming explosives, wet to include:
    - Diazodinitrophenol,
    - Mercury fulminate,
    - Guanyl,
    - Nitrosaminoguanilydene hydrazine,
    - Lead azide,
    - Lead styphnate,
    - Nitromannite,
    - Nitrosoguanidine,
    - Pentaerythrite tetranitrate,
    - Tetrazene,
    - Lead mononitroresorcinate.

3. Dromedary boxes must conform to one of the specifications in the following table:

**Table 25— Minimum Dromedary Dimensions**

| Type of Dromedary | Type of Equipment | Length (inches) | Width (inches) | Height (inches) | Volume (cubic feet) |
|-------------------|-------------------|-----------------|----------------|-----------------|---------------------|
| Regular Dromedary | AD, AD6           | 82              | 52             | 53.5            | 132                 |
|                   |                   | 88              | 60             | 60              | 183                 |
|                   |                   | 96              | 55             | 66              | 202                 |
|                   |                   | 90              | 57.5           | 70              | 210                 |
| 410 Dromedary     | A10, A16          | 102             | 92             | 75.5            | 410                 |

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| <b>ITEM 27</b> | <b>EMPTY MOVEMENT OF EQUIPMENT (EMT)</b> |
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- A TSP may be requested to deadhead equipment immediately to a point of pickup. All deadhead miles traveled from point of dispatch to point of origin shall be charged at a rate of EMT(1) \$\_\_\_\_\_ per deadhead mile per vehicle. Charges for deadhead miles shall be approved in advance by requestor and indicated on the BL identifying point of dispatch and applicable SPLC. Deadhead mileage shall be based on short route miles.
- EMT will not exceed TSP's lowest line-haul charge for the same type of equipment in any tender filed with SDDC.

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| <b>ITEM 29</b> | <b>EQUIPMENT, EMPTY TRAILERS – RETURN OF (ERS)</b> |
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Upon TO approval, return of government owned or leased empty equipment from destination to origin shall be subject to a charge of ERS(1) \$\_\_\_\_\_ per mile for deadhead miles. Mileage shall be the shortest route as determined by the DTOD. Under no circumstance shall ERS exceed TSP's lowest line-haul transportation charge for the same type of equipment in any tender filed with SDDC that, applies from destination back to original point of origin. Documentation relating to approval of ERS shall be maintained by requesting TO.

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| <b>ITEM 31</b> | <b>EXCLUSIVE USE OF TRAILER OR DROMEDARY (EXC)</b> |
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1. When requested by shipper, a TSP will dedicate the entire motor vehicle or separate cargo-carrying transport vehicle exclusively for that shipment, without breaking seals or locks and without the transfer of any cargo for a TSP's convenience. Therefore, once EXC is required a TSP shall be prohibited from loading any additional cargo. However, application of this Rule shall not preclude the transfer of a dromedary box from one conveyance to another (see Item 97, Trans loading Transportation Protective Service [TPS] Shipments). EXC can include a trailer, a dromedary attached to the power unit (tractor) or a single dromedary on a trailer (which can include several other dromedaries). The terms "transport vehicle" and "motor vehicle" shall be defined in accordance with 49 CFR, Part 171.8.
2. A TSP will verify and ensure that the BL is annotated in writing as follows:  
  
"Exclusive Use of Trailer or Dromedary requested by the Shipper. Do not break seals except in case of emergency or upon prior written approval of the shipper or consignee. If the seal is found broken, or if the seal is broken for emergency/security/inspection reasons, TSP to apply seals as soon as possible and immediately notify both the shipper and the consignee."
3. EXC is not a request for Expedited Service (see Item 35 in this section). Annotation of a RDD shall not constitute a request by the shipper for Exclusive Use.
4. If a seal or lock is removed by a TSP, the TSP will relock or reseal trailer or dromedary, annotate that fact on the BL and include the reason for removal of the original lock or seal. In no event shall additional freight be added to the trailer or dromedary at that time, except upon express authorization of consignee or shipper.
5. When a shipment is not in EXC, the seal(s) applied to trailers or dromedaries may be removed for the purpose of adding additional freight, however the BL must be annotated with the new seal number(s).
6. Dromedary shipments requiring EXC will not be partitioned under any circumstances.

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7. Line-haul charges for shipments in vehicles requiring Exclusive Use service shall be invoiced as a truckload, subject to truckload rates, minimum weights and/or minimum charges. Dromedary line-haul charges for shipments requiring Exclusive Use service shall be paid at the highest minimum weight for the equipment.
8. Charge for Exclusive Use service shall be EXC(1) \$ \_\_\_\_\_ per mile per trailer or dromedary.
9. See Item 33 below for exceptions to EXC.

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| <b>ITEM 33</b> | <b>EXCEPTIONS TO EXCLUSIVE USE SERVICE</b> |
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Charges for Exclusive Use Service (EXC) will not be assessed under the following conditions:

1. When a vehicle is loaded to full visible capacity, per Item 17, Capacity Loads.
2. When line haul charge is based on a published rate in TSP tender for minimum weight of 45,000 pounds or the actual weight is 45,000 pounds or greater.

3. When tender rates are based on Rate Qualifiers DL, PG, PJ, PV, PY, PL, PM or ST.

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| <b>ITEM 35</b> | <b>EXPEDITED SERVICE (EXP)</b> |
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1. EXP is an accessorial service shippers can request a TSP to guarantee delivery before the required Standard Transit Time (DTR, Chapter 202 and Item 5, DOD Standard Transit Times in this section), within legal parameters, such as speed, Hours of Service, etc. For Expedited Service, TSPs are permitted to pick up additional cargo along the route, unlike EXC.
2. When the requested Delivery Date (DD) is less than standard transit time, EXP is required to be annotated on BL. TSP must ensure BL is annotated with EXP request for charges to apply.
3. The use of Extra Driver (EXD) (see Item 37) shall not be requested in conjunction with EXP to meet a RDD.
4. Charges:
  - a. EXP(1) \$ \_\_\_\_\_ per mile per vehicle.
  - b. EXP(2) \_\_\_\_\_ percent of line haul.
5. If the RDD is less than the standard transit time and EXP has not been annotated on the BL, the TSP is relieved from meeting the RDD and shall deliver the shipment IAW the standard transit time.

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| <b>ITEM 37</b> | <b>EXTRA DRIVER (EXD)</b> |
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1. When requested by shipper, TSP will provide an extra driver for continuous line haul service within legal parameters. EXD shall be used in conjunction with Constant Surveillance and Custody Service (CIS) shipments that exceed 150 miles.
2. TSP will verify that the shipper's request for extra driver is clearly and specifically annotated on the BL. Any charge for an extra driver shall be EXD(1) \$\_\_\_\_\_ cents per mile, subject to a minimum charge of EXD(2) \$\_\_\_\_\_ per vehicle. This charge shall be in addition to all other lawfully owned transportation charges.

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| <b>ITEM 39</b> | <b>FREIGHT ALL KINDS - DOD UNIQUE NUMBER 999912</b> |
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1. FAK 999912 consists of those commodities which a TSP offers to transport at one inclusive rate or charge, regardless of their classification rating within the NMFC or the different inherent transportation characteristics or inherent nature of the commodity.
2. The following commodities shall not be included as FAK:
  - a. Narcotics and dangerous drugs
  - b. Ammunition/explosives, Class 1, Divisions 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6
  - c. Radioactive materials
  - d. Etiologic agents
  - e. Crated household goods or personal effects (See Item 41)
  - f. Live animals
  - g. Bulk commodities
  - h. Corpses
  - i. Currency
  - j. Coins
  - k. Precious metals
  - l. Food, fresh, frozen, or requiring refrigeration
  - m. Postage stamps or stamped envelopes
  - n. Military tractor tanks and tracked vehicles
  - o. Vehicles, self-propelled
  - p. Hazardous materials
  - q. Vehicles in driveway and/or towaway service
  - r. Any commodity assigned a DOD unique commodity code by SDDC
  - s. Aircraft parts loaded in other than boxcars or TOFC/COFC trailers or containers
  - t. Engines
  - u. Missiles or Rockets
3. A TSP who files FAK rates is prohibited from excluding any commodity other than those specifically set forth in paragraph 2 above.

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4. FAK shipments shall only be described as FAK unless otherwise required by regulation or by operation of law.
5. Any shipments that involves movement for both FAK and non-FAK on a single BL may only be billed at non-FAK rates.
6. Any sensitive item shipped in accordance with security standards set forth in DOD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM), or any item listed in 49 CFR, Part 172.101, Hazardous Materials Table, is specifically excluded from being classified as FAK.

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| <b>ITEM 41</b> | <b>FREIGHT ALL KINDS - DOD UNIQUE NUMBER 999912, SUB No. 1</b> |
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1. FAK 999912, Sub 01, including crated household goods or personal effects, consists of those commodities which a TSP offer to transport at one inclusive rate or charge, regardless of their classification rating in the NMFC or their differing transportation characteristics.
2. Must comply with paragraphs 2-6 outlined in Item 39 above, except for crated household goods, which are excluded under Item 39.

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| <b>ITEM 43</b> | <b>FREIGHT ALL KINDS - DOD UNIQUE NUMBER 999913</b> |
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1. FAK 999913 consists of those commodities which TSP offer to transport at one inclusive rate or charge, regardless of their classification rating in the NMFC or their differing transportation characteristics.
2. The following commodities are prohibited from being included or classified as FAK:
  - a. Narcotics and dangerous drugs
  - b. Ammunition/explosives, Class 1, Divisions 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6. See exception in Paragraph 4 below.
  - c. Radioactive materials
  - d. Etiologic agents
  - e. Crated household goods or personal effects (see Item 45)
  - f. Live animals
  - g. Bulk commodities
  - h. Corpses
  - i. Currency
  - j. Coins
  - k. Precious metals
  - l. Food, fresh, frozen, or requiring refrigeration
  - m. Postage stamps or stamped envelopes
  - n. Military tractor tanks and tracked vehicles

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- o. Vehicles, self-propelled
  - p. Vehicles in driveaway and/or towaway service
  - q. Any commodity assigned a DOD unique commodity code by SDDC
  - r. Aircraft parts loaded in other than boxcars or TOFC/COFC trailers or containers
  - s. Engines
  - t. Missiles or Rockets
3. FAK shipments must comply with paragraphs 3-6 that is outlined in Item 39 above.
  4. FAK shipments may include non-sensitive ammunition and explosives, Class 1, Divisions 1.4, 1.5, and 1.6, where the combined weight is less than 1,001 pounds. FAK shipments must be in compliance with 49 CFR, Part 172.504, Table 2.

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| <b>ITEM 45</b> | <b>FREIGHT ALL KINDS - DOD UNIQUE NUMBER 999913, SUB No. 1</b> |
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1. FAK 999913 Sub 01, including crated household goods or personal effects, consists of commodities which a TSP offer to transport at one inclusive rate or charge, regardless of their classification rating in the NMFC or their differing transportation characteristics.
2. Shipments under Item 45 must also comply with paragraphs 2-4 of Item 43 above, except for crated household goods which are excluded under Item 43.

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| <b>ITEM 47</b> | <b>FURNISHING OF VEHICLES AND EQUIPMENT</b> |
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1. The TSP will furnish vehicles with all necessary equipment to safely transport freight in conformity with applicable federal and state safety regulations for which the shipper has requested transportation and shall be responsible for properly securing the cargo and protecting it from exposure to the elements.
2. Vehicles and equipment that exceed the minimum specifications necessary to safely transport freight shall be considered as furnished by the TSP for its own convenience. If the vehicles and/or equipment furnished by the TSP is more expensive than the equipment ordered, the charges shall be assessed on the basis of what the shipper ordered. If the vehicles and/or equipment furnished by the TSP are less expensive than the equipment ordered, the charges shall be assessed on the basis of the equipment provided.
  - a. Prior to providing vehicle and/or equipment that exceed the minimum specifications necessary to safely transport freight, the TSP will notify the shipper to receive approval for the substitution.
  - b. The TSP may not provide vehicles and/or equipment that cause a loss in the level of transportation security provided by the vehicle and/or equipment initially ordered by the shipper without prior approval from the shipper. The transportation

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protective services (TPS) shall be adjusted to meet the TPS requirements of the provided equipment.

- c. If the substitution creates a requirement for additional accessorial and/or transportation protective services, the TSP will provide those services at no additional charge to the shipper.
3. The shipper may reject the equipment if the equipment does not meet the shipper's loading/unloading requirements or the shipper considers the equipment to be either unsafe and/or not in conformity with applicable federal and state safety regulations. VFN charges stated in Item 77 in this section will not apply.

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| <b>ITEM 49</b> | <b>HANDLING FREIGHT AT POSITIONS NOT IMMEDIATELY ADJACENT TO VEHICLE (HHB)</b> |
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1. When requested by the shipper, a TSP will move freight on shipments from or to a position that is not immediately adjacent to the vehicle. Vehicles shall be considered "immediately adjacent" to a loading/unloading position when it is separated by an intervening sidewalk or walkway.
2. HHB shall be provided at a charge of HHB(1) \$\_\_\_\_\_ per hundred pounds, subject to a minimum charge of HHB(2) \$\_\_\_\_\_ per shipment, and a maximum charge of HHB(3) \$\_\_\_\_\_ per shipment.
3. Whenever a shipment involves Split Delivery (SDL), Item 71, Split Pickup (SPU), Item 73, and/or Stop-off In Transit (SOC), Section B, VII, Para. I, where accessorial services are also provided, HHB charges will apply separately at each location where HHB service is required to be performed by a TSP.

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| <b>ITEM 51</b> | <b>LOADING/UNLOADING BY TRANSPORTATION SERVICE PROVIDER (URC)</b> |
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1. Loading and/or unloading service performed by TSP, unassisted by shipper or consignee, shall be subject to a charge of:  
  
URC(1) \$\_\_\_\_\_ per hundredweight, subject to a minimum charge of URC(2) \$\_\_\_\_\_.
2. Charges shall be based on actual weight handled. TSP will obtain certification that the service was performed and indicate the amount of weight handled and annotated on the BL.

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| <b>ITEM 53</b> | <b>OVERAGES AND SHORTAGES</b> |
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1. For LTL shipments, a TSP will report overages and/or shortages to the shipper via telephone or email within 24 hours or less of accepting the shipment, at the first stop-off, or at the first handling location, depending on the specific situation involved.
2. For all truckload shipments, a TSP will report overages and/or shortages to the shipper via telephone or email within 24 hours of the timeline delivery.
3. A TSP shall supplement the oral or e-mail notice requirement with written correspondence regarding a shipment discrepancy. See DTR 4500.9R, Ch. 210 and Appendix I for Transportation Discrepancy Report (TDR) instructions.

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| <b>ITEM 55</b> | <b>PICKUP/DELIVERY ON SATURDAYS (SAT), SUNDAYS, HOLIDAYS (HOL) OR BEFORE/AFTER NORMAL OPERATING HOURS (PUD)</b> |
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1. When a shipper requests pickup or delivery service to be provided at times other than an installation's normal operating hours as indicated in the Transportation Facilities Guide (TFG), the shipment shall be subject to the following charges:
  - a. PUD(1) \$ \_\_\_\_\_ per hour or fraction per driver before or after installation's normal operating hours as indicated in TFG.
  - b. SAT(1) \$ \_\_\_\_\_ per hour or fraction per driver on Saturdays, subject to a minimum charge of SAT(2) \$ \_\_\_\_\_ per driver.
  - c. HOL(1) \$ \_\_\_\_\_ per hour or fraction per driver on Sundays and holidays, subject to a minimum charge of HOL(2) \$ \_\_\_\_\_ per driver.
2. Hourly charges shall commence when the TSP's driver reports to shipper/consignee/destination and consignee representative with the proper equipment ordered for loading or unloading, and terminates when driver(s) is/are released by the representative. The pickup and/or delivery time shall be annotated on BL by the representative, the consignor or consignee.

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| <b>ITEM 57</b> | <b>PRELODGING (PRL)</b> |
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1. Prelodging is the hand delivery or data transmission of shipping documents by the delivering TSP 24-hours or more in advance of shipment delivery. Shipping documents shall at a minimum be marked with the permit number, date and time of delivery, and the delivering TSP's name. A charge for prelodging is considered valid only if preloading is specifically requested by the shipper or consignee.

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2. When a delivering TSP consolidates multiple shipments to the same consignee for delivery on the same date, and each shipment is subject to different DOD tenders filed with SDDC, the delivering TSP shall bill the lowest prelude charge available.
3. Invoices submitted to the consignee for payment of prelude charges shall at a minimum be cross-referenced with BL number(s), TSP pro number(s), permit number, and the date the prelude service was provided.
4. The charge for preloding shall be PRL(1) \$\_\_\_\_\_ per delivery vehicle.

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| <b>ITEM 59</b> | <b>PREARRANGED SCHEDULING OF VEHICLE ARRIVAL<br/>FOR LOADING OR UNLOADING</b> |
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When requested, a TSP will prearrange schedules for arrival of vehicles to load or unload shipments, per Detention: Vehicles with Power Units (DEP), Item 21 and Detention: Vehicles without Power Units (DET), Item 23 in addition, prearranged scheduling is subject to the following provisions:

1. Shipper requests for prearranged scheduling may be made orally, in writing, or via the internet (where appropriate).
2. Prearranged schedules for arrival of vehicle may be on a one-time, periodic, or continuous basis. In the event that a continuous prearranged scheduling agreement is made, that agreement may be terminated by any party providing notice orally, in writing, or via the internet within 24 hours.
3. In the event an arrival time for unloading cannot be scheduled, storage charges shall be assessed as provided in Storage, Section A, VI, Para. I in this publication.
4. In the event a TSP vehicle arrives prior to appointment, free time shall not commence either until the scheduled arrival time, or at the time when actual loading or unloading begins.

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| <b>ITEM 61</b> | <b>PROTECTIVE TARPING SERVICES (PTS)</b> |
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1. All TSP will cover any shipment with tarpaulin(s) to avoid revealing the classified nature of the material, or where the shipper specifically request PTS due to the nature of the goods in question. When transporting AA&E by motor using a flatbed trailer, flat rack container, or similar open equipment, a TSP will ensure load is completely covered by a properly fitted tarpaulin. The tarpaulin must be both fire and water resistant. Battle damaged armored tactical vehicles shall be completely covered by a tarpaulin.
2. TSP will verify that the BL is annotated as follows:

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“TARPS AND TARPING REQUIRED.”

- Charges shall be PTS(1) \$\_\_\_\_\_ per shipment.
- TSP may furnish Conestoga-type flatbed trailer in lieu of tarping.

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| <b>ITEM 63</b>   | <b>REDELIVERY (RCL)</b> |
| <ol style="list-style-type: none"> <li>When final delivery of a DOD shipment cannot be accomplished due to circumstances beyond the control of, and through no fault of the TSP, the TSP will contact consignee for additional guidance within 24 hours of original delivery attempt.</li> <li>A shipment shall not be considered late delivery if it involves circumstances that require a redelivery. If redelivery is not accomplished, or if forwarding instructions are not furnished by the shipper/consignee to the TSP within 24 hours of TSP's notification of the original delivery attempt, the shipment may be subject to Storage charges in Section A, VII, Para. K of this publication. Depending on the specific circumstances, see Section A, VII, Para. M for additional guidance on returned, refused or rejected shipments.</li> <li>The redelivery charge shall be RCL(1) \$_____ per hundred pounds, subject to a minimum charge of RCL(2) \$_____ per shipment, and a maximum charge of RCL(3) \$_____ per shipment.</li> <li>Redelivery charges shall not apply to any shipment if a consignee elects on its own to pick up a shipment at TSP terminal (not applicable to rail).</li> </ol> |                         |

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| <b>ITEM 65</b> | <b>RELEASE VALUE RATES</b> |
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Section A, IV, Completing a SDDC 364-R/Tender, in this publication provides additional guidance for a TSP that wishes to file release valuation rates.

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| <b>ITEM 67</b> | <b>RELOCATION OF VEHICLE (RLS)</b> |
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At shipper/consignee request, a TSP shall provide Relocation of Vehicle (trailer spotting) service, i.e., moving a vehicle from one location to another within the same installation **or within 25 miles of the original consignee/destination.** A charge of RLS(1) \$\_\_\_\_\_ shall be assessed for each relocation and must be certified by shipper or consignee on the BL.

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| <b>ITEM 69</b> | <b>SIGNATURE AND TALLY RECORD SERVICE (675)</b> |
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- When requested by a shipper, a Signature and Tally Record (DD Form 1907) is a tracing and tracking service that provides accountability and chain of custody control concerning a

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shipment. Signature and Tally Service is not a TPS; however, individuals responsible for handling shipments shall legibly sign a Signature and Tally Record while shipment is in transit. Upon delivery, the driver will obtain consignee's signature on DD Form 1907.

2. Vehicles containing the 675 shipment shall be considered to be under the operational control of the last person signing the DD Form 1907.
3. In approved TSP terminals, DOD secure holding areas, or in transit, the original driver is responsible for the custody and contents of AA&E shipments from origin to destination, unless that shipment is properly transferred to a new driver or terminal personnel who must sign the DD Form 1907.
4. Facility guards at secure holding areas shall never be required to take custody of the shipment or sign the DD Form 1907. Facility guards shall only be responsible to verify the condition of the conveyance seals and maintain proper surveillance of the shipment. Legal custody of the shipment remains with the last driver who signed the DD Form 1907 or until the ultimate consignee accepts the shipment for receipt.
5. A TSP shall at all times have the capability to track a shipment in less than 2 hours upon request by SDDC, shipper, or consignee.
6. When Signature and Tally Service [675] is requested, the BL shall be annotated as follows:

“Signature and Tally Record requested. DD Form 1907 furnished to TSP.”

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
TITLE \_\_\_\_\_

7. A Signature and Tally Record for any shipment is subject to the following charges: 675(1) \$ \_\_\_\_\_ per shipment.
8. In lieu of a DD Form 1907, TSP may use a TSP-furnished Electronic Signature Service. In such circumstances, a TSP must present a hard copy of the printout to the consignee within three business days of shipment receipt. Upon request from shipper/consignee, a TSP will provide the identity of any individuals responsible for the scans.
9. Prior SDDC approval is required for a TSP to utilize Electronic Signature Service. Contact:

SDDC  
ATTN: Freight Carrier Registration Program (FCRP)  
1 Soldier Way, Building 1900W  
Scott AFB, IL 62225  
usarmy.scott.sddc.mbx.carrier-registrations@mail.mil

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| <b>ITEM 71</b> | <b>SPLIT DELIVERY (SDL)</b> |
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1. A TSP will verify and ensure that a BL is annotated when delivery to more than one location within same receiving installation/facility is requested by the shipper/consignee.
2. For each Split Delivery provided, excluding the final delivery, a charge of SDL(1) \$ \_\_\_\_\_ will apply.
3. Split Delivery can be used with stop-off service.

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| <b>ITEM 73</b> | <b>SPLIT PICKUP (SPU)</b> |
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1. TSP will verify and ensure that a BL is annotated when pickup at more than one location within same receiving installation/facility is requested.
2. For each Split Pickup provided, excluding the initial pickup, a charge of SPU(1) \$ \_\_\_\_\_ will apply.

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| <b>ITEM 75</b> | <b>TOWAWAY SERVICE (TOW)</b> |
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1. Movements via towaway require use of mode "T" and equipment codes A5 and A6.
2. Towaway service applies only to DOD-owned/leased trailers only.
3. A TSP may charge for expenses incurred due to tire or mechanical failure, structural defects, or any other failure to maintain the DOD-owned/leased trailer equipment, and/or any applicable detention charges set forth in Item 21 and/or Item 23 of this section.
4. TSP-furnished mud flaps and lights installed when required by federal, state or local regulation are subject to a charge of TOW(1) \$35.00 for mud flaps and a fee of TOW(2) \$35.00 per trailer for lights.
5. Refer to Section A, Part II, Paragraph C.5 for alternation of rates.

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| <b>ITEM 77</b> | <b>VEHICLES FURNISHED BUT NOT USED (VFN)</b> |
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1. If shipper cancels a freight movement in 24 hours or less prior to pick up, the TSP shall be entitled to a charge of VFN(1) \$ \_\_\_\_\_ per vehicle. A TSP shall be paid for LTL/TL for each vehicle furnished and not used or the minimum line haul transportation rates, whichever is less.

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2. A TSP may establish a flat charge of VFN(2) \$\_\_\_\_\_ for each vehicle that arrived at consignor/origin for pickup and was not used.. This flat charge may not exceed line haul transportation charges applicable from loading point to destination. If TSP chooses VFN(2), a TSP is prohibited from completing VFN(1), as TSP cannot complete both VFN(1) and VFN(2) on its tender.
3. VFN charges will not apply when:
  - a. A vehicle is rejected by shipper under Item 47 of this publication.
  - b. Notice of cancellation is received by the TSP at least 24 hours prior to pick up.
  - c. TSP is inbound with a loaded trailer that is scheduled for outbound loading from the same installation.

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### III. RULES FOR HANDLING, STORING AND TRANSPORTING TRANSPORTATION PROTECTIVE SERVICE (TPS), SENSITIVE AND OTHER HAZARDOUS MATERIALS SHIPMENTS

Rules and regulations provided in this part are applicable to hazardous materials as defined in 49 CFR, Part 172.101, and including sensitive, classified, cryptographic items that are subject to protection in transit. When transporting AA&E (Class 1, Divisions 1.1, 1.2, and 1.3), inhalation hazard poisons, or radioactive yellow-III label material, a TSP shall fully comply with all federal statutes and regulations applicable at the time of shipment. The TPS requirements set forth in this part necessarily require full compliance by the TSP to remain as an SDDC approved TSP to transport DOD freight. Brokers, freight forwarders and logistics companies refer to Section A, Part II, Paragraph 5 for transportation prohibitions on movement of TPS freight.

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| <b>ITEM 78</b> | <b>TPS Incident Response Requirements</b> |
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In cases of accidents or incidents involving government-owned transportation protective service (TPS) cargo that may result in serious injury, death, or national media attention, the transportation service provider (TSP) must meet the following requirements:

1. Report accidents or incidents to DTTS immediately via panic button and follow up telephonically with DTTS as soon as possible. TSP should continue to send required messages to DTTS. During incidents involving serious injury or incapacitation of driver/driver team, TSP dispatcher should immediately notify DTTS of the incident by phone.

2. TSP dispatch must have capabilities in place to answer and respond promptly to Telephone calls from SDDC/DTTS at all times. The TSP must be able to accept calls or allow messages when telephone calls are placed by SDDC/DTTS, and must respond to SDDC/DTTS within five minutes of any telephone messages left by SDDC/DTTS. This five minute time period is measured from the time SDDC/DTTS leaves the message.

3. TPS Incident Response Requirements. During emergencies involving trucks transporting DTTS-tracked shipments, DTTS Duty Officers will ask dispatchers for the Net Explosive Weight (NEW) for any commercial shipments on board the conveyance. Additionally, dispatchers will be asked to provide the hazard classification, explosive description, UN ID, etc. for any commercial shipments to ensure first responders are aware of all hazards.

4. TSP, in accordance with all applicable federal, state and local regulations, is responsible for coordinating use of towing equipment, material handling equipment (MHE), and other required services for handling hazardous materials and munitions. TSP must ensure any commercial towing or MHE Company employed is aware of associated risks, appropriately licensed to handle hazardous materials, to include explosives, and in compliance with all applicable federal, state and local laws. TSP is responsible for all charges incurred when using such commercial services. If both the TSP and the on-scene commander or local law

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enforcement agency are unable to obtain appropriate commercial support, the TSP will request DOD support through DTTS.

5. See Item 13 for procedures on sealing of vehicles and seal breakage.

6. TSPs should ensure that drivers at an incident or accident scene follow corporate policy with regard to media requests.

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| <b>ITEM 79</b> | <b>ARMS, AMMUNITION, AND EXPLOSIVES (AA&amp;E) SHIPMENT DELIVERY (DEL)</b> |
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1. The TSP is responsible for providing in-transit delivery notification to the consignee for all AA&E shipments. At a minimum, the TSP shall:

a. Contact the consignee at least one business day in advance of anticipated shipment delivery and give additional notice when warranted by changes affecting delivery.

b. For same day pickup and deliveries, contact the consignee within one hour of shipment pickup and provide an estimated time of delivery.

2. If the TSP is unable to locate a secure-holding area, the TSP is responsible for contacting SDDC DTTS at the phone number provided in Section A, VIII, Table 1.

3. Responsibility for the shipment shall remain with the TSP from time of pickup until time of delivery.

4. *Force majeure* situations that prevent AA&E shipments from being delivered during normal operating hours, allow the TSP to submit the following charges:

a. If loading or unloading extends beyond the allowable free time, then the TSP can assess a detention charge based on a charge of DEP(1)\$\_\_\_\_\_ for each sixty minutes of delay that occurs during normal operating hours, which is known as detention time. If the delay is less than sixty minutes or exceeds sixty minutes, then the charge is prorated based on the actual minutes of detention time incurred.

b. If a destination requires the TSP to stay with the shipment to provide constant surveillance or guard service, the TSP may charge a DEL(1) \$\_\_\_\_\_ for each sixty-minute period this service is provided. If the period is less than sixty minutes or exceeds sixty minutes, then the charge is prorated based on the actual minutes of detention time incurred.

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c. These per-hour charges are subject to the following provisions:

1) The TSP will provide delivery notification during normal operating hours (the TSP will consult the TFG for installation operating hours).

2) The TSP will provide delivery of shipment to the consignee not less than one hour before close of business (as posted in the TFG).

3) Per-hour charges are continuous (to include weekends and holidays) until consignee is capable of offloading the shipment.

4) Once offloading begins, DEL charge will cease and free time will commence.

d. In the event an AA&E shipment is refused at destination, the TSP will immediately transport the shipment to/from an approved secure-holding area and can collect charges in addition to those applicable for movement from origin to initial destination. Charges shall be calculated based on applicable line-haul charge multiplied by DTOD hazmat mileage to/from available secure-holding area, subject to a minimum charge of DEL (2) \$\_\_\_\_\_ per power-unit movement. Item 63, Redelivery (RCL), in this section will not apply. If requested to remain with vehicle in secure-holding area, TSP may also charge for DEL(1).

5. If a destination fails to accept an AA&E shipment in accordance with the provisions of DOD 5100.76-M when common law defenses do not apply, then the TSP shall immediately notify SDDC DTTS. SDDC DTTS will attempt to resolve the situation and gain entry for the AA&E shipment. If SDDC DTTS fails to resolve the situation, DTTS will execute the appropriate Standard Operating Procedure (SOP). The TSP may submit the following charge to destination:

a. In the event an AA&E shipment is refused at destination, the TSP will transport the shipment immediately to/from an approved secure-holding area and can collect charges from destination in addition to those applicable for movement from origin to initial destination. Charges shall be calculated based on applicable line-haul charge multiplied by DTOD hazmat mileage to/from available secure-holding area, subject to a minimum charge of DEL (2) \$\_\_\_\_\_ per power-unit movement. Item 63, Redelivery (RCL), in this section will not apply.

1) The TSP must have provided delivery notification in accordance with paragraph 1 above.

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2) The TSP must have followed instructions outlined by the installation in the Transportation Facilities Guide.

3) The TSP must have notified DTTS within one hour of destination's refusal.

4) The TSP MUST request approval from SDDC-G3, Domestic Operations Branch, prior to billing under this section.

6. Missing a scheduled delivery appointment will make the TSP ineligible for all charges above.

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| ITEM 81 | ARMED GUARDS |
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1. DOD/SDDC approved terminals used as secure holding areas for DOD shipments containing any quantity of AA&E will provide armed guards per the requirements in this item.
2. A TSP operating a DOD/SDDC approved terminal being used as a secure holding area will maintain at least two qualified professional armed guards on duty 24-hours a day when DOD shipments containing AA&E are present. Guards will:
  - a. Patrol restricted and controlled areas at one hour intervals.
  - b. Be formally trained as security guards on standard operating procedures. At a minimum, training will encompass:
    - 1) Care, use and annual qualifications of weapons IAW state regulatory standards.
    - 2) Responsibility and authority of security personnel.
    - 3) Location and use of first aid.
    - 4) Fire control and electronic security equipment.
  - c. Be educated on emergency planning and contingency response procedures, common tactics, and indicators of criminal and terrorist elements.
  - d. Be aware of the location and nature of classified, hazardous and sensitive equipment or material.
  - e. Be provided with equipment necessary to accomplish the security mission.

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- f. Have a direct communications link to either company headquarters or commercial security service dispatcher at all times.
  - g. Be provided with a reliable secondary means of communication while conducting security checks and while on patrol duties.
  - h. Have SECRET personnel security clearances, as specified in Item 1, Transportation Service Provider Security Clearance Requirements, in this section. The company will have at a minimum, a Secret Facilities Clearance awarded by the Defense Industrial Clearance Office DISCO.
3. When a TSP terminal does not have any DOD shipments present that require TPS, armed guards are not required. However, TSP terminals must be under continuous control of responsible TSP personnel located on the terminal or adjacent TSP facility. Responsible personnel can be TSP employees or contracted guard (armed or unarmed) who ensures the terminal remains physically unaltered and checks the restricted areas to include the perimeter at least twice daily. Lighting must be maintained at a constant level, regardless of whether or not DOD shipments are present. Closed Circuit Television (CCTV) system must be operational even when DOD AA&E is not present. Armed guards must be able to be recalled and be present within four (4) hours in the event of arrival of unexpected shipment. Changes in status must be coordinated in advance with DTTS.
4. If a TSP terminal has not been under continuous control of armed guards, then prior to the receipt of DOD shipments, armed guards must be present and will physically inspect the fence along the entire perimeter and all restricted areas for signs of tampering and/or other suspicious activity. Guards will also ensure proper operation of all communication equipment, electronic security equipment, alternate power source, and lighting prior to the receipt of DOD shipments with TPS.

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| <b>ITEM 83</b> | <b>RESERVED</b> |
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| <b>ITEM 85</b> | <b>EN ROUTE STOPS OF PROTECTIVE SECURITY SERVICE (PSS) AND DUAL DRIVER PROTECTIVE SERVICE (DDP) SHIPMENTS</b> |
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1. En route stops of shipments with PSS or DDP must meet the following provisions:
- a. For PSS shipments, the TSP is permitted en route stops of up to two (2) hours when conducting stops in accordance with 49 CFR for operational reasons such as fueling, minor maintenance, or driver amenities. Stops that exceed two (2) hours must be approved in advance by SDDC, G3, and for after-hours assistance, contact SDDC, DTTS. See Section A, Part VIII, Table 1).

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b. For DDP shipments, the TSP is permitted en route stops of up to four (4) hours. Stops over four (4) hours must be approved by SDDC, G3. For after-hours assistance, contact SDDC, DTTS. For stops conducted at an SDDC-approved TSP-owned secure holding facility, refer to Item 91, Terminal Security Standards for Secure Holding of Arms, Ammunition and Explosives (AA&E) and Item 95, Terminal Safety Standards for Secure Holding of Arms, Ammunition and Explosives (AA&E) for further guidance. Non-AA&E shipments requiring DDP should refer to Item 93, Terminal Security Standards for Secure Holding of Non-AA&E Shipments

2. For guidance on emergency stops, contact SDDC, DTTS (see Section A, Part VIII, Table 1).

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| <b>ITEM 87</b> | <b>HAZARDOUS MATERIALS ROUTING MILEAGE</b> |
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When rates are based on distance for shipments involving hazardous materials that require placarding, IAW 49 CFR, Part 172.504, a TSP shall utilize the applicable mileage as calculated by DTOD Hazardous Materials Routing Module.

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| <b>ITEM 89</b> | <b>PICKUP OF TRANSPORTATION PROTECTIVE SERVICE SHIPMENTS</b> |
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TSP shall be provided a minimum of 48 hour notice prior to the time of pickup at origin for shipments requiring a TPS. A TSP may be requested, in emergencies, to pick up SRC I and II shipments with less than 48 hours' notice.

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| <b>ITEM 91</b> | <b>TERMINAL SECURITY STANDARDS FOR SECURE HOLDING OF ARMS, AMMUNITION AND EXPLOSIVES (AA&amp;E)</b> |
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1. Terminal Security Standards for secure holding of Arms, Ammunition, and Explosives shall be either DOD installation/activity or an SDDC approved TSP owned secure holding facility, and such facilities may be utilized for a maximum of 100 hours for the temporary parking of commercial TSP motor vehicles that are transporting Categorized AA&E or classified materials. In no event shall this Secure Holding relieve the TSP of any liability relating to the safe transport of the shipment at issue. Furthermore, in no event shall this provision be interpreted to mean that DOD assumes any responsibility or liability for either the shipment or the equipment of the TSP. Due to the special security standards for these special shipments, the terms and conditions of providing Secure Holding Area shall in no event be inconsistent with any provision of the TSP's contract of carriage. The Secure Holding Area accorded is strictly temporary. The secure hold area will comply with DOD Instruction 5100-76M, Physical Security of Sensitive Conventional Arms, Ammunition and Explosives, Appendix 2; and Army Regulation 190-11, Physical Security of Arms, Ammunition and Explosives Compatibility restrictions and quantity-distance requirements of DOD Manual 6055.9 STD, DOD Ammunition and Explosives Safety Standards shall be observed for all shipments. TSP are advised that shipping documents shall be thoroughly examined at the entrance of a DOD installation/activity to prevent entry of any unauthorized shipments onto

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that installation/activity. Upon verification of those shipping documents at the entrance of the installation/activity, TSP vehicles shall be directed to proceed to a Secure Holding Area located within appropriate security area.

2. The minimum required security standards for commercial TSP terminals to handle Security Risk Category (SRC) III, IV, and Uncategorized Division 1.1, 1.2 and 1.3 AA&E up to a maximum of 100 hours are listed below. No SRC I or II shipments shall be allowed in TSP terminals under any circumstance. For other shipments, all terminals will have armed guards as stated in Item 81 of this section. A TSP will maintain a comprehensive facility security plan that has been previously approved by SDDC, and that security plan shall be based on the DSS initial certification inspection and evaluation of the SDDC AA&E Team or via the Transportation Safety and Security (TRANSS) contractor performing the initial certification inspection. The facility security plan shall be revalidated during follow-up inspections of visits. Plans will contain a detailed security diagram of the terminal, that specifically identify the controlled and restricted areas, security force locations, and locations of any surveillance security equipment, such as Intrusion Detection System (IDS) and Closed Circuit TV (CCTV), as appropriate. The security plan will specifically address how that terminal implements and complies with all of the standards set forth below.

- a. Access Control
- b. Guard Force standards, qualification, training, equipment
- c. Fencing
- d. Lighting
- e. Barriers (e.g., jersey concrete barriers, etc.)
- f. Key and lock control
- g. Emergency communications
- h. Emergency power
- i. Emergency response forces
- j. Procedures for response to terrorism/criminal threats or other emergencies

3. Double barrier protection for all shipments of AA&E shall be provided at approved terminal areas. General terminal areas designated "controlled areas" for AA&E shipments will, at a minimum, be surrounded by a perimeter fence to limit access. Secure trailer and/or drom parking areas shall be designated "restricted areas" and shall be located within the established controlled area. The restricted area shall be located in a revetment area protected by an earth-

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graded berm that is at a minimum 20-feet in height. Additionally, the restricted area shall be protected by its own perimeter fence located on top of the earth-graded berm. Entrances into the restricted area shall be constructed in such a manner to prevent a straight drive through or unobstructed view into the storage area.

4. All restricted areas are required to operate a color CCTV system to provide enhanced security over the parking area, approach to secure hold area, exterior fence line, interior fence line and parking areas. Administrative buildings located within the terminal, maintenance facilities and terminal guard stations shall be included within the definition of "controlled area" and have CCTV coverage. Any new CCTV systems must record digitally and TSP will maintain any video footage for a minimum of no less than 30 days. All system must be capable of being monitoring from the guard structure as well as a remote location. Recording will occur in a secure location separate from the guard structure.
5. New installations should have perimeter intrusion detection systems installed around the restricted area. If an intrusion detection system is not utilized, then the CCTV system must be capable of integrated intelligent video motion detection.
6. Any structures utilized to house on-duty security forces must be designed in such a manner as to significantly mitigate any small arms fire threat. Any new structure intended should provide a protection level equivalent to protect against UL Level 3 (small arms fire) IAW Unified Facilities Criteria 4-023-07, designated against direct fire weapons effects to the low risk category.

Minimum Construction Standards:

- a. Walls: New construction shall be 4 inch fully grouted concrete masonry unit or four-inch clay brick. Existing buildings shall be retrofitted with 5/16 mild steel plates.
- b. Doors: New construction shall be standard hollow steel doors to minimize impact and prevent small arms fire from penetrating. Existing buildings shall be retrofitted with hollow steel doors.
- c. Windows: New construction shall be ¼ inch laminated glass and heavier frames than conventional construction. Existing buildings shall be retrofitted with 4-mil reflective fragment film that does not allow a silhouette inside the building.
- d. Roofs: New construction shall be a metal deck and 4.5-inch concrete. Existing buildings shall be retrofitted with UL Level 3 ballistic rated fiberglass.

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7. Warning signs indicate that the area is a restricted area shall be posted at each entry point and along the terminal perimeter at 100 foot intervals, and be readily observable and understood by individuals who approaching the terminal facility. In areas where English is one of two or more languages commonly spoken, warning signs will contain the local language in addition to English. The restricted area signs shall be at a minimum of 12 inches high and 18 inches wide written with a white back ground and 1 and 3/8 of an inch black letters. An example is provided in Army Regulation 190-13, Army Physical Security, Chapter 6, and Figure 6-2.
8. TSP will establish strict access control measures for all personnel and vehicles entering the terminal's controlled and restricted areas. At a minimum;
- Photo identification cards for all individuals shall be required and displayed at chest level or between the neck and beltline when an individual is physically in the terminal.
  - Visitors, to include vendors, shall be logged in/out on a company visitor registration form and issued a visitor's badge displayed, in the same manner prescribed for company employees, at all times prior to being granted access to the controlled area.
  - Any authorized visitor shall be escorted at all times by an authorized employee while that visitor is within a controlled area. Escorts will remain with personnel until signed out of the facility.
  - Visitor logs shall be retained on file for a period of at least one year, and shall be subject to audit during external reviews or inspections.
  - Privately owned vehicles for both employees and authorized TSPs may enter controlled areas but cannot be granted access to restricted areas (Secure Hold) under any circumstance.
  - TSP must establish rigorous procedures to verify the identity of all visitors to the restricted area. This verification procedure will require prior notification of any official visitor requesting entry to the terminal's restricted area and must be validated by SDDC Customer Service at the number listed in Section A, VIII, Table 1. The only authorized exception to this strict DOD visitor verification procedure is visits made by current DOD employees upon presentation of their credentials who regularly visit a facility may be granted access. However, should there be any doubt as to the validity of an individual seeking to enter a restricted area, including DOD personnel, verification must be accomplished through the SDDC number above.
9. At a minimum fencing shall be chain-link mesh, a minimum of 6-feet in height (excluding top guard) and be constructed of a 9-gauge or heavier wire and galvanized with mesh openings not to exceed 2-inches per side. Chain-link mesh shall be tarped and securely fastened to rigid metal or reinforced concrete posts set in concrete not more than 10-feet apart. Fence mesh

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fasteners will not be aluminum. Bottom of fence fabric must reach within two inches of hard ground or pavement. On soft ground, it must reach deep enough below the surface to compensate for shifting soil or sand. Top guards shall be constructed on all perimeter fences facing either vertically or outward at a 45-degree angle. Top guard supporting arms shall be permanently affixed to the top of fence posts to increase the overall height of the fence by at least one foot. Three strands of barbed wire spaced six inches apart shall be installed on the supporting arms. Bottom and top tension wires shall be used in lieu of fence rails. Maintenance and/or repairs to fencing shall be accomplished within 72-hours of discovery.

10. When buildings are a part of, or incorporated into perimeter barriers, they will provide protection comparable to the adjacent associated fence line. Buildings should be of substantial permanent construction, having minimal windows, doors or other openings. Metal bars or security screening will protect any window or similar opening. Exterior doors shall be of heavy metal construction, hinged on the inside and secured by heavy-duty deadbolt locks. Roofline of structures will have anti-intrusion barriers such as razor wire or barbed wire.
11. The number of gates and perimeter entrances must be the minimum required for safe and efficient operation of the facility. Active perimeter entrances must be designed so that the guard force maintains full control. Semi-active entrances, such as infrequently used vehicular gates, must be locked on the inside when not in use. When closed, gates and entrances must provide a barrier structurally comparable to their associated barriers. Care must be afforded against the ability to crawl under gates. Top guards, which may be vertical, are required for all gates.
12. Sewers, air and water intakes, exhausts and other utility openings of 10-inches or more in diameter that pass through or under perimeter barriers will have security measures equivalent or greater than that of the perimeter.
13. Clear zones shall be maintained on both sides of the perimeter barrier to provide an unobstructed view of the adjacent barrier and ground. Clear zones shall be kept free of weeds, trash, vehicles, containers, pallets, trash receptacles, or other material capable of offering concealment to an intruder. Clear zones of 20 feet or more will exist on both sides of the restricted area perimeter barrier. Clear zones of 10 feet or more will exist on both sides of the controlled area perimeter barrier. Separation of at least 20-feet shall be maintained between the controlled area fence and the restricted area fence, with a minimum of 100-feet between the controlled and restricted area entry gates. Parking bumpers shall be installed to enforce interior clear zones and prevent damage to perimeter fencing. Clear zones may not be feasible because of property lines, landscape, natural or fabricated features. Increased height of perimeter barriers, increased security patrol coverage, additional security lighting or installation of an intrusion detection device along that portion of the perimeter shall be necessary. Vegetation will not exceed 8 inches in clear zones.

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14. Protective lighting shall be operational to discourage or deter attempts by intruders, ensure detection of unauthorized personnel and prevent glare. Security lighting shall be timed to automatically and continuously provide illumination from dusk until dawn. Lighting will not expose/shadow guards or other terminal personnel. This protective lighting will illuminate areas beyond terminal perimeter to the outer edge of a clear zone that extends 25-feet beyond terminal fence. If mercury vapor lights or any other lights are utilized that require more than five minutes to cycle through a cool down process when power is disrupted, emergency halogen lights shall be used. The TSP will have a security firm perform a lighting survey of each terminal facility and each lighting plan must be approved by SDDC during the initial terminal certification inspection, or whenever a significant modification to an existing lighting system is planned. Illumination will not be less than .2 foot candle.
15. Primary and alternate power sources shall be identified and be operational. Primary sources may be a local public utility. In the event of power failure, backup power must be at a minimum sufficient to properly power emergency communications systems, CCTV cameras and monitor, guard building lighting, and the entire controlled and restricted area lighting system. Generators will have adequate fuel storage and supply at all times, be periodically tested (at a minimum of every six months) under load to ensure operational effectiveness and be located within the controlled area. All electrical cabling and telephone lines within a height of ten feet above the ground shall be encased in metal conduit to preclude lines from being manipulated/cut.
16. A formal key and lock control system shall exist shall be established for the terminal. Follow DOD Instruction 5100.76M, AP 2.4 and AR 190-11 and AR 190-51 Appendix D. A terminal manger or facility security officer shall be designated in writing as the responsible key and lock custodian. Possession of keys and locks shall be limited to personnel whose official duties require access. Only DOD approved locks and locking devices to include hasps and chains shall be utilized. Any keys and padlocks not in use shall be stored in a locked metal container or key depository. In the event that the key(s) are lost, misplaced, or stolen, the locking device(s) shall be replaced immediately. Facility personnel shall immediately report any lost key(s) to the terminal manager/facility security officer. Use of a master key or multiple key systems is prohibited. Keys shall be signed out as needed to authorized employees on a key control register. Key and lock inventory will contain a record of keys, locks, key serial numbers, lock serial numbers, location and the number of keys maintained for each lock. This record shall be maintained in the key depository. A 100 percent inventory of all keys and padlocks shall be performed monthly. Documents used to control keys and locks shall be retained on file for a minimum of one year.
17. Terminals will provide adequate means of alerting local law enforcement and/or emergency response forces to the presence of unauthorized personnel. Terminal managers will identify and coordinate with the local law enforcement and/or emergency response forces. At a minimum terminals will have the following emergency communications:

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- a. A Satellite Monitoring (SNS) unit with a panic button shall be located at all guard posts, and each shall be directly linked to the DTTS at the main guard post. Portable individual SNS Satellite Monitoring units shall be utilized by the mobile patrol to report emergencies. All panic buttons shall be tested quarterly. Procedures for testing panic buttons will be obtained by calling DTTS at the contact number provided in Section A, VIII, Table 1.
  - b. A public address system for communications between the guard office and the primary vehicle entry gate.
18. Vehicle inspections, including undercarriage, shall be continuously performed for all vehicles entering the controlled and restricted areas in accordance with restrictions outlined in Inspection of Vehicles, Item 11 of this section.
  19. All terminal employees responsible for the transportation, handling and or storage of SRC shipments and other sensitive cargo will possess an appropriate and current security clearance (Interim Secret or Secret) equal to the level of the commodity being handled (see Constant Surveillance and Custody Service, Item 101 of this section).
  20. Any shipment entered into an approved TSP terminals or DOD secure holding areas shall be the responsibility of the last person signing the DD Form 1907. The original driver is responsible for the custody and contents of AA&E shipments from origin to destination, unless that shipment is properly transferred to a new driver or terminal personnel who accepts responsibilities by signing the DD Form 1907.
  21. Facility guards at secure holding areas are not required to take custody of the shipment or sign the DD Form 1907. Facility guards shall only be responsible for verifying the condition of the conveyance seals and maintaining proper surveillance of shipment upon entry into the facility.
  22. Additional Security Requirements during Elevated Threat Levels: When the National Terrorism Advisory System or a specific identified threat associated with the terminal facility or area is indicated, the facility manager will initiate proper actions to coordinate and contract security force, local, county and/or state law enforcement officials to provide additional armed security guard until the elevated threat level situation is resolved. During such periods a vehicle barrier system (i.e., cement barriers, water-filled barriers, etc.) shall be utilized until the threat level situation no longer exists and additional security checks shall be performed.
  23. Any TSP administratively determined to have violated, or be in violation of this Item, shall be subject to an immediate CONUS-wide non-use status, pending further review of SDDC's TSP Review Board.

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| <b>ITEM 93</b> | <b>TERMINAL SECURITY STANDARDS FOR SECURE HOLDING OF NON-AA&amp;E SHIPMENTS</b> |
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1. TSP conveyances that contain SRC for non-AA&E shipments that are indicated in Paragraph 2 below (to include Night Vision Goggles) may be temporarily parked for a maximum of 100 hours or less within a DOD secure holding installation/activity or SDDC-approved commercial TSP owned secure holding facility. In such instances, cargo must be under constant surveillance by TSP personnel or monitored by Closed Circuit Television (CCTV).

2. Items with the following CIICs are applicable under this item:

**A:** Confidential – Former restricted data.

**B:** Confidential – Restricted data.

**C:** Confidential.

**D:** Confidential – Cryptologic.

**O:** Items contain Naval Nuclear Propulsion information; disposal and access limitations are identified in NAVSEAINST C5511.32, Safeguarding of Naval Nuclear Propulsion Information. Store and handle in a manner that will prevent unauthorized access to this materiel.

**9:** Identifies an item as a Controlled Cryptographic Item (CCI). CCI is described as secure telecommunications or information handling equipment; associated cryptographic component, or other hardware item, which performs a critical COMSEC function. Items so designated are unclassified but controlled, and shall bear the designation “Controlled Cryptographic Item” or “CCI”.

3. Required security standards for SDDC-approved commercial TSP secure holding facilities to handle intransit non-AA&E items classified as above, to include Night Vision Goggles, are detailed in Item 91, Terminal Security Standards for Secure Holding of Arms, Ammunition, and Explosives (AA&E), with the following exceptions:

- a. Armed Guards are not required. Facilities can utilize either armed or unarmed guards or qualified TSP personnel with appropriate security clearances to control access and maintain constant surveillance over the restricted area when DOD TPS cargo is present.

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- b. Alternate power sources are not required. If no alternate power sources are present, the TSP must identify mitigating measures in its security plan (such as increased personnel, etc.) and obtain prior approval by SDDC to address loss of power events.
- c. Berms around restricted area(s) are not required, however the same fencing requirements as Item 91 must be met.

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| <b>ITEM 95</b> | <b>TERMINAL SAFETY STANDARDS FOR SECURE HOLDING OF ARMS, AMMUNITION AND EXPLOSIVES (AA&amp;E)</b> |
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1. The minimum required safety standards for commercial TSP terminals to handle Hazard Class 1 Ammunition and Explosives are set forth below, including additional requirements for Division 1.1 and 1.2 that are set forth in paragraph 2 below.
  - a. TSP will prepare and maintain a comprehensive facility site plan, prepared and approved by the SDDC based on Transportation Safety and Security (TRANSS) initial certification inspection, and subject to revalidation during annual follow-up visits. Terminals will maintain the approved certificate or any other approvals issued by a state or local HAZMAT approving authority as a business record, and incorporate such approvals within the facility site plan. Site plans shall at a minimum include the following:
    - 1) Description of the day-to-day business operations of the terminal, and identification of nearby DOD installations/activities that the terminal serves.
    - 2) Maximum Net Explosive Weight (NEW) that shall be held in the terminal. DOD shipments held in a terminal for longer than four hours will not exceed the SDDC-approved NEW limitations.
    - 3) Terminal diagrams, including a detailed layout, with measurements of terminal boundaries, shall be maintained, including inhabited buildings, highways, roads, alleys, bridges, tunnels, and overpasses or public travel routes that are in proximity to the terminal. Terminals that intend planning to handle Division 1.3 and 1.4 items will not be located within 300 feet of any of these inhabited buildings or public travel routes. Terminals planning to handle Division 1.1 and 1.2 items will comply with distance requirements set forth paragraph 2, below.
    - 4) Temporary storage areas, administrative areas or other inhabited areas.
    - 5) Number of personnel in each area ordinarily assigned to those structures listed in paragraph 4 above.
    - 6) All documents of both past and current state, and/or local HAZMAT operating approval.

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7) A terminal safety Standing Operating Procedure (SOP), which shall include emergency and evacuation plans and employee safety training. Unannounced tests of these emergency and evacuation plans and a validation of emergency contact numbers shall be conducted at a minimum of twice a year.

b. The following general safety precautions shall be followed in the terminal:

- 1) Terminals will have a clear zone that at a minimum will measure 20-feet for both the inside and outside of the perimeter that is clear of weeds, bushes, vegetation or other combustible materials.
- 2) Terminals will have "NO SMOKING" signs that include emergency response telephone numbers.
- 3) Terminal employees shall be regularly trained and be aware of the hazard classification of explosives in the terminal at any given time. Employees training shall include instruction concerning proper safety measures and procedures to be followed in order to protect the public at large, as well as individuals located within the terminal from those dangers.
- 4) A minimum of one vehicle that is fully capable of moving the explosives trailers shall be physically present at the terminal at all times. Terminal personnel shall be trained with vehicle operation. Under no circumstance shall this vehicle be parked within 25-feet of an explosives vehicle.
- 5) Fire protection equipment capable of handling initial fires shall be provided within each structure on the facility. Extinguishers will have rating of at least 4-A:70-B:C and located throughout the terminal. An adequate water supply shall be available in addition to the portable fire extinguishers.

c. When parking vehicles in terminals:

- 1) All vehicles entering a terminal's restricted area will undergo a safety inspection. Vehicle shall be checked for safety defects or damage, and if discovered shall be corrected immediately.
- 2) Parked trailers shall at a minimum have free space of at least five-feet on all sides. Parking of trailers shall be operated in such a manner so that moving vehicles will not be required.

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- 3) Trailers in the terminal shall be regularly maintained in such a manner as to ensure safe operation under highway conditions, including at a minimum, conformity with all DOT safety standards and placarding regulations.
- 4) A vehicle containing hazardous materials, including commercial explosives, will not be parked in a terminal unless the hazardous material has been determined by the TSP's compliance officer to be compatible with explosives.
- d. The following rules shall apply to control ignition sources within a terminal:
  - 1) No repair work shall be performed on any vehicle that has been parked in a terminal.
  - 2) Smoking, matches, open flames, spark-producing devices and firearms shall be prohibited at all locations inside the terminal, and within a 50-foot perimeter outside of the terminal. Authorized terminal security personnel and law enforcement authorities shall be permitted to carry firearms to carry out their security and law enforcement duties.
  - 3) Electric lines that pass directly overhead of any portion of the terminal is prohibited and those lines that are in close proximity of the air space above the terminal shall be no closer than the actual length of the lines, unless there is an effective means to physically prevent and ensure that they cannot reach or otherwise come into contact with any parked vehicle in the terminal.
- e. Terminal managers will provide initial training for any new employees within five days of their date of employment, and annual training for all employees. Training will at a minimum include:
  - 1) General HAZMAT awareness, munitions-specific, and safety training for munitions shipments indicated in 49 CFR, Subpart H, Part 172.700 through 172.704, and this publication.
  - 2) Emergency response procedures IAW DOT Emergency Response Guidebook as well as emergency information on DOD shipping papers.
- f. A TSP will have a terminal emergency plan, which at a minimum shall include a fire response plan, emergency communications systems, and power back-up. Terminal managers will conduct periodic training on the plan and hold emergency situation exercises involving all governmental agencies, such as first responders, law enforcement, FBI, etc., who may utilize the terminal. Written emergency instructions shall be posted and accessible to all employees.

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- g. In no event shall a TSP handle AA&E beyond the transfer of containers. When emergency conditions require opening a trailer or container containing AA&E, the TSP will contact the shipper and destination agent immediately for prior approval.
- h. A TSP shall only use Material Handling Equipment that meets minimum design and performance capability for the applicable terrain and container weight when engaged in transferring containers of AA&E.

2. Standards for Division 1.1 and 1.2 Explosives:

- a. In addition to the requirements and standards, set forth above Figure 95 also identifies the unbarricaded distances from inhabited buildings, public highways, and passenger railways that apply to all DOD HAZARD Division 1.1 and 1.2 explosives temporarily stored (100 hours or less) in TSP terminals. Use the figure below to determine separation distances for greater amounts of Net Explosive Weight (NEW). TSP terminal design limits will not exceed 250,000 lbs. NEW.

**Figure 95—Table of Distances for DOD Explosives in TSP Terminals**

| Net Explosive Weight (NEW) | Inhabited Building Distance (IBD) | Public Travel Routes (PTR) |
|----------------------------|-----------------------------------|----------------------------|
| 30,000 lbs.                | 1,250 feet                        | 750 feet                   |
| 40,000 lbs.                | 1,370 feet                        | 820 feet                   |
| 50,000 lbs.                | 1,475 feet                        | 885 feet                   |
| 60,000 lbs.                | 1,565 feet                        | 940 feet                   |
| 70,000 lbs.                | 1,650 feet                        | 990 feet                   |
| 80,000 lbs.                | 1,725 feet                        | 1,035 feet                 |
| 90,000 lbs.                | 1,795 feet                        | 1,075 feet                 |
| 100,000 lbs.               | 1,855 feet                        | 1,115 feet                 |
| 110,000 lbs.               | 1,960 feet                        | 1,175 feet                 |
| 120,000 lbs.               | 2,065 feet                        | 1,240 feet                 |
| 130,000 lbs.               | 2,165 feet                        | 1,300 feet                 |
| 140,000 lbs.               | 2,255 feet                        | 1,355 feet                 |
| 150,000 lbs.               | 2,350 feet                        | 1,410 feet                 |
| 160,000 lbs.               | 2,435 feet                        | 1,460 feet                 |
| 170,000 lbs.               | 2,520 feet                        | 1,515 feet                 |
| 180,000 lbs.               | 2,605 feet                        | 1,565 feet                 |
| 190,000 lbs.               | 2,690 feet                        | 1,615 feet                 |
| 200,000 lbs.               | 2,770 feet                        | 1,660 feet                 |
| 225,000 lbs.               | 2,965 feet                        | 1,780 feet                 |
| 250,000 lbs.               | 3,150 feet                        | 1,890 feet                 |

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- b. Defense Ammunition Center (DAC) requires lightning protection be provided for all explosives. Terminals will have lightning protection sufficient to protect areas where trailers and/or containers containing explosive shipments may be parked from lightning strikes. A TSP will have a lightning protection firm perform surveys of each terminal facility, and the proposed lightning plan of the TSP must be approved in advance by SDDC. The TSP will conduct a visual inspection of the lightning protection system at least every six months and maintain any relevant documentation concerning those inspections, any findings of deficiency, and the corrective actions taken. A TSP will also conduct a grounding test of the lightning protection system at least once every 24 months and maintain documentation of those successful test results.
  - c. The NEW of all vehicles with explosives located within the terminal will not exceed the total NEW authorized for the terminal.
3. A TSP found in violation of any of the provisions set forth within this Item shall be subject to immediate CONUS-wide non-use status, pending review by SDDC's Transportation Service Provider Review Board.

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| ITEM 97 | TRANSLOADING TRANSPORTATION PROTECTIVE SERVICE (TPS)<br>SHIPMENTS |
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1. Any shipment (including SRC I and II Less-Than-Truckload [LTL] shipments) requiring Protective Security Service (PSS) will move point-to-point as a dedicated shipment, and under no circumstances will such shipment be transloaded or consolidated.
2. All DDP and PSS shipments that require SNS shall be routed from the shipper system to the Defense Transportation Tracking System (DTTS). Shipments will not be transloaded or otherwise consolidated by commercial TSP personnel, except under the following limited circumstances:
  - a. Consolidation of LTL shipments of SRC III, IV and Uncategorized AA&E will occur only at an SDDC-approved TSP-owned secure holding facility by TSP personnel qualified in accordance with all relevant requirements set forth in 49 CFR. Under no circumstances shall transloading and/or consolidation of TPS shipments occur at any other location (e.g., non-approved TSP-owned or leased facility, DOD-owned activities/installations, rest stops or truck stops, public locations, etc.). Under this subparagraph, TSP equipment must have been previously approved by DOD personnel to move under existing BL and DD Form 626 (Motor Vehicle Inspection Transporting Hazardous Materials). Emergency procedures shall comply with Paragraph 4 below.
  - b. Transfers of dromedary boxes shall only occur at an SDDC-approved, TSP secure holding facility that is specifically equipped and approved to handle dromedary box

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transfers. Dromedary boxes shall be transferred by TSP personnel who are fully qualified in accordance with the requirements of 49 CFR. In no event shall a TSP or TSP personnel be authorized to break any seals on dromedary boxes during transloading. Breaking seals on dromedary boxes will only be authorized in the event of an emergency.

- c. When transloading occurs, the TSP will immediately notify DTTS—via a “C” message, as referenced in Item 111, Satellite Motor Surveillance Service (SNS)—and the owning military Service.
  - d. The circumstances set forth in paragraphs 2a and 2b will only be permitted on TSP equipment previously approved by DOD personnel moving under an existing BL and DD Form 626 (Motor Vehicle Inspection Transporting Hazardous Materials).
3. TSP personnel are prohibited from personally handling TPS shipments unless circumstances occur within parameters set forth in paragraphs 2.a or 2.b above, or paragraph 4 set forth below.
  4. In the event of an emergency or accident, as defined by 49 CFR, Part 390.5, the TSP may perform the following functions while in transit when authorization is obtained from SDDC DTTS when the emergency/accident occurs and onsite first responders (to include Explosive Ordnance Disposal [EOD] personnel, Quality Assurance Specialists of Ammunition Surveillance [QASAS], Ordnance Officers, Weapons Officers, and/or Explosives Safety Officers, firefighters or police), in coordination with owning military Service for whom the shipment is being transported:
    - a. Transfer truckload TPS shipments from one conveyance to another; or
    - b. Transfer dromedary boxes, containing TPS shipments, from one conveyance to another; or
    - c. Unload and transfer the contents of a dromedary box containing TPS shipments; and
    - d. For all functions performed under subparagraph (a), (b), and (c), the TSP will replace seal(s) and annotate the new seal number(s) on BL.
  5. When transloading a TPS shipment during an emergency or accident, and the equipment or driver is changed after leaving origin:
    - a. The drivers and trailers will meet or exceed the requirements of DD Form 626 (Motor Vehicle Inspection Transporting Hazardous Materials) and 49 CFR, and;

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- b. The TSP will immediately notify DTTS—via a “C” message, as referenced in Item 111, Satellite Motor Surveillance Service (SNS)—and the owning military Service when transloading occurs.

6. TSPs may not request DOD representatives to transload or consolidate TPS cargo originating from another installation/facility for TSP convenience.

7. Any TSP that is suspected of violating this Item may be subject to immediate CONUS-wide non-use, pending an SDDC Transportation Service Provider Review Board.

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| ITEM 99 | TRANSPORTING CLASS 1 (EXPLOSIVES) IN A TEMPERATURE CONTROLLED CONVEYANCE |
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1. TSP will ensure motor vehicles comply with 49 CFR, Part 177.834 (l) (1) prior to loading Class 1 explosives in a temperature controlled conveyance that has the capability of producing heat.
  - a. Motor vehicles equipped with a cargo heater of any type may transport Class 1 explosives only on the condition precedent that the cargo heater is rendered inoperable by draining or removing the cargo heater fuel tank and disconnecting the heater’s power source.
  - b. An inspection of the heating unit to ensure that it is inoperable or disconnected is required, unless the shipment is being transported under a DOT special permit, exemption or Competent Authority Approval (CAA) that waives the inspection or allows the heating unit to remain connected.
  - c. If the cargo heater is operational, the vehicle may be rejected until the heating unit is disconnected.

#### IV. TRANSPORTATION PROTECTIVE SERVICES

This part sets forth mandatory requirements for compliance by a TSP when providing Transportation Protective Service (TPS) for shipments of DOD sensitive Arms, Ammunition and Explosives (AA&E), classified (SECRET and Confidential), and controlled cryptographic and other sensitive items. Compliance with the mandatory rules contained in this part is required in order for TSP to continue as a SDDC approved TSP.

1. The TSP will ensure the correct amount of transportation protective services are provided for each mode of the intermodal shipment.
2. One-time-only Policy Exception Requests

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a. TSPs authorized to provide TPS are required to follow the mandatory rules contained in this part for each TPS.

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b. SDDC-G3, Domestic Transportation Operations Branch, may grant a one-time-only policy exception to one or more of the requirements contained in this part. Policy exceptions should not be requested for financial reasons or to resolve inadequate shipment planning.

c. For policy exception requests during normal business hours, the origin TO must contact SDDC-G3, Domestic Transportation Operations Branch, to request the exception.

d. For policy exception requests occurring after hours, the TSP dispatcher may contact SDDC DTTS who will gather the information to present it to the appropriate G3 POC during the next duty day. Only in emergency situations will DTTS seek after-hours authority for a policy exception. SDDC DTTS and the SDDC Helpdesk are not authorized to grant policy exceptions.

e. Policy exception requests must include, at a minimum, the following information:

1. Origin
2. Destination
3. Piece count/weight
4. CIIC/SRC
5. TPS to be waived
6. TPS to be substituted
7. Justification for waiver
8. Additional information may be required and is based on circumstance and type of waiver requested.

f. SDDC G3, Domestic Transportation Operations Branch, may grant or deny policy exception requests based on the information provided by the origin TO or the TSP dispatch.

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| <b>ITEM 100</b> | <b>USE OF LOCAL DRIVERS FOR TPS SHIPMENTS</b> |
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Installations with a high volume of TPS shipments are authorized to develop installation policies allowing the usage of local drivers. A local driver is a single driver that meets all of the other applicable provisions to transport TPS freight requiring PSS--except the second driver. The local driver is used to benefit both the TSP and the installation by allowing efficient scheduling and use of resources.

1. At shipping installations, the local driver can spot empty equipment, sign for loads, and place them into secure holding. At receiving installations, the local driver can pull loaded equipment, from secure holding, and spot the loaded equipment as required. The local driver is not permitted to leave the installation with TPS loads for any reason.

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2. TSPs utilizing local drivers are responsible for ensuring over-the-road equipment meets the same DD Form 626, Motor Vehicle Inspection (Transporting Hazardous Materials), standards and that the DD Form 1907, Signature and Tally Record, is completed legibly and signed by both drivers immediately at any change of custody. Also, the TSP is responsible for ensuring loads are transferred only to qualified drivers IAW other provisions of this publication.

3. These requirements are subject to inspection by SDDC or its Transportation Safety and Security contractor at any time.

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| ITEM 101 | CONSTANT SURVEILLANCE AND CUSTODY SERVICE (CIS) |
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1. CIS requires constant surveillance and custody of a shipment by a qualified DOD-approved TSP representative. DOD-approved commercial drivers employed to handle DOD shipments moving under CIS transportation protective service are required to have proper identification in their possession that conclusively verifies their affiliation with the TSP named on the BL. These identification documents are required to verify to shippers each driver's affiliation with the origin TSP named on the BL. Drivers must also have in their physical possession a valid commercial driver's license and employee record card (or similar documents), at least one of which must contain the driver's photograph. For CIS shipments traveling over 150 miles, Extra Driver (EXD) shall be required. Drivers should follow Federal and State medical requirements.

- a. The driver will have continuous visibility of the shipment while in transit.
  - b. The vehicle/shipment will, at all times, be physically attended (including brief in transit stops) by a qualified representative of the TSP. The only exception to this requirement involves certain air shipments, as continuous observation is not required while the aircraft is in flight, providing that the shipment is stored in a compartment inaccessible to unauthorized persons or is in a secure, sealed, safe-like container.
2. The term "attended" shall mean the individual responsible for the shipment is awake, and is either physically within the driver operating section of the vehicle (not in a sleeper berth) or is physically present at all times within 25 feet of the vehicle while the vehicle is within their constant, unobstructed view.
3. The term "qualified representative" shall mean:
- a. The individual is an employee of the TSP, and has been specifically authorized by the TSP to handle the shipments at issue and perform CIS;

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- b. The individual is trained concerning and specifically aware of the sensitivity of material moving under CIS, and is knowledgeable about the safety, security, and emergency procedures that must be followed and;
  - c. The individual has the means, capability, and lawful authority to operate and move the vehicle.
4. The trailer or vehicle containing a shipment requiring CIS shall continuously be connected with the power unit (tractor) except under the exceptions noted below :
  - a. When stopped at a DOD contractor/activity for loading/unloading;
  - b. At a TSP terminal for servicing;
  - c. At a TSP-designated point where driver maintains continuous surveillance over shipment while disconnected;
  - d. At a state or local secure holding location which meets the terminal security standards of subparagraph 4.b above; or,
  - e. Per the installation commander's discretion, at a DOD secure holding or safe haven location.
5. The tractor shall be equipped with at least two separate means of communications, such as (but not limited to):
  - a. A working mobile communications unit,
  - b. A citizens band (CB) radio unit,
  - c. A cellular telephone.
6. For shipments requiring CIS, a TSP must have the capability to trace an in transit shipment in less than one hour. A TSP or the TSP's qualified representative shall immediately notify the consignee if the shipment cannot reach the consignee within 24 hours of the required delivery date.
7. Signature and Tally Record Service (675), Item 69, in this section, shall be maintained.
8. Single line-haul required.
9. No trip lease (see Appendix D, Definitions) is permitted under any circumstance.

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10. A TSP will ensure that their driver(s) are trained on appropriate measures to obtain DOD secure holding and state/local law enforcement assistance when circumstances warrant.
11. All CIS shipments require compliance with Terminal Security Standards, (see Item 93 in this section).
12. CIS shall be subject to the following charges:

|                      |   |
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| 1 to 150 miles       | CIS(1) \$_____ per mile per vehicle or dromedary    |
| 151 to 1,000 miles   | CIS(2) \$_____ per mile per vehicle or dromedary    |
| 1,001 to 1,500 miles | CIS(3) \$_____ per mile per vehicle or dromedary    |
| 1,501 to 2,000 miles | CIS(4) \$_____ per mile per vehicle or dromedary    |
| 2,001 to 3,000 miles | CIS(5) \$_____ per mile per vehicle or dromedary    |
| Over 3,000 miles     | CIS(6) \$_____ per mile per vehicle or dromedary    |
| Minimum Charge       | CIS(7) \$_____ per vehicle or single dromedary unit |

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| ITEM 103 | DUAL DRIVER PROTECTIVE SERVICE (DDP) |
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- Dual Driver Protective Service (DDP) is a TPS that is required for CONFIDENTIAL shipments and AA&E shipments that are not SRC I or II. Any TSP who provides DDP must comply with all requirements set forth under Item 1, Transportation Service Provider Security Clearance Requirements, and Item 101, Constant Surveillance and Custody Service, and the following requirements in this section.
- DDP is required for CONFIDENTIAL and/or AA&E (SRC III/IV/UNCAT) shipments, unless the exceptions specifically set forth indicated in DTR, Part II, Chapter 205 apply.
- For information regarding en route stops of DDP shipments, see Item 85, En Route Stops of Protective Security Service (PSS) and Dual Driver Protective Service (DDP) Shipments, in this section.
- When circumstances require lengthy stops en route for AA&E DDP shipments, the per time limitations prescribed in Item 91, Terminal Security Standards for Secure Hold of Arms, Ammunition and Explosives (AA&E) shall apply. The TSP will ensure under such circumstances that the vehicle is parked only within an SDDC-approved TSP owned secure holding facility. When a vehicle is parked in a TSP terminal:

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- a. A qualified TSP or terminal representative must continuously maintain the shipment within view and be located at all times within 25 feet of the vehicle or shipment; or
  - b. The shipment must be secured in an adequately lighted area that is surrounded by at least a 6-foot chain link fence, continuously patrolled by a representative of the TSP or terminal continuously under observation of a qualified TSP or terminal employee. Shipments under DDP must be checked at least once every 30 minutes.
6. When circumstances require lengthy stops en route for non-AA&E DDP shipments, the limitations prescribed in Item 93, Terminal Security Standards for Secure Holding of Non AA&E shipments shall apply.
7. The vehicle conveying the shipment must remain connected with the power unit (tractor) during shipment except when the vehicle is stopped at a DOD activity/contractor for loading/unloading; held at DOD Secure Hold location; or is physically within a SDDC approved TSP owned secure holding facility. When there is a change in equipment, a DTTS "C" message, as more fully described under Item 111, Satellite Motor Surveillance Service (SNS), shall be sent from both the losing and gaining tractors to identify the equipment transfer and shipment. At least one of the "C" messages shall include an explanation of the reason for the transfer.
8. DDP shall be subject to the following charges:

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| 1 to 500 miles       | DDP(1) \$ _____ per mile per vehicle or dromedary |
| 501 to 1,000 miles   | DDP(2) \$ _____ per mile per vehicle or dromedary |
| 1,001 to 1,500 miles | DDP(3) \$ _____ per mile per vehicle or dromedary |
| 1,501 to 2,000 miles | DDP(4) \$ _____ per mile per vehicle or dromedary |
| 2,001 to 3,000 miles | DDP(5) \$ _____ per mile per vehicle or dromedary |
| Over 3,000 miles     | DDP(6) \$ _____ per mile per vehicle or dromedary |
| Minimum Charge       | DDP(7) \$ _____ per vehicle or dromedary          |

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| <b>ITEM 105</b> | <b>PROTECTIVE SECURITY SERVICE (PSS)</b> |
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1. Protective Security Service (PSS) is a TPS that is required for SECRET shipments and SRC I and II AA&E shipments. Any TSP who provides PSS must comply with all requirements set

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forth under Item 1, Transportation Service Provider Security Clearance Requirements, and Item 103, Dual Driver Protective Service, and the following requirements in this section.

2. Shipment must move point to point to destination without delay. However, if circumstances arise that require in-transit stops, a TSP will ensure that SRC I and II AA&E shipments shall be secured only at a DOD-owned secure holding facility. This provision requiring secure holding of such shipments does not relieve the TSP of any liability under the contract of carriage, nor does DOD assume any responsibility for the shipment or equipment while the shipment is in transit.
3. All TSP will also provide Exclusive Use of the Trailer or Dromedary (EXC), Item 31 in this section, for SRC I and II or SECRET shipments.
4. SDDC, DTTS may grant a one-time-only waiver for the point-to-point and exclusive use requirements for use of multiple shipments of SRC II weapons requiring PSS. When shipments are loaded at a single origin and consigned to multiple destinations located within a reasonable distance of one another, or loaded at multiple origins located within a reasonable distance of one another and consigned to one or multiple destinations. As a condition of such a waiver, the TSP may only charge the government once for PSS and once for fuel surcharge, though charge may be calculated from origin to furthest destination.
5. For shipments requiring PSS, the TSP will verify that the BL is annotated as follows:  

“Protective Security Service Requested. Signature and Tally Record (DD Form 1907)  
Furnished to TSP.”
6. For information regarding en route stops, see Item 85, En Route Stops of Protective Security Service (PSS) and Dual Driver Protective Service (DDP) Shipments, in this section.
7. The trailer or vehicle containing the PSS shipment must always be connected with the power unit (tractor) except when the vehicle is stopped at a DOD activity for loading/unloading or physically within a DOD Secure Hold location. When there is a change in equipment, a DTTS “C” message, as stated in Item 111, Satellite Motor Surveillance Service (SNS), shall be sent from both the losing and gaining tractors to identify shipment transferred. One of the “C” messages shall include an explanation of the reason for the transfer.
8. PSS is subject to the following charges:

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| 1 to 500 miles       | PSS(1) \$_____ per mile per vehicle or dromedary |
| 501 to 1,000 miles   | PSS(2) \$_____ per mile per vehicle or dromedary |
| 1,001 to 1,500 miles | PSS(3) \$_____ per mile per vehicle or dromedary |

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| 1,501 to 2,000 miles | PSS(4) \$ _____ per mile per vehicle or dromedary |
| 2,001 to 3,000 miles | PSS(5) \$ _____ per mile per vehicle or dromedary |
| Over 3,000 miles     | PSS(6) \$ _____ per mile per vehicle or dromedary |
| Minimum Charge       | PSS(7) \$ _____ per vehicle or dromedary          |

| ITEM 107 | TRAILER TRACKING SERVICE (DCS) |
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1. Trailer Tracking Service (DCS). DCS is used for all commercially-owned closed-box van (A11, A50, A8, AA1, AA2, AA3, AK, AR, AV1, AV2, AV3, AV4, AV5, AV6, AV7, AV8, and AY1) shipments requiring Satellite Motor Surveillance Service (SNS) for Security Risk Categories (SRC) I-IV of AA&E. DCS may also be applied to other sensitive and classified shipments as requested by the shipper. The purpose of DCS is to provide the Defense Transportation Tracking System (DTTS) with periodic trailer position location reports and provide electronic emergency alert notifications in the event a trailer door is opened while en route or when the trailer is untethered (disconnected) from the power unit. DCS is a value-added service used solely in conjunction with SNS.

2. DCS requires the Transportation Service Provider (TSP) to provide technology and sensors (trailer door open-closed sensor and trailer tethered-untethered sensor) for AA&E shipments used in conjunction with SNS for tracking closed box van trailers only. The TSP will also convert tractors to power the center pin on the 7-way connector to the trailer when the ignition is turned off to ensure a viable tether/untethered sensor solution.

3. When requested by the shipper, TSP will provide DCS. TSP will verify request for DCS is annotated on the Bill of Lading (BL) in conjunction with SNS clearly and specifically. Charge for DCS (1) \$ \_\_\_\_\_ per shipment. This charge shall be in addition to all other transportation charges.

4. After being approved by the Surface Deployment and Distribution Command (SDDC), the TSP will contact the DTTS Operations and Quality Branch chief at the contact number provided in Section A, VIII, Table 1, to begin DTTS approval. The TSP will:

- a. Use a DTTS approved DCS Vendor (DCSV).
- b. Provide DTTS with:
  - 1) Standard Carrier Alpha Code (SCAC)
  - 2) Dispatch location
  - 3) Twenty-four hour phone number
  - 4) Fax number

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5) Email address

c. Register closed box van trailers with DTTS as required in paragraph 6 below.

5. Unless a TSP's trailer is in an authorized, protected environment (i.e., SDDC-approved TSP terminal, military secure holding facility), DCS equipment installed on TSP trailers will provide 24-hour uninterrupted service. The TSP's DCS monitoring station shall be continually manned by a qualified individual capable of providing immediate assistance in response to an emergency or DTTS inquiry. The TSP will also comply with the communication requirements of either Dual Driver Protective Service (DDP) or Protective Security Service (PSS), depending on which service applies to the DCS shipment. The TSP must ensure that the DCSV provides continuous messaging and positioning service when required, including immediate notification of untethered and or door-opened EMERGENCY activations.

6. TSP closed box van trailers equipped with DCS capability or re-equipped following maintenance or equipment upgrade shall be registered with DTTS by successfully completing the procedures set forth below in subparagraph a-d. Successful registration must occur prior to any TSP being authorized to transport DOD Arms, Ammunition, and Explosives (AA&E) and Other Sensitive Material (OSM). Registration information submitted to SDDC will include:

- a. Closed box van Trailer number.
- b. DCSV name and transceiver identification number.
- c. Trailer manufacturer, model year, color, and Vehicle Identification Number (VIN).
- d. State and license tag number, coupled with other characteristics of the trailer to help DTTS successfully identify it to law enforcement in the event of an emergency. Trailer registration information shall be faxed to (618) 256-1689 or e-mailed to [usarmy.scott.sddc.mbx.dttf-faxes@mail.mil](mailto:usarmy.scott.sddc.mbx.dttf-faxes@mail.mil) for entry into the DTTS database. The TSP will then call DTTS at the contact number provided in Section A, VIII, Table 1 to obtain procedures for testing tethered/untethered and door open/closed sensors for each trailer to complete the registration process.

7. The following provides tracking procedures and/or requirements:

- a. TSPs shall convert tractors to power the center pin on the 7-way connector to the trailer when the ignition is turned off to ensure a viable tether/untether sensor solution.
- b. An exception message shall be sent after the TSP enables DCS and door is opened or the trailer is untethered for any reason
- c. To initiate DCS:

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1) TSPs shall ensure that the DCS sensor equipment is active and/or operational before any trailer is spotted and prior to loading a shipment (recommend pinging the trailer to ensure receipt of tether and door closed messages, at the correct location).

2) TSP certifies DCS technology is operable and battery life is sufficient prior to placing trailers at DOD facilities for loading.

3) Prior to loading a DCS shipment, the driver will allow shipping inspector or other designated shipper personnel to verify the presence of visible DCS equipment (e.g., door sensor, antenna).

4) If any of these steps are unsuccessful, the trailer cannot be loaded. The trailer must be de-registered from DTTS and removed from the installation for repair. The TSP will notify the shipper and DTTS of the trailers' status.

d. Loading the Shipment and enabling DCS.

1) After the shipment is loaded, the TSP will verify in their system that the door sensor is showing closed, the trailer is in a tethered status, and the location of the trailer is correct.

2) The driver will send an "L" status message in accordance with Item 111, Satellite Motor Surveillance Service, and will include the phrase "DCS required."

3) The TSP will enable DCS and ping the trailer (in that order). This initiates the required initial trailer position report and sensor status to DTTS.

4) Shipment is ready to depart.

e. Departing Protected Environment. When departing point of origin, secure holding area, or an SDDC approved TSP terminal, the driver will provide DTTS with a "D" status message in accordance with ITEM 111 and will include in the text portion of the message the trailer number and the phrase "DCS required".

f. En-route authorized door open or untether event. When a shipment is underway and the driver must open the door or untether the tractor for any reason, the driver will send a "U" message in accordance with ITEM 111 to inform DTTS personnel of the reason prior to opening the doors or untethering the trailer. DCS will remain enabled.

g. Military Secure Holding Area. When a trailer is placed in a military secure holding area, the driver will send an "M" status message in accordance with ITEM 111. However,

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an “M” message will not be used when entering a military secure holding area at origin or destination. After sending the “M” status message the TSP will disable DCS prior to untethering the trailer. Prior to departing the secure holding area with DCS shipments, drivers will enter BL number(s) and trailer number and the phrase “DCS required” in the text of a “D” message. If any new shipments requiring DCS have been loaded on the vehicle or if a shipment departs with a different tractor, drivers will utilize the same procedures as stated in subparagraph d and e above.

h. TSP Terminal. Upon entering an SDDC approved TSP terminal, the driver will send a “T” status message in accordance with ITEM 111. After sending the “T” status message the TSP will disable DCS prior to untethering the trailer. In the text portion of the message, the driver will provide location of the terminal and a telephone number, including area code. Prior to departing a terminal with DCS shipments, drivers will utilize the same procedures as stated in subparagraph d and e above.

i. Change in TSP equipment. Drivers will report any in-transit equipment transfer to different TSP equipment using a “C” status message. For these messages, drivers will provide the identification number(s) of the new tractor and/or trailer as well as each BL transferred. If the required information exceeds the space provided for one text message, submit as many additional status “C” messages as necessary. The driver of the tractor receiving a DCS shipment will follow loading procedures in subparagraph d above, while the driver of the tractor transferring the DCS shipments will complete “C” equipment change message. A “C” message shall be sent from both the losing and gaining tractors to identify the shipment(s) transferred. One of the “C” messages shall include an explanation of the reason for the transfer and a plain text location. If the losing tractor no longer has a DCS shipment, the TSP will disable DCS.

j. Disabling DCS. Upon arrival at the shipment’s final destination, the driver will send an Arrival/Awaiting Offload “A” status message in accordance with ITEM 111. DCS shall be disabled by the TSP after sending the “A” status message and prior to untethering the trailer and/or opening the doors.

k. At a minimum TSPs will ensure that position is reported on the initial enabling of DCS. DTTS reserves the right to require more frequent position updates when operational requirements dictate additional notification.

l. Failure of DCS equipment. In the event the driver suspects a DCS equipment system failure while in-transit, the driver or dispatcher will immediately notify DTTS at the number provided in Section A, VIII, Table 1. The driver will subsequently provide DTTS a telephonic status report every two (2) hours, with a final telephonic report upon delivery at the destination or at an activity offering secure holding, whichever is closer. The defective transceiver shall be removed from the DTTS database and will not be

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reinstated until repairs or replacements are made and the system is tested (including emergency alerts) by contacting DTTS to verify the system is operational.

m. If the tractor location reporting fails, trailer location reporting shall be used as a backup and the trailer shall report its location at the same time interval the tractor had been reporting. Manual rules shall still apply, as the panic button is no longer available.

#### 8. DCS VENDOR QUALIFICATION REQUIREMENTS AND STANDARDS

a. DCSV Qualification Process: Any DCSV seeking to qualify as a DOD approved DCSV must be able to continuously support DOD's mission requirement to monitor the movement of DCS shipments 24-hours a day, 7 days a week, 365 days per year. In order to meet this fundamental qualification standard, the DCSV must possess the necessary technical and system redundancy, including at a minimum the following requirements:

- 1) Redundant hardware and communication infrastructure and architecture in the DCSV's primary network operations center.
- 2) A separate, fully functional, geographically dispersed contingency site that can demonstrate complete and separate capability to ensure continuous operations.
- 3) A qualified technical staff available 24/7/365 with the expertise to provide assistance to any inquiry from the DTTS staff regarding an in-transit DCS shipment.
- 4) Evidence of written certification that Sections 1-3 above are in place and available in support of the DTTS mission.
- 5) Hazards of Electromagnetic Radiation to Ordnance (HERO) testing. Electrical or battery powered equipment must be tested and DOD HERO certified. The DCSV is responsible to ensure HERO certification is provided. The DCSV shall be provided with DOD points of contact to assist in the HERO certification process.
- 6) An interested DCSV will present its request for qualification, which sufficiently demonstrates the relevant equipment/system/functional capabilities to the DTTS Program Management Office (PMO) for review and analysis. If it is initially determined that a prospective DCSV system and functional capability may meet minimal DOD requirements and standards, the DTTS PMO will recommend a test phase.
- 7) A test phase will demonstrate a DCSV's ability to provide all the services specified in this publication to DTTS. The test phase involves monitoring non

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AA&E/OSM shipments moving from origin to destination traversing varying geographical conditions. At DTTS's discretion, this test phase process may entail several test movements. Test(s) shall be conducted using the required standard interface.

8) Upon successful completion of the test phase, the DTTS PMO will notify SDDC Domestic Transportation Requirements Branch in writing that the DCSV is approved for use by a TSP if both the test phase process and HERO certification are successful.

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b. Standard Interface: The DCSV will use a data transfer method that conforms to current DOD information assurance requirements. Record layout shall be developed by the Intelligent Road and Rail Information System (IRRIS) PMO in coordination with DTTS PMO to ensure data integrity. Contact IRRIS PMO at [usarmy.scott.sddc.list.iris-tech-team@mail.mil](mailto:usarmy.scott.sddc.list.iris-tech-team@mail.mil) for all interface questions and concerns.

c. DCSVs, as the suppliers of the DCS sensor technology, shall be responsible for:

- 1) Providing support/training to the TSPs during the installation process.
- 2) Providing the ability to DTTS to change trailer tracking location reporting frequency.
- 3) Providing TSP access to a website to geographically display sensor data and training on website use, as needed.
- 4) Configuring the application to only send exception messages upon door open/unlatched after the TSP has turned DTTS tracking on.
- 5) Configuring the application to not send exception messages after the TSP has turned DTTS tracking off.
- 6) Exception messages shall be generated immediately upon trigger and received by DTTS via the web service's XML interface within two minutes of trigger.
- 7) The DCSV will send position reports during exceptions within two minutes upon trigger and subsequently every 5 minutes until DTTS personnel determine to stop receiving subsequent 5 minute position report. DTTS will have the ability to interrogate a trailer's position and sensor status when required by operational circumstances.

9. TSP will ensure the shipper has annotated the BL as follows:

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“Trailer Tracking Service (DCS) requested. In the event of DCS system failure, driver will immediately notify dispatcher who will contact DTTS at 1-800-826-0794. Driver must subsequently provide DTTS a telephonic status report every two (2) hours, with a final telephonic report upon delivery at destination, or secure holding area, whichever is closer.”

10. Service/Agency Installation Transportation Officers (ITO)/Transportation Officers (TO) and Joint Munitions Command (JMC) depot personnel, as agents representing their respective Service/Agency headquarters, shall be responsible for:

- a) Verifying AA&E shipment trailers are equipped with the DCS sensor technology.
- b) Documenting and reporting (as per the DTR Part II, Chapter 207, Carrier Performance) issues observed in the use of DCS sensors and incidents of TSP non-compliance with DCS sensor requirements.
- c) Maintaining TSP performance logs.

11. The TSP is responsible for properly installing and maintaining the HERO certified devices.

a. HERO certified devices shall be installed and operated in compliance with the engineering specifications documented in the HERO Testing and Evaluation and HERO Certification report specified for each model.

b. See Appendix I for general information on HERO certified devices. To obtain full documentation for a device, contact the vendor of the device.

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| ITEM 109 | SECURITY ESCORT VEHICLE SERVICE (SEV) |
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1. Security Escort Vehicle Service (SEV) is a TPS that requires a vehicle escort. A TSP who provides SEV will:

- a. Provide an escort vehicle, such as an inconspicuous automobile or van, tractor, tractor-trailer (flatbed or van) combination, or straight-bed truck;
- b. Be manned by two, unarmed SECRET-cleared (interim or final), licensed drivers;
- c. Maintain constant and specific surveillance of the vehicle(s). Constant and specific surveillance of the cargo vehicle(s) is defined as maintaining a safe distance to the rear of the cargo carrying vehicle(s) while keeping the cargo carrying vehicle(s) in continuous and unobstructed view. During in-transit stops, at least one of the escort vehicle drivers will maintain a constant, unobstructed view of the vehicle(s), either

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remaining in the escort vehicle or being within approximately 25 feet of cargo vehicle;  
and

- d. Ensure escort vehicle drivers will have a valid TSP furnished/contractor picture ID in their possession at all times

2. Security escort vehicles shall be empty of any cargo, and the doors of the escort vehicle shall be sealed by the shipper and verified by the consignee.

3. In the event of an emergency, the SEV vehicle/driver may be used to move the freight or freight trailer(s) when specifically coordinated by DTTS.

4. A TSP will instruct escort vehicle drivers to remain clear of any cargo vehicle in the event the cargo vehicle comes under attack. Drivers will immediately contact the nearest state/local law enforcement agency and provide all relevant circumstances about the attack.

5. The BL shall contain emergency response instructions for both the cargo and SEV drivers. If a *force majeure* situation involving or affecting either vehicle occurs, drivers shall:

- a. Immediately contact the nearest state/local law enforcement agency for emergency assistance;
- b. Promptly contact DTTS, and;
- c. If directed by DTTS, promptly escort the cargo vehicle(s) to a DOD facility capable of providing secure holding.

6. Escort vehicles will, at all times, be equipped with two means of communications, as stated in Constant Surveillance and Custody Service, Item 101, in this section. These means of communication must be capable of contacting state and municipal agencies for emergency assistance, and for maintaining local two-way communication with TSP vehicles when necessary. Escort vehicle drivers will:

- a. Keep two-way communications to a minimum;
- b. Neither discuss the nature of the shipment(s) nor reveal its origin or destination;
- c. Be trained in the operation and use of mobile communications unit and;
- d. Be responsible for its proper maintenance and serviceability of all communications equipment throughout the movement.

7. TSP and all drivers shall comply with the requirements of TSP Security Clearance

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Requirements, Item 1 and Driver Identification/Qualification Requirements, Item 7, in this section.

8. Required Training/Qualifications:

- a. Must have a current, valid SECRET or Interim SECRET clearance (to include reinvestigation as needed).
- b. Must be knowledgeable of secure-holding locations and DOD/Services procedures.
- c. Must be HAZMAT qualified and trained under DOT Rules with a HAZMAT endorsement (initial and annual follow-up), and knowledgeable of hazards, safety precautions, and security aspects of the shipment (see Para. P.).
- d. Must be over the age of 21 with one year of HAZMAT experience.
- e. Knowledgeable of emergency response instructions (to include DOD and DOT response rules and requirements) for the specific commodity(ies) in the shipment.
- f. Knowledgeable of state police emergency numbers along route.
- g. Have the telephone numbers of DTTS and telephone numbers for secure holding areas along the approved state permitted route available.
- h. Must have a TSP-furnished picture ID indicating affiliation with the TSP named on the BOL.

9. SEV personnel will not provide attendance for cargo and cargo vehicle unless specifically authorized or instructed by SDDC/DOD personnel, or in an emergency.

10. One SEV will escort one or two load carrying vehicles that are traveling together in unison along the same route from origin to destination. Only SDDC can grant an exemption to this requirement.

11. SEV will terminate once the shipment is authorized to enter the consignee/destination installation or installation receiving location.

12. A TSP may contract with other SDDC-approved munitions TSPs or an SDDC-approved contractor to provide SEV service. The TSP of record shall be solely responsible for billing for SEV services, payment of the other TSP/contractor, and performance of SEV service.

13. For all shipments under this item, the TSP will verify that the BL is annotated as follows: "Security Escort Vehicle Service Requested"

14. SEV shall be subject to the following charges:

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| 1 to 500 miles       | SEV(1) \$ _____ per mile per escort vehicle |
| 501 to 1,000 miles   | SEV(2) \$ _____ per mile per escort vehicle |
| 1,001 to 1,500 miles | SEV(3) \$ _____ per mile per escort vehicle |
| 1,501 to 2,000 miles | SEV(4) \$ _____ per mile per escort vehicle |
| 2,001 to 3,000 miles | SEV(5) \$ _____ per mile per escort vehicle |
| Over 3,000 miles     | SEV(6) \$ _____ per mile per escort vehicle |
| Minimum Charge       | SEV(7) \$ _____ per escort vehicle          |

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| <b>ITEM 111</b> | <b>SATELLITE MOTOR SURVEILLANCE SERVICE (SNS)</b> |
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1. Satellite Motor Surveillance Service (SNS) is a Transportation Protective Service (TPS) that provides DTTS with in-transit security capability to monitor the visibility of sensitive DOD shipments transported on commercial vehicles by using automatic vehicle location reports every 15 minutes, in-transit movement status changes, and emergency notification.

2. After becoming SDDC approved, TSP will contact DTTS Operations and Quality Branch Chief at the contact number provided in Section A, VIII, Table 1, to begin DTTS approval. The TSP will:

a. Use a DTTS approved SNS Vendor (SNSV).

b. Provide DTTS with:

- 1) Standard Carrier Alpha Code (SCAC)
- 2) Dispatch location
- 3) Twenty-four hour phone number
- 4) Fax number
- 5) Email address

c. Register vehicles with DTTS as required in paragraph 3 below.

3. TSP vehicles equipped with SNS capability or re-equipped following maintenance or equipment upgrade shall be registered with DTTS by successfully completing the procedures set forth below in subparagraph a-d. Successful registration must occur prior to any TSP being authorized to transport DOD Arms, Ammunition and Explosives (AA&E) and Other Sensitive Material (OSM). Submission of information to SDDC to perform registration will include:

a. Power unit (tractor/truck) number

b. SNSV name and transceiver identification number

c. Tractor/truck manufacturer, model year, color, and Vehicle Identification Number (VIN)

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d. State and license tag number, coupled with other characteristics of the tractor/truck to help DTTS successfully identify it to police in the event of an emergency. If the license tag number provided is temporary, the permanent license tag number must be provided upon its receipt. Vehicle registration information shall be faxed to (618) 256-1689 or e-mail to [usarmy.scott.sddc.mbx.dtts-faxes@mail.mil](mailto:usarmy.scott.sddc.mbx.dtts-faxes@mail.mil) for entry into the DTTS database. The TSP will then call DTTS at the contact number provided in Section A, VIII, Table 1 to obtain procedures for testing of the panic button alert feature for each vehicle to complete the registration process.

4. The TSP is responsible for notifying law enforcement in the event of an emergency.

5. Unless a TSP's vehicle is in an authorized, protected environment (i.e., SDDC-approved TSP terminal, military secure holding), SNS equipment installed on TSP vehicles, including the panic button emergency alert feature, will provide 24-hour uninterrupted service. The TSP's SNS monitoring station shall be continually manned by a qualified individual capable of providing immediate assistance in response to an emergency or DTTS inquiry. The TSP will also comply with communication requirements outlined in Item 103, Dual Driver Protective Service (DDP). The TSP must ensure the SNSV provides continuous messaging and positioning service, including immediate notification of EMERGENCY button activations by drivers.

a. TSPs providing SNS on shipments to/from Alaska must utilize satellite equipment that has been modified to operate in the Northwestern Tier of Canada through use of the Shaw Tracking Network and the Anik F2 Satellite. Non-modified equipment will lose coverage in northwestern Canada and Alaska and does not meet the requirements to provide SNS.

b. Questions pertaining to specific units or coverage should be directed to the appropriate satellite vendor. Shippers may only utilize SNS TSPs with properly configured and modified satellite equipment for shipments to this region.

6. Each driver shall be equipped with a remote panic button along with one receiver per vehicle. Drivers will report an emergency by pressing the vehicle's emergency button or drivers' remote panic button. The vehicle's emergency button shall be located within easy reach of the driver and the remote panic button shall be located in each driver's possession.

7. If a driver needs to test an emergency button, a "U" status message (see paragraph 8.g below) shall be sent to DTTS at least 20 minutes prior to testing. Driver may also call DTTS at the contact number provided in Section A, VIII, Table 1 prior to testing.

8. The following provides tracking procedures and/or requirements:

a. To initiate DTTS Service:

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1) The vehicle driver shall begin DTTS tracking upon arrival at origin by enabling DTTS per SNSV instruction. This action will generate a "B" message to DTTS and initiates the required 15 minute position reports.

2) The SNSV will provide the driver with "on-screen" verification ("DTTS ON") that DTTS service have been enabled. The driver will not send any other SNS messages or depart a protected environment until verification is received.

3) Driver will position the satellite message display unit in a manner that allows the shipping inspector or other designated shipper personnel to observe the "DTTS On" message without having to climb aboard the cab of the vehicle.

b. Loading DTTS Shipment. The driver will send an "L" status message for new shipments subject to SNS tracking. The text portion of this message will include the shipment identification (i.e., BL number), trailer number, drom number, origin, and destination for each SNS shipment loaded. In the event this information exceeds the space provided for one text message, submit as many additional status "L" messages as necessary to convey all required information.

c. Departing Protected Environment. When departing point of origin, a secure holding area, a TSP terminal, or from a location due to a delay status, the driver will provide DTTS with a "D" status message to include location. Status code "D" places the shipment into a movement status for DTTS. A "D" message code shall be used when previous shipment status would have been L, T,M, A, U, or O.

d. TSP Terminal. Upon entering an SDDC-approved TSP terminal, the driver will send a "T" status message. In the text portion of the message, the driver will provide location of the terminal and a telephone number, including area code. DTTS understands that SNS shipments entering a terminal on a given vehicle may not depart on that same vehicle. Therefore, prior to departing a terminal with SNS shipments, drivers will utilize the same procedures as stated in subparagraph b and c above.

e. Military Secure Holding Area. When entering an in-transit military secure holding area, the driver will send an "M" status message. An "M" message will not be used when entering a military secure holding area at origin or destination. In the text portion of the message, the driver will provide activity name, area code and phone number so that DTTS staff can call to obtain further shipment status information. Driver will indicate whether the load remains with the vehicle or is offloaded. Prior to departing the secure holding area with SNS shipments, drivers will enter Bill of Lading (BL) number(s) on the vehicle in a "D" message. If any new shipments requiring SNS have been loaded on the vehicle, driver will utilize the same procedures as stated in subparagraph b and c above.

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f. Change in TSP Equipment. Drivers will report any in-transit shipment transfer to different TSP equipment using the “C” status message. For these messages, drivers will provide the identification number(s) of the new tractor and/or trailer as well as each BL transferred. If the required information exceeds the space provided for one text message, submit as many additional status “C” messages as necessary. The driver of the tractor receiving an SNS shipment will follow loading procedures in subparagraph b above, while the driver of the tractor transferring the SNS shipments will complete “C” equipment change message. A “C” message shall be sent from both the losing and gaining tractors to identify the shipment(s) transferred. One of the “C” messages shall include an explanation of the reason for the transfer and a plain text location. If no SNS shipments remain on the vehicle, the driver will terminate DTTS service using the disable procedures set forth in subparagraph j. below.

g. Unusual Delay During Shipment. The driver will send a “U” status message explaining an unusual delay that occurs during shipment transit. Examples that qualify as a “U” situation include:

- 1) Unusual Delay – Bad or severe weather, unexpected road closure, traffic accidents that shut down traffic, intransit inspection, or other similar types of circumstances that create an unexpected delay. The “U” message will explain the applicable reason or factual circumstances in the text portion of the message and give the exact location of the vehicle/shipment, i.e., truck stop, shop name, city and state.
- 2) Mechanical Breakdown – Identify highway number, mile marker, and maintenance problem. The driver will immediately notify TSP dispatcher who in turn will notify DTTS at the contact number provided in Section A, VIII, Table 1. If the driver determines the “situation” meets the Emergency definition found in Section J, Appendix D, the driver will report the emergency by pressing the emergency button.
- 3) Other - Provide information not covered under other status messages, such as estimated time of arrival at destination, or explain emergency.

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h. Arrived, Awaiting Offload. When arriving at destination and awaiting offload, driver will send an “A” status message. In text portion of the message, provide activity name and phone number where the driver can be reached.

i. Offload at Destination. When shipment has been offloaded, driver will send an “O” status message. In text portion of the message, provide activity name and each BL delivered to that activity. If the initial “O” message this exceeds the space provided for one text message, the driver should submit as many additional status “O” messages as necessary to convey the required information.

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j. To end SNS Service:

1) After the last shipment has been offloaded, the driver will immediately disable DTTS per SNSV instruction. This action will generate an "S" status message to DTTS.

2) Driver shall be provided with "on-screen" verification that DTTS service has been disabled.

k. Automatic "P" messages will alert DTTS of vehicle's current location. Positions reported shall be within one quarter mile of the actual vehicle location.

l. At a minimum TSPs will ensure that position is reported every 15 minutes whenever an SNS shipment departs a protected environment. While in authorized protected environments, it is the TSP's option to continue providing 15-minute vehicle updates. DTTS reserves the right to require a TSP to file more frequent updates when operational requirements dictate additional notification.

m. Failure of SNS equipment. If SNS equipment or system fails while in-transit, the driver will immediately notify the TSP dispatcher, who in turn shall immediately contact DTTS at the number provided in Section A, VIII, Table 1. The driver will provide DTTS with a telephonic location/status report every two hours, with a final telephonic report upon complete repair of the satellite transceiver or arrival at destination, or arrival at an activity offering secure holding, whichever is closer. If repairs cannot be made or are not feasible, the defective unit shall be removed from the DTTS database and the equipment/SNS equipment will not be reinstated until repairs or replacement are made and the system tested as per paragraph 3 above.

9. TSP will ensure the shipper has annotated the BL as follows:

"Satellite Motor Surveillance Service (SNS) requested. In the event of SNS system failure, driver will immediately notify dispatcher who will contact DTTS at 1-800-826-0794. Driver must subsequently provide DTTS a telephonic location/status report every two (2) hours, with a final telephonic report upon delivery at destination, or secure holding area, whichever is closer."

#### 10. SNS VENDOR (SNSV) QUALIFICATION REQUIREMENTS AND STANDARDS

a. SNSV Qualification Process: Any satellite vendor seeking to qualify as DOD-approved SNS vendor must be able to continuously support DOD's mission requirement to monitor the movement of SNS shipments 24-hours a day, 7 days a week, 365 days per year. In order to meet this fundamental qualification standard, the vendor must possess the

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necessary technical and system redundancy, including at a minimum the following requirements:

- 1) Redundant hardware and satellite infrastructure and architecture in the vendor's primary network operations center.
- 2) A separate fully functional, geographically-dispersed contingency site that can demonstrate complete and separate capability to ensure continuous operations.
- 3) A qualified technical staff available 24/7/365 with the expertise to provide assistance to any inquiry from the DTTS staff regarding an in-transit SNS shipment.
- 4) Evidence of written certification that Sections 1-3 above are in place and available in support of the DTTS mission.
- 5) Hazards of Electromagnetic Radiation to Ordnance (HERO) testing. Electrical or battery powered equipment must be tested and DOD HERO certified. The vendor is responsible to ensure HERO certification is provided. The vendor shall be provided with DOD points of contact to assist in the HERO certification process.
- 6) An interested vendor will present its request for qualification, which sufficiently demonstrates the relevant equipment/system/functional capabilities to the DTTS Program Management Office (PMO) for review and analysis. If it is initially determined that a prospective vendor system and their functional capability may meet minimal DOD requirements and standards, the DTTS PMO will recommend a test phase.
- 7) A test phase will demonstrate a vendor's ability to provide all the services specified in this publication to DTTS. The test phase involves monitoring non-AA&E/OSM shipments moving from origin to destination traversing varying geographical conditions. At DTTS's discretion, this test phase process may entail several test movements. Test(s) shall be conducted using the required standard interface.
- 8) Upon successful completion of the test phase, the DTTS PMO will notify HQ **SDDC Domestic Transportation Requirements** Branch in writing that the SNSV is approved for use by a TSP if both the test phase process and HERO certification are successful.

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b. Standard Interface: The SNSV will use a data transfer method that conforms to current DOD information assurance requirements. Record layout shall be developed by the

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IRRIS PMO in coordination with DTTS PMO to ensure data integrity. Contact the IRRIS PMO at [usarmy.scott.sddc.list.iris-tech-team@mail.mil](mailto:usarmy.scott.sddc.list.iris-tech-team@mail.mil) for all interface questions and concerns.

11. HERO Certification. Three critical steps must be accomplished prior to utilizing an electromagnetic radiation-emitting device on any trailer asset. These three steps are:

a. **Certification:** All electromagnetic radiating devices must first be Hazards of Electromagnetic Radiation to Ordnance (HERO) certified by an approved DOD agency.

b. **Validation:** All HERO-certified devices must be approved for use by the Naval Ordnance Safety and Security Activity (NOSSA), in the installed configuration on the trailer asset and proven to be within DOD safe operating parameters. Please contact, NOSSA, Code N72, 1-301-744-6082 or NSWCDD, Code J52, at 1-540-653-3444, to schedule a validation of the installed device on your asset.

c. **Documentation:** Copies of all approved NOSSA validations must be sent by TSPs and received by SDDC via e-mail at [usarmy.scott.sddc.nbs.dttf-faxes@mail.mil](mailto:usarmy.scott.sddc.nbs.dttf-faxes@mail.mil) as part of the SDDC TSP performance record; in turn, your company will receive a reply from SDDC that these steps were successfully completed. TSPs are encouraged to retain a copy of the validation report in their company records.

12. The TSP is responsible for properly installing and maintaining the HERO certified devices.

a. HERO certified devices shall be installed and operated in compliance with the engineering specifications documented in the HERO Testing and Evaluation and HERO Certification report specified for each model.

b. See Appendix I for general information on HERO certified devices. To obtain full documentation for a device, contact the vendor of the device.

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| ITEM 113 | ESCORT/FLAGMAN/TELEPHONE SERVICE (MES/MEN/MET) |
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1. When DOD has a bona fide need for escorts/flagman/telephone service, and this service is requested or required by a shipper or regulatory agency, the applicable compensatory rates for escort vehicles/flagman/telephone service shall be:

- a. MES(1) \$ \_\_\_\_ per mile per escort vehicle/flagman, subject to a minimum charge of MES(2) \$ \_\_\_\_ per escort vehicle/flagman. Charges will apply only to the mileage where the service is used.

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- b. When movement hours are restricted by a regulatory agency, TSP may include an overnight subsistence charge of MEN (1) \$ \_\_\_\_\_ per night per flagman and/or escort vehicle driver.
  - c. When an escort vehicle or flagman is furnished by the state, county, or municipality, the TSP will advance the required charges, in accordance with Advancing Charges, Section A, VI, Para. A in this publication.
2. When requested, TSP will furnish mobile telephone(s) or two-way radio(s) at a charge of MET (1) \$ \_\_\_\_\_ for each vehicle equipped. This charge will not apply when telephones/radios are required as part of a TPS described in this publication.

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| <b>ITEM 115</b> | <b>EXTRA LIGHTS - OVERDIMENSIONAL LOADS (ELS)</b> |
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When a state regulatory agency requires that lights, flashing or not flashing, be placed on an over dimensional shipment, a charge of ELS(1) \$ \_\_\_\_\_ per vehicle will apply

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| <b>ITEM 117</b> | <b>IMPACTOGRAPHS (IMP)</b> |
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When requested by shipper or consignee, impactographs shall be provided at a charge of:

IMP(1) \$ \_\_\_\_\_ per loaded mile per impactograph, subject to a minimum charge of IMP(2) \$ \_\_\_\_\_ per impactograph.

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| <b>ITEM 119</b> | <b>OVERDIMENSIONAL FREIGHT SERVICE (\$20)/OVERWEIGHT PERMIT SHIPMENTS (PER)</b> |
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1. A shipment shall be considered over dimensional (height, length, width) or "overweight" based upon legal requirements when the height, width, length, or weight exceeds the measurements stated below, as determined by any state, or other government regulatory authority whose jurisdiction the shipment will travel. All DOD and non-DOD agencies requirements involving over dimensional freight service cannot be used in conjunction with voluntary tenders and must be submitted through the negotiation/spot bid process. Over dimensional shipments shall be based on DTOD practical miles.
2. Dimension measurements include:
  - a. Height: 162 inches (13 feet 6 inches) measured from the ground to the highest point of the cargo after loading.
  - b. Length: 636 inches (53 feet). Over length dimensional charges will not be assessed for interstate/intrastate movements, when the gross length dimensions of the tractor and loaded semi-trailer combination are within the maximum gross length for such

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equipment combination on interstate and federally designated highways or other state highways and supplemental routes.

- c. Width: 102 inches (8 feet 6 inches)

Cargo that exceeds these measurements may require permits.

3. An overweight shipment consists of any non-divisible article, which requires an excess weight permit for each interstate and/or intrastate movement. Maximum highway load weight may vary from state to state. As a general rule, the maximum cargo weight that can be hauled legally, without permits, is 48,000 lbs. (40,000 lbs. on lowboy equipment), 80,000 lbs. gross, to include weight of tractor and trailer.

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| <b>ITEM 121</b> | <b>OVERDIMENSIONAL AND OVERWEIGHT PERMIT CHARGES</b> |
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Charges.

1. Over dimensional freight service (520) will apply only to truckload shipments. Line haul transportation charges shall be based on the applicable truckload charge (rate qualifiers PL and PM), highest truckload minimum weight applicable to the equipment loaded by the shipper, or actual weight if in excess of the minimum weight, and accompanying truckload rate.
2. All relevant charges directly related to over dimensional/overweight freight shipments, including costs of any special permits toll charges shall be included as part of the negotiated rate or spot bid. TSP must retain valid receipts or documentation and/or permit charge receipts to support any over dimensional or overweight charges.

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| <b>ITEM 123</b> | <b>RESTRICTED SPEEDS (RSS)</b> |
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TSPs may at times be restricted to speeds below those posted because of the unusual requirements or characteristics of the shipment. The following charges shall apply:

**Table 123—Restricted Speed Charges**

| RESTRICTED SPEED | RATE PER VEHICLE MILE |
|------------------|-----------------------|
| 20 MPH or less   | RSS(1) \$ _____       |
| 21 to 25 MPH     | RSS(2) \$ _____       |
| 26 to 35 MPH     | RSS(3) \$ _____       |
| 36 to 40 MPH     | RSS(4) \$ _____       |
| 41 to 46 MPH     | RSS(5) \$ _____       |

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| <b>ITEM 125</b> | <b>SPECIAL SERVICES</b> |
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1. Delays caused by the failure of the shipper to provide the following may be subject to Detention: Vehicle with Power Units, Item 21, in this section, without benefit of free time.
  - a. Sufficient clearance for all overhead wires in areas necessary for passage of equipment;
  - b. Removal of any physical obstructions, required for the passage of shipments;
  - c. Shoring;
  - d. Reinforcement of bridges, culverts, or roadways where necessary to provide for the safe passage of the load and equipment.
2. If TSP acts as an agent of the shipper or consignee performing any of the above actions in paragraph 1 of this item, TSP may submit an eBill for necessary charges.

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| <b>ITEM 127</b> | <b>SURVEYING ROUTES (SRS)</b> |
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1. When requested, TSP will furnish necessary vehicle(s) and employee(s) or agent(s) to perform survey service for the safety of the shipment at a charge of:
  - a. SRS(1) \$\_\_\_\_\_ per mile per vehicle, subject to a minimum charge of SRS(2) \$\_\_\_\_\_ for each survey vehicle; and
  - b. SRS(3) \$\_\_\_\_\_ per mile per person, subject to a minimum charge of SRS(4) \$\_\_\_\_\_ for each person.
2. SRS mileage is based on one-way mileage of the route followed by the survey vehicle(s).

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## **I. GENERAL RULES FOR TANK TRUCK TRANSPORTATION**

This part provides requirements a TSP will follow when providing rates for services offered when handling, storing, or transporting any type of DOD freight that requires tank truck transportation. The rules contained in this part shall be followed in order for TSP to continue as a SDDC approved TSP.

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| <b>ITEM 129</b> | <b>ADVANCE LOADING SERVICE (ADL)</b> |
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1. If requested by consignor, and annotated on the BL, that vehicle(s) shall be held in TSP possession after loading, at a place other than point of pick up or delivery, and not dispatched for immediate line-haul transportation, and the following conditions and charges will apply:
  - a. Time will start when the loaded vehicle arrives at the location where it is to be held and will continue until the loaded vehicle is released by consignor for line-haul transportation.
  - b. Each loaded vehicle is allowed 12 hours free time.
  - c. Each vehicle in TSP possession after the expiration of free time shall be subject to a charge of ADL(1) \$ \_\_\_\_\_ per 24 hour period, or fraction thereof, until released.
  - d. If in the performance of the advance loading service, a TSP is required to travel any miles in excess of the miles which would have been traveled if the TSP's vehicle had proceeded immediately from loading point to destination, each excess mile shall be subject to a charge of ADL(2) \$ \_\_\_\_ per mile. The term "excess miles" under this Item shall be interpreted as the difference between the short route mileage from point of loading to point of unloading, versus the short route mileage from point of loading to TSP's holding point, plus the short route mileage from holding point to point of unloading. However, if the TSP holding point is located within the same 9-digit SPLC area as origin or destination, excess mileage shall be considered to be zero, and excessive mileage charges will not apply.
2. Application.
  - a. Any charges administratively determined to apply under this Item shall be in addition to all other applicable charges.

TSP who submit claims for ADL services are prohibited from charging for storage or detention.

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| <b>ITEM 131</b> | <b>ALLOWANCES (SPA)</b> |
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TSPs shall provide for a credit allowance when a tank semi-trailer is provided by the DOD.

1. An allowance of SPA(1) \$\_\_\_\_\_ per round trip, shall be shown on the freight bill and shall be subtracted from line haul charges.
2. TSP will assume all liability resulting from the possession, operation, and use of DOD equipment, except any liability resulting from defects noted in the DOD equipment prior to TSP assuming possession of the tank semi-trailer.
3. The TSP shall be responsible for returning DOD-provided semi-trailers to the shipper/consignee in the same condition as received, except for ordinary wear and tear.
4. When, through no fault of the TSP, a DOD-provided tank vehicle being used to transport a load is the proximate cause of a delay, any delay in excess of two hours for loading/unloading shall be charged for as provided for in detention: Vehicles with Power Units, Item 23 in this section, with no further free time being allowed.

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| <b>ITEM 133</b> | <b>CARGO LIABILITY</b> |
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Shipments of bulk commodities in tank truck or tank trailer service shall in no circumstances be subject to released value rates, as damage to such shipments shall be the actual value of the shipment and subject the TSP to full TSP liability.

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| <b>ITEM 135</b> | <b>TRANSPORTATION SERVICE PROVIDER EQUIPMENT</b> |
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1. For tank truck shipments, the TSP will furnish a tank vehicle(s) that meet applicable federal safety regulations in order to safely transport bulk cargo. The TSP shall be responsible for closing and securing all hatches and valves on the tank vehicle.
2. Each tank vehicle will have a clean interior, be free of product odor, substantially void of lint, and completely dry. All valves, including pop valves on the tank, shall be clean. Each tank and all of its connections and gaskets shall be leak-free. Gaskets shall be void of product odor and contamination.
3. Each tank vehicle will have a clean exterior, free of any residual material, however it is not required that the tank vehicle be stain-free. Hose tubes and bumpers shall be clean and product odor free.
4. TSP will furnish proper hose equipment when required to accomplish pickup and/or delivery. See Hose (EDD/EDO/HOS/HOX), Item 147 for charges.

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5. Equipment furnished for loading may be rejected if the shipper upon inspection considers the equipment unfit for transportation. Rejected equipment will not be subject to VFN charges.
6. Any equipment furnished for any shipment that possesses greater capacity than required by the government merely for the convenience of the TSP shall be provided at no additional cost to DOD.

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| <b>ITEM 137</b> | <b>CIRCUITOUS ROUTING (CTR)</b> |
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1. When CTR charges are based on distance, shipments requiring special permits shall be determined according to DTOD practical mileage.
2. When rates are based on other than distance and out-of-route mileage is mandated by law/regulation, excess mileage shall be subject to a charge of CTR(1) \_\_\_\_\_ per mile.
3. When CTR is used merely for TSP convenience, circuitous charges will not accrue, and transportation charges shall be calculated on shortest route mileage, regardless of mileage actually traveled.

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| <b>ITEM 139</b> | <b>CLEANING (CLN)</b> |
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In the event that DOD tenders to the TSP contaminated fuel, the TSP shall be entitled to a cleaning charge of its tank truck.

In such circumstances, the charge shall be CLN(1) \$\_\_\_\_\_ per vehicle unit cleaned.

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| <b>ITEM 141</b> | <b>COMPUTATION OF FREIGHT CHARGES</b> |
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Except as provided in Minimum Loads/Gallons, Item 149, freight charges in DOD tenders governed by this publication shall be the higher rate of:

1. TSP rate multiplied by the minimum gallons stated in the tender, or
2. TSP rate multiplied by the temperature-corrected gallons (see Definitions, Appendix D) placed in the vehicle at the time of loading and shall be determined by the loading facility through either the use of temperature-compensating meters or by manual conversion in accordance with the appropriate tables in the most recent edition of the API Manual of Petroleum Measurement Standards (MPMS)' available for purchase at <http://api-ep.api.org/>.

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| <b>ITEM 143</b> | <b>EXPEDITED SERVICE (EXP)</b> |
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1. Unless otherwise specifically noted in this Item, the provisions set forth in EXP, Item 35, of this section, will apply to EXP for tank truck transportation.
2. Where line-haul rates are based upon a per hundredweight criteria, the EXP charge shall be the applicable line-haul rate at the highest minimum weight, or actual weight if greater, and increased 20 percent. Where line-haul rates are based upon a per mile or per vehicle used basis, the EXP charge shall be assessed at the line-haul rate plus 20 percent in addition to all other applicable charges.

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| <b>ITEM 145</b> | <b>FRACTIONS</b> |
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For computation of fractions, see Section A, IV, Completing a SDDC 364-R Tender, Para. C, Section D, in this publication.

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| <b>ITEM 147</b> | <b>HOSE (EDD/EDO/HOS/HOX)</b> |
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1. TSP will provide either 2- or 3-inch hose (inside diameter) upon request of the shipper/consignee, and provision of such equipment is subject to the following conditions and charges:
  - a. Distance from the shipper's discharge point to TSP vehicle intake point exceeding 36 feet, or;
  - b. Distance from the point of discharge of the TSP vehicle to consignee's intake point exceeding 36 feet, whichever is greater.

HOS(1) \$ \_\_\_\_\_ per foot, subject to a minimum charge of HOS(2) \$ \_\_\_\_\_.
2. In circumstances where a specific hose is required due to special requirements of a shipment--e.g., chem-solv, stainless steel, teflon, or vitron--by the shipper and/or consignee, either 2- or 3-inch hose (inside diameter) meeting that specific need shall be provided by the TSP, and shall be subject to the following conditions and charges:
  - a. Distance from the shipper's discharge point to TSP vehicle intake point, or
  - b. Distance from the point of discharge of TSP vehicle to consignee's intake point, whichever is greater.

HOX(1) \$ \_\_\_\_\_ per foot, subject to a minimum charge of HOX(2) \$ \_\_\_\_\_.
3. When necessary for TSP to dispatch a service truck either to origin or destination in order to provide extra hose, the following additional charges will apply:

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- a. EDO(1) \$ \_\_\_\_\_ per mile, or fraction, from origin and return to the terminal, subject to a minimum charge of EDO(2) \$ \_\_\_\_\_.
  - b. EDD(1) \$ \_\_\_\_\_ per mile, or fraction, from the terminal to destination and return, subject to a minimum charge of EDD(2) \$ \_\_\_\_\_.
  - c. TSP will annotate BL with the terminal, origin, and destination SPLCs to verify mileage.
  - d. Driver of the service truck will assist in stringing, connecting, disconnecting, and picking up hose upon request.
4. Mileage shall be determined according to DTOD.

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| ITEM 149 | MINIMUM LOADS/GALLONS |
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1. Except as provided in paragraph 4 below, if a TSP is unable to furnish vehicle or specifically requested by the shipper to handle the minimum gallons stated in the TSP tender, or if the TSP furnishes a vehicle that has a capacity, when loaded, of less than the minimum load/gallon calculation gallons stated in TSP tender, the minimum shall be the actual number of gallons loaded.
2. If a shipper requests a specific type of vehicle, and the quantity transported is less than the minimum gallons stated in TSP tender, the minimum gallon amount in the TSP tender will apply regardless of the capacity of the vehicle furnished.
3. When federal, state, or municipal laws (except regulations and/or specifications of the New York City Fire Department) limit gross weight of the vehicle that would prohibit loading of the minimum gallons stated in the TSP tender, the minimum amount that applies under this Item shall be the number of gallons permitted by applicable.
4. If the vehicle furnished by a TSP has a greater capacity than ordered or required by a shipper, the minimum gallons stated in TSP tender will apply.

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| ITEM 151 | PICKUP AND DELIVERY |
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1. Line haul rates and charges in a TSP's tender will automatically include one pickup at origin and one delivery at destination. In the event that additional pickups and deliveries are required, albeit at origin, intransit, or at destination, such additional pickup and delivery service shall be subject to additional charges.
2. Except in circumstances that involve dropped tank trailers, TSP drivers are permitted to assist the shipper or consignee when pumping service is specifically requested by the shipper or consignee, under the rules specifically provided in Item 155, Pumping Service.
3. Pickup and delivery shall be during normal operating hours of the DOD facility involved.

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| <b>ITEM 153</b> | <b>PICKUP AND DELIVERY ON SATURDAYS (SAT) SUNDAYS OR HOLIDAYS (HOL) AND BEFORE OR AFTER NORMAL OPERATING HOURS (PUD)</b> |
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For rules regarding pickup/delivery on Saturdays, Sundays, holidays and before/after normal operating hours, see Item 55, in this section.

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| <b>ITEM 155</b> | <b>UNASSISTED PUMPING SERVICE (PAJ)</b> |
|-----------------|---|

1. If a TSP is requested to perform pumping service unassisted by a shipper or consignee, a pumping equipment charge of PAJ(1) \$\_\_\_\_\_ per gallon will apply, subject to a minimum charge of PAJ(2) \$\_\_\_\_\_ per shipment.
2. Charges shall be based on actual gallons pumped.
3. TSP will ensure that the unassisted pumping service is properly certified by the shipper or consignee and annotate on BL accordingly.

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| <b>ITEM 157</b> | <b>REDELIVERY (RCL)</b> |
|-----------------|-------------------------|

In the event that a TSP is required to perform redelivery, the TSP will notify the consignee no later than the next business day after delivery was attempted. A consignee, or HQ DESC Emergency Operations Center listed in Section A, VIII, Table 2, shall be notified immediately if delivery cannot be accomplished. Upon the TSP providing proper notice, if redelivery is not accomplished or if forwarding instructions are not furnished to TSP within 24-hours of the time of notice to the consignee, the shipment shall be subject to Storage charges in Section A, VI, Para. K of this publication.

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| <b>ITEM 159</b> | <b>SEALING OF TANK VEHICLES</b> |
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TSP shall not be permitted to charge for seals and/or locks placed on loading hatches and valves by shipper for the purpose of protecting the integrity of the shipment.

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| <b>ITEM 161</b> | <b>SPLIT DELIVERY (SDL)</b> |
|-----------------|-----------------------------|

For rules regarding SDL, see Item 71, in this section.

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| <b>ITEM 163</b> | <b>SPLIT PICKUP (SPU)</b> |
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For rules regarding SPU, see Item 73, in this section.

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| <b>ITEM 165</b> | <b>VEHICLES FURNISHED BUT NOT USED (VFN)</b> |
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For rules regarding VFN, see Item 77, in this section.

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| <b>ITEM 167</b> | <b>WATERFRONT DELIVERY (WDS)</b> |
|-----------------|----------------------------------|

1. \_\_\_\_\_ hour or fraction shall be assessed subject to a minimum of WDS(2) \_\_\_\_\_ hours.
2. The time for waterfront delivery charges in paragraph 1 shall begin when the driver of a TSP advises the consignee that vehicle is located alongside ship and available for unloading. The time will end when released by the consignee. In the event that the total requirement for a shipment requires multiple deliveries within the same DOD installation or port, then all deliveries shall be considered as one delivery for the purposes of this item. All chargeable hours shall be annotated and certified on the TSP delivery ticket in writing by an authorized government representative.

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## **I. GENERAL RAIL TRANSPORTATION SERVICE PROVIDER INFORMATION**

This part describes the general requirements for rail TSP engaged in the transportation of DOD freight. Rail TSP shall at all times comply with applicable federal statutes and regulations, or applicable state laws, when providing rail transportation on behalf of DOD.

As a rule, any incident involving DOD cargo should be reported to the appropriate contact listed in Section A, VIII, Emergency Notification Information, Table 1.

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| <b>ITEM 169</b>   | <b>CAR SUPPLY</b> |
| <ol style="list-style-type: none"> <li>1. TSPs shall neither require nor forbid the use of DODX cars in a tender. Inclusion of such a provision shall render the tender null and void.</li> <li>2. TSP are permitted to store cars on an installation, subject to obtaining prior approval from a designated and authorized site representative.</li> <li>3. Notwithstanding the foregoing provisions, nothing in this item will require a TSP to accept a loaded DODX car for transport when the rail car design does not conform to the Interchange Rules.</li> <li>4. In the event that a TSP accepts a loaded DODX car for transport, nothing in this item or in the tender shall permit a railroad to charge different rates or pay a different mileage allowance on a loaded DODX car accepted for transport even though its design does not conform to the Interchange Rules.</li> </ol> |                   |

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| <b>ITEM 171</b>   | <b>DESCRIPTION OF ARTICLES AND INSPECTION</b> |
| <p>Freight charges shall be assessed according to proper description of the freight in question. TSP has the right to inspect any shipment to determine the applicable rate based on its tenders. When the articles of the shipment are considered by the TSP to be incorrectly described on BL, the TSP shall immediately notify the shipper of the discrepancy on the applicable BL, and notate that discrepancy on the BL.</p> |   |

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| <b>ITEM 173</b>  | <b>DRIVER INSTRUCTIONS</b> |
| <p>See Section B, Item 9 in this publication. This section applies to any motor transportation portion or leg of a shipment considered incidental to a rail TOFC/COFC shipment. TSP will ensure at all times any leg of a shipment involving carriage of goods by a motor TSP shall be moved under the proper and lawful operating authority as required by applicable sections set forth in 49 U.S.C.</p> |                            |

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| <b>ITEM 175</b> | <b>PROPORTIONAL AND COMBINATION RATES</b> |
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1. Proportional rates are limited to traffic destined to, or originating at, specific points or territories. Proportional rates shall apply when the entire movement is performed by a TSP, or by a TSP performing motor transportation incidental to the rail shipment for TOFC/COFC shipments. See Definitions, Appendix D for more information on proportional rates.
2. Combination rates are determined by combining rates set forth in different applicable tenders in order to construct a through rate from one point to another. These through rate combinations may also include security services. See Definitions, Appendix D for more information on combination rates.
3. A TSP will indicate in Section B of each tender whether rates and charges may be used as proportional rates only or whether such rates may or may not be combined with another rate.

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| <b>ITEM 177</b> | <b>SUBSTITUTION OF FREIGHT CARS</b> |
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1. When a car order is placed by transportation officer and the rail TSP is unable to furnish a car of the length and/or capacity ordered, the rail TSP, for its own convenience, may substitute a car of greater length and/or capacity; or may substitute two or more cars which equal or exceed the length and/or capacity of the car ordered. The cars replacing those ordered must contain the same equipment, i.e., with chain tie-down devices, as the cars originally ordered. For example, if a transportation officer orders two (2) 89-foot flatcars with chain tie-down devices, a rail TSP, for its own convenience, may substitute three (3) 60-foot flatcars with chain tie-down devices; or, as another example, a rail TSP may substitute two (2) 89-foot flatcars in lieu of one (1) bi-level car ordered. The freight charges shall be assessed on the basis of the car(s) ordered.
2. In order to differentiate between cars which are furnished for substitution and cars which are furnished to order, the transportation officer will annotate on the bill of lading both the size of the car(s) ordered and the size of the car(s) furnished. When shipments are to be made in closed cars exceeding 4,150 cubic feet capacity, both the length and cubic capacity of the car(s) ordered and the car(s) furnished shall be shown on the bill of lading. The substituted cars shall be designated on the bill of lading by car numbers.
3. A TSP shall be prohibited from accepting rail car orders from any party other than SDDC's Fleet Management contractor, unless otherwise specified in writing by authorized SDDC personnel.

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| <b>ITEM 179</b> | <b>SWITCHING AND TRANSFER SERVICES</b> |
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TSP shall submit joint and/or single line tender rates that include all charges for switching, drayage, other transfer services (including river crossings or ferry service) at origin/destination,

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intermediate interchanges, and stations, for shipments handled through these intermediate points, which are not stopped for special services at those intermediate points or interchange stations.

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## II. GENERAL RAIL TRANSPORTATION SERVICE PROVIDER RULES

This part sets forth requirements a TSP will follow when providing rates for services offered when handling, storing, or transporting any type of DOD freight. Rules contained in this part shall be followed in order for TSP to continue as a SDDC approved TSP.

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| <b>ITEM 180</b> | <b>RAIL IN-TRANSIT VISIBILITY (RAIL ITV) REPORTING</b> |
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1. All rail transportation service providers (TSPs) shall provide in-transit visibility (ITV) of cars of military interest on their tracks, in their bailment, or delivered by them to a point of loading or unloading.
2. Where particular circumstances (e.g. trackage rights, haulage, reciprocal switching, switching & terminal trackage, etc.) mean that paragraph 1 tasks two or more TSPs to provide ITV of the same car, only one TSP need provide ITV. The Government is neutral as to which TSP provides ITV, but will look to the tendering TSP, or, if no tender is involved, the TSP having bailment, to correct the situation if ITV is not provided or is repeatedly provided incorrectly.
3. "Cars of military interest" are those cars that meet one or more of the following:
  - a. Cars, loaded or empty, and locomotives with DODX, USAX, USNX, or DAFX reporting marks.
  - b. Loaded cars moving to or from a military installation.
  - c. Cars loaded by a military shipper.
  - d. Cars loaded with the following Standard Transportation Commodity Codes (STCCs) being reported on the Bill of Lading:

19 \*\*\* \*\*  
 34 411 18  
 35 484 20  
 36 612 40  
 37 114 \*\*  
 37 324 20  
 41 111 12  
 41 111 52  
 41 111 54  
 41 111 70  
 41 117 10

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- e. Empty cars nominated for loading or moving to be loaded on a military installation or by a military shipper.
4. Rail TSPs shall have no obligation to provide ITV for:
- Movements after cars are reported as "Placed to Patron," i.e., on installation movements.
  - Intermodal movements when commercial terminals are used for both loading and unloading.
5. Reporting of rail ITV by TSPs shall be performed by using Car Location Messages (CLMs). TSPs may provide CLMs directly, through Railine Corporation, or through Value-Added Resellers (VARs). The CLM format to be reported is "Y – Custom ETA with Years."
6. CLMs shall be delivered to IP 144.100.70.17 using Secure File Transfer Protocol (SFTP) or other mutually agreeable secure means of transmission.
7. If batched, CLMs shall be delivered at least every 4 hours between the hour and quarter past the hour at 0200, 0600, 1000, 1400, 1800, and 2200 CST.

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| ITEM 181 | <b>BLOCKING, BRACING AND TIE DOWN SERVICES FOR VEHICLES AND MILITARY TRACTOR TANKS (BLK)</b> |
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- When requested by shipper, line haul rates submitted in a rail tender for vehicles and Military tractor tanks shall include blocking, bracing, and tie down (including materials and inspector) services on railcars.
- In these circumstances, a TSP will complete section F(2) of the 364-R tender by entering BLK (1) and enter zeroes in the "Charge."

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| ITEM 183 | <b>COMPUTATION OF TANK CAR FREIGHT CHARGES</b> |
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- The applicable freight charges for tank car shall be considered to be the greater of (except for those circumstances specifically provided for under the Exception provision in paragraph 2):
  - The amount computed by multiplying the rail TSP rate by the minimum gallons stated in a TSP's applicable tender.
  - The amount computed by multiplying TSP rate by the temperature-corrected gallons placed in the tank car at time of loading. Temperature-corrected gallons shall be

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calculated by the loading facility through use of temperature-compensating meters or by manual conversion IAW appropriate tables contained in the most recent edition of the API Manual of Petroleum Measurement Standards (MPMS) at the time of shipment.

- Exception: upon request, when the quantity transported is less than the minimum gallons stated in TSP tender, the minimum gallon amount in the TSP tender will apply regardless of the capacity of the vehicle furnished.

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| <b>ITEM 185</b> | <b>CRANE AT ORIGIN (500)</b> |
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The type of crane at origin of a shipment shall be determined by the specific requirements of the applicable shipment by the shipper. (i.e. weight of shipment/item). When requested by a shipper, a TSP will provide crane service.

Charge: 500 (1) \$\_\_\_\_ Per Hour. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 187</b> | <b>CRANE OPERATOR AT ORIGIN (505)</b> |
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When requested by a shipper, a TSP will provide a qualified crane operator at origin for the period (based on hours of operation) requested by a shipper.

Charge: 505 (1) \$\_\_\_\_ Per Hour. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 189</b> | <b>CRANE AT DESTINATION (495)</b> |
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The type of crane at destination shall be determined by the specific requirements of the shipment. (i.e. weight of shipment/item) as determined by the consignee. When requested by the consignee, TSP will provide crane service.

Charge: 495 (1) \$\_\_\_\_ Per Hour. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 191</b> | <b>CRANE OPERATOR AT DESTINATION (490)</b> |
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When requested by consignee, a TSP will provide a qualified crane operator at destination for the period (based on hours of operation) specified by the shipper.

Charge: 490 (1) \$\_\_\_\_ Per Hour. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 193</b> | <b>DEDICATED SWITCH ENGINE AT ORIGIN (LME)</b> |
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A TSP will provide a dedicated switch engine to move railcars at origin upon request by the shipper.

Charge: LME (1) \_\_\_\_\_ Per engine, per day. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 195</b> | <b>DEDICATED SWITCH ENGINE AT DESTINATION (LMD)</b> |
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TSP will provide a dedicated switch engine utilized to move railcars at destination upon request by the consignee.

Charge: LMD (1) \_\_\_\_\_ Per engine, Per day. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 197</b> | <b>DEDICATED SWITCH ENGINE CREW AT ORIGIN (LTE)</b> |
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When requested by a shipper, a TSP will provide services of qualified crew (engineer, brakeman and conductor) operators at origin.

Charge: LTE (1) \$ \_\_\_\_ Per shift, of eight hours work. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 199</b> | <b>DEDICATED SWITCH ENGINE CREW AT DESTINATION (LFD)</b> |
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When requested by a consignee, a TSP will provide services of qualified crew (engineer, brakeman and conductor) operators at destination.

Charge: LFD (1) \$ \_\_\_\_ Per shift, of 8 hours' work. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 201</b> | <b>DEMURRAGE (STRAIGHT) (DEM)</b> |
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1. A TSP's notice of arrival shall be provided to the consignee within 24 hours (except Saturday, Sunday or holidays) of actual arrival time. When required notice of arrival is not given within 24 hours of arrival, time shall be computed from the first 12:01 AM after notice was actually given or after placement, whichever is earlier. The notice to be provided to the consignee will include:

- a. Car initials and number;
- b. Commodity;
- c. Points of shipment, and;

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- d. Hold point, if the rail car is constructively placed short of the billed destination.
2. Free time shall be computed from the first 12:01 AM after actual or constructive placement, subject to a "Do not deliver before" requirement in the solicitation and BL. Saturday, Sunday and holidays shall be excluded in computing free time. Free time shall be allowed for each car as follows:
- DEM (1) \_\_\_\_\_ hours for loading.
- DEM (2) \_\_\_\_\_ hours for unloading.
3. After expiration of free time, the following charges per car per day or fraction thereof shall be assessed until car is released.
- DEM (3) \$ \_\_\_\_\_ for each of the first four days.
- DEM (4) \$ \_\_\_\_\_ for each of the next two days.
- DEM (5) \$ \_\_\_\_\_ for each subsequent day.
4. Termination of Demurrage.
- a. Demurrage will terminate when a shipper or a consignee notifies authorized rail personnel of the TSP that the rail car is available. The shipper or consignee will provide information to the TSP that includes the identity of the shipper or consignee, party furnishing the data and car initial and number. A TSP shall maintain information provided by the shipper or consignee, as well as the date, time of receipt, and identity of party receiving the information. The recorded date and time will govern release of car.
- b. When the consignor or consignee cannot furnish the required information because of authorized personnel of the railroad not being on duty to accept the information, the consignor or consignee will have until 9:00 AM of the next day on which the railroad has such personnel on duty to furnish advice as to when the car was made available and the car shall be considered released at the date and time it was loaded or unloaded and made available to the railroad.
5. When the same car is unloaded and reloaded, each transaction shall be treated as independent of the other. In such circumstance, free time for reloading will not begin until 12:01 AM after completion of unloading and notification is given to railroad IAW paragraph 4 above.
6. Time for loaded or empty cars delivering on interchange tracks where DOD/contractor personnel perform the switching shall be computed beginning at 12:01 AM after actual or

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constructive placement occurs, and shall continue until the rail cars are returned to the same or another interchange track and notification is given IAW paragraph 4 above.

7. When a railroad provides two or more cars for its own convenience in lieu of the car(s) ordered by a shipper, any demurrage charge that might accrue shall apply only to the number of car(s) actually ordered.
8. Under no circumstances shall a TSP charge demurrage charges in situations where the railcars are DOD owned or DOD leased cars, and rail cars are located on DOD owned or DOD contractor-owned rail tracks
9. When DOD owned rail cars are located on railroad owned tracks for the convenience of the railroads, that period shall be eliminated when computing demurrage charges. DOD owned cars that are located on railroad-owned tracks at the request of shipper or consignee shall be subject to demurrage charges as provided in this item.
10. When a TSP is unable to load, unload, receive, or dispatch to another railroad because of a railroad strike, the following will apply:
  - a. The time from 12:01 AM after interference begins until 12:01 AM after interference ceases shall be excluded by TSP when computing and filing a claim for demurrage.
  - b. The time immediately preceding and time immediately subsequent to the interference shall be consolidated into one period of detention.
  - c. When by reasons of delay or irregularity in filling orders, or as the result of an act or neglect of the railroad or because of weather interference described in paragraph 11 below, cars are bunched and placed for loading or unloading in accumulated numbers in excess of the daily placing as ordered or in excess of the number daily received, the Government shall be allowed such free time for loading or unloading as it would have been entitled to had the cars not been bunched. A claim, in writing, within thirty (30) days of receipt of demurrage bill must be presented to the railroad, certifying initial and number for each car in the bunching claim.
11. In circumstances where severe weather conditions (floods, earthquakes, hurricanes, tornadoes, or similar "acts of God") make it impractical or otherwise, impossible to load or unload a shipment, the duration in time of the severe weather condition shall be eliminated in computing demurrage, provided the shipper/consignee advises the railroad/TSP of the nature and expected duration of the weather interference at or prior to the time the rail car is released.

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12. In circumstances involving abnormal traffic patterns or unusual scenarios, the applicable demurrage provisions for facilities and shipment that require specific considerations shall be negotiated in advance between authorized representatives of SDDC and the TSP.

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| <b>ITEM 203</b> | <b>DRAYAGE AT ORIGIN (DPE)</b> |
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When requested by a shipper, a TSP will provide the labor/drayage services at origin to transport equipment to designated location.

Charge: DPE (1) \$\_\_\_\_ Per Vehicle. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 205</b> | <b>DRAYAGE AT DESTINATION (DPD)</b> |
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When requested by a consignee, a TSP will provide the labor/drayage services at destination to transport equipment to designated location.

Charge: DPD (1) \$\_\_\_\_ Per Vehicle. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 207</b> | <b>EMPTY CARS ORDERED BUT NOT USED (ECS)</b> |
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1. A TSP shall be entitled to submit an invoice charge for a railroad-furnished (car that was ordered by a shipper/consignee but not used, but such charges shall only be owed if the order for those empty rail car(s) was not canceled prior to car commencing movement.
2. The provisions of this item shall not be applicable to;
  - a. Where a rail car is located at the time of the order at rail yard(s) or storage track(s) that service the shipper's facility;
  - b. Where rail cars are moved or are placed merely for the convenience of the TSP, or;
  - c. Where the rail car is refused by a shipper as unfit for loading or in a defective mechanical condition.
3. In situations involving consecutive empty movement that result from a shipper ordering but not utilizing DODX cars, charges shall be submitted in TSP's tender.

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| <b>ITEM 209</b> | <b>FREIGHT ALL KINDS - STCC NUMBER 4611125</b> |
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1. Freight All Kinds (FAK) consists of commodities TSP offer to transport at one inclusive rate or charge in their tender.
2. The following listed commodities are prohibited from being included as FAK:

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- a. Narcotics and dangerous drugs
  - b. Ammunition and explosives (Class 1)
  - c. Radioactive materials
  - d. Etiologic agents
  - e. Crated household goods or personal effects
  - f. Live animals
  - g. Bulk commodities
  - h. Corpse(s)
  - i. Currency
  - j. Coins
  - k. Precious metals
  - l. Food, fresh, frozen, or requiring refrigeration or other protective service
  - m. Postage stamps or stamped envelopes
  - n. Military tractor tanks and tracked vehicles
  - o. Hazardous materials and hazardous waste
  - p. Railway equipment moving on own wheels not in interchange service
  - q. Military impedimenta in exercise movements or troop movements
  - r. Aircraft parts loaded in other than boxcars or TOFC/COFC trailers or containers
  - s. Vehicles (self-propelled)
  - t. Engines
  - u. Missiles or Rockets
3. A TSP that files FAK tender rates may not restrict the application of such rates to certain commodities. All rate tender filling FAK rates under the description "Freight All Kinds" (4611125) shall be understood to include any commodities except those items specifically excluded in the list above.
  4. Except as otherwise required by regulation or applicable law, shipments that are described on BLs as FAK (4611125) will not be described in any further detail concerning the specific commodity involved for that particular shipment.
  5. Shipments that contain both FAK and non-FAK commodities shall be regarded as a single shipment for the purpose of a TSP assessing charges, and therefore such shipments shall be subject to the Mixed Shipment rule, Item 235, within this section.

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| <b>ITEM 211</b> | <b>FREIGHT ALL KINDS - STCC NUMBER 4611121</b> |
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1. Freight All Kinds (FAK), STCC Number 4611121, which includes crated household goods or personal effects, consists of those commodities a TSP offers to transport at one inclusive rate or charge.
2. The following commodities may not be included as FAK:

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- a. Narcotics and dangerous drugs
  - b. Ammunition and explosives (Class 1)
  - c. Radioactive materials
  - d. Etiologic agents
  - e. Live animals
  - f. Bulk commodities
  - g. Corpse
  - h. Currency
  - i. Coins
  - j. Precious metals
  - k. Food, fresh, frozen, or requiring refrigeration or other protective service
  - l. Postage stamps or stamped envelopes
  - m. Military tractor tanks and tracked vehicles
  - n. Hazardous materials and hazardous waste
  - o. Railway equipment moving on own wheels not in interchange service
  - p. Military impedimenta in exercise movements or troop movements
  - q. Aircraft parts loaded in other than boxcars or TOFC/COFC trailers or containers
  - r. Vehicles (self-propelled)
  - s. Engines
  - t. Missiles or Rockets
3. TSP moving FAK under this Item must comply with Item 209, paragraphs 3-5.
  4. DPM shipments transported under FAK STCC 4611121 shall be released at full value up to \$50,000.

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| <b>ITEM 213</b> | <b>FREIGHT ALL KINDS - STCC NUMBER 4611123</b> |
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1. Freight All Kinds (FAK), STCC number 4611123, consists of those commodities a TSP offer to transport at one inclusive rate or charge
2. The following commodities may not be included as FAK:
  - a. Narcotics and dangerous drugs
  - b. Ammunition and explosives (see paragraph 3 below for exception)
  - c. Radioactive Materials
  - d. Etiologic Agents
  - e. Crated household goods or personal effects
  - f. Live Animals
  - g. Bulk Commodities
  - h. Corpses
  - i. Currency

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- j. Coins
  - k. Precious Metals
  - l. Food, fresh, frozen, or requiring refrigeration or other protective service
  - m. Postage stamps or stamped envelopes
  - n. Military tractor tanks and tracked vehicles
  - o. Railway equipment moving on own wheels not in interchange service
  - p. Military impedimenta in exercise movements or troop movements
  - q. Aircraft parts loaded in other than boxcars or TOFC/COFC trailers or containers
  - r. Vehicles (self-propelled)
  - s. Engines
  - t. Missiles or Rockets
3. Each FAK shipment may include non-sensitive Division 1.4 commodities whose combined weight is less than 1,001 pounds.
4. Must comply with Item 209, paragraphs 3-5.

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| <b>ITEM 215</b> | <b>FREIGHT ALL KINDS - STCC NUMBER 4611122</b> |
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1. FAK, including crated household goods and personal effects, consists of those commodities TSP offer to transport at one inclusive rate or charge.
2. The following commodities may not be included as FAK:
- a. Narcotics and dangerous Drugs
  - b. Ammunition and Explosives (see paragraph 3 below for exception)
  - c. Radioactive Materials
  - d. Etiologic Agents
  - e. Live Animals
  - f. Bulk Commodities
  - g. Corpses
  - h. Currency
  - i. Coins
  - j. Precious Metals
  - k. Food, fresh, frozen, or requiring refrigeration or other protective service
  - l. Postage stamps or stamped envelopes
  - m. Military tractor tanks and tracked vehicles
  - n. Railway equipment moving on own wheels not in interchange service
  - o. Military impedimenta in exercise movements or troop movements
  - p. Aircraft parts loaded in other than boxcars or TOFC/COFC trailers or containers
  - q. Vehicles (self-propelled)
  - r. Engines
  - s. Missiles or Rockets

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3. Each FAK shipment may include non-sensitive Division 1.4 commodities whose combined weight is less than 1,001 pounds.
4. Must comply with Item 209, paragraphs 3-5.
5. DPM shipments transported under FAK STCC 4611122 shall be released at full value of item(s) up to \$50,000.

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| <b>ITEM 217</b> | <b>INCENTIVE SCHEDULED DELIVERY (GDS)</b> |
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1. Incentive Scheduled Delivery (GDS) is a service offered by the TSP on their voluntary tender that guarantees on time arrival of the shipment. Failure to meet RDDs does not normally establish grounds for recovery of damages resulting from late delivery of a TSP.
2. A TSP who wishes to offer guaranteed delivery service in their tender shall complete the paragraph set forth below, and forward to the installation requesting GDS. A copy of the below statement will also be sent by e-mail to usarmy.scott.sddc.mbx.omb-for-negotiations-team. The statement will include origin, destination and tender number that would be applicable to the guaranteed delivery service:

Shipments under this tender have a normal transit time from origin to destination of GDS (1) \_\_\_\_\_ days, including the day of departure and day of arrival. Shipments that have been designated by origin and destination under this tender are guaranteed to arrive within a transit time of GDS (2) \_\_\_\_\_ days, which shall include the day of departure and day of arrival. In the event a portion or all of the shipments under this tender, have a longer transit time than stated in GDS (2), the TSP agrees that GDS charges shall be reimbursed to the shipper through the currently authorized Third Party Payment System (TPPS) for an amount equal to twice the amount of the base transportation charges for the late shipments. This guarantee is provided at an added charge of GDS (3) \$\_\_\_\_\_ per car for all cars moved under the tender.

3. The TSP shall tender the executed statement set forth above and agree to provide GDS service prior to pickup of any shipment(s), as agreed upon and coordinated with shipper. TSP may agree on its own to service after shipment has been picked up. If GDS is requested by shipper after the initial TSP accepts delivery at origin, and the shipment is now with and interlining TSP, interlining TSP may bill a separate and independent bill under the currently authorized TPPS. If interlining TSP bills for GDS, documentation, by BL and railcar number, of what car received this service shall be provided by the interlining TSP.

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| <b>ITEM 219</b> | <b>HEATER/REFRIGERATOR SERVICE (HRS)</b> |
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1. Upon request by shipper, a TSP will provide Heater/Refrigerator Service (HRS) to protect a shipment from heat or cold. Conditions and charges for heater or refrigerator service will apply for shipper or TSP owned rail cars, trailers or containers containing mechanical temperature controlling devices. When heater service is requested by a shipper, the service shall not include the furnishing of alcohol or other auxiliary heaters.
2. Conditions:
  - a. Any temperature specified by the shipper to protect the contents of the shipment concerning a certain temperature, or a temperature range, shall be maintained by TSP during the entire shipment.
  - b. When two, TSP-owned trailers/containers are substituted for a refrigerator car ordered by the shipper, TSP may only charge for the refrigerator car that was ordered.
  - c. Any detention of rail cars that are equipped with mechanical temperature controlling devices are subject to the free time and demurrage provisions set forth in Item 203 of this part. Detention of trailers or containers in TOFC/COFC service equipped with mechanical temperature controlling devices are subject to the free time and detention provisions in Detention of Vehicles, Item 253, in this section.
3. Charges. When heater or refrigerator service is provided, charge shall be as follows:
 

HRS (1) \$\_\_\_\_\_ per highway mile, subject to a minimum charge of

HRS (2) \$\_\_\_\_\_ per conveyance.

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| <b>ITEM 221</b> | <b>IDLER CAR (IDC)</b> |
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TSP tenders for shipments that require one or more idler cars may provide for an accessorial service charge of IDC (1) per idler car in addition to other applicable transportation charges.

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| <b>ITEM 223</b> | <b>INTERNATIONAL STANDARD ORGANIZATION (ISO) CONTAINER SHIPMENTS</b> |
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1. For shipments involving International Standard Organization (ISO) container shipments, not more than four ISO containers are permitted to be loaded on flat cars that do not exceed 89-feet, 4-inches in length. If TSP is unable to furnish a sufficient number of rail cars to transport four containers, the TSP may furnish rail cars with less than four positions. Charges shall be assessed on the shipment as if a sufficient number of four position cars were furnished. Example: For a shipment of 12 ISO containers, a TSP is permitted to furnish four,

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3-position cars in lieu of three, 4-position cars, however charges shall be assessed as if three, 4-position cars were furnished.

- These movements will apply only from/to private sidings or locations where facilities exist.

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| <b>ITEM 225</b> | <b>LOADING (LDA)/UNLOADING (LDL) BY TRANSPORTATION SERVICE PROVIDER</b> |
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When Loading (LDA) or Unloading (LDL) services are requested by a shipper, TSP will ensure cargo is properly loaded and/or unloaded in a safe manner. This item shall apply to shipper requests to load/unload freight, as well as instances where the shipper requests that the TSP load vehicles under their own power onto a rail car.

TSP requested to load freight or drive vehicles under own power onto railcars—Charge:  
LDA (1) \$ \_\_\_\_\_ Per Car. Option: Enter “\$0.00” to perform at no charge.

TSP requested to unload freight or drive vehicles under own power off railcars—Charge:  
LDL (1) \$ \_\_\_\_\_ Per Car. Option: Enter “\$0.00” to perform at no charge.

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| <b>ITEM 227</b> | <b>MATERIALS (AAM)</b> |
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- A TSP will provide proper materials to safeguard and protect DOD freight. TSP are required as a matter of law to utilize specified materials for certain shipments pursuant to applicable safety regulations concerning federal safety regulations concerning the blocking, bracing and tie-down of freight.
- TSP will ensure materials provided (to include pallets, crates, boxes, reels, dunnage, frames, and cleats) meet the phytosanitary requirements stated in DOD 4140.01-M-1.
- Charge: AAM (1) \$ \_\_\_\_ Per Car. Option: Enter “\$0.00” to perform at no charge.
- This Item is intended to authorize a charge for the material to secure the freight in accordance with AAR rules, when the material is not supplied by the shipper.

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| <b>ITEM 229</b> | <b>MILEAGE ALLOWANCES</b> |
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The mileage allowances set forth in the Freight Tariff RIC 6007-M, “Mileage Allowances and Rules Governing the Handling and Payment of Mileage: Also Charges on Cars of Private Ownership” issued by American Short Line and Regional Railroad Association, shall be the minimum standard that shall be accepted by DOD for use of DOD owned rail cars. The following provisions shall apply to cars lettered DODX, USAX, USNX, or DAFX:

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1. Mileage allowances shall be paid for all mileage of all movements, loaded or empty, which generate any transportation revenue for the TSP.
2. Mileage allowances shall be paid at specified rates in US dollars, regardless of where the mileage is accumulated.
3. Mileage allowance shall be paid per actual revenue mile as follows:

| <u>CAR SERIES</u> | <u>\$ Per Mile</u> | <u>Type of Cars</u>                  |
|-------------------|--------------------|--------------------------------------|
| 900-905           | \$0.50             | Cabooses                             |
| 1000-19000        | ASLG 6007          | Tank Cars                            |
| 20000-29499       | \$0.30             | Box Cars                             |
| 29500-29508       | \$1.00             | Refrigerator Cars                    |
| 29509-29999       | \$0.30             | Box Cars                             |
| 30000-35999       | \$0.50             | Flat Cars, Varied                    |
| 36000-36999       | \$1.00             | Flat Cars, Refrigerated Containers   |
| 37000-39999       | \$0.50             | Flat Cars, Varied                    |
| 40000-40999       | \$0.50             | 68 ' Flat Cars, chain tie-down, COFC |
| 41000-49999       | \$0.30             | Flat Cars, Chain tie-down, COFC      |

4. If the Government's efforts to collect correct mileage charges from other TSP—including short lines, regionals, Class Is, and switching and terminal roads—are unsuccessful, the tendering TSP shall pay the shortfall upon request of the Government.

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| <b>ITEM 231</b> | <b>MILITARY TRAFFIC EXPEDITING SERVICE (MTX)</b> |
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1. Military Traffic Expediting Service (MTX) provides the US Government with intransit visibility (ITV) by linking a specific military shipment on a specific rail car with associated Car Location Messages (CLMs). CLMs are generated by the railroads for all cars, loaded or empty, as they move. MTX is mandatory for all DOD rail shipments
2. MTX is an automated ITV tracking service provided by the TSP for the military carload shipments of unclassified cargo, which do not require seals or terminal inspections. MTX service shall be provided automatically by the TSP without cost.
3. TSP has the option to reject a shipment if BL indicates MTX service has not been requested for shipments, which require RIS.

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| <b>ITEM 233</b> | <b>MIXED SHIPMENTS</b><br><b>(Not applicable to mixed shipments tendered as FAK)</b> |
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1. This item shall not apply to mixed shipments tendered as Freight All Kinds (FAK). When a number of different articles are consolidated for shipment at one time, the appropriate

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charges shall be assessed at the actual or authorized weight and rate applicable to each specified article.

- The minimum weight shall be applied to the largest article and any deficit shall be charged at the tender rate applicable to the smallest article.
- In no event shall the total charges on a mixed shipment exceed the charges that would have applied had articles been shipped separately.
- Charges for mixed shipments shall be determined according to schedule in tender section of this publication.

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| <b>ITEM 235</b> | <b>PORTABLE RAMPS AT ORIGIN (PRO)</b> |
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When requested by shipper, a TSP will provide one or more portable ramps at origin to make transition from ground to end of a string of flat cars.

Charge: PRO (1) \$\_\_\_\_ Per Ramp, complete. Option: Enter "\$0.00" to perform at no charge.  
PRO (2) \$\_\_\_\_ Per Bi-level Ramp, complete. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 237</b> | <b>PORTABLE RAMPS AT DESTINATION (PRD)</b> |
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When requested by consignee, a TSP will provide one or more portable ramps at destination to make transition from end of a string of flat cars to ground.

Charge: PRD (1) \$\_\_\_\_ Per Ramp, Option: Enter "\$0.00" to perform at no charge.  
PRD (2) \$\_\_\_\_ Per Bi-level Ramp, complete. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 239</b> | <b>RELEASE VALUE RATES</b> |
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For specific information regarding release value rates, see Section A, IV, Completing a SDDC 364-R Tender, in this publication, which shall be considered as fully incorporated within this Item.

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| <b>ITEM 241</b> | <b>RETURN OF EMPTY CONTAINERS AND/OR PALLETS (RMC)</b> |
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- Line haul rates in TSP tenders may include the return of empty containers and/or pallets, (RMC), subject to the following conditions:

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- a. Not less than two inbound shipping documents shall be provided to an inbound TSP with a BL covering a return movement.
  - b. The BL governing the return shipment of empty containers and/or pallets will indicate which car(s) contains empty containers and/or pallets.
  - c. Charges for stop-off in transit, reconsignment or diversion will not be permitted on return movements of empty containers and/or pallets (RMC).
2. For more specific information concerning tendering a rate for services for RMC, a TSP will refer to Section A, IV, Completing a SDDC 364-R Tender, for instructions. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 243</b> | <b>SECURE AND RELEASE LOADS (UBL)</b> |
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1. A TSP shall provide proper blocking, bracing and tie-down devices upon request by shipper or receiver, and shall comply with industry standard, as referenced in SDDC Transportation Engineering Agency (TEA) Pamphlet 55-19 and AAR Open Top Loading Rule, and as otherwise required by federal safety regulations.
  - a. UBL (1) Secure chain tiedown loads, including supplying missing shackles and rings.
  - b. UBL (2) Secure non-chain tie-down loads, including supplying all blocking and bracing materials.
  - c. UBL (3) Releasing chain tie-down loads, including stowing chains so they do not get run over or fall outside of car.
  - d. UBL (4) Releasing non-chain tie-down loads, including removing all blocking and bracing materials.

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2. Charges:

- a. Charge: UBL (1) \$ \_\_\_\_ Per car. Option: Enter "\$0.00" to perform at no charge.
- b. Charge: UBL (2) \$ \_\_\_\_ Per Car. Option: Enter "\$0.00" to perform at no charge.
- c. Charge: UBL (3) \$ \_\_\_\_ Per Car. Option: Enter "\$0.00" to perform at no charge.
- d. Charge: UBL (4) \$ \_\_\_\_ Per Car. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 245</b> | <b>TECHNICAL ASSISTANCE FOR LOADING RAILCARS (RDH)</b> |
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When requested by a shipper, a TSP may furnish an adviser/instructor who provides technical assistance for loading railcars (RDH) by training government personnel regarding the proper/correct procedures according to federal regulations concerning loading and/or securing freight onto railcars. Under this item, the advisor/instructor shall not perform any other physical function involving loading/unloading freight on railcars.

Charge: RDH (1) \$ \_\_\_\_ Per Job. Option: Enter "\$0.00" to perform at no charge.

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| <b>ITEM 247</b> | <b>WEIGHT ALLOWANCES</b> |
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1. The term "dunnage" includes any items commonly referred to as temporary blocking, flooring, lining, racks, standards, strips, stakes or similar bracing or supports that are not part of a shipping package, container or conveyance.
  - a. Gross weight of shipments and actual dunnage weight shall be stated separately.
  - b. Shipments that are loaded in closed or open rail cars (other than shipments in ISO containers, trailers or containers) shall be provided an allowance for the actual weight of dunnage, which shall not to exceed 2,000 pounds per car in the shipment.
  - c. Shipments that are loaded in ISO containers or trailers/containers on flat cars (TOFC/COFC) shall be provided an allowance for the actual weight of dunnage, which shall not to exceed 500 pounds per ISO containers, trailer, or container.

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- d. Any actual weight of dunnage that exceeds the maximum limitations set forth in paragraphs 1b and 1c above shall be assessed for the weight of the dunnage at the cost of transporting the cargo. If a mixed shipment is involved, the actual weight of any excess dunnage shall be assessed at rates applicable to lowest rated article in the shipment.
- e. In no event shall any allowance be made for dunnage used in connection with bulk freight in closed cars at rates applicable to the article being transported.
- 2. The term "pallets" as used in this item shall include items commonly referred to as pallet sides, platforms, risers, runners, skids, fillers, separators, shrouds, covers, deck boards, metal braces, collapsible shipping bins, racks or shipping devices, used, iron or wood or iron and wood combined.
  - a. Gross weight of shipments and actual pallet weight must be stated separately.
  - b. Any shipment that is loaded in closed or open rail cars (other than shipments in ISO containers, trailers or containers) shall be provided an allowance for the actual weight of pallets, which shall not exceed 2,000 pounds per car in the shipment.
  - c. Shipments loaded in ISO containers or in trailers/containers on flat cars (TOFC/COFC) shall be provided a weight allowance for the actual weight of the pallets, which shall not exceed 800 pounds per ISO containers, trailer or container, and which shall be also subject to a maximum weight allowance of 2,000 pounds per car for the shipment.
  - d. The weight of pallets that exceed the maximum limitations set forth in paragraphs 2b and 2c above shall be assessed at the rates applicable to article being transported. For mixed shipments, the excess weight shall be assessed at rates applicable to lowest rated article in shipment.
  - e. When material that is not part of the pallet is utilized to protect the top of lading or to otherwise secure the load of the pallet, an allowance shall be made for weight of the pallet but not for the weight of the material.

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### III. TRAILER-ON-FLATCAR (TOFC) AND CONTAINER-ON-FLATCAR (COFC) RULES

The rules provided in this part shall apply to the rail movement of loaded or empty trailers/containers. Other rules set forth in other parts of this publication shall also apply when applicable. These rules will also apply to containers without chassis that are moving in COFC service, where a TSP maintains lift on/lift off facilities at both origin and destination unless prior arrangements have been made to utilize lift on/lift off at facilities other than those of TSP performing the line-haul service.

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| <b>ITEM 249</b> | <b>CUSTOMS OR IN BOND FREIGHT</b> |
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1. A TSP may charge for those Customs or In-Bound Freight fees that have been actually incurred for customs or in-bond clearance of a shipment, subject to the provisions of this publication.
2. Any shipment that is detained or held in TSP possession in order to comply with customs or in-bond clearance requirements may be subject to charges listed in Detention of Vehicles, Item 253, in this section, Storage of Vehicles, Item 283, in this section. For the purposes of this section, the term "vehicle" is defined as a trailer on flat car (TOFC) or COFC (Container on Flat Car).
3. When applying the storage rules and related charges in connection with a shipment, TSP shall be required to immediately notify the Deputy Collector of Customs that shipment is available for customs inspection, and such notification shall be interpreted as representing shipment delivery for the purpose of storage charges only.
4. A TSP may not charge Customs or In-Bound Freight fees from foreign countries where DOD has existing agreements for duty-free entry of military cargo for U.S. visiting or permanently assigned forces. If necessary, DOD personnel will complete all documentation associated with clearing foreign customs and provide copies to TSP upon request.

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| <b>ITEM 251</b> | <b>DETENTION OF VEHICLES (DTB)</b> |
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1. Detention of Vehicles (DTB) shall apply where trailers/containers that are railroad owned or railroad-leased are delayed at a shipper/consignee location or at ramp awaiting pickup by shipper/consignee, to the following conditions:
  - a. Arrival notification must be provided to the consignee during normal operating hours.
  - b. In no event shall less than 48-hours free time be permitted per vehicle. Where a number of railroad-owned or railroad-leased vehicles are made available by a TSP on the same

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date, the free time permitted shall be governed under the table below. If a shipper/consignee is unable to load/unload all vehicles within the free time allotted, chargeable time shall begin on the next 11:59 PM after termination of that free time terminates, excluding Saturday, Sunday, and Holidays. No other provision for the adjustment of free time due to bunching of railroad-owned or railroad-leased cars shall be permitted.

| Time     | Number of Vehicles |
|----------|--------------------|
| 48 hours | 1-16               |
| 72 hours | 17-24              |
| 96 hours | 25-32              |
| 120      | 33 and over        |

- c. The Government shall be allowed free time to perform loading/unloading functions at a normal rate when cars are bunched and placed for loading/unloading, when the number of cars exceeds the number of railcars ordered or received daily due to the TSP's delay in completing or processing orders, an act or omission or neglect of a TSP that directly leads to the bunching of rail cars or weather interference.
- d. Computing time for charges.
  - 1) Door-to-Door Service. Computation of time will terminate when a shipper acknowledges that the railroad vehicle is loaded and ready for movement or when consignee acknowledges that the railroad vehicle is unloaded and ready for movement.
  - 2) Ramp-to-Ramp Service. Computation of time will terminate when:
    - a) an empty vehicle is delivered to the TSP;
    - b) a loaded vehicle with billing instructions is delivered to the TSP; or;
    - c) forwarding instructions are given to the TSP with proper billing instructions.
- e. Detention Charges.
  - 1) Where a railroad-owned or railroad-leased trailer or container is detained beyond the allowable free time, the following charges shall apply:
    - a) For each of the first four, 24-hour periods or fraction after expiration of free time, DTB (1) \$\_\_\_\_\_ per vehicle.

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- b) For each of the next two, 24-hour periods or fraction after expiration of free time, DTB (2) \$\_\_\_\_\_ per vehicle.
    - c) For each succeeding 24-hour period or fraction after expiration of free time, DTB (3) \$\_\_\_\_\_ per vehicle.
  - 2) When a TSP is requested to perform origin/destination terminal services, and the TSP's tractor and/or the TSP's employee remains with the vehicle at a shipper/consignee location, the following rules concerning delay or detention of the TSP vehicle will apply:
    - a) Four hours free time shall be allowed for loading/unloading of vehicle.
    - b) Time is computed within normal operating hours at origin/destination, except when TSP is permitted by the shipper/consignee to work past this period. If the TSP is unable to complete loading/unloading within the allowed free time by the end of business day, free time will resume at the beginning of the next business day or when TSP actually begins work.
    - c) When loading/unloading of vehicle is delayed beyond allowable free time, a charge of DTB (4) \$\_\_\_\_\_ per hour or fraction will apply for delay beyond allowable free time until the vehicle is released by shipper/consignee.
- 2. In circumstances where a vehicle is unloaded, and then immediately reloaded at the same location, each transaction shall be treated separately. Free time for loading shall begin when free time for unloading ends.
- 3. If a TSP is unable to load, unload, receive or dispatch to a railroad because of a strike, the following rules will apply:
  - a. Time beginning from the first 12:01 AM after interference begins until first 12:00 AM after interference ends shall be excluded from computing time and charges.
  - b. Detention before and after interference shall be consolidated.
- 4. Free time and demurrage shall be computed in accordance with applicable provisions provided in this publication. Demurrage charges shall be in addition to applicable vehicle detention charges. Certain DOD installations have specific agreements for storing and relocating TSP equipment for loading, unloading and/or detention charges, and those agreements shall supersede the provisions of any inconsistency that might exist within the provisions set forth herein.

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| <b>ITEM 253</b> | <b>EXCLUSIVE USE OF TRAILER OR DROMEDARY (EXC)</b> |
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See Section B, Item 31 in this publication for Exclusive Use of Trailer or Dromedary service.

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| <b>ITEM 255</b> | <b>FURNISHING CHASSIS FOR COFC SHIPMENTS (FCS)</b> |
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A TSP will not supply chassis or other equipment for pickup or delivery of containers at a TSP ramp at origin to a TSP ramp at destination, except as follows:

1. A TSP providing line-haul service may furnish chassis or other equipment at a charge of FCS(1) \$\_\_\_\_\_ per shipment.
2. Unless otherwise arranged between the shipper/consignee and the TSP, chassis or other equipment furnished must be returned to the point where received and to the TSP from which received.

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| <b>ITEM 257</b> | <b>FURNISHING OF VEHICLES AND EQUIPMENT</b> |
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1. A TSP shall furnish vehicles with all equipment necessary to safely transport DOD freight and comply with federal safety regulations.
2. TSP-furnished vehicles containing surplus equipment that exceeds the amount necessary to safely transport freight shall not be permitted to seek additional charges.
3. The equipment furnished by a TSP may be rejected by a shipper/consignee if the shipper/consignee considers the equipment unfit for transport. Rejected equipment will not be subject to charges for Vehicle Furnished But Not Used, Item 287, in this section.
4. This item applies only under TOFC Plans where a TSP is required to furnish vehicles.

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| <b>ITEM 259</b> | <b>HANDLING FREIGHT AT POSITIONS NOT IMMEDIATELY ADJACENT TO VEHICLE (HHB)</b> |
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For HHB service, see Item 49 in the Section B of this publication.

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| <b>ITEM 261</b> | <b>INTERMODAL SHIPMENTS (IMS)</b> |
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1. This item describes provisions a TSP will follow when computing charges for intermodal shipments (IMS). See Definitions for more information on intermodal shipments. Intermodal shipments shall be subject to additional charges shown below:
  - a. Tracked vehicles and equipment weighing less than 50,000 pounds:      IMS (1)  
\$\_\_\_\_\_ each
  - b. Tracked vehicles and equipment weighing 50,000 pounds or more:      IMS (2)  
\$\_\_\_\_\_ each
  - c. Trailers or containers with chassis:      IMS (3)  
\$\_\_\_\_\_ each
  - d. Containers or MILVANS without chassis:      IMS (4)  
\$\_\_\_\_\_ each
  - e. Tracked vehicles and equipment weighing less than 50,000 pounds      IMS (5)  
\$\_\_\_\_\_ each requiring PSS service and SNS service. Only SDDC approved AA&E motor TSP shall be utilized.
  - f. Tracked vehicles and equipment weighing more than 50,000 pounds      IMS (6)  
\$\_\_\_\_\_ each requiring PSS service and SNS service. Only SDDC approved AA&E motor TSP shall be utilized.
2. When a TSP furnishes a vehicle upon request of a shipper, and shipper subsequently cancels loading of that vehicle, a TSP shall be entitled to charges indicated in Vehicles Furnished But Not Used, Item 287, in this part.
3. When shipper actions directly result in delay of TSP equipment, a TSP shall be entitled to charges as indicated in Detention of Vehicles, Item 253, in this section.
4. A TSP will not trip lease any shipments that requires DTTS Satellite Monitoring, TPS, or any shipment where the BL is annotated with the phrase "Trip-Lease Not Authorized."
5. The TSP will ensure the correct amount of transportation protective services are provided for each mode of the intermodal shipment.

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| <b>ITEM 263</b> | <b>PICKUP/DELIVERY ON SATURDAY (SAT), SUNDAY OR HOLIDAYS (HOL), OR NORMAL BUSINESS DAYS BEFORE OR AFTER NORMAL OPERATING HOURS (PUD)</b> |
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Pickup and delivery on Saturday, Sunday, or Holidays charges, see Section B, Item 55 in this publication.

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| <b>ITEM 265</b> | <b>PICKUP AND DELIVERY AT PIERS AND WHARVES</b> |
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Lawful charges incurred by the TSP at piers and wharves for pickup and delivery shall be advanced by the TSP for collection from DOD IAW this publication.

This item shall apply only under TOFC Plans where the TSP provides pickup and delivery service.

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| <b>ITEM 267</b> | <b>NOTIFICATION OF VEHICLE ARRIVAL FOR LOADING OR UNLOADING</b> |
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A TSP shall at all times coordinate with sufficient advance notice to the receiving facility to ensure timely loading/offloading of DOD cargo.

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| <b>ITEM 269</b> | <b>PRELODGING (PRL)</b> |
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For prelodging services, see Section B, Item 57 in this publication.

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| <b>ITEM 271</b> | <b>REDELIVERY (RCL)</b> |
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For RCL charges, see Section B, Item 63 in this publication.

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| <b>ITEM 273</b> | <b>RELOCATION OF VEHICLE (RLS)</b><br>(Applies only to trailers dropped for loading/unloading) |
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For RLS charges, see Section B, Item 67 in this publication.

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| <b>ITEM 275</b> | <b>RETURN MOVEMENT OF PALLETS (RMP)</b> |
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1. Line haul rates may include the return movement of pallets (RMP) via motor service, subject to the following provisions:
  - a. One trailer load of pallets shall be returned for each 10 or less inbound palletized loaded trailers.
  - b. Pallets shall be returned to shipper of the original palletized freight.
  - c. Return movement of pallets shall be via reverse route of the inbound movement.

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- d. Pallets should be loaded in same trailer within the free time allowed in this section. Detention rules and charges will apply when free time expires.
  - e. Stop-off in transit is not permitted on return pallet movement.
2. To provide return movement of pallets under provisions of this item, TSP will enter RMP (1) in their tender and fill with zeroes in order to indicate that the charge is included in linehaul charge.

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| <b>ITEM 277</b> | <b>SEALING OF VEHICLES</b> |
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For sealing of vehicles, see Section B, Item 13 in this publication.

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| <b>ITEM 279</b> | <b>SPLIT PICK UP (SPU) OR DELIVERY (SDL)</b> |
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For SDL, see Item 71 and for SPU, see Item 73 in Section B, Part II in this publication.

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| <b>ITEM 281</b> | <b>STORAGE OF VEHICLES (SVS)</b> |
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This item sets forth mandatory requirements applicable to TSP when computing charges for storage of vehicles (SVS).

1. For vehicle(s) stored in or on the premises of the railroad that are held for delivery or any other reason directly attributable to acts of the consignee, the consignee shall be allowed 48 hours free time at destination or at an intermediate stop off point, to remove vehicle(s) from railroad premises or order that the vehicle(s) be delivered.
2. Vehicle(s) held on railroad premises at origin without billing instructions shall be allowed 48 hours free time to tender the vehicle(s) for shipment.
3. Free time shall be computed from first 12:01 AM following notification that vehicle(s) is available, excluding Saturday, Sunday and holidays.
4. After free time expires, SVS(1) \$\_\_\_\_\_ per vehicle shall be assessed for each 24-hour period or fraction, including Saturday, Sunday and holidays, until vehicle(s) is removed from railroad premises. SVS shall not apply when detention charges, Item 253, in this section, are applicable.

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| <b>ITEM 283</b> | <b>TENDERING OF MULTIPLE VEHICLES (TMV)</b> |
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This item describes provisions a TSP will follow when computing charges for tendering multiple vehicles (TMV).

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1. For multiple vehicle shipments, all vehicles must be delivered to TSP ramp within 48 hours after the first 12:01 AM after tendering the first vehicle, except in circumstances where the delay is due to a *force majeure* situation.
2. Any portion of multiple vehicle shipment that is received at a TSP ramp later than 48 hours after the first 12:01 A.M. after tender of the first vehicle shall be subject to an additional charge of TMV (1) \$\_\_\_\_\_ for each 24 hour period in excess of 48 hours occurring before tendering of the final vehicle at TSP ramp. Free time will exclude Saturday, Sunday, and holidays.

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| ITEM 285 | VEHICLES FURNISHED BUT NOT USED (VFN) |
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For VFN charges, see Section B, Item 77 in this publication.

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#### IV. TRANSPORTATION PROTECTIVE SERVICE FOR RAIL

This part describes requirements a TSP will follow when providing Transportation Protective Service (TPS) for the rail transportation of DOD sensitive Arms, Ammunition and Explosives (AA&E), classified (SECRET and Confidential), and controlled cryptographic and other sensitive items. Rules contained in this part are mandatory as a condition to continue as a SDDC approved TSP.

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| <b>ITEM 287</b> | <b>GENERAL SECURITY SERVICE (GSS)</b> |
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1. General Security Service (GSS) is a TPS that provides a basic level of security for a shipment. GSS requires seal tracing and inspection service for rail movement of unclassified sensitive cargo, including but not limited to, stripped M-1 Abrams, Strykers, Avengers, MRAPs, and Bradleys. GSS shall include the following:
  - a. TSP personnel shall inspect and record rail cars located at major terminals for evidence of forced entry or tampering with seals or securing devices. At a minimum, the following information shall be included in all TSP inspection record:
    - 1) Name of TSP reporting;
    - 2) Time of inspection;
    - 3) Actual arrival time at terminal, and;
    - 4) Actual departure time from terminal.
  - b. If evidence of forced entry, vandalism, sabotage or tampering with seals exists, the TSP will immediately notify SDDC DTTS at contact number listed in Section A, VIII, Table 1.
2. GSS will not be provided unless specifically requested by the shipper. If GSS is requested for only some of the railcars involved in the shipment, reporting marks and the number of each railcar requiring inspection shall be listed.
3. At any time, SDDC may request to review or receive copies of any written documentation required above. The TSP is required to maintain all written documentation for a period of three years.
4. A TSP will provide GSS on shipments of single or multiple carloads moving on the same train at a charge of GSS \$\_\_\_\_\_ per car. Charges shall be in addition to other charges for transportation of shipments requiring this service.

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5. SRC III or IV and Uncategorized Hazard Class/Division 1.1, 1.2 and 1.3 AA&E requires that an upper-rail locking device located above the railcar door be utilized in addition to the serialized security seal attached to the door closure hasp.

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| <b>ITEM 289</b> | <b>RAIL INSPECTION SERVICE (RIS)</b> |
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1. Rail Inspection Service (RIS) is a TPS, and the second highest level of security for rail movements. RIS is required for the movement of M1 armor/tanks (Abrams), Strykers, MRAPs, Bradleys, Avengers, or other ground vehicles with sensitive armor, AA&E and Night Vision Goggles. With component headquarters' authorization, RIS may also be required for uncategorized AA&E. RIS is considered optional for unit/wheeled vehicles and other sensitive and pilferable items such as high value communications and electronics.
2. RIS will not be provided unless requested by the shipper. If RIS is requested for only some railcars being shipped, reporting marks and numbers of each car requiring inspection shall be listed.
3. Inspectors who perform the inspection portion of this service shall be either railroad police officers or other railroad or intermodal terminal employees who have been specifically trained to inspect rail cars. Inspectors shall be fully aware of the sensitivity of material moving under RIS, and knowledgeable about all necessary safety, security and emergency procedures. Contract personnel may be used to conduct inspections but will meet the same criteria as TSP personnel.
4. Requirements for RIS shipments:
  - a. Inspections shall be required:
    - 1) At initial, intermediate, and final terminals upon arrival and until departure except while cars are on an inside track at terminal under a TSP's continuous observation.
    - 2) At junctions and interchange points where cars are left at rest.
    - 3) While the shipment is in transit, when the cars are expected to be stopped for 90 minutes or more (the first inspection shall take place at the 90-minute mark).
    - 4) At destination until such time as the consignee takes physical possession or otherwise agrees to accept responsibility for security.
  - b. Inspection of each car within one hour at required inspections locations and re-inspections every hour until the inspection requirement terminates under these provisions.

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- c. Every hourly inspection shall be fully documented and comply with the inspection document requirements set forth below. Inspection reports shall be available for review within 24 hours of inspection completion.
- d. Documentation of all inspections will include the following information.
  - 1) Name of TSP reporting.
  - 2) Name of inspector and his/her signature.
  - 3) Time of each inspection or acceptance for continuous observation.
  - 4) Actual arrival time at terminal.
  - 5) Actual departure time from terminal and;
  - 6) Condition of conveyance(s) and seals/locking devices.
- e. Where feasible, RIS shipments held at terminals shall be placed in well-lighted areas, on an inside track, near the tower, and/or otherwise under the continuous observation of railroad employees.
- f. Any accident, incident, or potential threat shall be reported immediately to appropriate emergency personnel and SDDC DTTS at the contact number listed in Section A, VIII, Table 1.
- g. If evidence of forced entry, vandalism, sabotage or tampering with seals exists, the TSP will immediately notify SDDC DTTS at the contact number listed in Section A, VIII, Table 1.
- h. Inspectors shall also be responsible for inspecting container seals/locks. If any seal/lock is found broken, they shall be resealed immediately with the same or an equivalent security device. Broken seals/locks or other security problems with containers shall be reported immediately to SDDC DTTS at the contact number listed in Section A, VIII, Table 1.
- 5. For all vehicles, inspectors are also responsible to inspect from the ground (unless exceptions are noted) the following:
  - a. Securement of vehicles to rail car.
  - b. Broken windows, pilferage, theft, vandalism or other serious damage.

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- c. Securement (locked and sealed, or welded shut) of vehicle openings such as driver's hatch and loading hatch).
- d. Seals, locking devices and exterior integrity of equipment boxes and nested container loads.
6. For M1 Abrams Tanks and Strykers, inspectors are responsible for inspecting from the ground (unless exceptions are noted):
  - a. Securement of vehicles to car.
  - b. Securement of tank skirts and/or other detachable armor.
  - c. Securement (locked and sealed, or welded shut) of vehicle openings.
  - d. Seals, locking devices and exterior integrity of equipment boxes.
  - e. If detachable armor is missing, armor shall be found and placed under continuous guard until military personnel take possession.
  - f. For information on the security classification guide for M1 Abrams Tanks, call 586-574-8200.
7. SDDC may request to review or receive copies of all required written documentation at any time. A TSP will maintain all required documentation for a period of three years.
8. Charges: When requested by the shipper, a TSP will provide RIS on shipments for all cars in the same train at a charge of RIS (1) \$\_\_\_\_\_ per highway mile or a flat charge of RIS (2) \$\_\_\_\_\_. Charges will apply from origin to destination, and are in addition to other charges for transportation. TSP(s) will provide RIS on specified cars at a charge of RIS (3) \$\_\_\_\_\_ per car.

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| <b>ITEM 291</b> | <b>RAIL ARMED GUARD SURVEILLANCE SERVICE (ARG)</b> |
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1. Rail Armed Guard Surveillance Service (ARG) is the third or highest level of TPS for rail. ARG provides one armed guard to maintain constant 24-hour surveillance on DOD shipments that consist of one or more rail cars in the same train. ARG consists of the following:
  - a. Rail Inspection Service (RIS) as specified in Item 291 in this section.

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- b. Continuous surveillance by an armed guard while in transit and during all stops, whether in yards, terminals, or while in trains. Guards will not leave the shipment until properly relieved by another guard or consignee at destination. All security seals and/or locks shall be checked at all stops and documented using the format below.
  - c. Inspection of refrigeration/heating units of temperature controlled cars, trailers or containers at least twice during each 24-hour period. Inspections shall be at least 10 hours apart or as directed on the BL. Immediately following each required inspection, authorized TSP representatives will make a report by telephone to the consignee and SDDC, furnishing the information called for in the sample format shown below. Cost of telephone calls to other than the toll free numbers will not be paid for by DOD.
  - d. Surveillance while in transit may be provided by the guard riding the train or in a motor vehicle that parallels the train. ARG surveillance shall be the guard's only assigned duty.
  - e. Armed guards may be railroad police, contract security personnel who are trained to the railroad's requirements with respect to security and rail operations, or a mix of the two.
2. ARG will not be provided unless requested by the shipper. Reporting marks and numbers of each car requiring the inspection shall be listed.
  3. If evidence of forced entry, vandalism, sabotage or tampering with seals exist, the TSP will immediately notify POC listed in Section A, VIII, Table 1.
  4. A TSP will provide ARG on shipments of single car loads or shipments of multiple car loads in the same train at a charge of ARG (1) \$ \_\_\_\_\_ per highway mile or a flat charge of ARG (2) \$ \_\_\_\_\_. Charges apply from origin to destination, and are in addition to other charges for transportation. In Section F-1 of the tender, TSP will complete either ARG (1) or ARG (2), but not both.
5. Information to be furnished per instructions in paragraph 1b above:
    1. Person and TSP reporting: \_\_\_\_\_
    2. City or place of inspection: \_\_\_\_\_
    3. Local arrival time at checkpoint: \_\_\_\_\_
    4. Local time inspection was performed: \_\_\_\_\_
    5. Interior temperature of the equipment: \_\_\_\_\_
    6. Approximate outside temperature: \_\_\_\_\_

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7. Government seals intact: Yes ☐ No ☐
8. Replaced by seal number: \_\_\_\_\_
9. Was temperature modification unit (air conditioner/heater) operating at the time inspection was made: Yes ☐ No ☐
10. Arrangement made for repair: \_\_\_\_\_
11. Entries made on log attached to equipment: Yes ☐ No ☒
12. Estimated or actual time of departure from checkpoint: \_\_\_\_\_
13. Estimated time of arrival at next checkpoint or destination: \_\_\_\_\_
6. SDDC may request to review or receive copies of the written documentation required above. The TSP will maintain all required documentation for a period of three years.

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#### **V. RULES ON TRANSPORTATION OF ARMS, AMMUNITION AND EXPLOSIVES AND OTHER HAZARDOUS MATERIALS**

The rules and regulations provided in this part are applicable to transportation of HAZMAT as defined in 49 CFR, Part 172.101 as well as materials not specifically defined as HAZMAT per 49 CFR, Part 172.101, but are of a nature and character as to merit an extra measure of protection while in transit. Transportation of SRC I AA&E by rail is prohibited. TSP requirements provided in this part shall be followed in order to remain SDDC approved to transport DOD freight.

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| <b>ITEM 293</b> | <b>ARRIVAL DURING OTHER THAN NORMAL OPERATING HOURS</b> |
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TSP will provide advance notification to consignee if arrival is expected to occur after normal operating hours. The TSP will retain custody of shipment until delivery.

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| <b>ITEM 295</b> | <b>DRAYAGE</b> |
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Drayage of shipments of AA&E (Class 1), inhalation hazard poisons (Divisions 2.3 and 6.1), or radioactive yellow - III label materials moving in rail TOFC/COFC/Intermodal service shall be tendered only to qualified motor TSP who are authorized by SDDC.

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| <b>ITEM 297</b> | <b>EXPLOSIVES AND OTHER HAZARDOUS MATERIALS</b> |
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Explosives and other hazardous material shall be transported in compliance with regulations published in 49 CFR and DOD 4500.9R, Part II. TSP are advised that interim notices of final rules that affect the CFR are published in the Federal Register. Interim changes to the Bureau of Explosives (BOE) are published as supplements to the basic publication. Special DOD requirements related to rail transport of ammunition, explosives, sensitive materials, radioactive materials, other hazardous materials and substances, and hazardous waste are provided in this section.

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| <b>ITEM 299</b> | <b>INSPECTION AND LOADING OF RAIL CARS/VEHICLES</b> |
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1. A TSP will ensure each empty rail car used to transport AA&E and other dangerous articles is inspected prior to loading to ensure compliance with 49 CFR Parts 174.104 and 174.81. A TSP-provided three-part Car Certificate shall be used to inspect rail cars used for shipping Class 1 (Divisions 1.1, and 1.2) Explosives in accordance with 49 CFR 174.104.
2. All shipments must be loaded and placarded according to 49 CFR Part 172 standards.
3. Rail cars must be properly sealed. Consult DOD 4500.9-R, Chapter 205, for a description of approved DOD security seals.
4. For the motor portion of a rail TOFC/COFC, see Section B, Item 11 in this publication.

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## VI. SPECIAL RAIL SERVICE RULES

Rules in this part provide requirements for unique services that may be requested by a shipper/consignee from a TSP. TSPs that agree to provide these special services will adhere to the following applicable requirements in order to continue as a SDDC approved TSP of DOD freight.

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| <b>ITEM 301</b> | <b>ATTENDANTS ACCOMPANYING GOVERNMENT SHIPMENTS (AAS)</b> |
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1. TSP will permit DOD personnel, including contractors, to accompany government shipments (AAS) on freight trains. TSP will review the official travel orders of DOD personnel prior to permitting them on freight trains. One-way service charge of AAS (1) \$\_\_\_\_\_ per highway mile per person will apply, subject to a maximum charge of AAS (2) \$\_\_\_\_\_ per person, from origin to destination. Charges will apply to any single/joint-line route authorized by TSP tender.
2. TSPs are not required to stop or start trains or furnish light for the accommodation or safety of personnel.
3. For shipments falling within this item, the BL will contain the following information:
  - a. Number of persons accompanying shipment.
  - b. Person in charge, and,
  - c. Points between which they will accompany shipment.
4. TSP will not be held liable for claims, liabilities or demands of any DOD personnel accompanying the shipment, unless any resulting claim or liability is caused directly by the negligence of TSP or its employees, which shall include damages or injury to persons or property resulting from the movement.

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| <b>ITEM 303</b> | <b>CABOOSE/GUARD CARS FURNISHED (CGC)</b> |
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1. DOD personnel accompanying freight shipments will either ride in a caboose or guard car, which may be furnished by the TSP or by DOD.
2. Caboose/guard car furnished by TSP or DOD shall be subject to applicable charges from origin to destination. Mileage shall be computed from origin to destination. Charges:

Each DOD Caboose Occupied: CGC (1) \$\_\_\_\_\_ per highway mile

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Each TSP Caboose Occupied: CGC (2) \$\_\_\_\_\_ per highway mile

Each DOD Guard Car Occupied: CGC (3) \$\_\_\_\_\_ per highway mile

Each TSP Guard Car Occupied: CGC (4) \$\_\_\_\_\_ per highway mile

3. Unoccupied DOD furnished cabooses and/or guard cars shall be returned without charge to a designated location. If mileage from destination to a designated location exceeds mileage from origin to destination, mileage in excess shall be subject to a charge of CGC(5) \$\_\_\_\_\_ per highway mile.
4. Cabooses or guard cars furnished by DOD that are held for the convenience of the TSP on railroad property between movements will not be subject to storage or demurrage charges.

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| <b>ITEM 305</b> | <b>SPECIAL TRAIN SERVICES (SFT)</b> |
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1. Special Train Services (SFT) is a special freight train or a special mixed freight and passenger train that is operated on a designated Time Definite Service schedule agreed to by railroad and the TO. Under SFT, the TSP agrees to meet RDD as listed on BL.
2. If TSP determines that special train movement is necessary due to exceptional dimensions, weight or safety, the TSP will notify the TO, who will certify recommendation and annotate the BL. SFT shall include MTX service.
3. SFT charges shall be in addition to other charges for accessorial services provided in TSP tenders.
  - a. Charges for special train services are as follows:  
SFT (1) \$\_\_\_\_\_ per highway mile, subject to a minimum charge of SFT (2) \$\_\_\_\_\_.
  - b. Apply single or joint-line route authorized by the individual TSP tender with freight rates assessed on cargo transported. Charges are based on per train per highway mile.

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#### **I. GENERAL WATER TRANSPORTATION SERVICE PROVIDER INFORMATION**

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**IV. RULES FOR TRANSPORTING SHIP PROPELLERS AND PROPULSORS,  
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# **I. GENERAL WATER TRANSPORTATION SERVICE PROVIDER INFORMATION**

This part describes general requirements for a water TSP who transports any DOD freight. As a rule, any incident involving DOD cargo shall be reported to the appropriate contact listed in Section A, VIII, Emergency Notification Information, Table 1.

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| <b>ITEM 307</b> | <b>COMBINING BILLS OF LADING</b> |
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BLs for government contract barge shipments or other water TSP shipments cannot be combined in the currently authorized Third Party Payment System (TPPS) with any other water shipment going to same destination under tug water tow, unless specifically approved in advance by SDDC.

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| <b>ITEM 309</b> | <b>COVENANT AGAINST CONTINGENT FEES</b> |
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Under this item, prior to being qualified to perform as a water TSP, the TSP shall warrant and affirm that no other entity was used to solicit or otherwise secure its tender or paid a commission, percentage, brokerage, or contingent fee. Under this part, TSPs are also required to ensure that only bona fide employees or established commercial or selling agencies shall be used by a TSP to secure DOD traffic. In the event that a TSP is found to breach or otherwise violate this warranty, the Government shall have the immediate unilateral right to cancel the tender without liability or, at its discretion, deduct from the agreement price or consideration the full amount of that commission, percentage, brokerage, or contingent fee. The only exception to this general rule shall be for fuel water TSPs, where brokers are permitted to be used.

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| <b>ITEM 311</b> | <b>GAS-FREE CERTIFICATION</b> |
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If a gas-free certificate is required to permit an internal inspection of a water/barge TSP prior to loading/unloading/welding, that certification shall be provided by the TSP at no cost to DOD. The gas-free certificate shall be used at destination for loading additional cargo. At any time, a TSP may be required to provide an entirely new gas-free certification to shipper/loader, which shall be provided at no cost to DOD.

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# I. GENERAL WATER TRANSPORTATION SERVICE PROVIDER RULES

This part sets forth mandatory requirements for compliance by a water TSP when providing rates for services offered to handle, store, or transport any type of DOD freight. Rules contained in this part shall be followed in order for water TSP to continue as a SDDC approved TSP.

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| <b>ITEM 313</b> | <b>CARGO BLANKETING</b> |
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TSP shall be responsible for furnishing inert gas and shall be liable for any harmful effect on cargo when blanketing cargo. Time used to blanket cargo shall not be deemed as Freetime/Laytime.

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| <b>ITEM 315</b> | <b>DEMURRAGE (DEM)</b> |
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1. A TSP shall enter in Section F-2 of the tender the following as free time allowed to enable a shipper and/or consignee to load/unload in barge. This free time will include removal of all dunnage, debris, and any special gear necessary to secure cargo in/on the barge. **Demurrage charges shall not exceed eight hours per 24-hour period:**

DEM(1)    \_\_\_ hour(s) to load  
DEM(2)    \_\_\_ hour(s) to unload

Bulk liquid TSP will enter:

DEM(3)    \_\_\_ Barrels Hour(s) to load  
DEM(4)    \_\_\_ Barrels Hour(s) to unload

2. For Laytime (prorated to the nearest hour) in excess of allowed free time to load or unload, demurrage charges shall be set forth in the tender as follows:

DEM(5)    \$ \_\_\_ per hour  
(not to exceed 8  
hours per 24 hour  
period)

3. For shipments that involve the Return Shipment of a Retained Product, Item 347, in this section, shall apply.
4. TSP will invoice DOD Installations and facilities via an e-Bill in the Third Party Payment System (TPPS). TSP will maintain the following supporting documentation:
  - a. DD 250-1 (Notice of Readiness)

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- b. Notifications of Expected Arrival (48-, 24-, 12-, and 3-hour notices of ETA)
- c. Vessel logs
- d. Revisions to scheduled readiness date
- e. Written documentation describing charges billed and incurred by installation or facility.

| ITEM 317 | EQUIPMENT |
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1. TSP shall maintain and operate equipment IAW all applicable federal law and regulations, including but not limited to regulations of the U.S. Coast Guard, DOD applicable port and state and local laws. All equipment provided shall meet federal safety regulations, and be necessary and suitable under industry standards to load/unload intended cargo. Equipment tendered by a bulk fuel TSP shall contain permanent gauge point marks and calibration charts, including strapping charts and trim tables. Any tow vessel will have onboard dewatering pumps for emergency purposes.
2. If the equipment provided by a TSP is determined by a Government Inspector to be unsuitable for loading/unloading intended cargo, the TSP shall have the option to perform further cleaning or repairs at the TSP sole expense or take appropriate actions to substitute acceptable equipment to meet the scheduled lift date.
3. Time used for the following actions will not be considered laytime, Item 325:
  - a. Cleaning or repairs,
  - b. Loading delayed during the process of substituting and/or switching equipment,
  - c. Time used in presenting, inspecting or cleaning of rejected equipment.
4. A TSP shall be required to reissue Notification of Readiness, as specifically described in Item 327, when utilizing cleaned, repaired or replacement equipment.

| ITEM 319 | EQUIPMENT ORDERED BUT NOT USED (VFN) |
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1. If through no fault of the TSP, DOD cancels an order and equipment has left point of dispatch, the TSP will assess charges for Equipment Ordered But Not Used (VFN)(1)\$\_\_\_\_\_

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2. The TSP has three options for VFN charges to calculate VFN, however, the charge must be the lowest of the three options and shall be on a per movement basis:
  - a. First Option: VFN 1: multiply by twice the number of hours from point of dispatch to point of cancellation.
  - b. Second Option: VFN 1: multiply by number of hours from point of dispatch to next loading point.
  - c. Third Option: Total freight charges for canceled shipment.
3. Release of the conveyance can be accomplished by any means within ordinary custom and trade; however, release must be confirmed in writing within one hour of the time of cancellation. Cancellation shall be confirmed by e-mail and to the dispatcher that the equipment was ordered from or a government representative designated by the TSP.
4. A TSP will bill DOD installations and facilities via an eBill in the Third Party Payment System (TPPS). The TSP shall maintain the following supporting documentation:
  - a. DD 250-1 (Notice of Readiness)
  - b. Notifications of Expected Arrival (48-, 24-, 12-, and 3-hour notices of ETA)
  - c. Vessel logs
  - d. Written notice of cancellation
  - e. Other records to support the charges

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| <b>ITEM 321</b> | <b>INSPECTIONS</b> |
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1. A TSP shall be solely responsible for arranging for a qualified marine cargo specialist or surveyor to conduct an inspection of loading, as well as securing any type of water conveyance for movement. In no event shall DOD assume any cost for this required inspection. Inspection arrangement shall be coordinated in advance with the shipper/consignee.
2. Any equipment provided by a TSP is subject to the requirements set forth in Item 319, Equipment. In no event shall rejection of defective or equipment that fails to meet industry standards or federal regulations during an inspection relieve the TSP from pickup and delivery requirements.

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3. The TSP shall comply with all applicable regulations concerning facility and vessel safety, security regulations and inspection criteria, set forth in 33 CFR, Parts 6, 104-105, 109-110, 125-126 and 160; and 49 CFR, Part 176. For operations that involve loading and offloading of Hazard Class 1 AA&E at DOD owned port facilities, TSP shall comply with safety, security regulations and the inspection criteria associated with DOD 6055.9-STD, Paragraph C9.5 and DOD 5100.76-M, Chapters 6, 7, and Appendix 3.

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| <b>ITEM 323</b> | <b>LAYTIME</b> |
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1. Laytime starts at Notice of Readiness, except:
  - a. If a vessel arrives earlier than the agreed readiness date, the scheduled vessel shall be loaded in its proper turn. Laytime will not begin until a vessel moors alongside, or 12:01 AM local time on the readiness date last agreed upon, whichever occurs first.
  - b. If a vessel arrives later than 12:00 PM on the day following the last agreed readiness date, the vessel shall be loaded in its proper turn with other vessels. Laytime will not begin until a vessel moors alongside.
2. Laytime will continue 24 hours a day, 7 days a week, without interruption from the start of laytime until the vessel is released by government quality representative. Laytime shall apply to both loading and discharging operations.
3. If any of the circumstances set forth below occur after laytime begins, the TSP will add time to the basic laytime charges in paragraph 2:
  - a. Vessel conditions does not permit loading or unloading. Increased laytime shall include, but not be limited to: shifting vessel(s) from lay berth, anchorage, or fleeting area; shifting one water TSP for another during loading or unloading; substituting and/or switching equipment for cleaning or; other causes beyond control and without fault or negligence of DOD.
  - b. Delay of vessel reaching its berth due to the act, omission, or negligence of the TSP.
  - c. Rules or standard practices of an owner or operator of a vessel, or the regulations of a port authority prohibit loading or unloading.
  - d. Undue delay caused by the acts of omissions of a TSP concerning loading/unloading the vessel, or releasing the vessel for sailing beyond DOD control, absent any negligence of intentional act of DOD or its product/storage contractor that proximately causes undue delay.

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| <b>ITEM 325</b> | <b>NOTICE OF READINESS (NOR)</b> |
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A TSP shall submit Notice of Readiness (NOR), DD Form 250-1, prior to performing loading/unloading, when mooring at dock for acceptance by authorized personnel at the docking facility. If dock space, product, or personnel are not available and the TSP is directed to a lay berth, anchorage, or fleeting area, NOR may be tendered to authorized personnel from that location. When mooring is permitted and dock clearance is given, the TSP will shift immediately to the assigned berth. In no event shall the time required for vessel shifting, berthing, or mooring will not be considered as Freetime/Laytime.

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| <b>ITEM 327</b> | <b>NOTIFICATION</b> |
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1. The TSP will provide notification of at least 48 hours to the port before the estimated time of arrival (ETA), and continue to provide updates at 24, 12, and 3 hours before ETA. At least 24 hours before vessel dispatch, the TSP will provide shipper/consignee the name of vessel(s) nominated and point of dispatch. The TSP will provide updates at least 24-hour intervals until arrival.
2. The TSP will furnish shipper/consignee daily reports notifications until arrival at destination and confirm these notifications in writing.
3. Any TSP claim for demurrage that is submitted for payment without supporting notification shall be returned unpaid.

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| <b>ITEM 329</b> | <b>PERFORMANCE</b> |
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When authorized, the TSP will proceed to a designated loading point. If the TSP cannot furnish its equipment on date the vessel was ordered, DOD shall be permitted to substitute another qualified TSP to furnish proper services. The TSP, upon failing to perform its obligations shall be liable for all additional charges DOD incurs in arranging substitute services, and in no event will the TSP receive any compensation for that shipment.

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| <b>ITEM 331</b> | <b>PROTECTION AGAINST THE ELEMENTS</b> |
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At the shipper's request, the TSP agrees to provide proper protection of the cargo from the elements, which shall include protection from salt-water intrusion or adverse weather conditions.

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| <b>ITEM 333</b> | <b>RELEASE VALUE RATES</b> |
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Under this Item, the provisions of Section A, IV, Completing a SDDC 364-R Tender, set forth in this publication shall govern release value rates.

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| <b>ITEM 335</b> | <b>STOWAGE (STO)</b> |
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1. A reasonable and safe berth for vessel(s) to remain afloat shall be provided by the DOD facility or DOD contractor during loading/unloading. The TSP will fully comply with all applicable federal safety regulations, as well as the safety criteria detailed in DOD 6055.9-STD, paragraph C9.5, for berthing and cargo handling operations conducted at DOD owned ports involving HAZMAT Class 1 AA&E.
2. In the event that DOD is unable to provide proper berthing at the time of docking, in order to avoid damage to persons or property, the TSP shall be responsible for removing the equipment, including movement of power equipment (tug/tow), and stowing it in a secure area. Charge for Stowage shall be STO(1) \$\_\_\_\_\_ per water TSP.
3. Shippers/consignees who incur lawfully owed charges under this item shall be billed through an eBill via the currently authorized Third Party Payment System (TPPS) or other authorized billing procedures. The TSP shall, at a minimum, maintain the following supporting documentation:
  - a. DD 250-1 NOR
  - b. Notifications of expected arrival to consignee and shipper (48-, 24-, 12-, and 3-hour notices of ETA)
  - c. Vessel logs
  - d. Other records to support claim.

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| <b>ITEM 337</b> | <b>U.S. COAST GUARD PORT AND VESSEL SAFETY AND SECURITY REQUIREMENTS</b> |
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1. When a TSP is engaged in the transportation of HAZMAT as defined in 49 CFR, Part 171, the TSP will comply with applicable U.S. Coast Guard port and vessel safety and security regulations as defined in 33 CFR Parts 6, 104-105, 109-110, 125-126, and 160; and 49 CFR Part 176. The TSP shall also be required to remain current on that status of any terrorist threat levels advisories, as published by the Department of Homeland Security. The TSP will also be alert to a DOD owned port facility's current Force Protection Condition during operations involving AA&E; DOD 5100.76-M shall apply to this item.
2. The TSP will coordinate with Coast Guard Captain of the Port (COTP) in obtaining all necessary permits and permissions for loading and transport of cargo found in 33 CFR, Part 126.19, and DOD will assist the TSP if required. The TSP will obtain a lawful permit from the COTP prior to handling, loading, discharging, or transporting Class/Division 1.1 and/or 1.2 explosives. See 49 CFR, Part 176.99 for other HAZMAT applicable to operations requiring a COTP permit. The TSP will also comply with all additional safety and security

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instructions concerning TSP operations involving: Class 1 AA&E; classified, sensitive and protected materials; radioactive material and; other dangerous articles.

3. The TSP will develop and maintain a vessel security plan that provides proper security and protection of cargo. The security plan will include, at a minimum, the following:
  - a. Twenty-four hour watch;
  - b. Access controls;
  - c. Lighting, and;
  - d. Terminal security standards as specifically provided in Section B, Item 91, Terminal Security Standards for Secure Holding of AA&E and Item 95, Terminal Safety Standards for Secure Holding of AA&E.
4. Coast Guard Form 4260, Application and Permit to Handle Hazardous Materials, is divided into three major sections:
  - a. Application completed by facility/vessel
  - b. Permit completed by the COTP
  - c. Inspection completed by vessel master
5. Coast Guard Form 4260 shall be submitted to the COTP having jurisdiction over the load and discharge location. Applications shall be submitted at least 30 days in advance of movement.
6. The COTP and the approval authority may place special requirements on loading/unloading operations, including but not limited to:
  - a. No bunkering during ammunition loading or after ammunition has been loaded
  - b. No smoking
  - c. Appropriate lighting
  - d. Vessel crew fire drills
  - e. Procedures outlined in 49 CFR, Part 176.108 and 176.180
  - f. Limitations of transit times and routes

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7. TSP shall comply with all special requirements required by the COTP at no additional cost to the government.
8. The TSP shall permit the COTP to provide assistance regarding loading and stow plan of the vessel.
9. The TSP acknowledges that the COTP may deem it necessary to escort loaded vessels in/out of port, and that coordination may be required during these operations.

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### III. RULES FOR TRANSPORTATION OF BULK PETROLEUM PRODUCTS (EXCLUDING BULK LIQUIDS)

This part sets forth the TSP requirements that apply to any TSP who transports bulk petroleum. The TSP will comply with the following of these rules in order to continue to qualify as an approved SDDC TSP.

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| <b>ITEM 339</b> | <b>CONTAMINATED FUEL</b> |
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Except when damage to the bulk petroleum cargo is due to a *force majeure* situation, if a vessel/barge arrives at the unloading port in a contaminated condition, the TSP (at the discretion of the installation/activity controlling the movement) shall be required to reimburse DOD.

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| <b>ITEM 341</b> | <b>DELIVERY DATES</b> |
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1. If DOD modifies or revises the readiness date on the DESC Form 19.16 after a TSP has dispatched vessel(s) for intended routing, the shipper/consignee shall have the right to cancel the shipment.
2. A TSP may request revision of the readiness date by obtaining written consent by the shipper/consignee within 72 hours prior to the existing readiness date. The shipper/consignee reserves the right to reject any requested revision to the readiness date. If a shipper/consignee does not consent to the requested revision of the TSP, readiness date will remain unchanged.
3. If a TSP cannot provide the proper and necessary equipment on the agreed upon readiness date, DOD shall have the option to cancel the shipment or permit TSP to arrive after the agreed readiness time. TSP will obtain written confirmation from the shipper/consignee concerning the established and revised readiness date.

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| <b>ITEM 343</b> | <b>OUTTURN</b> |
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1. Except as otherwise provided in Release Value Rates, Section B, Item 65, a TSP shall be liable for any shortage in outturn exceeding one-half of one percent (0.5%) in volume as computed from shore tank gauges of the bulk petroleum and based on the value of product replacement.
2. The vessel master or mate shall be required to take computations from the vessel permanent gauge point marks and calibration charts, with assistance from DOD, and gauge the vessel for quantity aboard the vessel after loading, as well as before unloading the vessel.
3. A TSP shall not be liable for any shortage in outturn if the comparison of quantity aboard vessel(s) after loading and before unloading taken from vessel permanent gauge point marks

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and calibration charts does not exceed one-half of one percent (0.5%) in volume. The TSP shall be responsible for any fuel carried away (see Definitions, Appendix D).

| ITEM 345 | RETURN SHIPMENT OF RETAINED PRODUCT |
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1. When consignee fails to accept a total shipment, any product remaining within the vessel must be promptly returned to shipper or shipper's designee.
2. In such circumstances, the TSP will charge hourly demurrage rates provided in the tender section of this publication not to exceed (DEM 6) \$250.00 per hour, which shall begin at the time of departure of TSP equipment from the vessel or consignee, and terminating at the time of release of the vessel by the Government Inspector at discharge point.
3. The TSP will submit charges under this item through an eBill via the currently authorized Third Party Payment System (TPPS) or other authorized billing procedures. At a minimum, the TSP will maintain the following supporting documentation:
  - a. DD Form 250-1 or DD Form 1149,
  - b. A TSP-generated form certified by the receiving vessel or activity and certified upon returned to origin by the shipping terminal or other designee at destination.

| ITEM 347 | VARIATIONS IN QUANTITY |
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1. Only a shipper/consignee shall have the authority to authorize variations in product quantity. The quantity delivered to a TSP shall be measured by shore tank gauges that have been corrected to 60° Fahrenheit, and must be witnessed and certified by an authorized government representative. To ensure the safety of the cargo, a TSP will coordinate any request to transport a lesser quantity with shipper/consignee and will offer a reasonable fee, with DOD approval.
2. Notwithstanding the provisions set forth in paragraph 1, the total quantity of a shipment is approximate with custom usage of the trade and governed by demand of the service. The quantity delivered to the TSP for any individual lifting requirement may vary by a standard deviation of plus/minus 10 percent. The TSP will transport quantity within its full capacity of the provided equipment at no change in rates or other types of charges under the terms of its tender. Bids within the TSP's tender cannot exceed 90 percent of estimated cargo percent quantity.

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#### **IV. RULES FOR TRANSPORTING ARMS, AMMUNITION, AND EXPLOSIVES (AA&E) AND OTHER HAZARDOUS MATERIALS**

This part sets forth the rules and regulations applicable not only to transporting arms ammunition and explosives (AA&E), and other hazardous materials (HAZMAT) as defined in 49 CFR, Part 172.101, but shall also apply to materials that are not defined specifically as HAZMAT per 49 CFR, Part 172.101 that due to their special nature, character, or security requirements of the cargo, require an extra measure of protection in transit, including classified (SECRET/Confidential) materials and sensitive materials.

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| <b>ITEM 349</b> | <b>MOVEMENT OF SHIPMENTS REQUIRING TPS</b> |
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1. The TSP shall fully comply with all governing federal and DOD safety and security regulations and rules with respect to loading, unloading, handling, stowing, and transporting HAZMAT, and other classified (SECRET/Confidential) sensitive materials, including AA&E. The applicable rules and regulations are more fully set forth within the following legal authorities:  
  
Title 33 CFR Parts 6, 104-105, 109-110, 125-126, and 160;  
  
Title 49 CFR Parts 105-107, 110, 130, 171-173 and 176;  
  
DOD 6055.9-STD, Paragraph C9.5;  
  
DOD 5100.76-M, Chapters 6-7 and Appendix 3;  
  
DOD 4500.9-R, Chapters 204-205.
2. Prior to loading AA&E or TPS shipments at a DOD port, DOD port personnel, in conjunction with USCG port security and TSP personnel will ensure all required pre-load safety and security measures are taken. See Performance, Item 331 and Return Shipment of Retained Product, Item 347 in this publication for guidance.
3. The TSP will deliver all AA&E shipments moving under Satellite Motor Surveillance Service (SNS) on or before established RDD. RDD may be annotated in the remarks block on the BL. Failure to meet established RDD may result in TSP performance action IAW DOD 4500.9-R Chapter 207.

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## **V. RULES FOR TRANSPORTING SHIP PROPELLERS AND PROPULSORS, SPECIAL HIGH VALUE AND SENSITIVE SHIPMENTS**

This part sets forth the TSP requirements when transporting propellers and other high value or sensitive items. The TSP will follow these rules in order to continue as a SDDC approved TSP.

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| <b>ITEM 351</b> | <b>MOVEMENT CONTROLS</b> |
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1. The TSP will ensure propeller and Propulsor shipments are packaged, marked, and delivered with necessary protective accessories then loaded, blocked, braced and equipped with placards.
2. The TSP will provide continuous monitoring of propeller and Propulsor shipments from origin to destination, based on security classification of cargo. Monitoring requires Total Asset Visibility (TAV) and the continuous capability to divert shipments to other modes of transportation or destinations. For tracking requirements:
  - a. The TSP will obtain BL as proof of shipment.
  - b. The TSP will have ability to track/trace shipment at all times during transit and provide proof of delivery/receipt signature.
3. If a shipment includes propeller/Propulsor and a trailer or tractor/trailer is utilized, the weight capability of the tractor and trailer must be equal to or greater than the weight of the propeller/propulsor load. The TSP equipment must meet the requirements of 49 CFR, Part 393. Chocks on the barge or on the trailer may be secured with fasteners. Welding is not required.
4. The requirements stated above will also be met for shipments involving trailers with tilt beds. Non-hydraulic static-passive mechanical devices shall be utilized to position and secure the tilt bed in a hold up position although hydraulics may be utilized to position the tilt plate.
5. Propellers and Propulsor shall be lifted by special eyebolts only. The TSP responsible for lifting will ensure the straps and cranes that are utilized are certified to handle their weight of the propellers and/or propulsors.

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| <b>ITEM 353</b> | <b>SECURITY REQUIREMENTS</b> |
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1. The TSP will comply with all applicable procedures and regulations concerning shipments of propellers and Propulsors as classified material, as published in the Department of the Navy (DON) Information and Security Program Regulation Manual (OPNAVINST 5510.1 series), the Industrial Security Regulation (DOD 5220.22R) and DOD 4500.9-R, DTR, Part II, Chapter 205, Movement of Sensitive Conventional Arms, Ammunition, and Explosives, Classified (SECRET and Confidential), and Controlled Cryptographic and Sensitive Items.

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Additional Propulsor-related security requirements are specified in OPNAVINST S5513.5B, DON Security Classification Guidance for Undersea Warfare Programs and OPNAVINST S5513.3B DON Security Classification Guidance for Surface Warfare Programs.

2. If cargo is unable to be packaged and any part is classified, it shall be tarped to prevent its identification. Tarps must be fire and water-resistant.
  3. For the surface portion of a water shipment, if cargo is locked and sealed and the classified nature of the material is hidden so that the driver/tug master/water TSP master does not have access except by breaking of a seal, than the shipment is permitted to be transported via CIS or DDP (if the distance is over 150 miles).
  4. Shipments may require an escort if specifically requested by shipper/consignee, or in certain circumstances due to the classification of the item. Escort personnel must comply with all requirements and procedures contained in the National Industrial Security Program Operating Manual (DOD 5220.22-M).
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#### **I. GENERAL PIPELINE TRANSPORTATION SERVICE PROVIDER INFORMATION**

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#### **II. GENERAL PIPELINE TRANSPORTATION SERVICE PROVIDER RULES**

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# **I. GENERAL PIPELINE TRANSPORTATION SERVICE PROVIDER INFORMATION**

This part describes the general requirements for a pipeline TSP to transport any DOD freight. As a rule, any incident involving DOD cargo will be reported to the appropriate contact listed in Section A, VIII, Emergency Notification Information, Table 2.

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| <b>ITEM 355</b> | <b>APPLICATION OF RATES FOR PIPELINES</b> |
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1. Given that the Pipeline industry has extensive operating experience that permits accurate costing of operations, pipeline TSP will publish rates for DOD operations that are all-inclusive, and which accurately reflect each cost element used to construct those rates; including but not limited to the following:
  - a. Throughput terminal operations costs
  - b. Administrative overhead including automated data input
  - c. Insurance, taxes, fees and amortization costs
  - d. Security fees
  - e. Cost of expected product losses
  - f. Profit
  - g. Utility (and fuel if applicable) costs
  - h. All additive injection costs
  - i. Filtration and filter element costs
  - j. Basic labor and expected overtime costs
  - k. Execution of TSP's Quality Control Plan
2. Compliance with paragraph 1 above shall result in a single rate to be applied to the shipment. The only exception to this general rule shall be in circumstances where a pipeline is required to accommodate a change in the mode of transportation (e.g. pipeline terminal to truck loading, water TSP receipt or issue). These circumstances will continue to be shown as Receipt Issue (DEL), Item 385.
3. Where extraordinary circumstances (e.g. natural disasters, federally mandated improvements) warrant recoupment of costs actually incurred, any recovery of such costs shall be negotiated

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between DOD and the pipeline through a temporary rate increase, and that temporary rate increase is permitted to remain in effect only until such as time full recovery of the incurred expenses is attained.

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| <b>ITEM 357</b> | <b>TERMS AND CONDITIONS</b> |
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1. This publication and the TSP's Tender/Tariff represent the entire agreement between the parties. No secondary requirements, agreements or supplemental terms and conditions shall be levied by either, without the TSP canceling its tender and reissuing it in order to set forth new provisions.

2. Filling of a tender indicates the TSP's agreement to provide not only transportation services, but also timely inventory and transportation data (electronic transaction data), and as necessary documentation in accordance with policies found at DESC's website:

<http://www.desc.dla.mil/DCM/DCMPage.asp?PageID=479>.

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| <b>ITEM 359</b> | <b>ACCEPTANCE OF PRODUCT FOR TRANSPORT</b> |
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1. The TSP will accept petroleum products for transportation in accordance with its Tariffs and implement policies, procedures, and practices that conform to standard industry practice.

2. The TSP is not obligated to accept petroleum products that might contaminate or otherwise damage other shipments in accordance with Occupational Safety and Health Administration (OSHA) and Environmental Protection Agency (EPA) requirements.

3. Products shall be accepted for transportation only:

- a. When a shipper makes delivery arrangements to TSP at pumping rates and pressures that are adequate to meet minimum required throughput, or;
- b. In certain circumstances, at lesser throughput rates that are acceptable to a TSP on a case-by-case basis.
- c. When those products requiring corrosion inhibitors contain qualified compounds that are determined to be satisfactory to the TSP.

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| <b>ITEM 361</b> | <b>DOD UNIQUE DESIGNATORS FOR PETROLEUM PRODUCTS</b> |
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DOD Unique item numbers for petroleum products are listed in Appendix B in this publication and shall be used when completing Section A of the tender.

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| <b>ITEM 363</b> | <b>INTERMODAL MOVEMENTS</b> |
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When a TSP issues a tender rate from origin to destination and intermodal service is required, a TSP that is approved by both SDDC and Federal Energy Regulation Commission (FERC) shall be used. Where intermodal service is required, the issuing TSP maintains responsibility and liability for entire movement until delivered at final destination. For purposes of this publication, the shipment shall be considered a pipeline movement and shall include the water, rail, or motor portion.

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| <b>ITEM 365</b> | <b>LIABILITY OF TRANSPORTATION SERVICE PROVIDER AND<br/>TERMINAL OPERATORS</b> |
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1. Pipeline TSP and terminal operators shall be subject to common TSP liability for loss or damage to the goods in transit.
2. Except as provided in Item 377, Loss of Product, TSP and terminals are liable for all loss or damage to goods transported by them unless they affirmatively demonstrate that any loss or damage was due to a *force majeure* situation.
3. The TSP will not be liable for loss due to discoloration or deterioration of product if TSP shows that the loss is not a result of its negligence or wrongful act.

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| <b>ITEM 367</b> | <b>MEASUREMENT OF VOLUME</b> |
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Volume shall be measured at both origin and destination, and be measured in meter units wherever possible. Where this type of measurement is not possible, tank gauging shall be used. All volume calculations shall be corrected/correlated for temperature, operating pressure, specific gravity and mechanical factors, by utilizing the API-ASTM correction tables.

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| <b>ITEM 369</b> | <b>PRORATION EXCESS OF PIPELINE CAPACITY</b> |
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1. When the total nominations for movement on a pipeline exceeds capacity, shipments shall be prorated equitably under TSP's Tariff Rules pertaining to earned line time (see exception below). Any cargo owned by the pipeline will also be considered in the total equitable prorating calculation.
2. TSP will grant exceptions to the proration rule set forth in paragraph 1 to DOD petroleum products during emergencies, contingencies, and in situations when required for national defense. DOD will provide TSP with a verbal notification of these situations and then provide written confirmation.

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| <b>ITEM 371</b> | <b>ROUTING</b> |
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DOD will not specify the specific routing of the shipment, including any selection of an interlining TSP, pipeline routes, or other standard practices of transportation operations or operations of facilities, as those shall remain to be the sole responsibility of the operating TSP. The originating TSP will select those interlining TSP, pipeline routes, and methods of both transportation operations and facility operations that adopt best industry practice while protecting the quantity/quality of DOD shipments in delivering fuel from origin to destination.

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| <b>ITEM 373</b> | <b>SCHEDULING OF SHIPMENTS</b> |
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Cargo nominations and schedule verifications shall be provided by DOD or its authorized agent(s) to the TSP in accordance with the governing rules contained in TSP tariff(s).

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| PIPELINE TRANSPORTATION SERVICE PROVIDER RULES |
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## II. GENERAL PIPELINE TRANSPORTATION SERVICE PROVIDER RULES

This part sets forth the general requirements for compliance by a pipeline TSP when providing rates for services offered to handle, store, or transport DOD freight. Rules contained in this part shall be followed in order for the TSP to continue as a SDDC approved TSP.

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| <b>ITEM 375</b> | <b>ADDITIVE INJECTION BLENDING SERVICE (AIB)</b> |
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1. TSP will provide all necessary equipment for injecting and/or blending service (AIB) for specified additives when required.
2. Charges in this item shall be for the injecting and/or blending service only and shall not include the cost of additives.
3. The following charges will apply when requested. TSP may offer additive injection blending services by listing appropriate, three-letter ANSI code on the tender.

Icing inhibitor. AIB(1) \$ \_\_\_\_ per barrel

Corrosion additive AIB (2) \$ \_\_\_\_ per barrel

Conductivity (anti-static) additive AIB (3) \$ \_\_\_\_ per barrel

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| <b>ITEM 377</b> | <b>LOSS OF PRODUCT (LAS)</b> |
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1. Any commingling that occurs between batches within the pipeline may be divided by TSP equally among shippers in accordance with its tariff rules.
2. The TSP shall be liable for all losses of product shipped by the DOD. TSP are expected to take into account the value of routine operating losses. TSP shall structure their rates accordingly, to address the expected costs for loss of DOD products, including costs incurred by the Government efforts to recover product value (determined in accordance with policies found at DESC's website: <https://www.desc.dla.mil/DCM/DCMPage.asp?PageID=479>) through periodic reconciliation of DOD products shipped and received.
3. Water and other impurities shall be deducted from the volume of shipment and shall not be considered part of the shipment at any time.
4. The provisions of this Rules Publications and Tenders take precedence over any other agreements.

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| <b>ITEM 379</b> | <b>DETERMINATION OF QUALITY</b> |
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1. The quality determination or verification of petroleum products shipped, or of products tendered for shipment, shall be performed by conducting analysis techniques using the applicable Tariffs provisions and the TSP Quality Control Plan (QCP, see Para. 2 below). The TSP shall be provided product for shipment that meets government specifications, and the TSP is expected to return the product to government inventory within the limits of those same specifications.
2. The TSP will institute and follow a written QCP approved by assigned Government Quality Representative. Plans shall be of sufficient detail to show the adequacy of TSP procedures and methodology to protect the integrity of quality and quantity of DESC owned product in its possession. Requirements for a written QCP may be waived by DESC when a TSP's procedures and methodology detailed in TSP's tariff are deemed sufficient to ensure protection of the government's interests.
3. In the event the TSP is requested to perform any function, which results in a rate increase, the TSP will propose the additional cost to DESC for prior approval and concurrence before any approved rate increase becomes effective.
4. In cases where disputes exist as to the quality of the petroleum product, either party will have the right to review the quality analysis and/or re-test the quality of the petroleum product.
5. Responsibility for verification of quality:
  - a. It shall be the responsibility of the origin TSP to verify the quality of the petroleum product tendered for shipment
  - b. It shall be the responsibility of DOD to verify the quality of the petroleum product at destination.
  - c. At points other than origin or destination, petroleum products may be tested by the TSP or DOD, as agreed to or as otherwise determined to be necessary.

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| <b>ITEM 381</b> | <b>FILTRATION SERVICE (FTR)</b> |
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1. TSP will provide FTR at a charge per barrel of product filtered:
  - a. TSP-furnished filters/filter elements FTR (1) \$\_\_\_\_\_
  - b. Shipper-furnished filters/filter elements FTR (2) \$\_\_\_\_\_

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c. Tank-to-tank filtration FTR (3) \$ \_\_\_\_\_

- When TSP purchase filters/filter elements, charges shall be limited to actual cost. TSP will allow shipper to verify actual costs by examining TSP records/documentation. When verified, TSP may bill via the currently authorized Third Party Payment System (TPPS).

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| <b>ITEM 383</b> | <b>FRACTIONS</b> |
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Fraction computations are in Section A, IV, Completing a SDDC 364-R Tender of this publication.

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| <b>ITEM 385</b> | <b>RECEIPT AND ISSUE (DEL)</b> |
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- TSP will receive and/or issue product into conveyances as shown below.
- Charges:
 

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|---|--------------------------|
| For receipt from a water TSP/or other waterborne vessel | DEL (1)\$ ____per barrel |
| For receipt from a tank truck or trailer.               | DEL (2)\$ ____per barrel |
| For receipt from a rail tank car                        | DEL (3)\$ ____per barrel |
| For issue to a water TSP/or other waterborne vessel     | DEL (4)\$ ____per barrel |
| For issue to a tank truck or trailer                    | DEL (5)\$ ____per barrel |
| For issue to a rail tank car                            | DEL (6)\$ ____per barrel |
| Water TSP booming                                       | DEL (7)\$ ____per RI     |
- Where there is no additional charge for DEL, completion of this item is not required.
- DEL will include all services necessary for transfer of petroleum product between two conveyances, or from a conveyance to receiving facility.

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| <b>ITEM 387</b> | <b>RELEASED VALUE RATES</b> |
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Released value rates will not apply to DOD pipeline traffic. See Item 365, Liability of Transportation Service Provider and Terminal Operators.

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| <b>ITEM 389</b> | <b>TERMINAL RECEIPT AND ISSUE DURING OTHER THAN NORMAL OPERATING HOURS (ORS)</b> |
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- The TSP will provide terminal receipt/issue service during other than normal operating hours when requested by the shipper, for a charge of ORS (1) \$ \_\_\_\_ per hour or fraction for each employee furnished, subject to a minimum charge of ORS (2) \$ \_\_\_\_ per employee furnished.

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2. Time shall be calculated from arrival of truck/water TSP to the pipeline, and its availability for receipt/issue, to the time that the receipt/issue is completed and truck/water TSP is released. The TSP will note time required for receipt/issue on its corresponding currently authorized Third Party Payment System (TPPS) transaction.
3. The TSP will obtain authorization prior to the required service date, if possible, and will note on its corresponding currently authorized TPPS transaction.

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| ITEM 391 | TIME-PERIOD RATES |
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1. Where rates are based on specific volume and time, the tender will reflect the time during which the rates are in effect.
2. For rates based on specific volumes, rates and volumes shall be listed in Section D of tender as follows:
  - a. Rate Qualifier shall be BB (per barrel).
  - b. Minimum Weight/Volume/Quantity, state minimum number of barrels per cargo or annually if desired for which rates apply. Minimum per cargo or annual minimums shall be the only minimum accepted.
  - c. Table of Rates, state rates in columns corresponding with minimum.
  - d. For every minimum shown, there must be a corresponding rate. It is not necessary to show a minimum in every column.

Volumes shall be stated in Section D as:

Minimum Volume:

(A)0 3 0 0 0 0 0, (B)0 2 2 2 2 2, (C)1 0 0 0 0 0, (D)\_\_\_\_\_

3. If TSP intends to apply more than four minimum volumes, the following will apply:
  - a. Columns in Section D shall be completed; and
  - b. Additional tender pages (Section D) may be inserted in the tender to achieve desired number of minimum volumes.

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| <b>ITEM 393</b> | <b>SECURITY RECOVERY (SRS)/DISASTER RECOVERY (DRS)<br/>SURCHARGES</b> |
|-----------------|---|

1. TSP will enter only applicable three-character ANSI code.
  2. Consistent with Federal Energy Regulatory Commission (FERC) policy, SRS/DRS shall be assessed by TSP at a charge per barrel of delivered product.
  3. Security Recovery and Disaster Recovery Surcharges will only remain in effect until such time full recovery of incurred expenses is affected.
  4. TSP assessed      Security Recovery Surcharge SRS (1) \$ \_\_\_\_\_  
                                  Disaster Recovery surcharge DRS (1) \$ \_\_\_\_\_
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#### **PART I: GENERAL AIR TRANSPORTATION SERVICE PROVIDER INFORMATION**

This part describes the general requirements for air Transportation Service Providers (TSP) engaged in the transportation of DOD freight. The rules contained in this section govern TSPs' tenders which are intended to apply when either air service or air with incidental motor service is performed. Air TSPs shall at all times comply with applicable federal statutes, regulations, and state laws when providing air transportation on behalf of the DOD. Commercial air service will not normally be used for transportation of shipments to be delivered within 500 surface miles from the shipping point except when commercial air is the low cost mode or the only mode that can meet shipment requirements. Participation in the Civil Reserve Air Fleet (CRAF) program is **mandatory**. As a rule, any incident involving DOD cargo should be reported to the appropriate contact listed in Section A, VIII, Table 1 – Contact Information.

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| <b>ITEM 401</b> | <b>MODE SUBSTITUTION</b> |
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Shipments tendered for air service will normally move all, or in part, via air transportation. Transportation Service Providers (TSP) shall be permitted to substitute other modes of service when time-definite delivery requirements can be met by the substituted mode. In no event shall a TSP utilize mode substitution to avoid the terms/conditions set forth in the Bill of Lading (BL) or to circumvent the legal requirement that all TSPs have proper operating authority for the shipment and/or the leg of the shipment at issue. The TSP shall remain liable for any loss or damage to the shipment. When a tendered air shipment moves entirely by a mode other than air, the TSP's liability to the Government for loss/damage to cargo, etc. shall be determined by the liability standard of the mode, air or other than air, that is more favorable to the Government.

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| <b>ITEM 403</b> | <b>TIME-DEFINITE DELIVERY</b> |
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Shipments tendered to a Transportation Service Provider (TSP) for air service and subject to time-definite delivery (a requirement that a shipment be delivered no later than a specified date/time and destination) may move in any mode of conveyance that the TSP reasonably expects will meet the time-definite delivery requirement.

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| <b>ITEM 405</b> | <b>AIR WITH INCIDENTAL MOTOR SERVICE</b> |
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Transportation Service Providers (TSP) that provide incidental motor services (military installation to/from airfield/aircraft) for tendered air shipments shall comply with motor-TSP rules and guidance listed in Section B of this publication. Rates submitted for air movement will include the cost for incidental motor service.

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## PART II: GENERAL RULES

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| <b>ITEM 407</b> | <b>AGGREGATE WEIGHT (See NOTE)</b> |
|-----------------|------------------------------------|

1. The Transportation Service Provider (TSP) agrees that it will aggregate all shipments from the same origin point to the same destination consignee for the same level of service tendered at the same time on the same day. Weight shall be adjusted and billed at the applicable rate for the total weight of these shipments.

2. All succeeding Bills of Lading (BL) issued after the first BL for the given destination shall be annotated by the consignor: "Aggregate Weight Rule applies, Reference: BL Number:\_\_\_\_\_."

3. Hazardous or dangerous commodities may be consolidated, as described above, only with other compatible hazardous or dangerous commodities.

NOTE: Shipments must be tendered in whole pounds; fractions of pounds shall be increased to the next higher pound.

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| <b>ITEM 409</b> | <b>AIRCRAFT FURNISHED BUT NOT USED (AFN) (See NOTE)</b><br><b>(Applicable only to Air Taxi)</b> |
|-----------------|---|

1. When a Transportation Service Provider (TSP), upon the consignor's request, furnishes an aircraft for loading of a shipment, and through no fault of the TSP, the consignor cancels loading of the aircraft, the TSP shall be entitled to a charge of AFN(1)\$\_\_\_\_\_ per Defense Table of Official Distances (DTOD) mile for each aircraft furnished but not used. The mileage shall be the round-trip distance from the dispatch point to the scheduled loading point subject to a minimum charge of AFN(2)\$\_\_\_\_\_.

2. In lieu of the charges in paragraph 1, the TSP may establish a flat charge of AFN(3)\$\_\_\_\_\_ for each aircraft furnished but not used. If a flat charge is elected by the TSP, the AFN(1) per DTOD mile for each aircraft furnished but not used as well as the minimum surcharge AFN(2) is not applicable.

3. The charges will not apply when notice of cancellation is received by the TSP prior to actual dispatch of aircraft from the TSP terminal.

4. Claim for collection of charges under this item shall be supported by consignor's certification of cancellation.

5. When a TSP is inbound with a loaded aircraft that is scheduled for unloading at the same airport where an air shipment is also scheduled for outbound loading and the consignor cancels the outbound loading, no charge shall be assessed under paragraphs 1, 2, or 3 above.

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6. When service is requested from a TSP, the TSP must identify the airport from which the aircraft shall be dispatched.

NOTE: See ITEM 423, SUBMISSION OF CHARGES FOR ACCESSORIAL SERVICES REQUESTED BY CONSIGNOR/CONSIGNEE.

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| <b>ITEM 411</b> | <b>CHARGES FOR WEIGHT (See NOTES)</b> |
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Transportation charges for a shipment shall be based on the greater of:

1. Actual gross weight (including packing material)

Or

2. Dimensional weight. Dimensional weight for a shipment shall be calculated on the basis of one pound per each 166 cubic inches as follows:

a. Length (inches) x Width (inches) x Height (inches) = Total Cubic Inches.

b. Total Cubic Inches / 166 = Dimensional weight.

NOTE 1: See ITEM 407, AGGREGATE WEIGHT, and ITEM 421, OVERSIZED FREIGHT.

NOTE 2: Consignors must tender shipments in whole pounds; fractions of pounds shall be increased to the next higher pound.

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| <b>ITEM 413</b> | <b>ESCORTS/COURIERS (ECR)</b> |
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1. Couriers may accompany shipments aboard aircraft at the request of the Government. Each escort and/or courier shall be subject to a charge of ECR(1) \$\_\_\_\_\_ per person.

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| <b>ITEM 415</b> | <b>FREIGHT ALL KINDS – DOD UNIQUE NUMBER 999914</b> |
|-----------------|---|

1. Freight All Kinds (FAK) consists of those commodities Transportation Service Providers (TSP) offer to transport at one inclusive rate or charge, regardless of their differing transportation characteristics.

2. The following commodities **may not** be included as FAK:

- a. Narcotics and dangerous drugs
- b. Ammunition and explosives (Class 1)
- c. Inhalation hazard poisons

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- d. Radioactive materials, except those that may be transported by air in accordance with the provisions set forth in Title 49 CFR, Parts 172.101 and 173.421.
- e. Etiologic agents
- f. Hazardous or dangerous commodities
- g. Corpses
- h. Coins, currency, and precious metals
- i. Postage stamps or stamped envelopes
- j. Art
- k. Live animals
- l. Bulk commodities
- m. Food, fresh, frozen, or requiring refrigeration
- n. Military tractor tanks and tracked vehicles
- o. Vehicles, self-propelled
- p. Vehicles in driveaway and/or towaway service
- q. Any commodity assigned a DOD-unique commodity code by SDDC
- r. Engines
- s. Missiles or rockets
- t. Aircraft parts
- u. Crated Household Goods and Personal Effects

3. TSPs filing FAK tender rates may not restrict the application of such rates by imposing any further exclusion. Tender commodity description "Freight All Kinds" (999914) shall be understood to include all commodities except those in paragraph 2.

4. Except as required by regulation or law, shipments described on Bills of Lading (BL) as "Freight All Kinds" (999914) will not be further described as to the individual commodities contained in the shipment.

5. Released value under this item for lost and/or damaged cargo shall not exceed \$1.00 per pound per piece or \$100 per piece, whichever is greater, but not to exceed actual value of the articles lost or damaged plus the amount of applicable transportation charges.

NOTE: See ITEM 435, EXCESS VALUATION.

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| ITEM 417 | FREIGHT ALL KINDS – DOD UNIQUE NUMBER 999931 |
|----------|--|

1. Freight All Kinds (FAK) - DOD Unique Number 999931 consists of those commodities Transportation Service Providers (TSP) offer to transport at one inclusive rate or charge regardless of their differing transportation characteristics.

2. The following commodities **may not** be included as FAK:

- a. Radioactive materials.

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- b. Ammunition and explosives (Class 1)
- c. Inhalation hazard poisons
- d. Narcotics and dangerous drugs
- e. Etiologic agents
- f. Corpses
- g. Coins, currency, and precious metals
- h. Stamps
- i. Art
- j. Live animals
- k. Bulk commodities
- l. Food, frozen, fresh, or requiring refrigeration
- m. Military tractor tanks and tracked vehicles
- n. Vehicles, self-propelled
- o. Vehicles in driveaway and or towaway service
- p. Any commodity assigned a DOD-unique commodity code by SDDC
- q. Aircraft parts
- r. Engines
- s. Missiles or rockets
- t. Crated Household Goods and Personal Effects

3. TSPs filing FAK tender rates may not restrict the application of such rates by imposing any further exclusion. Tender commodity description "Freight All Kinds (999931)" shall be understood to include all commodities except those in paragraph 2.

4. Except as required by regulation or law, shipments described on BLs as "Freight All Kinds (999931)" will not be further described as to individual commodities contained in the shipment.

5. Released value under this item for lost and/or damaged cargo shall not exceed \$1.00 per pound per piece or \$100 per piece, whichever is greater, but not to exceed actual value of articles lost or damaged plus the amount of applicable transportation charges.

NOTE: See ITEM 435, EXCESS VALUATION.

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| <b>ITEM 419</b> | <b>INSPECTION OF SHIPMENTS</b> |
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Transportation Service Providers (TSP) shall have the right to inspect shipments to determine applicable rates. When shipments are found to be incorrectly described on the Bill of Lading (BL), consignor will issue a BL Correction Notice (SF 1200), and freight charges shall be assessed according to the proper description.

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| <b>ITEM 421</b> | <b>OVERSIZED FREIGHT (See NOTE)</b> |
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1. The consignor must make advanced arrangements with the air Transportation Service Provider (TSP) to transport the following oversized shipments:

- a. Piece(s) that exceed 125 (10 feet, 5 inches) inches in length and/or prevent other freight from being loaded on the same pallet(s) because of special tie-down requirements.
- b. Piece(s) that exceed 88 inches (7 feet, 4 inches) in width but are less than 125 inches (10 feet, 5 inches) in width and/or prevent other freight from being loaded on the same pallet(s) because of special tie-down requirements.
- c. Piece(s) that exceed 59 inches (4 feet, 11 inches) in height.
- d. Pieces that exceed 300 inches (25 feet) in length and girth combined shall be defined as an oversized shipment.

2. If transportation for such shipments shall be provided on pallets (width 88 inches, length 125 inches), the TSP will not assess a rental charge for the use of the pallets.

3. Charges: (stated in whole percent's only)

- a. On shipments of oversized freight, as described in paragraph 1a-1d above, TSPs shall be entitled to a surcharge of 520(1)\_\_\_ % of the transportation amount .

4. Oversized freight shipments will allow for an additional (1) day of transit time unless otherwise agreed to by the shipper and the TSP.

NOTE: See ITEM 411, CHARGES FOR WEIGHT.

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| <b>ITEM 423</b> | <b>SUBMISSION OF CHARGES FOR ACCESSORIAL SERVICES REQUESTED BY CONSIGNOR/CONSIGNEE</b> |
|-----------------|--|

1. Charges for accessorial services described in SECTION B, ITEM 63, AND ITEM 437, REDELIVERY (RCL); ITEM 409, AIRCRAFT FURNISHED BUT NOT USED (AFN); and ITEM 429, WAITING TIME (WTG) shall be chargeable to the appropriation and allotment designated by the military department or Government agency that has jurisdiction over the local activity where the charges actually accrued.

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| ITEM 425 | TSP-PROVIDED SERVICES |
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1. When a Transportation Service Provider (TSP) publishes different levels of service at varying rates, the TSP will bill the Government at the rate applicable to the actual service performed, not to exceed the rate applicable to the service requested.

**NOTE: Transit time for TSP-provided services shown below start on the consignor's requested pickup date and time IAW the operating hours contained in the TFG. When the consignor requests pickup and/or delivery on Saturday, Sunday, holidays, and/or before or after an installation's normal operating hours as indicated in the TFG, refer to section B, Item 55, for appropriate accessorial-service charges.**

The TSP must select the level of service to be used in the Standard Tender (Sections G, H, and I) as follows:

- a. Priority Service (SG) Next available flight; shipment may be required anytime during a 24-hour period, no specific time for pickup or delivery stated (consignor may insert time requirements on BL in accordance with the TSP quote).
  - b. Overnight Service (D1): Shipment to be delivered to consignee during consignee's normal operating hours, as listed in the TFG, on the next business day following the consignor's requested pickup date of shipment.
  - c. Second Day Service (D2): Shipment to be delivered to consignee during consignee's normal operating hours, as listed in the TFG, on or before the second business day after consignor requested pickup date of shipment.
  - d. Deferred Service (D3): Shipment to be delivered to consignee during consignee's normal operating hours, as listed in the TFG, on or before the fifth business day after consignor requested pickup date of shipment.
2. When the consignor requests Overnight (D1) service with a before-12:00 p.m. delivery, the TSP is entitled to a charge of DEL(1)\$ \_\_\_\_\_ per hundred pounds (CWT) subject to a minimum charge of DEL(2) \$ \_\_\_\_\_
3. TSPs must provide the consignor with the service type offered/requested noted below:
- a. Airport-to-Airport Service (AA) - Origin city airport to destination city airport.
  - b. Door-to-Door Service (DD) - Shipper's origin to consignee's receiving point.
4. The consignor must annotate on the BL clearly and specifically a request for Priority, Overnight, Second Day Service, or Deferred Service. Where level of service is not requested, the

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TSP will bill for the lowest published charge in its tender. In no case will the TSP bill for a higher level of service than actually provided. In no event will the TSP bill for any service not provided.

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| <b>ITEM 427</b> | <b>TSP SECURITY-CLEARANCE REQUIREMENTS</b> |
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Refer to Section B, Item 1, of this publication for TSP security-clearance requirements.

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| <b>ITEM 429</b> | <b>WAITING TIME (WTG)<br/>(Applicable only to Air Taxi)</b> |
|-----------------|---|

1. When the aircraft of an air-taxi Transportation Service Provider (TSP) is delayed or detained for loading/unloading and such delay or detainment is attributable to the consignor or consignee, the shipment(s) being loaded or unloaded shall be subject to the following provisions:

- a. One (1) hour of free time shall be allowed for loading or unloading the TSP's aircraft. Free time shall begin from the time the TSP's employee notifies a responsible representative of the consignor or consignee that the aircraft is available and ready for loading/unloading, provided the time is within the consignor's or consignee's normal operating hours or acceptance hours as annotated on the Bill of Lading (BL).
- b. If loading/unloading extends beyond the allowable free time, the charge shall be WTG(1) \$\_\_\_\_\_ per hour. If the period is less than 1 hour and equal to or greater than 15 minutes, the charge shall be prorated at 1/4 of the hourly rate for each 15 minutes or fraction thereof, subject to a maximum charge of WTG(2) \$\_\_\_\_\_ for each 24-hour period. There is no charge if the period is less than 15 minutes.

2. Installations incurring charges under this item shall be billed directly. *See ITEM 423, SUBMISSION OF CHARGES FOR ACCESSORIAL SERVICES REQUESTED BY CONSIGNOR/CONSIGNEE.*

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| <b>ITEM 431</b> | <b>AIRBILL DESCRIPTION OF SHIPMENTS</b> |
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The airbill description of shipments forwarded by air Transportation Service Providers (TSP) must be indicated on the Bill of Lading (BL) showing the aggregate cubic measurement, and in addition, the number of pieces, weight, and cubic measurement of each piece or package separately in block 18, Description of Commodities. For the purpose of determining cubic measurements, the greatest dimension of length, width, and height shall be used.

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| <b>ITEM 433</b> | <b>EXCUSABLE DELAYS</b> |
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The delivery commitment guarantee does not apply when the delays in delivery are caused by acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, or unusually severe weather. In each instance the failure to perform must be beyond the control and without the fault or negligence of the Transportation Service Provider (TSP).

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| <b>ITEM 435</b> | <b>EXCESS VALUATION (EVC)</b> |
|-----------------|-------------------------------|

Should the consignor desire to declare and establish cargo liability for an amount greater than \$1.00 per pound per piece or \$100 per piece, whichever is greater, but not to exceed actual value of articles lost or damaged plus the amount of applicable transportation charges, the TSP agrees to provide this increased liability coverage for EVC(1) \$\_\_\_\_\_ for each \$100 or fraction thereof.

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| <b>ITEM 437</b> | <b>REDELIVERY (RCL)</b> |
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1. In addition to the charges shown in Section B, Item 63, the Transportation Service Provider (TSP) may establish a flat charge of RCL(4) \$\_\_\_\_\_ per shipment. If RCL(4) is selected, RCL(1), RCL(2), and RCL(3) will not be applicable.

2. If, after being notified that the shipment is on hand, the consignee elects to pick up the shipment at the TSP's terminal, no RCL charges will apply.

3. Installations incurring charges under this item shall be billed directly. *See ITEM 423, SUBMISSION OF CHARGES FOR ACCESSORIAL SERVICES.*

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**PART III: RULES GOVERNING MOVEMENT OF HAZARDOUS, CLASSIFIED, AND PROTECTED (SENSITIVE) MATERIALS**

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| <b>ITEM 439</b> | <b>ARRIVAL DURING OTHER-THAN-NORMAL OPERATING HOURS</b> |
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Shipments should be delivered to the consignee during normal operating hours (refer to the Transportation Facilities Guide [TFG] for specific terminal/installation normal operating hours); however, when a shipment arrives at an installation during other-than-normal operating hours due to circumstances beyond the Transportation Service Provider's (TSP) control, a secure-holding area shall be provided for shipments that cannot be unloaded immediately. These areas shall be subject to the regulation of the cognizant military service for handling and safeguarding of hazardous, classified, and protected sensitive materials. In the event a secure-holding area is not available on a military installation, the TSP will call the appropriate emergency notification number shown in Section A, Part VIII, Table 1, to obtain authorization and directions to the closest secure-holding terminal. Responsibility for the shipment remains with the TSP until the shipment has been formally delivered.

NOTE: See SECTION B, ITEM 79, ARMS, AMMUNITION, AND EXPLOSIVES (AA&E) SHIPMENT DELIVERY (DEL).

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| <b>ITEM 441</b> | <b>DRIVER REQUIREMENTS</b> |
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For driver requirements refer to Section B, Items 7 and 9.

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| <b>ITEM 443</b> | <b>INSPECTION OF VEHICLES</b> |
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For inspection of vehicle requirements refer to Section B, Item 11.

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| <b>ITEM 445</b> | <b>PACKAGING AND MARKING REQUIREMENTS (HAZ)</b> |
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1. Transportation Service Providers (TSP) will inspect hazardous material shipments tendered for air service to ensure the consignor has prepared, packaged, and documented the shipment in accordance with Code of Federal Regulations (CFR) 49, International Air Transport Association (IATA), or International Civil Aviation Organization (ICAO) regulations governing the commercial airline industry.

2. Nonscheduled TSPs or freight forwarders which own/operate leased or corporation aircraft will inspect hazardous material shipments tendered for air service to ensure the consignor has prepared, packaged, and documented the shipment in accordance with CFR 49.

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3. Inspected hazardous material shipments found to be improperly prepared, packaged, or documented in accordance with CFR 49, IATA, or ICAO shall be returned to the consignor for correction.

4. Pieces with a floor bearing weight in excess of what can be loaded on the available aircraft must be provided with a suitable skid or base which will distribute the weight to what can be loaded on the available aircraft. The weight of such skid or base shall be included in the weight of the shipment.

5. The hazardous material shall be processed by the TSP for a charge of HAZ (1) \$\_\_\_\_\_ per shipment.

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**PART IV: TRANSPORTATION PROTECTIVE SERVICES RULES**

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| <b>ITEM 447</b> | <b>APPLICATION OF TRANSPORTATION PROTECTIVE SERVICES</b> |
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1. Transportation Protective Services (TPS) described in this part may be offered by air Transportation Service Providers (TSP) that HQ, AMC have approved for such services.

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2. Requirements for Dual Driver Protective Service (DDP), Protective Security Service (PSS), and Security Escort Vehicle Service (SEV) that apply to the motor portion of an air freight shipment are located in Section B, Items 103, 105, and 109, respectively.

3. If a DOD consignor annotates the Bill of Lading (BL) requesting the TSP provide more than one TPS and the requirements of one service duplicate the requirements of another service, the TSP will assess charges only for the higher service.

*NOTE: See SECTION A, PART VI, TERMS AND CONDITIONS APPLICABLE TO ALL MODES, ITEM B, TRANSPORTATION PROTECTIVE SERVICE COMPATIBILITIES.*

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| <b>ITEM 449</b> | <b>SIGNATURE AND TALLY RECORD SERVICE (675)/ELECTRONIC SIGNATURE SERVICE</b> |
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1. Transportation Service Providers (TSP) shall provide Signature and Tally Record Service (675) upon request of the consignor, subject to the following:

- a. The service is designed to provide continuous responsibility for the custody of DOD shipments in transit. It requires a Signature and Tally Record (DD Form 1907) from each person responsible for the proper handling of the shipment at specified stages of its transit from origin to destination.
- b. The consignor or his agent must place and sign the following annotation on the bill of lading:

**"Signature and Tally Record requested. DD Form 1907 furnished to TSP.**

**DATE** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_ **TITLE** \_\_\_\_\_

- c. Air TSPs performing 675 for DOD may use either a DD Form 1907, their own commercial signature form, or an electronic signature service to provide the record of continuous accountability and custody required for 675 shipments. The options are further explained below:

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(1) A TSP-supplied form will provide a complete record of the chain of custody of the shipment and will have a standardized block of data pertinent to the government shipment, including all data elements contained in Section A of the DD Form 1907. It will provide a chain of custody for the shipment through each terminal handling point at origin, hub, or other interline point(s) and at destination. The TSP form shall be supplied to consignors by the air TSP in advance to allow for preparation of the shipment. The form shall be assembled in sufficient copies to cover all handling points and provide a signed copy to the consignee.

(2) TSPs may also offer an Electronic Signature Service that shows the movement of the shipment through the TSP system as recorded by certain electronic scans. When electronic tracking scans are used, neither actual signatures of persons handling the shipment nor a manually prepared Signature and Tally Record is required. However, a hard copy printout must be presented by the TSP to the consignee within three business days of shipment receipt. This printout will show scans at pickup and delivery and will also show movement as applicable into and out of terminals, stations, and/or hub locations. Upon request from the consignor or consignee, a TSP must be able to provide the identity of each person responsible for the scans, as reflected in the electronic records.

d. In addition to all rates and charges for transportation, shipments on which 675 is provided at consignor's request shall be subject to a charge of 675(1). \$ \_\_\_\_\_ per shipment. In Section F(1) of the DOD Standard Tender of Freight Services, TSP will enter 675(1).

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| <b>ITEM 451</b> | <b>CONSTANT SURVEILLANCE AND CUSTODY SERVICE (CIS)</b> |
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1. In addition to the requirements identified in Section A and Section B, Item 101, the following applies to the air portion of air Constant Surveillance and Custody Service (CIS) shipments:

- a. For parked aircraft with Transportation Protective Service (TPS) material on board, ensure the aircraft is parked within the confines of a commercial airport that has access control under FAA rules and guidelines, or on a military installation or DOD contractor location. If the aircraft is parked anywhere else, or if the classified/sensitive cargo is removed from the aircraft or is awaiting loading or unloading, the shipment must be under required degree of observation by employees of the airline transporting it as required by the terminal standards for motor CIS, defined in Section B, Item 101. As an alternative to observation, the shipment may be placed in a secure-holding area.
- b. Observation of the shipment is not required during the period it is stored in an aircraft in connection with flight, provided the shipment is loaded into a compartment that is not accessible to any unauthorized person. Conversely, if the shipment is loaded into a compartment of the aircraft that is accessible to an unauthorized person aboard, the

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shipment must remain under the constant surveillance of a cleared escort or qualified Transportation Service Provider (TSP) representative. Observation is required during loading and unloading operations and at any intermediate stops along the flight route.

c. Route shipments accepted for transport under CIS only via TSPs that can provide CIS.

2. In addition to all rates and charges for transportation, air shipments on which DOD CIS is provided at consignor's request shall be subject to a charge of CIS(1) \$\_\_\_\_\_ per shipment. TSP will enter CIS(1) in Section F, Item 1, of the DOD tender.

3. Closed Area Storage (Security Cages) Requirements

GENERAL: Closed area storage shall be constructed in accordance with the requirements set forth in DOD 5220.22-M, Chapter 5, Section 8, for safeguarding classified material:

<http://www.dtic.mil/whs/directives/corres/pdf/522022m.pdf>

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|----------|-------------|
| ITEM 453 | EXPRESS TSP |
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1. Classified and sensitive materials designated for transportation as air-express shipments are limited to the U.S. Postal Service and FedEx, Total Delivery Services (Domestic) contract air Transportation Service Providers (TSP), or TSPs approved to provide Transportation Protective Services (TPS). Use of other non-approved TSPs is strictly prohibited.

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| TYPE OF EQUIPMENT CODES (APPENDIX A) |
| SECTION G                            |

## **APPENDIX A**

### **TYPE EQUIPMENT CODES**

#### **Motor and TOFC (Dimensions are Outside Dimensions)**

|   |              |
|---|--------------|
| Pipeline .....  | 8X           |
| Tractor, air ride.....  | A5           |
| Tractor, other than air ride.....   | A6           |
| Flat bed, 30 feet and less, hooked in tandem as one unit.....   | A7           |
| Van, air ride, w/temperature & humidity control.....  | A8           |
| 410 Dromedary, 102" L x 75 1/2" H x 92" W, w/o mechanical restraining devices.....  | A10          |
| 410 Dromedary, 102" L x 75 1/2" H x 92" W, with mechanical restraining devices.....   | A16          |
| Van, air ride, 45 ft. or 48 ft., padded, equipped with electric hydraulic powered crane loading/unloading system or hydraulic powered loading lift gates..... | A11          |
| Motor Vehicle Transport Trailer.....  | A20          |
| Removable gooseneck.....  | A30          |
| Flatbed trailer, hot shot, maximum weight 28,000-lbs.40 ft. and over.....   | A40          |
| Van, closed, padded/logistics type, 40 ft. and over.....  | A50          |
| Van, closed, air ride, 30 ft. and less.....   | AA1          |
| 31 - 40 ft.....   | AA2          |
| over 40 ft.....   | AA3          |
| Lowboy, level deck, 2 Axles.....  | AB2          |
| Lowboy, level deck, 3 Axles.....  | AB3          |
| Lowboy, level deck, 4 Axles.....  | AB4          |
| Lowboy, level deck, 5 Axles.....  | AB5          |
| Lowboy, level deck, w/outriggers, 3 or more Axles.....  | AB6          |
| Lowboy, level deck, 7 Axles.....  | AB7          |
| Lowboy, level deck, 9 Axles.....  | AB9          |
| Lowboy, level deck, 10 Axles and over.....  | AB0          |
| Expandable low bed trailer, 2 Axles.....  | AC2          |
| Expandable low bed trailer, 3 Axles.....  | AC3          |
| Expandable low bed trailer, 4 Axles.....  | AC4          |
| Dromedary Boxes without mechanical restraining devices that have any of the following dimensions and cube.....  | AD           |
| 82"L x 53 1/2"H x 52"W.....   | 132 CUBIC FT |
| 88"L x 60"H x 60"W.....   | 155 CUBIC FT |
| 96"L x 66"H x 55"W.....   | 180 CUBIC FT |
| 90"L x 70"H x 57 1/2"W.....   | 200 CUBIC FT |
| <br>Dromedary Boxes with mechanical restraining devices.....  | <br>AD6      |
| Lowboy, double drop, 2 Axles.....   | AE2          |

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|---|-----|
| Lowboy, double drop, 3 Axles.....                                   | AE3 |
| Lowboy, double drop, 4 Axles.....                                   | AE4 |
| Lowboy, double drop, 5 Axles.....                                   | AE5 |
| Lowboy, w/outriggers, 3 or more Axles.....                          | AE6 |
| Lowboy, double drop, 7 Axles.....                                   | AE7 |
| Lowboy, double drop, 9 Axles.....                                   | AE9 |
| Lowboy, double drop, 10 Axles and over.....                         | AE0 |
| Flat bed, 30 ft and less.....                                       | AF1 |
| 31 - 40 ft.....   | AF2 |
| over 40 ft.....   | AF3 |
| Flatbed, w/Conestoga Tarp, 30 ft and less.....                      | AF4 |
| 31 - 40 ft.....   | AF5 |
| Over 40 ft.....   | AF6 |
| Van, open 30 ft and less.....                                       | AG1 |
| 31 - 40 ft.....   | AG2 |
| over 40 ft.....   | AG3 |
| Tautliner Van w/side tarps, 30 ft. and less.....                    | AG4 |
| 31 - 40 ft.....   | AG5 |
| over 40 ft.....   | AG6 |
| Drop frame trailer, drop/step deck, 2 Axles.....                    | AH2 |
| Drop frame trailer, drop/step deck, 3 Axles.....                    | AH3 |
| Drop frame trailer, drop/step deck, air ride, 2 axles.....          | AI2 |
| Drop frame trailer, drop/step deck air ride, 3 Axles.....           | AI3 |
| Lowboy, level deck, air ride, 2 Axles.....                          | AJ2 |
| Lowboy, level deck, air ride, 3 axles.....                          | AJ3 |
| Lowboy, level deck, air ride, 4 Axles.....                          | AJ4 |
| Lowboy, level deck, air ride, 5 Axles.....                          | AJ5 |
| Lowboy, level deck, air ride, with outriggers, 3 or more Axles..... | AJ6 |
| Lowboy, level deck, air ride, 7 Axles.....                          | AJ7 |
| Lowboy, level deck, air ride, 9 Axles.....                          | AJ9 |
| Low boy, level deck, air ride, 10 Axles and over.....               | AJ0 |
| Van, refrigerated, perishable food.....                             | AK  |
| Extendable flatbed trailer, 2 Axles.....                            | AL2 |
| Extendable flatbed trailer, 3 Axles.....                            | AL3 |
| Extendable flatbed trailer, 4 Axles.....                            | AL4 |
| Lowboy, double drop, air ride, 2 Axles.....                         | AM2 |
| Lowboy, double drop, air ride, 3 Axles.....                         | AM3 |
| Lowboy, double drop, air ride, 4 Axles.....                         | AM4 |
| Lowboy, double drop, air ride, 5 Axles.....                         | AM5 |
| w/outriggers, 3 or more Axles.....                                  | AM6 |
| Lowboy, double drop, air ride, 7 Axles.....                         | AM7 |
| Lowboy, double drop, air ride, 9 Axles.....                         | AM9 |
| Lowboy, double drop, air ride, 10 Axles and over.....               | AM0 |

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| TYPE OF EQUIPMENT CODES (APPENDIX A) |
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| SECTION G                            |

|   |     |
|---|-----|
| Adjustable tilt bed trailer.....  | AN  |
| Straight truck, enclosed van, 12 ft., 5,000 lbs. maximum cargo capacity.....  | AO1 |
| Straight truck, enclosed van, 20 ft. 13,000 lbs. maximum cargo capacity.....  | AO2 |
| Straight truck, enclosed van, air ride, 12 ft., 5,000 lbs. maximum capacity.....  | AO3 |
| Straight truck, enclosed van, air ride, 20 ft., 13,000 lbs. maximum cargo capacity...   | AO4 |
| Straight truck, enclosed van, 20 ft., 13,000 lbs. maximum cargo capacity,<br>padded/logistics type w/air ride suspension..... | AO5 |
| Pickup, truck, with cap, 18 ft. long, 500 lbs. maximum cargo capacity.....  | AO6 |
| Econo van, 17 ft. long, 2,000 lbs. maximum cargo capacity.....  | AO7 |
| Dump trailer, 28 ft. long, 2 axles, hydraulic powered lift.....   | AO8 |
| Aft Steering Unit.....  | AP  |
| Van, refrigerated, other.....   | AR  |
| Livestock transporter.....  | AS  |
| Tank, 5001 - 8000 gallons.....  | AT1 |
| over 8000 gallons.....  | AT2 |
| Container, shipper owned, environmental, temperature,<br>and humidity controlled.....   | AU  |
| Van Closed, 30 ft. and less.....  | AV1 |
| 31 - 40 ft.....   | AV2 |
| over 40 ft.....   | AV3 |
| Van, Closed, Rollerbed, 40 ft.:<br>fixed rollers.....   | AV4 |
| retractable rollers.....  | AV5 |
| Van, Closed, Rollerbed, 45 ft. and over<br>fixed rollers.....   | AV6 |
| retractable rollers.....  | AV7 |
| Van, Closed, 45 to 48 ft., 12' 4" high.....   | AV8 |
| Flat bed, all lengths (Twist Lock).....   | AX  |
| Van, closed, 30 ft. and less, double type single unit.....  | AY1 |
| Van, closed, 30 ft. and less, hooked in tandem as one unit.....   | AY2 |
| Flat bed, air ride, 30 ft. and less.....  | AZ1 |
| 31 - 40 ft.....   | AZ2 |
| over 40 ft.....   | AZ3 |

#### **CONTAINERS MOTOR AND TOFC**

|                                   |     |
|-----------------------------------|-----|
| Milvan.....                       | QM  |
| Non Milvan, 20 feet and less..... | QA1 |
| Non Milvan, 24 feet.....          | QA2 |
| Non Milvan, 27 feet.....          | QA3 |
| Non Milvan, 35 feet.....          | QA4 |
| Non Milvan, 40 feet.....          | QA5 |
| Non Milvan, 45 feet and over..... | QA6 |

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| TYPE OF EQUIPMENT CODES (APPENDIX A) |
| SECTION G                            |

### RAILROAD

|  |     |
|--|-----|
| Box, automobile.....   | KA  |
| Box, damage prevention type.....   | KP  |
| Box, end door.....   | KE  |
| Box, any other type not over 52'6".....                                    | KO1 |
| over 52'6", but not over 60'9".....  | KO2 |
| over 60'9".....  | KO3 |
| Box, missile, DODX w/refrigeration.....                                    | KX  |
| Box, nuclear waste, DODX w/racks permanently affixed.....                  | KC  |
| Caboose, DODX armed guard.....   | KU  |
| Flat, bi-level, not enclosed.....  | KB1 |
| enclosed.....  | KB2 |
| Flat, tri-level, not enclosed.....   | KL1 |
| enclosed.....  | KL2 |
| Flat heavy duty.....   | KY  |
| Flat, any other type not over 70 ft., includes DODX 41000-series cars..... | KF1 |
| over 70 ft., but not over 90 ft., includes DODX 42000-series cars.....     | KF2 |
| Flat, DODX, not over 60 ft.....  | KZ1 |
| over 60 ft., includes DODX 40000-series cars.....                          | KZ2 |
| Locomotive, under own power, on own wheels.....                            | KZ3 |
| Locomotive, n/u/own power, on own wheels.....                              | KZ4 |
| Locomotive, n/u/own power, n/on own wheel.....                             | KZ5 |
| Gondola, drop ends.....  | KD  |
| Gondola, any other type 52 ft., high capacity.....                         | KG1 |
| 65 ft, high capacity.....  | KG2 |
| Hopper:  |     |
| open-top, 80 tons and less.....  | KH1 |
| open-top, 100 tons, 2,000 cubic feet.....                                  | KH2 |
| closed-top, 70 tons, 2,000 cubic feet.....                                 | KH3 |
| closed-top, 100 tons, 2,929 cubic feet.....                                | KH4 |
| closed-top, 100 tons, 4,000 cubic feet.....                                | KH5 |
| closed-top, 100 tons, 4,600 cubic feet.....                                | KH6 |
| Refrigerator, perishable foods, not over 53 ft. mechanical.....            | KK1 |
| over 53 ft., but not over 61 ft. mechanical.....                           | KK2 |
| Refrigerator, any other type, not over 53 ft. mechanical.....              | KR1 |
| over 53 ft., but not over 65 ft. mechanical.....                           | KR2 |
| Stock.....   | KS  |
| Tank, 10,000 gallons.....  | KT1 |
| Tank, 20,000 gallons.....  | KT2 |
| Tank, 30,000 gallons.....  | KT3 |
| TOFC car.....  | KW1 |

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| TYPE OF EQUIPMENT CODES (APPENDIX A) |
|--------------------------------------|
| SECTION G                            |

COFC car, includes DODX 48000-series cars.....KW2

### WATER

Steamship.....WA  
Covered Barge.....WE  
Liquid Covered Barge.....WK  
Flush Deck Oil Barge.....WI  
Special Auto Barge.....WP  
Cylinder Tank Barge.....WG  
Open Barge.....WM

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## APPENDIX B

### COMMODITY CODES

DOD unique codes, NMFC or STCCs shown below must be used in the Standard Tender of Freight Services. The released values shown for these commodities apply to movements by both rail and other than rail. For explanation of the classification of explosives, see 49 CFR 171.15 and 173.53.

Air movements of Direct Procurement Movement (DPM) shipments will move under DOD unique codes of **100240** or 100251.

#### DOD Unique\* or NMFC, Descriptions STCC, Descriptions

|   | *DoD Unique | Or NMFC, Descriptions   | STCC,   | Descriptions  |
|---|-------------|---|---------|---|
| * | 14570318    | Howitzer, M110A1  | 1911170 | Howitzer, M110A1  |
| * | 14570320    | Combat Engineer Vehicle, M728   | 1931145 | Combat Engineer Vehicle, M728   |
| * | 146650      | Pyrotechnic dischargers, in Boxes   | 2899320 | Pyrotechnic dischargers, in Boxes   |
|   | 999913 01   | FAK, except Class 1, Divs 1.1, 1.2 and 1.3 Expl/FrWrks/Chem Mun, but including other hazmat & non-sensitive Class 1, Div 1.4, commodities less than 1,001 lbs. and DPM Shipments of Crated HHG and UB | 4611122 | FAK, except Class 1, Divs 1.1, 1.2 and 1.3 Expl/FrWrks/Chem Mun, but including other hazmat & non-sensitive Class 1, Div 1.4, commodities less than 1,001 lbs. and DPM Shipments of Crated HHG and UB |
| * | 99991502    | Gasoline, Aviation  | 2911151 | Gasoline, Aviation  |
|   | 99991504    | Turbine Fuel, Aviation Other than JP-4,5,7,8,10 or JP15   | 2911158 | Turbine Fuel, Aviation Other than JP-4,5,7,8,10 or JP15   |
| * | 99991509    | Turbine Fuel, Aviation, JP-5  | 2911154 | Turbine Fuel, Aviation, JP-5  |
| * | 99991512    | Turbine Fuel, Aviation, JP-10   | 2911152 | Turbine Fuel, Aviation, JP-10   |
| * | 999960      | Dinitrogen Tetroxide, Liquefied   | 2818892 | Dinitrogen Tetroxide, Liquefied   |
| * | 999962      | Hydrazine, Anhydrous (AH), in bulk or containers  | 2818202 | Hydrazine, Anhydrous (AH), in bulk or containers  |
| * | 999967      | Fluorine, compressed (gaseous)  | 2818891 | Fluorine, compressed (gaseous)  |
| * | 120860      | Engines, steam, NOI   | 3722120 | Engines, steam, NOI   |
|   | 14080       | Bomb Bodies, Bomb Body Parts, NOI, Iron or Steel; Aerial Bombs, Empty, NOI; or Aerial Bomb Cluster Adapters   | 1929320 | Bomb Bodies, Bomb Body Parts, NOI, Iron or Steel; Aerial Bombs, Empty, NOI; or Aerial Bomb Cluster Adapters   |
| * | 064300 02   | Ammunition, explosives, fireworks, or chemical munitions, NOIBN/NOI, Class 1, Divisions 1.2 and 1.3 released value not to exceeding \$2.50 per pound  | 1951154 | Ammunition, explosives, fireworks, or chemical munitions, NOIBN/NOI, Class 1, Divisions 1.2 and 1.3 released value not to exceeding \$2.50 per pound  |

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|   |          |   |         |   |
|---|----------|---|---------|---|
|   | 014255   | Missiles or Rockets, without warheads; or missile guidance control systems or electronic guidance control apparatus; or missile or rocket frame assemblies containing electronic apparatus; or mobile missile or rocket guidance control systems, released value not exceeding \$5.00 per pound |         | Missiles or Rockets, without warheads; or missile guidance control systems or electronic guidance control apparatus; or missile or rocket frame assemblies containing electronic apparatus; or mobile missile or rocket guidance control systems, released value not exceeding \$5.00 per pound |
| * |          |   | 3722221 |   |
| * | 14570302 | Combat Tank, M1A1   | 1931145 | Combat Tank, M1A1   |
| * | 14570309 | Bridge Launcher Tank, M48A5   | 1931150 | Bridge Launcher Tank, M48A5   |
| * | 14570317 | Recovery Vehicle, M88A1   | 1931150 | Recovery Vehicle, M88A1   |
| * | 99991507 | Lubrication Oil   | 2991231 | Lubrication Oil   |
| * | 99991511 | Turbine Fuel, Aviation, JP-8  | 2911156 | Turbine Fuel, Aviation, JP-8  |
|   | 999961   | Dimethylhydrazine, unsymmetrical (UDMH), bulk/containers  |         | Dimethylhydrazine, unsymmetrical (UDMH), bulk/containers  |
| * | 999963   | Hydrazine, Aqueous Solution with more than 64% hydrazine by mass (H-70), in bulk or containers  | 2818016 | Hydrazine, Aqueous Solution with more than 64% hydrazine by mass (H-70), in bulk or containers  |
|   | 999912   | FAK, except Class 1, Divisions 1.1, 1.2 and 1.3 ammunition, explosives, fireworks, or chemical munitions and other hazardous materials  |         | FAK, except Class 1, Divisions 1.1, 1.2 and 1.3 ammunition, explosives, fireworks, or chemical munitions and other hazardous materials  |
| * |          |   | 4611125 |   |
|   | 14625001 | Guns, NOI (Cannon, Howitzers or Mortars), Bore Under 6 Inches but not less than ¾ Inch, Mounted on Mounts, With or Without Equipment of Extra Parts or Tools, in Packages   |         | Guns, NOI (Cannon, Howitzers or Mortars), Bore Under 6 Inches but not less than ¾ Inch, Mounted on Mounts, With or Without Equipment of Extra Parts or Tools, in Packages   |
| * |          |   | 1911160 |   |
|   | 12080002 | Engines, internal combustion, NOI, released value not exceeding \$5.00 per pound  |         | Engines, internal combustion, NOI, released value not exceeding \$5.00 per pound  |
| * |          |   | 3722117 |   |
|   | 137300   | Military Impedimenta, Camp equipage, subsistence/medical stores, emergency ammunition or other property of the United States Army (including State Militia), Air Force, Navy, Coast Guard or Marine Corps, generally known as impedimenta (but not including live stock or personal baggage)    |         | Military Impedimenta, Camp equipage, subsistence/medical stores, emergency ammunition or other property of the United States Army (including State Militia), Air Force, Navy, Coast Guard or Marine Corps, generally known as impedimenta (but not including live stock or personal baggage)    |
| * |          |   | 4111710 |   |
| * | 14570208 | Howitzer, M110  | 1911170 | Howitzer, M110  |
| * | 14570304 | Combat Tank, M48A1  | 1931145 | Combat Tank, M48A1  |
| * | 14570312 | Combat Tank, M60A1  | 1931150 | Combat Tank, M60A1  |
| * | 069300   | Firearms or Parts, NOI  | 1951236 | Firearms or Parts, NOI  |
| * | 086060   | Nitrogen  | 2813952 | Nitrogen  |

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|---|----------|--|---------|--|
|   | 100250   | Household goods, as described in note, Item 100262, including Personal Effects of Military Baggage, packed in accordance with Note, Item 100282, moving under the U.S. Department of Defense Personal Property Program, see Note, Item 100251  |         | Household goods, as described in note, Item 100262, including Personal Effects of Military Baggage, packed in accordance with Note, Item 100282, moving under the U.S. Department of Defense Personal Property Program, see Note, Item 100251  |
| * | 100251   | Pursuant to 10 USC Chapter 157, 26 36a, enacted by Congress on November 26, 2003, as amended by the Department of Defense Authorizations Act for Fiscal Year 2007, Transportation Service Providers (TSP) are required to provide Full Replacement Value (FRV) coverage to all customers of the U.S. Department of Defense Personal Property Program. FRV is defined as the greater of: (1) \$5,000 per shipment; or (2) \$4.00 times the net weight of the household goods shipped or \$4.00 times the gross weight of the unaccompanied baggage shipped, in pounds not to exceed \$50,000. |         | Pursuant to 10 USC Chapter 157, 26 36a, enacted by Congress on November 26, 2003, as amended by the Department of Defense Authorizations Act for Fiscal Year 2007, Transportation Service Providers (TSP) are required to provide Full Replacement Value (FRV) coverage to all customers of the U.S. Department of Defense Personal Property Program. FRV is defined as the greater of: (1) \$5,000 per shipment; or (2) \$4.00 times the net weight of the household goods shipped or \$4.00 times the gross weight of the unaccompanied baggage shipped, in pounds not to exceed \$50,000. |
| * | 146230   | Guns, Machine, or Parts, NOI, for use of small arms ammunition, in boxes   |         | Guns, Machine, or Parts, NOI, for use of small arms ammunition, in boxes   |
| * | 14625002 | Guns, NOI (Cannon, Howitzers or Mortars), Bore Under 6 Inches but not less than ¾ Inch, Not Mounted, or With Equipment of Mounts, Other Than Wheeled With or Without Equipment of Extra Parts or Tools   | 1911460 | Guns, NOI (Cannon, Howitzers or Mortars), Bore Under 6 Inches but not less than ¾ Inch, Not Mounted, or With Equipment of Mounts, Other Than Wheeled With or Without Equipment of Extra Parts or Tools   |
| * | 16490002 | Radioactive Materials Group  |         | Radioactive Materials Group  |
| * | 16490003 | Radioactive Materials Group  |         | Radioactive Materials Group  |
| * | 085920   | Helium   | 2813445 | Helium   |
| * | 043940   | Chemicals, NOI   | 2899991 | Chemicals, NOI   |
| * | 14250    | Projectiles or Rocket Head, Empty, Sand-loaded, Solid, or Practice   | 1929193 | Projectiles or Rocket Head, Empty, Sand-loaded, Solid, or Practice   |
| * | 14130    | Cartridge Shells (Cartridge Cases) empty, for cannon, not primed, in boxes   | 1929140 | Cartridge Shells (Cartridge Cases) empty, for cannon, not primed, in boxes   |
| * | 14060    | Bombs or mines, practice, plate or sheet Iron, empty, in boxes or crates   | 1929335 | Bombs or mines, practice, plate or sheet Iron, empty, in boxes or crates   |
| * | 16490001 | Radioactive Materials Group  | 2819711 | Radioactive Materials Group  |
| * | 99991501 | Gasoline/Gasohol, Automotive   | 2911159 | Gasoline/Gasohol, Automotive   |
| * | 999989   | Tow Barges   | 3732310 | Tow Barges   |

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|   |           |  |         |  |
|---|-----------|--|---------|--|
| * | 064300 01 | Ammunition, explosives, fireworks, or chemical munitions, NOIBN/NOI, Class 1, Divisions 1.1 or 1.2 released value not exceeding \$2.50 per pound | 1991151 | Ammunition, explosives, fireworks, or chemical munitions, NOIBN/NOI, Class 1, Divisions 1.1 or 1.2 released value not exceeding \$2.50 per pound |
| * | 064300 03 | Ammunition, explosives, fireworks, or chemical munitions, NOIBN/NOI, Class 1, Division 1.4 released value not exceeding \$2.50 per pound         | 1951153 | Ammunition, explosives, fireworks, or chemical munitions, NOIBN/NOI, Class 1, Division 1.4 released value not exceeding \$2.50 per pound         |
| * | 064300 04 | Missiles or Rockets, guided with warheads, Class 1, Divisions 1.1, 1.2 and 1.3 released value not exceeding \$5.00 per pound                     | 1925112 | Missiles or Rockets, guided with warheads, Class 1, Divisions 1.1, 1.2 and 1.3 released value not exceeding \$5.00 per pound                     |
| * | 14570101  | Mortar Carrier, M106   | 3711425 | Mortar Carrier, M106   |
| * | 14570103  | Mortar Carrier, M106A2   | 3711425 | Mortar Carrier, M106A2   |
| * | 14570104  | Personnel Carrier, M113  | 3711425 | Personnel Carrier, M113  |
| * | 14570106  | Personnel Carrier, M113A2  | 3711425 | Personnel Carrier, M113A2  |
| * | 14570109  | Mortar Carrier, M125A2   | 3711425 | Mortar Carrier, M125A2   |
| * | 14570110  | Flame Thrower Carrier, M132  | 3711425 | Flame Thrower Carrier, M132  |
| * | 14570112  | Anti-Aircraft Gun, M163  | 3711425 | Anti-Aircraft Gun, M163  |
| * | 14570115  | Cargo Carrier, M548A1  | 3711425 | Cargo Carrier, M548A1  |
| * | 14570117  | Reconnaissance Vehicle, M551A1   | 1931145 | Reconnaissance Vehicle, M551A1   |
| * | 14570118  | Command Post Carrier, M577   | 3711425 | Command Post Carrier, M577   |
| * | 14570120  | Command Post Carrier M577A2  | 3711425 | Command Post Carrier M577A2  |
| * | 14570122  | Improved TOW Carrier, M901   | 3711425 | Improved TOW Carrier, M901   |
| * | 14570201  | Bradley Tank, M2   | 3711425 | Bradley Tank, M2   |
| * | 14570203  | Bradley Tank, M3   | 3711425 | Bradley Tank, M3   |
| * | 14570205  | Howitzer, M109A1   | 1911170 | Howitzer, M109A1   |
| * | 14570207  | Howitzer, M109A3   | 1911170 | Howitzer, M109A3   |
| * | 14570210  | Ammunition TSP, M99  | 1931150 | Ammunition TSP, M99  |
| * | 14570211  | Multiple Rocket Launcher, MLRS   | 3711425 | Multiple Rocket Launcher, MLRS   |
| * | 14570305  | Combat Tank, M48A2   | 1931145 | Combat Tank, M48A2   |
| * | 14570308  | Combat Tank, M48A5   | 1931145 | Combat Tank, M48A5   |
| * | 14570311  | Bridge Launcher Tank, M48C   | 1931150 | Bridge Launcher Tank, M48C   |
| * | 14570313  | Combat Tank, M60A2   | 1931150 | Combat Tank, M60A2   |
| * | 14570315  | Bridge Launcher Tank, M60C   | 1931150 | Bridge Launcher Tank, M60C   |
| * | 14570319  | Howitzer, M110A2   | 1911170 | Howitzer, M110A2   |
| * | 99991503  | Kerosene   | 2911231 | Kerosene   |
| * | 99991505  | Diesel Fuel  | 2911331 | Diesel Fuel  |
| * | 99991506  | Fuel Oil, Burner   | 2911330 | Fuel Oil, Burner   |
| * | 99991508  | Turbine Fuel, Aviation, JP-4   | 2911153 | Turbine Fuel, Aviation, JP-4   |

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|---|----------|--|---------|--|
| * | 99991510 | Turbine Fuel, Aviation, JP-7   | 2911155 | Turbine Fuel, Aviation, JP-7   |
| * | 99991513 | Turbine Fuel, Aviation, JPTS   | 2911157 | Turbine Fuel, Aviation, JPTS   |
|   | 999964   | Methylhydrazine (MMH), in bulk or containers   |         |  |
| * |          |  | 2813996 | Methylhydrazine (MMH), in bulk or containers   |
|   | 999965   | Toxic liquid, flammable, organic, NOS, INHLA Hazardous Package Group 1, Zone B, in bulk or container, RV NE \$2.50 per pound                                   |         |  |
| * |          |  | 2899904 | Toxic liquid, flammable, organic, NOS, INHLA Hazardous Package Group 1, Zone B, in bulk or container, RV NE \$2.50 per pound                                   |
|   | 999966   | Nitric Acid, Red Fuming (IRFNA), in bulk or containers   |         |  |
| * |          |  | 2819216 | Nitric Acid, Red Fuming (IRFNA), in bulk or containers   |
|   | 99991201 | FAK, except Class 1, Divs 1.1, 1.2 and 1.3 Ammo/Expl/FrWrks/Chem Mun and other hazardous materials, but including DPM shipments of crated HHG and UB           |         |  |
| * |          |  | 4611121 | FAK, except Class 1, Divs 1.1, 1.2 and 1.3 Ammo/Expl/FrWrks/Chem Mun and other hazardous materials, but including DPM shipments of crated HHG and UB           |
|   | 999913   | FAK, except Class 1, Divs 1.1, 1.2 and 1.3 Expl/FrWrks/Chem Mun, but including other hazmat & non-sensitive Class 1, Div 1.4, commodities less than 1,001 lbs. |         |  |
| * |          |  | 4611123 | FAK, except Class 1, Divs 1.1, 1.2 and 1.3 Expl/FrWrks/Chem Mun, but including other hazmat & non-sensitive Class 1, Div 1.4, commodities less than 1,001 lbs. |
|   | 999914   | FAK, Air Shipments, Except Commodities Shown in Section F, Item 433 (Hazardous or dangerous Commodities)   |         |  |
| * |          |  |         | FAK, Air Shipments, Except Commodities Shown in Section F, Item 433 (Hazardous or dangerous Commodities)   |
|   | 999931   | FAK, Air Shipments, Except Commodities show in Section F, Item 435   |         |  |
| * |          |  |         | FAK, Air Shipments, Except Commodities show in Section F, Item 435   |
|   | 14625003 | Guns, NOI (Cannon, Howitzers, or Mortars), Bore 6 Inches or Over, With or Without Gun Mounts   |         |  |
| * |          |  | 1911170 | Guns, NOI (Cannon, Howitzers, or Mortars), Bore 6 Inches or Over, With or Without Gun Mounts   |
|   | 12080003 | Engines, internal combustion, NOI, released value not exceeding \$5.00 per pound, mounted on trailers or wheeled shipping carriers                             |         |  |
| * |          |  | 3722118 | Engines, internal combustion, NOI, released value not exceeding \$5.00 per pound, mounted on trailers or wheeled shipping carriers                             |
|   | 12080004 | Engines, internal combustion, NOI, released value not exceeding \$5.00 per pound, on shipping racks or cradles, or in packages                                 |         |  |
| * |          |  | 3722119 | Engines, internal combustion, NOI, released value not exceeding \$5.00 per pound, on shipping racks or cradles, or in packages                                 |
| * | 14570102 | Mortar Carrier, M106A1   | 3711425 | Mortar Carrier, M106A1   |
| * | 14570105 | Personnel Carrier, M113A1  | 3711425 | Personnel Carrier, M113A1  |
| * | 14570107 | Personnel Carrier, M113A3  | 3711425 | Personnel Carrier, M113A3  |
| * | 14570108 | Mortar Carrier, M125A1   | 3711425 | Mortar Carrier, M125A1   |
| * | 14570111 | Flame Thrower Carrier, M132A1  | 3711425 | Flame Thrower Carrier, M132A1  |
| * | 14570113 | Missile loader Transporter, M501   | 3711917 | Missile loader Transporter, M501   |
| * | 14570116 | Reconnaissance Vehicle, M551   | 1931145 | Reconnaissance Vehicle, M551   |
| * | 14570119 | Command Post Carrier M577A1  | 3711425 | Command Post Carrier M577A1  |

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|---|----------|------------------------------|---------|------------------------------|
| * | 14570121 | Recovery Vehicle, M806       | 3711425 | Recovery Vehicle, M806       |
| * | 14570123 | Improved TOW Carrier, M901A1 | 3711425 | Improved TOW Carrier, M901A1 |
| * | 14570202 | Bradley Tank, M2A2           | 3711425 | Bradley Tank, M2A2           |
| * | 14570114 | Cargo Carrier, M548          | 3711425 | Cargo Carrier, M548          |
| * | 14570204 | Howitzer, M109               | 1911170 | Howitzer, M109               |
| * | 14570206 | Howitzer, M109A2             | 1911170 | Howitzer, M109A2             |
| * | 14570209 | Recovery Vehicle, M578       | 1931150 | Recovery Vehicle, M578       |
| * | 14570301 | Combat Tank, M1              | 1931145 | Combat Tank, M1              |
| * | 14570303 | Bradley Tank, M3A2           | 3711425 | Bradley Tank, M3A2           |
| * | 14570307 | Combat Tank, M48A            | 1931145 | Combat Tank, M48A            |
| * | 14570310 | Combat Tank, M48C            | 1931145 | Combat Tank, M48C            |
| * | 14570306 | Bridge Launcher Tank, M48A2  | 1931150 | Bridge Launcher Tank, M48A2  |
| * | 14570314 | Combat Tank, M60A3           | 1931150 | Combat Tank, M60A3           |
| * | 14570316 | Recovery Vehicle, M88        | 1931150 | Recovery Vehicle, M88        |

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## **APPENDIX C**

### **CODES FOR ACCESSORIAL SERVICES**

| ANSI code | Description   |
|-----------|---|
| 020       | Address Corrections                                       |
| 045       | Advancing Charges   |
| 140       | Call Tag Service  |
| 405       | Fuel Surcharge/Adjustment                                 |
| 490       | Crane Operator at Destination                             |
| 495       | Crane at Destination                                      |
| 500       | Crane at Origin   |
| 505       | Crane Operator at Origin                                  |
| 520       | Over dimensional Freight Service (Truckload)              |
| 520       | Charges of Weight   |
| 675       | Signature and Tally Record Service                        |
| AAM       | Materials   |
| AAS       | Attendants Accompanying Government Freight Shipments      |
| ADL       | Advance Loading Service                                   |
| AFN       | Aircraft Ordered But Not Used                             |
| AIB       | Additive/Conductivity/Icing Inhibitor Service             |
| AIR       | Sends Service Level/Type Information                      |
| ARG       | Rail Armed Guard Surveillance Service                     |
| BLK       | Blocking, Bracing and Tie-Down Service for Rail           |
| CGC       | Caboose/Guard Cars Furnished/Occupied                     |
| CHN       | Chains and Binders  |
| CIS       | DOD Constant Surveillance Service                         |
| CLN       | Cleaning  |
| CSP       | Caboose/Guard Cars Furnished/Occupied                     |
| CTR       | Circuitous Routing  |
| DCS       | Trailer Tracking Service                                  |
| DDP       | Dual Driver Protective Service                            |
| DEL       | Arms, Ammunition, and Explosive Shipment Delivery (Motor) |
| DEL       | Receipt and Issue (Pipeline)                              |
| DEM       | Demurrage (Straight)                                      |
| DEP       | Detention: Vehicles with Power Units                      |
| DET       | Detention: Vehicles without Power Units                   |

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| DPD       | Drayage at Destination  |
|-----------|---|
| DPE       | Drayage at Origin   |
| DRS       | Disaster Recovery Surcharge (Pipeline)                            |
| DTB       | Detention of Vehicles   |
| ECR       | Escorts and Couriers  |
| ECS       | Empty Cars Ordered But Not Used                                   |
| ANSI code | Description   |
| ELS       | Extra Lights  |
| EMT       | Empty Movement of Equipment                                       |
| ERS       | Equipment, Empty Trailers – Return of                             |
| EVC       | Excess Valuation  |
| EXC       | Exclusive Use of Trailer or Dromedary                             |
| EXD       | Extra Driver  |
| EXP       | Expedited Service   |
| FCS       | Furnishing Chassis for COFC Shipments                             |
| FPT       | Freight All Kinds Shipment Tracking                               |
| FRT       | Filtration Service  |
| GDS       | Incentive Scheduled Delivery                                      |
| GSS       | General Security Service  |
| HAN       | Additional Handling   |
| HAZ       | Hazardous Materials Handling                                      |
| HHB       | Handling Freight At Positions Not Immediately Adjacent To Vehicle |
| HOL       | Sunday/Holiday Pickup/Delivery                                    |
| HOS       | Hose  |
| HOX       |   |
| EDD       |   |
| EDO       |   |
| HRS       | Heater/Refrigerator Service                                       |
| IDC       | Idler Car   |
| IMP       | Impactographs   |
| IMS       | Intermodal Shipments  |
| LAS       | Loss of Product   |
| LDA       | TSP to Load (Rail)  |
| LDL       | TSP to Unload (Rail)  |
| LFD       | Dedicated Switch Engine Crew at Destination                       |
| LIE       | Liability of TSP  |
| LMD       | Dedicated Switch Engine at Destination                            |
| LME       | Dedicated Switch Engine at Origin                                 |
| LTE       | Dedicated Switch Engine Crew at Origin                            |
| MES       | Escort/Flagman/Telephone Service                                  |
| MEN       |   |

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| MET       |  |
|-----------|--|
| MTX       | Military Traffic Expediting Service                          |
| NFY       | Shipment Notification  |
| NOR       | Notice of Readiness  |
| ORS       | Receipt/Issue Other Than Normal Operating Hours              |
| PAJ       | Pumping Equipment  |
| PER       | Overweight Permit Shipment                                   |
| ANSI code | Description  |
| POD       | Proof of Delivery Service                                    |
| PRD       | Portable Ramps at Destination                                |
| PRL       | Prelodging   |
| PRO       | Portable Ramps at Origin                                     |
| PSS       | Protective Security Service                                  |
| PTS       | Protective Tarping Service                                   |
| PUC       | Pickup Charges for Scheduled Services                        |
| PUD       | Pickup/Delivery (on workdays outside normal operating hours) |
| RCC       | Reconsignment/Diversion                                      |
| RCL       | Redelivery   |
| RDH       | Technical Assistance for Loading                             |
| RIS       | Rail Inspection Service                                      |
| RLS       | Relocation of Vehicles                                       |
| RMC       | Return Empty Containers/Pallets                              |
| RMP       | Return Movement of Pallets                                   |
| RSS       | Restricted Speeds  |
| SAT       | Saturday Pickup/Delivery                                     |
| SDL       | Split Delivery   |
| SEV       | Security Escort Vehicle Service                              |
| SFT       | Special Train Service  |
| SNS       | Satellite Motor Surveillance Service                         |
| SOC       | Stop-off in Transit  |
| SPA       | Allowances   |
| SPU       | Split Pickup   |
| SRG       | Storage  |
| SRS       | Surveying Routes   |
| SRS       | Security Recovery Surcharge (Pipeline)                       |
| STO       | Stowage  |
| SUP       | Inspector Requested for Loading                              |
| SVS       | Storage of Vehicles  |
| TER       | TSP to Unblock, Unbrace and/or Untie (Rail)                  |
| TMV       | Tendering of Multiple Vehicles                               |
| TOW       | Towaway  |

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| UBL | Secure and Release Loads        |
| URC | Loading-Unloading by TSP        |
| VFN | Vehicles Furnished but not Used |
| WDS | Waterfront Delivery             |
| WTV | Weight Verification             |

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## **APPENDIX D**

### **DEFINITIONS**

**ACCESSORIAL SERVICES** – Services performed which are additional, supplemental, or special, in addition to the basic transportation service.

**ACTUAL PLACEMENT** – The placing of a TSP conveyance in an accessible position for loading or unloading, or at a place specifically designated by the shipper or consignee.

**ACTUAL VALUE RATE** – A rate based on the actual value of the material shipped.

**AGREED VALUATION** – The value of articles in a freight shipment agreed upon as the basis of which the freight rate is assessed. This valuation establishes a value beyond which recovery cannot be had in event of loss or damage in transit.

**AIR TAXI** – Air transportation from a TSP offering non-scheduled air services of passengers or cargo, on a charter or contract basis. Aircraft, having a gross takeoff weight of less than 12,500 pounds and operating under the requirements of Federal and State bodies, can be either fixed-wing or helicopter.

**AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)** – Organization that serves as coordinator of a voluntary standardization system for the U.S. private sector.

**AMERICAN SOCIETY FOR TESTING AND MATERIAL (ASTM)** – Organization for standardizing petroleum industry specifications and testing methods.

**APPEAL** – Procedures that allows reconsideration of a TSP in non-use or disqualified status.

**ARMS, AMMUNITION, AND EXPLOSIVES** – Arms, ammunition, and explosives are those items set forth within the scope and intent of Department of Defense Manual 5100.76-M, Physical Security of Sensitive Conventional Arms, Ammunition, and Explosives.

**ASTM TABLE 6** – Standardized table for converting a measured volume of fuel to a standard 60 degrees Fahrenheit.

**ASTRAY CARGO (See GOCARE)** – Shipments or portions of shipments found in a TSP's possession or delivered to a government activity for which billing (e.g., waybill, freight warrant) is not available or which is being held for any reason except transfer.

**BARGE** – A category of vessel designed as non-self-propelled units for the carriage of cargo on the weather deck or in holds or in tanks. The units are towed/pushed by another ship (tug or pusher vessel).

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**BARGE BOOMING** - A floating barrier around the barge during receipt/issue of a petroleum products shipment that operates to prevent the spread of any accidental spills.

**BARREL** – Standard unit of measurement in the petroleum industry, equivalent to 42 standard U.S. gallons.

**BATCH** – Specific volume of fuel in a refinery or pipeline that is processed, treated, or moved in one operation.

**BEST VALUE** – A procurement evaluation and selection mechanism that permits the government to select TSPs to support Defense Transportation System requirements based on a combination of price-related and non-price-related factors. Examples of non-price-related factors that may be considered in a Best Value evaluation include, but are not limited to, the TSP's quality of service, past performance, claims experience, ability to perform service within stated requirements, ability to respond, routing, ability to provide in-transit visibility, and commitment of transportation assets to readiness support. If past performance is chosen as an evaluation criterion, some factors to look at may include, but are not limited to, on-time pickup and delivery percentage, percentage of shipments involving lost or damaged cargo, number of claims, and TSP availability. Under this procurement evaluation method, price is not the only factor considered for selection of a TSP. Ultimately, award should be made to the TSP that represents the best value to the government under the stated evaluation criteria.

**BILL OF LADING** – A contract for carriage of cargo made with a TSP that also operates as a receipt of the goods and documentary evidence of title to the goods. A common transportation term for the basic agreement that underlies shipment of goods. A document issued by a TSP to a shipper, listing and acknowledging receipt of goods for transport and specifying terms of delivery. For government traffic, this term is used interchangeably with "Government Bill of Lading (GBL)" or "Commercial Bill of Lading (CBL)". The Bill of Lading is the primary document used to contract for transportation and related services from commercial TSP, including freight forwarders.

**BODILY INJURY INSURANCE** – An insurance policy that pays for injuries caused to other individuals in the event of a vehicle accident.

**BOXCAR** – The term "boxcar" encompasses all cars with AAR car types codes beginning with A, B, L4, or S, as described in the STB R. E. R. 6413 (Official Railway Equipment Register).

**BROKER** – "Broker" means a person who, for compensation, arranges or offers to arrange the transportation of property to be performed by an authorized motor TSP. Motor TSP (or persons who are employee or bona fide agents of a TSP) is not a broker within the meaning of this section when it arranges or offers to arrange the transportation of shipments which it is authorized to transport and which it has accepted and legally bound itself to transport (49 CFR,

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Subpart A, Sec. 386.2). "Broker" means a person other than a motor TSP, or an employee or agent of a motor TSP, that as a principal or agent sells, offers for sale, negotiates for, or holds itself out by solicitation, advertisement or otherwise as selling, providing, or arranging for, transportation by a motor TSP for compensation.

**BUNCHING** – The accumulation and placement of cars for loading or unloading in excess of current orders or in prevention of normal and customary loading/unloading schedules.

**BUNKERING** – The act or process of supplying a ship with fuel.

**CARGO BLANKETING** – Filling a cargo tank and associated piping, systems (and other adjacent spaces when specified) with a liquid or inert gas to prevent fires or explosions.

**CARRY AWAY** – Bulk fuel exceeding 10 barrels that remains onboard once discharging is complete but before line drop. If Carry Away is verified by DOD and vessel Master or mate, then TSP shall be liable for all carry away bulk fuel transportation costs. The shipper or consignee shall invoice TSP for costs of the carry away amount exceeding 10 barrels.

**CHASSIS** – A wheel assembly or bogie for street or highway movement of containers.

**CIVIL RESERVE AIR FLEET (CRAF)** - A voluntary program through which the nation's airlines provide stand-by commitments to support mobilization as a supplement to DOD organic airlift capacity. CRAF participants provide civilian airlift assets needed to support military operations and mobilization requirements enabling the DOD to meet peacetime requirements, surge needs, and mobilization requirements for major crises.

**CLASSIFICATION YARD** – A system of railroad tracks within a defined area used for receiving, dispatching, classifying, and switching rail cars.

**CLEARED TRANSPORTATION SERVICE PROVIDER** – A commercial TSP who has met the following criteria for handling classified/sensitive shipments:

- a. Can provide the TPS requirements governed by DOD4500.9-R, Part II, Chapter 205.
- b. Regulated to perform transportation services and qualifies under required security requirements to provide the required TPS.
- c. Has a SECRET facility clearance issued by the Defense Security Service.
- d. Has furnished SDDC with an applicable tender that provides for TPS.

**COASTWISE** – Domestic traffic receiving a carriage over the ocean, or the Gulf of Mexico, (e.g. New Orleans to Baltimore, New York to Puerto Rico, San Francisco to Hawaii, Alaska to

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Hawaii). Traffic between Great Lakes ports and seacoast ports, when having a carriage over the ocean, is also termed Coastwise.

**COMBINATION RATES** – Combination rates are when two stand-alone rates are combined to make a thru rate. See also Proportional Rates.

**CONSIGNEE** – The actual intended recipient of a shipment. The person, military installation or DOD contractor receiving the shipment from TSP.

**CONSIGNOR** – The person or activity that is the supplier or shipper of a product.

**CONSTRUCTIVE PLACEMENT** – When a TSP conveyance cannot be placed for loading, unloading, or at a point previously designated by the shipper or consignee, and is placed elsewhere, it is considered as being under constructive placement. TSP must notify the Transportation Officer of installation where the conveyance(s) has been constructively placed in writing the date, time and cars numbers that were placed

**CONTAINER** - A reusable shipping conveyance not less than 20-feet in length, outside measurement, loaded or empty, without bogie or chassis, fitted with devices permitting its ready transfer from one mode of transportation to another, and constructed to enable the attachment of removable bogie or chassis for further transportation.

**CONTINENTAL UNITED STATES (CONUS)**– United States territory comprising the 48 contiguous states and the District of Columbia, including adjacent territorial waters but excluding Alaska and Hawaii. United States territory, including the adjacent territorial waters, located within the North American continent between Canada and Mexico.

**CONTROLLED CRYPTOGRAPHIC ITEM** – Communication Security equipment declassified by the National Security Agency. Controlled Cryptographic Items requires accountability when shipped by commercial transportation by use of paper or electronic signature service. Classified keying material associated with Controlled Cryptographic Items must be separately transmitted according to requirements for its classification.

**CONVEYANCE** – A trailer, rail car, or container used to transport a shipment. Any of a number of different vehicles (tanker, railcar, tank truck, etc.) used to move DOD freight to include petroleum products.

**COURIER**– Individuals who are United States government military members or civilian employees, or Department of Defense contractor employees granted with authority to be responsible for continuous surveillance and control over movements of classified material. Individuals designated as escorts or couriers must possess a Department of Defense-issued security clearance at least equal to the level of classification of the material being transported.

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**DANGEROUS ARTICLES** – Material includes, but is not limited to certain types of chemicals and commodities, such as Flammable Liquids, Flammable Solids, Oxidizing Materials, Corrosive Liquids, Compressed Gases, and Poisonous Substances

**DAY** – Calendar day of 24 hours.

**DEADHEAD** – A transportation term for a movement by a TSP when the vehicle transports no passengers or freight.

**DECK BARGE** – Non-self-propelled vessel, usually flat bottomed and rectangular in structure, having an intact deck for the carriage of bulk materials. Also commonly referred to as a scow, lighter or hoy.

**DEFENSE TRANSPORTATION REGULATION (DTR)**, Part II, Cargo Movement, DTR 4500.9-R - Agency regulation that establishes criteria for cargo movement within the DTS. Implements DOD policies and requirements that govern the utilization of commercial freight transportation services and Defense Freight Railway Interchange Fleet (DFRIF), for the transportation requirements of armed services through their military departments and other DOD components.

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**DEFENSE TRANSPORTATION SYSTEM (DTS)** – DTS is that portion of the worldwide transportation infrastructure that supports DOD transportation needs in peace and war. The DTS consists of two major elements: military (organic) and commercial resources. These resources include aircraft, assets, services, and systems organic to, contracted for, or controlled by the DOD. The DTS infrastructure, including ports, airlift, sealift, railway, highway, in transit visibility, information management systems, customs, and traffic management that the DOD maintains and exercises in peacetime, is a vital element of the DOD capability to project power worldwide. It provides for responsive force projection and a seamless transition between peacetime and wartime operations.

**DEFENSE TRANSPORTATION TRACKING SYSTEM (DTTS)** – A joint military service system that processes data shipment tracking data to ensure in transit safety and security command and control that is hosted by SDDC. The DTTS provides 24-hour continuous command and control of the DOD arms, ammunition and explosive shipments moving in the public domain. The primary mission of the DTTS are emergency response and intransit security of these shipments.

**DEFERRED SERVICE (D3)** - Shipment to be delivered to consignee during consignee's normal operating hours, as listed in the TFG, on or before the fifth business day after consignor requested pickup date of shipment.

**DEFICIT WEIGHT RATING** - Calculation of the price for transporting a greater weight than the actual total weight of the goods to be transported with the aim of achieving a lower price.

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**DEMURRAGE** – A charge made on rail cars or vessels (including barges) held by or for a shipper or consignee beyond the allowable free time for loading and unloading, for forwarding directions, or for any other purpose. Charges for demurrage are considered to be in addition to all other lawfully owed transportation charges.

**DEPARTMENT OF DEFENSE (DOD)** – The government executive department whose mission is to provide the military forces needed to deter war and to protect the security of the United States. This department consists of the Office of the Secretary of Defense, organization of the Joint Chiefs of Staff, military departments, unified and specified commands, and defense agencies.

**DELIVERY DATE (DD)** – A specific date by which delivery of a shipment should be accomplished by the TSP at the CONUS destination or CONUS air/water terminal.

**DESTINATION** – The place to which a shipment is consigned or where the TSP delivers cargo to the consignee or agent.

**DETENTION** – A charge made on trailers or containers held by or for the benefit of a shipper or consignee beyond the allowable free time for loading or unloading, for forwarding directions, or for any other purpose. Charges for detention are considered to be in addition to all other lawfully owed transportation charges.

**DIRECT PROCUREMENT METHOD (DPM)** – A method of procuring transportation services where the government directly manages the shipment throughout. Packing, containerization, local drayage, and storage services are obtained from commercial firms under contract arrangements or by the use of government facilities and personnel. DPM shipments move from government to contractor, government to TSP, and not from contractor to contractor, or TSP to TSP. There are no business or contractual relationships between the origin and destination contractors or between the contractors and freight TSP.

**DISQUALIFICATION** – Administrative action taken by the Military Surface Deployment and Distribution Command or theater Commander that results in excluding a TSP from transporting Department of Defense shipments, either from one or more origin points for specific routes or for all routes. This administrative action can also include the exclusion of a TSP or storage firm from participation in the Department of Defense Personal Property Shipment and Storage Program at one or more installations for a definite or indefinite period of time.

**DIVERSION** – Service offered by a TSP that allows a consignor to divert an en route shipment from its original consignee or port of destination to another, or the changing of the mode or designated route of a shipment from that shown on the original transportation documentation while the shipment is in-transit.

**DOOR-TO-DOOR SERVICE** – From shipper's origin to consignee's receiving point.

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**DOUBLE BROKERING** – Prohibited Practice.

A practice where a legitimate broker gives a load to a second broker, who then finds a TSP. The term also includes a practice where a motor TSP agrees to transport freight for a broker, under the guise it will haul the freight, and the TSP subsequently re-brokers to another TSP. When a TSP (also has broker authority) accepts a brokered load (as the TSP) and tenders the load to another TSP through its brokerage operation (without the original broker's knowledge or consent).

**DRAYAGE** – A charge for the local transportation of property for a movement that terminates within 30 miles of origin of the shipment.

**DRY CARGO BARGE** – Non-self-propelled vessel, usually flat bottomed and rectangular in structure with cargo space below deck, usually used to transport bulk commodities on rivers and canals. The cargo space may be covered or uncovered. Industry commonly refers to these barges as open/covered hopper barges.

**DRIVEAWAY** – The movement of a vehicle under its own power by a driver furnished through an authorized commercial motor TSP.

**DROMEDARY BOX** – A freight box carried on, and securely fastened to, the chassis of a truck tractor, step deck or flatbed trailer, is also demountable, and can be handled with a forklift truck. It is protected by a Plymetal shield and may be equipped with doors on each side that can be locked with a padlock and sealed. Each dromedary shall be considered a separate conveyance.

**DROPPED TANK TRAILERS** – Trucks/containers or trailers left on the terminal for unloading at a later time without the services of the motor TSP upon authorization by the terminal operator.

**DUAL DRIVER PROTECTIVE SERVICE (DDP)** – A protective service utilized for SRC III, IV, and Uncategorized AA&E, described in Item 103, Dual Driver Protective Service, for detailed guidance.

**DUNNAGE** – Lumber or other material used to brace and secure cargo to prevent damage during shipment.

**DUNNAGE ALLOWANCE** – A flat fee that seeks to compensate drivers for assembly or building materials required to properly block and brace a load. Dunnage must be requested by a shipper in order for the allowance to be properly paid.

**eBILL** – Functionality in the currently authorized Third Party Payment System (TPPS) that is used to request a debit (from a shipper to a TSP) or a credit (from a TSP to a shipper). The party initiating the eBill will not be paid until the other party approves the transaction. An eBill is

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most commonly used to reconcile or adjust shipment payment amounts for shipments that have already been approved.

**ELECTRONIC DATA INTERCHANGE (EDI)** –The transfer of data by linking computer systems through a communications network, in order to accomplish the DOD objective of ensuring all tenders are originally filed, billed, and administratively updated through an EDI in order to create a semi-paperless environment.

**EMERGENCY** – Any situation that would prevent a shipment from safely and securely reaching its destination, such as undue delay caused by a *force majeure* circumstance. Any “situation” associated with in transit DOD AA&E or OSM that endangers the material itself, the public, the transporting TSP’s personnel/equipment/facilities, or threatens national security due to potential loss or loss of Ordnance-related, highly sensitive technology. The broad term “Situation” is intended to include, but not be limited to, accidents, fire, hijacking, theft, civil disturbance, equipment failure, labor strikes, natural disasters, and threatened or real attack.

**EMPTY MOVEMENT OF EQUIPMENT (EMT)** –An accessorial charge per vehicle per deadhead miles traveled from point of dispatch to point of origin, which shall be in addition to the line haul rate. These charges require consignor or consignee endorsement on BL.

**EMPTY TRAILER RETURN (ERS)** – An accessorial charge for returning an empty trailer from destination to origin upon the shippers’ cancellation.

**ESCORT/FLAGMAN/TELEPHONE (MES/MEN/MET)** –An accessorial charge when requested by the shipper to reimburse for the cost of hiring of additional personnel to perform additional necessary services directly associated with the movement of specialized cargo.

**EXCLUSIVE USE (EXC)** – When requested by DOD personnel, a TSP will devote the entire trailer or dromedary to the movement of a specified shipment. See Item 31, Exclusive Use of Trailer or Dromedary, for detailed guidance.

**EXPEDITED SERVICE (EXP)** – When requested by DOD personnel, the TSP guarantees the delivery of shipment prior to the Standard Transit Time. See Item 35, Expedited Service, for detailed guidance.

**FORCE MAJEURE** – Contract provision that exempts parties for non-fulfillment of obligations due to unforeseen and/or unpredictable conditions beyond their control and without fault or negligence of the breaching party. For example, natural disasters, acts of God, public enemy, freight embargoes, or weather.

**FREETIME** – The period of time during which there is no charge (i.e. demurrage) by the TSP to load, stow, and secure the general cargo to the vessel and to unload the general cargo and accompanying material from the barge.

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**FREIGHT** – Goods to be shipped. A term used to classify the transportation of goods carried by commercial vessel or vehicle.

**FREIGHT ALL KINDS (FAK)** – Consists of those commodities that a TSP offers to transport at one inclusive rate or charge regardless of their classification rating in the National Motor Freight Classification (NMFC) or Uniform Freight Classification (UFC), or differing transportation characteristics.

**FREIGHT FORWARDER (AIR)** – Also known as an indirect cargo air TSP and is defined in 14 CFR § 296.3 as “any U.S. citizen who undertakes to engage indirectly in air transportation of property, and uses for the whole or any part of such transportation the services of an air TSP or a foreign air TSP that directly engages in the operation of aircraft under a certificate, regulation, order, or permit issued by the DOT or the Civil Aeronautics Board (CAB), or the services of its agent, or of another indirect cargo air TSP.”

**FREIGHT FORWARDER (SURFACE)** – As defined in 49 USC 13102(8); a person holding itself out to the general public (other than as a pipeline, rail, motor, or water TSP) to provide transportation of property for compensation” but specifically excludes “a person using transportation of an air TSP.” See 49 U.S.C § 10102. In general, surface freight forwarders are firms, other than a railroad, motor, water, or air TSP, or an airfreight forwarder that undertakes all of the following functions: to assemble and consolidate shipments, provide for assembling, consolidating, performing or providing break bulk, and distributing services. Surface freight forwarders assume responsibility for the transportation of such property from point of receipt to point of destination, and utilize the services of authorized TSPs who possess proper operating authority for the transportation to be provided.

**FUEL SYSTEM ICING INHIBITOR (FSII)** – Military jet fuel additive that absorbs small amounts of water from the fuel that prevents freezing in aircraft fuel systems.

**FULL VISIBLE CAPACITY (FVC)** – When a LTL makes the loading of additional items impossible and this load requires a TL rate to move. FVC is indicated by the shipping agency on the BL to get the TL rate.

**GOVERNMENT BILL OF LADING (GBL)** – The bill of lading utilized to transport freight of the U.S. government, to procure transportation of freight and related services from commercial TSP for movement at Government expense.

**GOVERNMENT BUSINESS DAY (GBD)** – Any business day (i.e., Monday through Friday) that is not a Federal Holiday.

**GOVERNMENT CARGO RECOVERY EFFORT PROGRAM (GOCARE)** – Formerly known as the DOD/GSA Joint Astray Cargo Program. The program sets forth the procedures for

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handling astray freight and convey general information concerning TSP initiatives, property identification numbers, foreign military sales, and other issues. GOCARE provides commercial TSP with points of contact to resolve astray government shipments.

**HANDLING FREIGHT AT POSITION NOT IMMEDIATELY ADJACENT TO VEHICLE (HHB)** – An accessorial charge assessed for movement of the shipment or partial shipments from or to positions beyond an immediately adjacent loading or unloading position.

**HAZARDOUS MATERIAL/SUBSTANCE** – A substance or material determined by the Secretary of Transportation to be capable of posing an unreasonable risk to health, safety, and property when transported in commerce. This term includes hazardous substances, hazardous wastes, marine pollutants, elevated temperature materials, materials designated as hazardous under the provisions of 49 Code of Federal Regulations, Parts 172.101 and 172.102, and materials that meet the defining criteria for hazard class and divisions in 49 Code of Federal Regulations, Part 173.

**HOLIDAYS** – Federally-designated holidays, as provided by Title 5 of the U.S. Code: New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Columbus Day, Thanksgiving Day, and Christmas Day.

**IMPACTOGRAPH** – An instrument used to measure the force of collision/force when one object hits another. Monitors impact during transportation, test bumps, or the smooth ride of a vehicle.

**IMPROPER EQUIPMENT** – Failure by a TSP to provide the specific equipment requested by DOD personnel in order to perform specific transportation/logistics requirements.

**IN- BOND** – A shipment that has not cleared U.S. Customs.

**IN -TRANSIT VISIBILITY** – The ability to track in real time the identity, status, and specific location of DOD shipments of unit and non-unit cargo (excluding bulk petroleum, oils, and lubricants), passengers, medical patients, and personal property from point of origin to the consignee or destination.

**INADEQUATE EQUIPMENT** – TSP equipment that is deemed inadequate to perform transportation services due to its defective condition, or where operation of the equipment fails to meet DOT safety regulations, or equipment whose design or defect lacks proper security features required to properly secured freight, or equipment that has broken, missing or improper seals.

**INTERMODAL MOVE** – Being or involving transportation by more than one mode of transportation or type of TSP during a single journey. An intermodal move occurs when two or more different modes such as rail, truck, barge and/or sealift are used to move cargo from origin to destination. An intermodal move may occur in CONUS and/or OCONUS such as in Alaska,

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Hawaii, etc. The term “intermodal move” can be used interchangeably with “multi-modal service.”

**INTERNAL** – Vessel movements (origin and destination) which take place solely on inland waterways. An inland waterway is one geographically located within the boundaries of the contiguous 48 states or within the boundaries of the State of Alaska.

**LAKEWISE** – Waterborne traffic between the United States ports on the Great Lakes System. The Great Lakes System is treated as a separate waterway system rather than as a part of the inland waterway system. In comparing historical data for the Great Lakes System, one should note that prior to calendar year 1990, marine products, sand and gravel being moved from the Great Lakes to Great Lake destinations were classified as local traffic. From 1990 on, these activities are classified as lakewise traffic.

**LASH/SEABEE BARGE** – A barge, usually flat-bottomed and rectangular in structure to be lightered aboard a mother ship.

**LASHING** – Ropes, wires, chains, steel straps, or other special devices used to secure cargo.

**LATE** – Unexcused failure to deliver the shipment by the end of normal operating hours on the Required Delivery Date (RDD).

**LAYTIME** – The time between when a vessel moors alongside or at 0001 hours local time on the latest agreed readiness date, whichever occurs first. It ends when loading or unloading begins.

**LESS-LOAD RATES** – Rates or classes that apply to a quantity of freight less than the truckload weight specified for the same article.

**LINE FILL** – The quantity of fuel required to completely fill a section of pipeline.

**LINE HAUL** – Transportation of cargo over TSP routes from point to point to point of destination, excluding local pick-up, delivery, local drayage, and switching services.

**LOADING OR UNLOADING** – The movement of lading past the tailgate of the vehicle including the placement on, or the removal of lading from, a conveyor extending into the vehicle, as well as the stowing, stacking, and breaking out of the lading within such vehicle.

**LONG TERM LEASE** -- Leasing a company's vehicle to another transportation service provider for a duration of more than 30 days. TSP must abide by lease provisions of 49 CFR, Part 376.

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**LOSS TOLERANCE** – An agreed percentage of fuel that is lost during transit or when placed in storage due to minor leaks and evaporation, etc.

**MANIFEST** – A document specifying in detail the passengers or items carried for a specific destination.

**MILITARY TRAFFIC EXPEDITING SERVICE (MTX)** – An expediting service provided by the Association of American Railroads (AAR) for military carload shipments. This automated service uses a central computer file electronically linked with member railroads and is capable of reporting on single-line and joint-line movements. Passing or progress reports are controlled by an MTX number assigned by the AAR.

**MILVAN** – A DOD-owned or -leased demountable container, conforming to U.S. and International standards, used for the movement of military cargo.

**MOTOR CARRIER** – Shall have the same meaning and intent as “motor TSP” as defined in 49 U.S.C. 13102(14), as a person providing commercial motor vehicle (as defined in section 31132) transportation for compensation.

**MULTI-MODAL SERVICE** – Being or involving transportation by more than one mode of transportation or type of TSP during a single journey. Multi-modal service occurs when two or more different modes such as rail, truck, barge and/or searift are used to move cargo from origin to destination. Multi-modal service may occur in CONUS and/or OCONUS such as in Alaska, Hawaii, etc. The term “multi-modal service” can be used interchangeably with “intermodal moves.”

**NEGOTIATED MOVE** – A consignment of one or more shipments from one or more shippers over a period not to exceed one calendar year moving to one or more consignees at one or more destinations. Included within this definition are split pickups at origin and destination points and stop in transit to partially load and/or unload.

**NET EXPLOSIVE QUANTITY (NEQ)** – Total quantity of propellant in a tank, drum, cylinder, or other container expressed in kilograms.

**NET EXPLOSIVE WEIGHT (NEW)** – Total weight of all explosives Class 1 components of an explosive which includes primary explosives, secondary explosives, pyrotechnics, and propellants in a tank, drum, cylinder or other container expressed in pound.

**NO SHOW** – Failure by a TSP to pick up a shipment on the agreed date and time.

**NORMAL OPERATING HOURS** – Period of time the facility or installation (refer to the Transportation Facilities Guide [TFG] for specific installation normal operating hours) is regularly open for business Monday - Friday to receive and discharge freight.

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**NON-USE LETTER** – Correspondence that places a TSP in non-use status for a period of time at either an installation or nationwide level.

**OTHER SENSITIVE MATERIAL (OSM)** – Materials other than AA&E that require monitored movement in the discretion of the owning Services due to concerns regarding the hazard, posed to the public, high value items, or security classification.

**OVERNIGHT SERVICE (D1)** - Shipment to be delivered to consignee during consignee's normal operating hours, as listed in the TFG, on the next business day following the consignors requested pickup date of shipment.

**OVERDIMENSIONAL** – A shipment that contains one or more non-divisible articles, which measure in excess of 636 inches (53 feet) in length (**OVERLENGTH**), 102 inches (8 feet 6 inches) in width (**OVERWIDTH**), or 162 inches (13 feet 6 inches) in height from the ground to the top of the article after loading (**OVERHEIGHT**). Exception: A shipment is not considered over length for interstate or intrastate movements, when the gross length dimensions of the tractor and loaded semi-trailer combination are within the maximum gross length for such equipment combination on interstate and federally designated highways or other state highways and supplemental routes.

**OVERTIME** – Hourly charges incurred beyond established working hours and which exceed the total number of regular working hours per week.

**OVERWEIGHT** – Shipments where the cargo exceeds 48,000 pounds (45,000 pounds when loaded on lowboy equipment). Additional information is described under Item 119, Over dimensional Freight Service/Overweight Permit Shipments.

**PALLET** – Piece of equipment that facilitates mechanical handling of stacked (palletized) goods for fork-lift trucks. The term also includes pallet sides, platforms, risers, runners, skids, fillers, separators, shrouds, covers, deck boards, metal braces, collapsible shipping bins, racks or shipping devices, used, iron or wood or iron and wood combined.

**PERISHABLE GOODS** – Unpreserved, unprocessed, and untreated commodity that may spoil within a short time period even under normal handling and shipping conditions.

**PERSONAL PROPERTY (PP)** – Possessions other than real estate or building. Personal property is movable and includes tangible (appliances, car, furniture, jewelry) and intangible (bonds, right to a benefit, shares of stock) items whose ownership belongs to the individual (also called chattels). Property of a personal character that is portable but not used in business.

**PIPELINE** – All parts of a physical facility to transport water, gas, or petroleum, including a line of pipe, valves, and any other appendages attached to the line of pipe.

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**PRIORITY SERVICE (SG)** - Next available flight; shipment may be required anytime during a 24 hour period, no specific time for pickup or delivery stated (consignor may insert time requirements on BL IAW TSP quote).

**PRIVATELY OWNED VEHICLE (POV)** – Belonging to, restricted to, or intended to be used for the personal use of an individual.

**PROPERTY DAMAGE** – Damages caused to a (DOD) member's/employee's personal and/or real property, including rental property, or grounds associated with the property by a DOD approved TSP/agent or direct procurement method contracted agent while picking up or delivering DOD sponsored shipments.

**PROPORTIONAL RATES** – Rates that are not intended to stand alone, and may only apply in conjunction with another proportional rate. See also Combination Rates.

**QUALIFIED TSP REPRESENTATIVE** – A TSP or terminal representative transporting DOD cargo and who is:

a. Aware of the classification/sensitivity of DOD cargo.

b. Knowledgeable of safety, security and emergency procedures to be followed.

c. Cleared under the DOD Industrial Security Program to handle SECRET shipments and has TSP issued identification when providing Protective Security Service. (Applies to TPS shipments only)

**RADIOACTIVE MATERIAL** –Material causing spontaneous emission of radiation, either directly from unstable atomic nuclei or as a consequence of a nuclear reaction. Of, exhibiting, or caused by radioactivity.

**RAIL TANK CAR** – A railcar designed to carry liquefied loads or cargo.

**RAIL TSP** – A rail as defined in 49 U.S.C.

**RAMP-TO-RAMP SERVICE** – Occurs when an empty vehicle is delivered to the TSP; when a loaded vehicle with billing instructions are delivered to the TSP or forwarding instructions are given to TSP with proper billing instructions.

**REDELIVERY** –When a shipment is tendered for delivery and delivery cannot be accomplished due to the fault of the consignee. Where redelivery is required, the TSP will notify the consignee of the on-hand shipment and arrange for a mutual agreement regarding a redelivery date.

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**REFUGE LOCATION** – A military activity designated in the Terminal Facilities Guide (TFG) as meeting requirements for the temporary storage of classified or protected material (excluding Class 1, Division 1.1, 1.2, and 1.3 explosives) that affords security for shipments of such cargo in emergency situations.

**RELEASED VALUE RATE** – The rate applied to a specific shipment that applies to an agreed level of liability assumed by the TSP in transporting that shipment in the event of loss or damage.

**REPORT OF SHIPMENT** (REPSHIP)– An advance notification of shipment provided by a shipper to the consignee not later than 24 hours prior to the shipment arrival. For ammunition shipments, notification must be made not later than two hours after shipment departure.

**REQUIRED DELIVERY DATE (RDD)** – A date when transported cargo must arrive at its destination and complete offloading to properly support mission requirements. The calendar date when material is required to be delivered and offloaded by the requisitioner.

**ROUTING OR ROUTE ORDER** – An order issued by a routing officer that specifies the mode of transportation and the means within that mode by which a shipment will move.

**SECOND DAY SERVICE (D2)** - Shipment to be delivered to consignee during consignee's normal operating hours, as listed in the TFG, on or before the second business day after consignor requested pickup date of shipment.

**SECURED AREA** – An area to which access is controlled and is under regular, periodic surveillance by security personnel.

**SECURE HOLDING AREA** – In non-emergency situations, protection provided by an installation to a TSP's vehicle transporting sensitive or classified cargo that arrives after hours or at the discretion of an installation commander. The installation commander must make the same kinds of determinations as for "Secure Holding Location/Safe Haven" or "refuge."

**SECURE HOLDING LOCATION/SAFE HAVEN** – A location owned by DOD, or a SDDC approved TSP owned secure holding facility that is utilized for the temporary parking of commercial TSP motor vehicles transporting Categorized AA&E or classified materials. This term shall also include circumstances where emergency assistance is to be provided by an installation to a TSP's vehicle transporting Division 1.1, 1.2, or 1.3 ammunition and explosives due to circumstances beyond a TSP's control (such as severe weather or vehicle breakdown). A primary consideration by the installation commander is whether the load poses an unacceptable hazard to personnel or operations. This determination involves an analysis of the quantity-distance factors involved and the ability to locate the vehicle away from populated areas.

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**SENSITIVE CARGO** – Small arms, ammunition, and explosives (AA&E) that are a potential danger to public safety and can be used by militant, revolutionary, criminal, or other elements for civil disturbances, domestic unrest, or criminal actions, to include Ordnance as defined in the DOD 5100.76M, Physical Security Of Conventional Arms, Ammunition And Explosives.

**SHIPMENT** – A separately identifiable collection of goods to be carried: A quantity of freight tendered for transportation by one shipper, at one point, one day, on one bill of lading, for delivery to one consignee at one destination.

**SHIPMENT REFUSAL** – Failure of a TSP to accept or decline a shipment within one hour of offer.

**SHIPPER** – A Service or agency activity (including the contract administration or purchasing office for vendors) or vendor that originates shipments who performs planning, assembling, consolidating, documenting, and arranging for the movement of material.

**SHORING** – Technique used to distribute the weight of a cargo piece over a greater area than its load bearing area (also called a footprint or contact area).

**SMALL ARMS** – Man portable, individual, and crew-served weapon systems used mainly against personnel and lightly armored or unarmored equipment including handguns; shoulder-fired weapons; and light automatic weapons. Included in small arms are comparable foreign arms, United States prototype arms, and illegally manufactured weapons retained in inventory for training, familiarization, and evaluation.

**SMALL ARMS AMMUNITION** – A cartridge or family of cartridges intended for use in various types of hand-held or mounted weapons through 50 mm. Within a caliber designation, these weapons may include one or more of the following: rifles (except recoilless), carbines, pistols, revolvers, machineguns, and shotguns. The explosives effects are largely confined to the package. No projection of fragments of appreciable size or range is to be expected and does not significantly hinder emergency response efforts or the effects of explosion are completely confined within the article itself.

**SNS VENDOR (SNSV)** – Commercial Company employed by the TSP to assist in providing SNS to the Government utilizing any technical means that meets the requirements set forth in this rules provision. Additionally, the Federal Communications Commission (FCC) must approve the service offered.

**SPOT BID** – A single consignment of one or more pieces from one shipper at one time at one origin address receipted for in one lot and moving to one consignee at one destination address. Included within this definition are split pickups at origin and destination points and stops in transit to partially load and/or unload.

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**SPOTTING/DROPPING** – The detachment of a trailer from a power unit (tractor) and its placement at a specific site designated by and in full possession of shipper, consignee or other designated party

**SUBCONTRACTOR** – A contract by which a company or person agrees to render services or materials necessary for the performance of another contract; one who performs services under contract to a TSP without privity of contract with the government; a secondary contract in which the person or company originally hired in turn hires somebody else to do all or part of the work.

**TANK BARGE** – Non-self-propelled vessel constructed and arranged for the carriage of liquid cargoes in tanks integral to the hull or independent of the hull. Pumping arrangements may be provided on board or left to shore equipment. Typical cargoes would include petroleum and other liquids.

- a. Single Hull Tank Barge - A tank barge with the sides and the bottom being single hull.
- b. Double Hull Tank Barge - A tank barge with the sides and the bottom being double hull.
- c. Double Sided Tank Barge - A tank barge with the sides being double hull and the bottom being single hull.
- d. Double Bottom Tank Barge - A tank barge with the sides being single hull and the bottom being double hull.

**TANK TRUCK** – A vehicle designed to carry liquefied loads or cargo on roadways

**TEMPERATURE CONTROLLED GALLONS** – The volume correction to gallons at 60 degrees Fahrenheit (sometimes referred to as “net volume”).

**TERMINALING** – Receipt of fuel from an incoming transportation mode for the purpose of issuing that fuel for movement by another transportation mode. Terminaling charges may include but are not limited to fees for throughput, tank, truck, barge, or railcar loading, additive injection, filtration and dock fees. Some of these fees may be included as separate accessorial charges in the TSP's tender.

**THIRD PARTY PAYMENT SYSTEM (TPPS)** – TPPS is an electronic freight transaction tracking and payment system and is required to conduct business with DOD. The current authorized TPPS is Syncada, a service of U.S. Bank.

**TIME-DEFINITE DELIVERY (TDD)** – The delivery of freight at a time and destination specified by the receiving activity.

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**TOWAWAY SERVICE** – The transportation of DOD freight when the cargo is towed by a TSP truck-tractor, but not loaded in or on TSP equipment.

**TOWBOAT/PUSH BOAT** – Self-propelled vessel designed to tow/push barges and pontoons. The hull is usually rectangular in plan and has little freeboard. A pair of knees of ample strength and height engages barges of various depths to maneuver the tow.

**TRACTOR** – A mechanically powered unit used to propel or draw a trailer or trailers on the highway.

**TRAILER** – A trailer is a reusable shipping conveyance not more than 53-feet in length, outside measurement, constructed for use in transporting commodities via highway and equipped with permanent wheeled undercarriage, or mounted on a bogie or chassis. Trailer also means a demountable trailer body with wheels or a container mounted on a bogie and equipped with a device for coupling to a tractor for movement.

**TRANSLOADING** – Cargo removed from one conveyance and directly reloaded on another conveyance for movement or movement of dromedaries from one conveyance to another. Transloading of DOD vehicles is prohibited. Once DOD vehicles and/or equipment is tied down or otherwise secured in place on the conveyance, the TSP may not move the vehicles or equipment without consent of the shipper, unless in the event of an emergency. Transportation Protective Security (TPS) shipments require prior coordination with SDDC, G3 via the Defense Transportation Tracking System (DTTS) if an emergency situation requires transloading. Other examples include, but are not limited to: damaged or missing transportation seals; improper loading, packing, blocking, or bracing; improper conduct at an installation; improper tie down or protection of cargo; and/or improper use of intermodal services. Refer to Section B, Item 97, Transloading Transportation Protective Service (TPS) Shipments for more information.

**TRANSMIX** – A mixture of fuel, which occurs in a pipeline shipment that is caused when one batch of fuel pushes against another causing part of both batches to mix together.

**TRANSPORT VEHICLE** – A cargo carrying vehicle such as an automobile, van, tractor, truck, semi-trailer, tank car, or railcar used for transportation of cargo by any mode.

**TRANSPORTATION AGENT (TA)** – Person(s) (military or civilian) designated or appointed by the Transportation Officer to perform traffic management functions

**TRANSPORTATION OFFICER (TO)** – Person(s) designated by the commander of a military activity to perform traffic management functions.

**TRANSPORTATION PROTECTIVE SERVICE (TPS)** – A commercial TSP service performed according to DOD standards that provide in-transit physical security for shipments of Secret, Confidential, or sensitive material.

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**TRANSPORTATION SERVICE PROVIDER (TSP)** – A transportation provider who possesses legal operating authority to conduct transportation services, who also meets all established DOD requirements and has received an official notice of acceptance to transport DOD Freight by SDDC. Includes motor carriers, rail carriers, pipeline carriers, water carriers, tank truck carriers, freight forwarders, brokers, and third party logistics (3PL) companies.

**TRIP LEASED** – A vehicle lease of 30 days or less in duration between a DOD-approved TSP and leasing agent involving the power unit.

**TRIP LEASING** – Leasing a company's vehicle to a DOD-approved TSP for a single trip.

**TRUCKLOAD RATES** – Truckload rates or classes are those for which a truckload minimum weight is provided, and charges shall be assessed at the truckload minimum weight shown in the TSP tender, except that actual weight will apply when in excess of the truckload minimum weight. Minimum of 20,000 pounds and greater shall be considered truckload minimums for shipment planning purposes.

**TUGBOAT** – Self-propelled vessel with a V-shaped bow designed for the towing (and pushing) of ships or other floating structures such as barges in ports/harbors.

**VESSEL** – A watercraft or other artificial contrivance that is used, is capable of being used, or is intended to be used, as a means of transportation by water. 49 U.S.C. 12103(25).

**WATER CARRIER** – A Water TSP who performs water transportation for compensation, including both vessel, barge, or other artificial contrivance as defined in 49 U.S.C. 12102(26).

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## **APPENDIX E**

### **EXPLANATION OF ABBREVIATIONS**

|       |   |
|-------|---|
| AA    | Airport-to-Airport                        |
| AA&E  | Arms, Ammunition and Explosives           |
| AAR   | Association of American Railroads         |
| ABS   | American Bureau of Shipping               |
| AMC   | Air Mobility Command                      |
| ANSI  | American National Standards Institute     |
| API   | American Petroleum Institute              |
| ARG   | Rail Armed Guard                          |
| ASTM  | American Society for Testing Material     |
| ATA   | American Trucking Association             |
| BBLS  | Barrels                                   |
| BL    | Bill of Lading                            |
| BOE   | Bureau of Explosives                      |
| CAT   | Security Risk Category                    |
| CBL   | Commercial Bill of Lading                 |
| CCR   | Central Contractor Register               |
| CFR   | Code of Federal Regulations               |
| CIS   | Constant Surveillance and Custody Service |
| COFC  | Container-on-Flatcar                      |
| CONUS | Continental United States                 |
| COPT  | Captain of the Port                       |
| CRAF  | Civil Reserve Air Fleet                   |
| CRD   | Crane at Destination                      |
| CRO   | Crane at Origin                           |
| CWT   | Hundred Pounds                            |
| D1    | Overnight Service                         |
| D2    | Second-Day Service                        |
| D3    | Deferred Service                          |
| DDP   | Dual Driver Protective Service            |
| DE    | Delivery Service                          |
| DEL   | Delivery Before Noon                      |
| DEL   | Receipt and Issue (Pipeline)              |
| DESC  | Defense Energy Support Command            |
| DFAS  | Defense Finance & Accounting Service      |
| DFR   | Defense Fuel Region                       |
| DFRIF | Defense Freight Railway Interchange Fleet |
| DFSC  | Defense Fuel Supply Center                |
| DOD   | Department of Defense                     |

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| DOE    | Department of Energy   |
| DON    | Department of the Navy   |
| DOT    | Department of Transportation/ U. S. Department of Transportation |
| DPM    | Direct Procurement Method  |
| DSS    | Defense Security Service   |
| DTMR   | Defense Traffic Management Publication                           |
| DTOD   | Defense Table of Official Distance                               |
| DTR    | Defense Transportation Regulation                                |
| DTTS   | Defense Transportation Tracking System                           |
| DV     | Detention of Vehicles  |
| EC     | Electronic Commerce  |
| EDI    | Electronic Data Interchange                                      |
| EFT    | Electronic Funds Transfer  |
| EIA    | Energy Information Administration                                |
| ETA    | Electronic Transportation Acquisition                            |
| FAK    | Freight All Kinds  |
| FBI    | Federal Bureau of Investigation                                  |
| FCRP   | Freight Carrier Registration Program                             |
| FVC    | Full Visible Capacity  |
| GBL    | Government Bill of Lading  |
| GFM    | Global Freight Management  |
| GTN    | Global Transportation Network                                    |
| HAZ    | Hazardous Handling   |
| MFTURP | Military Freight Traffic Unified Rules Publication               |
| MPRP   | Pipeline Rules Publication                                       |
| NAC    | National Agency Check  |
| NMFC   | National Motor Freight Classification                            |
| PSS    | Protective Security Service                                      |
| RDD    | Required Delivery Date   |
| SCAC   | Standard Carrier Alpha Code                                      |
| SDDC   | Surface Deployment and Distribution Command (formerly MTMC)      |
| SG     | Priority Service   |
| SPLC   | Standard Point Location Code                                     |
| TDD    | Time Definite Delivery   |
| TDR    | Transportation Discrepancy Report                                |
| TFG    | Transportation Facilities Guide                                  |
| TPS    | Transportation Protective Service                                |
| TSP    | Transportation Service Provider                                  |
| UFC    | Uniform Freight Classification                                   |
| WTG    | Waiting Time   |

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## **APPENDIX F**

### **WEBSITES**

Websites listed below are referenced throughout this publication.

1. **SDDC Publication Updates:** <http://www.sddc.army.mil/GCD/default.aspx>.
2. **SDDC Freight Carrier Registration Program (FCRP):**  
<https://stallion.eta.sddc.army.mil/ccp/jsp/CCPScac.jsp>.
3. **DOT Licensing and Insurance:** <http://www.fmcsa.dot.gov/registration-licensing/registration-licensing.htm>
4. **Execution of Standard Form (SF) 328, Certificate Pertaining to Foreign Interests:**  
<http://www.gsa.gov/portal/forms/download/116246>
5. **US Bank:** <https://network.syncada.com/usbank>
6. **Electronic Commerce/ Electronic Data Interchange (EC/EDI) Trading Partner Guide for Defense Transportation:**  
[http://www.sddc.army.mil/GCD/SiteAssets/TPA\\_Template%20Nov11.pdf](http://www.sddc.army.mil/GCD/SiteAssets/TPA_Template%20Nov11.pdf)
7. **SDDC Global Freight Management (GFM) Distance Learning Program (DLP):**  
<https://eta.sddc.army.mil>
8. **Defense Table of Official Distance (DTOD):** <https://dtod.sddc.army.mil/>
9. **GOCARE:** <http://www.sddc.army.mil/GCD/default.aspx>
10. **Washington Headquarters Services Executive Services Directorate:**  
<http://www.dtic.mil/whs/directives/corres/pdf/522022c.pdf>.
11. **API Manual of Petroleum Measurement Standards (MPMS):**  
[http://www.eia.gov/dnav/pet/pet\\_pri\\_spt\\_s1\\_m.htm](http://www.eia.gov/dnav/pet/pet_pri_spt_s1_m.htm)

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## **APPENDIX G**

### **REFERENCES**

Each reference applies to its current edition, unless otherwise specified. Due to numerous reorganization efforts, the guidance in some of the references may have been or shall be reissued in other publications. It may be necessary to consult a functional area expert to determine the most recent guidance.

1. 2012 Emergency Response Guidebook, (ERG).
2. Association of American Railroads, Open Top Loading Rules Manual.
3. American Trucking Associations, ATA Hazardous Materials Tariff, ICC ATA 111-series.
4. Code of Federal Regulations, Title 14, Part 205, Aircraft Accident Liability Insurance
5. Code of Federal Regulations, Title 14, Part 296.3, Indirect Cargo Air Carrier
6. Code of Federal Regulations, Title 32, Part 619.4, Insurance—Public Liability and Cargo.
7. Code of Federal Regulations, Title 33, Part 6, Protection and Security of Vessels, Harbors, and Waterfront Facilities.
8. Code of Federal Regulations, Title 33, Part 104, Maritime Security: Vessels.
9. Code of Federal Regulations, Title 33, Part 105, Maritime Security: Facilities.
10. Code of Federal Regulations, Title 33, Part 109, General.
11. Code of Federal Regulations, Title 33, Part 110, Anchorage Regulations.
12. Code of Federal Regulations, Title 33, Part 125, Identification Credentials for Persons Requiring Access to Waterfront Facilities or Vessels.
13. Code of Federal Regulations, Title 33, Part 126, Handling of Dangerous Cargo at Waterfront Facilities.
14. Code of Federal Regulations, Title 33, Part 126, Section 126.19, Issuance of Permits for Handling Designated Dangerous Cargo.
15. Code of Federal Regulations, Title 33, Part 160, Ports and Waterways Safety—General.

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16. Code of Federal Regulations, Title 41, Part 101, Subchapter G, Section 101.40, Transportation and Traffic Management.
17. Code of Federal Regulations, Title 41, Part 101, Subchapter G, Section 101.41, Transportation Documentation and Audit.
18. Code of Federal Regulations, Title 41, Part 101, Subchapter G, Section 101-41.302-3, Terms and Conditions Governing Acceptance and Use of GBLs.
19. Code of Federal Regulations, Title 49, Part 105, Hazardous Materials Program Definitions and General Procedures.
20. Code of Federal Regulations, Title 49, Part 106, Rulemaking Procedures.
21. Code of Federal Regulations, Title 49, Part 107, Hazardous Materials Program Procedures.
22. Code of Federal Regulations, Title 49, Part 110, Hazardous Materials Public Sector Training and Planning Grants.
23. Code of Federal Regulations, Title 49, Part 130, Oil Spill Prevention and Response Plans.
24. Code of Federal Regulations, Title 49, Part 171, General Information, Regulations, and Definitions.
25. Code of Federal Regulations, Title 49, Part 171, Section 171.15, Immediate Notice of Certain Hazardous Materials Incidents.
26. Code of Federal Regulations, Title 49, Part 173, Section 173.53, Provisions For Using Old Classifications of Explosives.
27. Code of Federal Regulations, Title 49, Part 171, Section 171.8, Definitions and Abbreviations.
28. Code of Federal Regulations, Title 49, Part 172, Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, And Training Requirements.
29. Code of Federal Regulations, Title 49, Part 172, Section 172.101, Hazardous Materials Table.
30. Code of Federal Regulations, Title 49, Part 172, Section 172.504, Table 2, General Placarding Requirements.

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| REFERENCES (APPENDIX G) |
| SECTION M               |

31. Code of Federal Regulations, Title 49, Subchapter H, Section 172.700, Purpose and Scope.
32. Code of Federal Regulations, Title 49, Subchapter H, Section, 172.701, Federal-State Relationship.
33. Code of Federal Regulations, Title 49, Subchapter H, Section 172.702, Applicability and Responsibility for Training and Testing.
34. Code of Federal Regulations, Title 49, Subchapter H, Section 172.704, Training Requirements.
35. Code of Federal Regulations, Title 49, Section 173, Shippers—General Requirements for Shipments and Packaging.
36. Code of Federal Regulations, Title 49, Part 174, Section 174.81, Segregation of Hazardous Materials.
37. Code of Federal Regulations, Title 49, Part 174, Section 174.104, Division 1.1 or 1.2 (Explosive) Materials; Car Selection, Preparation, Inspection, and Certification.
38. Code of Federal Regulations, Title 49, Part 176, Carriage by Vessel.
39. Code of Federal Regulations, Title 49, Part 176, Section 176.108, Supervision of Class 1 (Explosive) Materials During Loading, Unloading, Handling and Stowage.
40. Code of Federal Regulations, Title 49, Part 176, Section 176.180, Watchkeeping.
41. Code of Federal Regulations, Title 49, Part 176, Section 176.99, Permit Requirements for Certain Hazardous Materials.
42. Code of Federal Regulations, Title 49, Part 177, Carriage by Public Highway.
43. Code of Federal Regulations, Title 49, Part 177, Section 177.834(l)(1) Carriage by Public Highway, General Requirements.
44. Code of Federal Regulations, Title 49, Part 371, Section 371.2, Brokers of Property, Definitions.
45. Code of Federal Regulations, Title 49, Part 382, Controlled Substances and Alcohol Use and Testing.
46. Code of Federal Regulations, Title 49, Part 383, Commercial Driver's License Standards: Requirements and Penalties.

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47. Code of Federal Regulations, Title 49, Part 384, State Compliance With Commercial Driver's License Program.
48. Code of Federal Regulations, Title 49, Part 385, Safety Fitness Procedures.
49. Code of Federal Regulations, Title 49, Part 386, Rules of Practice for Motor Carrier Safety and Hazardous Materials Proceedings.
50. Code of Federal Regulations, Title 49, Part 387, Minimum Levels Of Financial Responsibility For Motor Carrier.
51. Code of Federal Regulations, Title 49, Part 387, Section 387.9, Minimum Levels of Financial Responsibility.
52. Code of Federal Regulations, Title 49, Part 388, Cooperative Agreements with States.
53. Code of Federal Regulations, Title 49, Part 389, Rulemaking Procedures—Federal Motor Carrier Safety Regulations.
54. Code of Federal Regulations, Title 49, Part 390, Federal Motor Carrier Safety Regulations.
55. Code of Federal Regulations, Title 49, Part 390, Section 390.5, Definitions.
56. Code of Federal Regulations, Title 49, Part 391, Qualifications of Drivers.
57. Code of Federal Regulations, Title 49, Part 392, Driving of Commercial Motor Vehicles.
58. Code of Federal Regulations, Title 49, Part 393, Parts and Accessories Necessary for Safe Operation.
59. Code of Federal Regulations, Title 49, Part 395, Hours of Service of Drivers.
60. Code of Federal Regulations, Title 49, Part 396, Inspection, Repair, and Maintenance.
61. Code of Federal Regulations, Title 49, Part 397, Transportation of Hazardous Materials: Driving and Parking Rules.
62. Code of Federal Regulations, Title 49, Part 1005, Principles and Practices for the Investigation and Voluntary Disposition of Loss and Damage Claims and Processing Salvage.

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| REFERENCES (APPENDIX G) |
| SECTION M               |

63. Defense Transportation Regulation, DOD 4500.9 R, Part II, Chapter 202, Cargo Routing and Movement.
64. Defense Transportation Regulation, DOD 4500.9 R, Part II, Chapter 204, Hazardous Materials.
65. Defense Transportation Regulation, DOD 4500.9 R, Part II, Chapter 205, Movement of Sensitive Conventional Arms, Ammunition, and Explosives, Classified (SECRET and Confidential), and Controlled Cryptographic and Sensitive Items.
66. Defense Transportation Regulation, DOD 4500.9 R, Part II, Chapter 205, Paragraph G, Small Shipments of AA&E.
67. Defense Transportation Regulation, DOD 4500.9 R, Part II, Chapter 207, Carrier Performance.
68. Defense Transportation Regulation, DOD 4500.9 R, Part II, Chapter 205, Table 205-17, Security Risk Codes.
69. Department of Defense Manual 4140.25-M, DOD Management of Bulk Petroleum Products, Natural Gas, and Coal.
70. Department of Defense Manual 5100.76-M, Chapter 6, Transportation.
71. Department of Defense Manual 5100.76-M, Chapter 7, Transportation.
72. Department of Defense Manual 5100.76-M, Appendix 3, Physical Security of AA&E at Military Terminals.
73. Department of Defense Manual 5220.22-C, Section III, National Industrial Security Program Operating Manual—Common Requirements.
74. Department of Defense Manual 5220.22-M, National Industrial Security Program Operating Manual.
75. Department of Defense Manual 5220.22R, Industrial Security Regulation.
76. Department of Defense Manual 6055.9 STD, DOD Ammunition and Explosives Safety Standards.
77. Department of Defense Manual 6055.9 STD, Paragraph C9.5, Energetic Liquids.

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| REFERENCES (APPENDIX G) |
| SECTION M               |

78. Department of Navy OPNAVINST 5510.1, Information and Security Program Regulation Manual.
79. Department of Navy OPNAVINST S5513.3B, Security Classification Guidance For Surface Warfare Programs.
80. Department of Navy OPNAVINST S5513.5B, Security Classification Guidance For Undersea Warfare Programs.
81. Federal Specification FF-S-2738, Seals, Anti-pilferage.
82. Military Surface Deployment and Distribution Command (current version), EDI Technical Trading Partner Guide For Defense Transportation.
83. Military Surface Deployment and Distribution Command Transportation Engineering Agency, Pamphlet 55-19, Tie-down Handbook for Rail Movements.
84. Military Surface Deployment and Distribution Command, Class Rate Publication No. 100A (current version).
85. National Motor Freight Traffic Association, Inc., National Motor Freight Classification, Tariff STB NMF 100 series.
86. National Motor Freight Traffic Associations, Inc., Directory of Standard Multi-Modal Carrier and Tariff Agents Codes (SCAC/STAC), STB NMF 101-Series.
87. National Motor Freight Traffic Association, Inc., Continental Directory of Standard Point Location Codes, STB NMF 102-Series.
88. RAILINC, Mileage Allowances and Rules Tariff, STB RPS 6007-Series.
89. United States Army Publications Distribution Center, Closed Circuit Television (CCTV) Guidelines, Field Manual 3-19.30, Chapter 6, Physical Security.
90. United States Code, Title 5, Part III, Subpart E, Chapter 61, Subchapter I, § 6103.
91. United States Code, Title 18, Part I, Chapter 44, Section 922, Unlawful Acts.
92. United States Code, Title 49, Subtitle IV, Part A, Chapter 101, Section 10102, Definitions.
93. United States Code, Title 49 Subtitle IV, Part B, Chapter 131, Section 13102, Definitions.

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| REFERENCES (APPENDIX G) |
| SECTION M               |

94. United States Code, Title 49, Subtitle IV, Part B, Chapter 137, Section 13712, Government Traffic.
95. United States Code, Title 49, Subtitle IV, Part C, Chapter 155, Section 15504, Government Traffic.
96. United States Code, Title 49, Subtitle VI, Part B, Chapter 311, Subchapter III, Section 31132, Definitions.
97. United States Code, Title 49, Subtitle VIII, Chapter 601, Section 60101, Definitions.
98. United States Code, Title 49, Subtitle VIII, Chapter 605, Section 60501, Secretary of Energy
99. United States Code, Title 49, Subtitle VIII, Chapter 605, Section 60502, Federal Energy Regulatory Commission.
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| TRANSPORTATION FORMS/DOCUMENTATION (APPENDIX H) |
| SECTION N                                       |

| MOTOR VEHICLE INSPECTION (TRANSPORTING HAZARDOUS MATERIALS)   |  |               |  |   |  |   |  |   |  |                    |  |
|---|--|---------------|--|---|--|---|--|---|--|--------------------|--|
| <small>(Read instructions before completing this form.)</small>   |  |               |  |   |  |   |  |   |  |                    |  |
| This form applies to all vehicles which must be marked or placarded in accordance with Title 49 CFR.  |  |               |  |   |  | 1. BILL OF LADING/TRANSPORTATION CONTROL NUMBER |  |   |  |                    |  |
| SECTION I - DOCUMENTATION   |  |               |  | ORIGIN<br>a.                            |  |   |  | DESTINATION<br>b.                                     |  |                    |  |
| 2. CARRIER/GOVERNMENT ORGANIZATION  |  |               |  |   |  |   |  |   |  |                    |  |
| 3. DATE/TIME OF INSPECTION  |  |               |  |   |  |   |  |   |  |                    |  |
| 4. LOCATION OF INSPECTION   |  |               |  |   |  |   |  |   |  |                    |  |
| 5. OPERATOR(S) NAME(S)  |  |               |  |   |  |   |  |   |  |                    |  |
| 6. OPERATOR(S) LICENSE NUMBER(S)  |  |               |  |   |  |   |  |   |  |                    |  |
| 7. MEDICAL EXAMINER'S CERTIFICATE*  |  |               |  |   |  |   |  |   |  |                    |  |
| 8. (X if satisfactory at origin)  |  |               |  |   |  |   |  |   |  |                    |  |
| a. MILITARY HAZMAT ENDORSEMENT  |  |               |  | d. ERG OR EQUIVALENT COMMERCIAL: YES NO |  |   |  | 5. CYSTECAL DISPLAYED ON COMMERCIAL EQUIPMENT* YES NO |  |                    |  |
| b. VALID LEASE*   |  |               |  | e. DRIVER'S VEHICLE INSPECTION REPORT*  |  |   |  | a. TRUCK/TRACTOR                                      |  |                    |  |
| c. ROUTE PLAN   |  |               |  | f. COPY OF 49 CFR PART 397              |  |   |  | b. TRAILER  |  |                    |  |
| SECTION II - MECHANICAL INSPECTION  |  |               |  |   |  |   |  |   |  |                    |  |
| <small>All items shall be checked on empty equipment prior to loading. Items with an asterisk shall be checked on all incoming loaded equipment.</small>  |  |               |  |   |  |   |  |   |  |                    |  |
| 10. TYPE OF VEHICLE(S)  |  |               |  |   |  | 11. VEHICLE NUMBER(S)                           |  |   |  |                    |  |
| 12. PART INSPECTED<br>(X as applicable)   |  | ORIGIN<br>(1) |  | DESTINATION<br>(2)                      |  | ORIGIN<br>(1)                                   |  | DESTINATION<br>(2)                                    |  | COMMENTS<br>(3)    |  |
|   |  | SAT UNSAT     |  | SAT UNSAT                               |  | SAT UNSAT                                       |  | SAT UNSAT   |  |                    |  |
| a. SPARE ELECTRICAL FUSES   |  |               |  |   |  | h. EXHAUST SYSTEM                               |  |   |  |                    |  |
| b. HORN OPERATIVE   |  |               |  |   |  | i. BRAKE SYSTEM*                                |  |   |  |                    |  |
| c. STEERING SYSTEM  |  |               |  |   |  | m. SUSPENSION                                   |  |   |  |                    |  |
| d. WINDSHIELD/WIPERS  |  |               |  |   |  | n. COUPLING DEVICES                             |  |   |  |                    |  |
| e. MIRRORS  |  |               |  |   |  | o. CARGO SPACE                                  |  |   |  |                    |  |
| f. WARNING EQUIPMENT  |  |               |  |   |  | p. LANDING GEAR*                                |  |   |  |                    |  |
| g. FIRE EXTINGUISHER*   |  |               |  |   |  | q. TIRES, WHEELS, RIMS                          |  |   |  |                    |  |
| h. ELECTRICAL WIRING  |  |               |  |   |  | r. TAILGATE/DOORS*                              |  |   |  |                    |  |
| i. LIGHTS AND REFLECTORS  |  |               |  |   |  | s. TARPULIN*                                    |  |   |  |                    |  |
| j. FUEL SYSTEM*   |  |               |  |   |  | t. OTHER (Specify)                              |  |   |  |                    |  |
| 13. INSPECTION RESULTS (X one) ACCEPTED   |  |               |  |   |  | REJECTED  |  |   |  |                    |  |
| <small>(If rejected give reason under "Remarks". Equipment will be approved if deficiencies are corrected prior to loading.)</small>  |  |               |  |   |  |   |  |   |  |                    |  |
| 14. SATELLITE MOTOR SURVEILLANCE SYSTEM: (X one) ACCEPTED   |  |               |  |   |  | REJECTED  |  |   |  |                    |  |
| 15. REMARKS   |  |               |  |   |  |   |  |   |  |                    |  |
|   |  |               |  |   |  |   |  |   |  |                    |  |
| 16. INSPECTOR SIGNATURE (Origin)  |  |               |  |   |  | 17. INSPECTOR SIGNATURE (Destination)           |  |   |  |                    |  |
| SECTION III - POST LOADING INSPECTION   |  |               |  |   |  |   |  |   |  |                    |  |
| <small>This section applies to Commercial and Government/Military vehicles. All items will be checked prior to release or loaded equipment and shall be checked on all incoming loaded equipment.</small> |  |               |  |   |  |   |  |   |  |                    |  |
|   |  | ORIGIN<br>(1) |  | DESTINATION<br>(2)                      |  |   |  | ORIGIN<br>(1)   |  | DESTINATION<br>(2) |  |
|   |  | SAT UNSAT     |  | SAT UNSAT                               |  |   |  | SAT UNSAT   |  | SAT UNSAT          |  |
| 18. LOADED IAW APPLICABLE SEGREGATION/COMPATIBILITY TABLE OF 49 CFR   |  |               |  |   |  |   |  |   |  |                    |  |
| 19. LOAD PROPERLY SECURED TO PREVENT MOVEMENT   |  |               |  |   |  |   |  |   |  |                    |  |
| 20. SEALS APPLIED TO CLOSED VEHICLE; TARPULIN APPLIED ON OPEN EQUIPMENT   |  |               |  |   |  |   |  |   |  |                    |  |
| 21. PROPER PLACARDS APPLIED   |  |               |  |   |  |   |  |   |  |                    |  |
| 22. SHIPPING PAPERS/DD FORM 636 FOR GOVERNMENT VEHICLE SHIPMENTS  |  |               |  |   |  |   |  |   |  |                    |  |
| 23. COPY OF DD FORM 626 FOR DRIVER  |  |               |  |   |  |   |  |   |  |                    |  |
| 24. SHIPPED UNDER DOT SPECIAL PERMIT 868  |  |               |  |   |  |   |  |   |  |                    |  |
| 25. INSPECTOR SIGNATURE (Origin)  |  |               |  |   |  | 26. DRIVER(S) SIGNATURE (Origin)                |  |   |  |                    |  |
| 27. INSPECTOR SIGNATURE (Destination)   |  |               |  |   |  | 28. DRIVER(S) SIGNATURE (Destination)           |  |   |  |                    |  |

DD FORM 626, MAR 2007

PREVIOUS EDITION IS OBSOLETE.

Page 1 of 3 Pages  
Adobe Professional 7.0

## DD Form 626, Motor Vehicle Inspection (Transporting Hazardous Materials)

Issue Date: 8 March 2016

Effective Date:

Military Surface Deployment and Distribution Command

1 Soldier Way

Scott Air Force Base, IL 62225

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| TRANSPORTATION FORMS/DOCUMENTATION (APPENDIX H) |
| SECTION N                                       |

|   |                 |  |  |  |                                |                                   |
|---|-----------------|--|--|--|--------------------------------|-----------------------------------|
| <b>COMMERCIAL BILL OF LADING</b>  |                 |  | <b>DATE</b>  |  | <b>ORIGINAL B/L NO. &gt;</b>   |                                   |
| <b>CARRIER</b>  |                 |  | <b>SCAC</b>  |  | <b>CARRIER ACCOUNT NO.</b>     |                                   |
| <b>DESTINATION (Name, address and ZIP code)</b>   |                 |  | <b>ORIGIN (Name, address and ZIP code)</b>   |  |                                |                                   |
|   |                 |  | <b>SPLC (Dest.)</b>  |  | <b>SPLC (Orig.)</b>            |                                   |
| <b>CONSIGNEE (Name, address and ZIP code of installation)</b>   |                 |  | <b>SHIPPER (Name, address and ZIP code)</b>  |  |                                |                                   |
| <b>APPROPRIATION CHARGEABLE</b>   |                 |  | <b>BILL CHARGES TO (Department, bureau/office mailing address and ZIP code)</b>                    |  |                                |                                   |
| <b>VIA (Route shipment when advantageous to the Government)</b>   |                 |  |  |  |                                |                                   |
| <b>MARKS AND ANNOTATIONS</b>  |                 |  | <b>TT:</b>   |  |                                |                                   |
|   |                 |  |  |  |                                |                                   |
| <b>TOTAL PKGS.</b>  |                 | <b>DESCRIPTION OF ARTICLES (Use carrier's classification or tariff description if possible; otherwise use clear nontechnical description)</b>  | <b>QUANTITY * (Pounds, Gallons or Barrels)</b>   | <b>FOR USE OF BILLING CARRIER ONLY</b>       |                                |                                   |
| <b>NO</b>   | <b>KIND</b>     |  |  | <b>Services</b>                              | <b>Rate</b>                    | <b>Charges</b>                    |
|   |                 | <b>CLASSIFICATION ITEM NO</b> Page 1 of 3<br><br><b>IN CASE OF EMERGENCY CALL FOR EXPLOSIVES: 703-497-0218/0219 FOR OTHER HAZMAT: 800-551-8661</b><br><br><b>Mileage</b><br><b>TOT QTY:</b> CU: NEW<br><b>SEE CONTINUATION SHEET FOR DETAILS</b> |  |  |                                |                                   |
|   |                 |  |  | <b>TOTAL CHARGES</b>                         |                                |                                   |
| <b>TARIFF/SPECIAL RATE AUTHORITY</b>  |                 | <b>PICKUP SERVICE FURNISHED</b>  | <b>L</b>   | <b>SHIPPER'S INITIALS</b>                    |                                | <b>ROUTE ORDER/RELEASE NUMBER</b> |
|   |                 | <b>VEHICLE FULLY LOADED</b>  | <b>U</b>   |  |                                |                                   |
| <b>STOP SHIPMENT AT</b>   |                 | <b>FURNISH INFORMATION ON CAR/TRUCK/LOAD/CONTAINER SHIPMENTS</b>   |  |  |                                |                                   |
|   |                 | <b>INITIALS &amp; NO.</b>  | <b>SEAL NUMBERS</b>  | <b>LENGTH/CUBE</b>                           | <b>MARKED CAPACITY</b>         | <b>DATE</b>                       |
|   |                 |  |  | <b>ORDERED</b>                               | <b>FURNISHED</b>               |                                   |
| <b>FOR:</b>   |                 |  |  |  |                                |                                   |
| <b>CARRIER'S PICKUP DATE</b>  |                 | <b>SIGNATURE OF AGENT</b>  | <b>PER</b>   | <b>CARRIER WAY/FREIGHT BILL NO. AND DATE</b> |                                |                                   |
| <b>MODE</b>   | <b>ESTIMATE</b> | <b>NO CLS/TL</b>   | <b>TYPE RATE</b>   | <b>PSC</b>                                   | <b>REASON</b>                  | <b>DELIVERED ON DATE</b>          |
|   |                 |  |  |  |                                | <b>AT (Actual delivery point)</b> |
| <b>ISSUING OFFICER AND OFFICE (issuing officer name, office and complete address)</b>   |                 |  | <b>BY (Name of the delivering carrier)</b>   |  |                                |                                   |
|   |                 |  |  |  |                                |                                   |
|   |                 |  | <b>DELIVERED THIS CONSIGNMENT COMPLETE &amp; IN APPARENT GOOD ORDER EXCEPT AS MAY BE INDICATED</b> |  |                                |                                   |
|   |                 |  | <b>SHORTAGE</b> <input type="checkbox"/> <b>DAMAGED</b> <input type="checkbox"/>                   |  |                                |                                   |
|   |                 |  | <b>OBLOC</b>   |  | <b>NAME OF BILLING CARRIER</b> |                                   |
|   |                 |  | <input type="checkbox"/> <b>CARRIER OSAD REPORT ATTACHED</b>                                       |  |                                |                                   |
|   |                 |  | <input type="checkbox"/> <b>DELIVERY AT DESTINATION FURNISHED</b>                                  |  | <b>SIGNATURE OF AGENT</b>      |                                   |
|   |                 |  | <input type="checkbox"/> <b>ACCESSORIAL SERVICES CERTIFICATION ATTACHED</b>                        |  |                                |                                   |
| <b>CONTRACT/PURCHASE ORDER NO. AND FOB POINT</b>  |                 |  | <b>DATED</b>   |  |                                |                                   |
|   |                 |  |  |  |                                |                                   |
| <small>THIS IS TO CERTIFY THAT HEREIN NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION, SUBJECT TO SECTION 7 OF THE CONDITIONS. IF THIS SHIPMENT IS TO BE DELIVERED TO THE CONSIGNEE WITHOUT RECOURSE ON THE CONSIGNOR, THE CONSIGNOR SHALL SIGN THE FOLLOWING STATEMENT: THE CARRIER SHALL NOT MAKE DELIVERY OF THIS SHIPMENT WITHOUT PAYMENT OF FREIGHT AND ALL OTHER LAWFUL CHARGES.</small>  |                 |  |  |  |                                |                                   |
| <small>RECEIVED, SUBJECT TO THE TENDERS AND RULES IN EFFECT ON THE DATE OF THE ISSUE OF THIS BILL OF LADING, THE PROPERTY DESCRIBED ABOVE IN APPARENT GOOD ORDER, EXCEPT AS NOTED (CONTENTS AND CONDITIONS OF CONTENTS OF PACKAGES UNKNOWN), MARKED, CONSIGNEE, AND DESTINED AS INDICATED ABOVE. WHEN SAID CARRIER (THE WORD CARRIER BEING UNDERSTOOD THROUGHOUT THIS CONTRACT AS MEANING ANY PERSON OR CORPORATION IN POSSESSION OF THE PROPERTY UNDER THE CONTRACT) AGREES TO CARRY TO ITS USUAL PLACE OF DELIVERY AT SAID DESTINATION, IF ON ITS ROUTE, OTHERWISE TO DELIVER TO ANOTHER CARRIER ON THE ROUTE TO SAID DESTINATION, IT IS MUTUALLY AGREED AS TO EACH CARRIER OF ALL OR ANY OF SAID PROPERTY OVER ALL OR ANY PORTION OF THE SAID ROUTE TO DESTINATION AND AS TO EACH PARTY AT ANY TIME INTERESTED IN ALL OR ANY SAID PROPERTY, THAT EVERY SERVICE BE PERFORMED HEREUNDER SHALL BE SUBJECT TO ALL THE BILL OF LADING TERM AND CONDITIONS IN THE GOVERNING CLASSIFICATION ON THE DATE OF THE SHIPMENT. SHIPPER HEREBY CERTIFIES THAT HE IS FAMILIAR WITH ALL THE BILL OF LADING TERMS AND CONDITIONS IN THE GOVERNING CLASSIFICATION AND THE SAID TERMS AND CONDITIONS ARE HEREBY AGREED BY THE SHIPPER AND ACCEPTED FOR HIMSELF AND HIS ASSIGNS. NOTE - WHERE THE RATE IS DEPENDENT ON VALUE, SHIPPERS ARE REQUESTED TO STATE SPECIFICALLY IN WRITING THE AGREED OR DECLARED VALUE OF THE PROPERTY. THE AGREED OR DECLARED VALUE OF THE PROPERTY IS HEREBY SPECIFICALLY STATED BY THE SHIPPER TO BE NOT EXCEEDING:</small> |                 |  |  |  |                                |                                   |
| <small>\$ _____ PER _____ FREIGHT CHARGES PREPAID <input type="checkbox"/> COLLECT <input type="checkbox"/> FREIGHT PREPAID UNLESS COLLECT BOX IS CHECKED</small>   |                 |  |  |  |                                |                                   |

Commercial Bill of Lading, GFM

|  |                 |
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| Issue Date: 8 March 2016                             | Effective Date: |
| Military Surface Deployment and Distribution Command |                 |
| 1 Soldier Way  |                 |
| Scott Air Force Base, IL 62225                       |                 |


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| TRANSPORTATION FORMS/DOCUMENTATION (APPENDIX H) |
| SECTION N                                       |

|   |                 |   |   |  |                        |
|---|-----------------|---|---|--|------------------------|
| <b>COMMERCIAL BILL OF LADING</b>  |                 | <b>DATE</b>   |   | <b>B/L NO.</b>                               |                        |
| <b>CARRIER</b>  |                 |   | <b>SCAC</b>   | <b>CARRIER ACCOUNT NO.</b>                   |                        |
| <b>DESTINATION (Name, address and ZIP code)</b>                                       |                 |   | <b>ORIGIN (Name, address and ZIP code)</b>  |  |                        |
| SPLC (Dest.)  |                 |   | SPLC (Orig.)  |  |                        |
| <b>CONSIGNEE (Name, address and ZIP code of installation)</b>                         |                 |   | <b>SHIPPER (Name, address and ZIP code)</b>   |  |                        |
| GBLOC (Cons.)   |                 |   |   |  |                        |
| <b>APPROPRIATION CHARGEABLE</b>   |                 |   | <b>BILL CHARGES TO (Dep't/agency, bureau/office mailing address and ZIP code)</b>   |  |                        |
| <b>VIA (Route shipment when advantageous to the Government)</b>                       |                 |   | <b>AGENCY LOC CODE</b>  |  |                        |
| <b>MARKS AND ANNOTATIONS</b>  |                 |   |   |  |                        |
| <b>TOTAL PKGS.</b>  |                 | <b>DESCRIPTION OF ARTICLES (Use carrier's classification or tariff description if possible; otherwise use clear nontechnical description)</b> |   | <b>WEIGHT * (Pounds Only)</b>                |                        |
| <b>NO</b>   | <b>KIND</b>     | <b>HM</b>   |   | <b>FOR USE OF BILLING CARRIER ONLY</b>       |                        |
|   |                 |   | CLASSIFICATION ITEM NO.   | <b>Services</b>                              | <b>Rate</b>            |
|   |                 |   | RELEASE VALUE: Mileage:<br>TOTALS B/L: PCS: CUBE: WT:<br>This CBL consists of 3 page(s) and has no stop off.<br><br>SEE CONTINUATION PAGE(S) FOR ITEM DETAILS |  |                        |
|   |                 |   |   | <b>TOTAL CHARGES</b>                         |                        |
| <b>TARIFF/SPECIAL RATE AUTHORITY</b>  |                 | <b>PICKUP SERVICE FURNISHED</b>   |   | <b>SHIPPER'S INITIALS</b>                    |                        |
|   |                 | VEHICLE FULLY LOADED <input type="checkbox"/>   |   | <b>ROUTE ORDER/RELEASE NUMBER</b>            |                        |
| <b>STOP SHIPMENT AT</b>   |                 | <b>FURNISH INFORMATION ON CAR/TRUCKLOAD/CONTAINER SHIPMENTS</b>   |   |  |                        |
|   |                 | <b>INITIALS &amp; NO.</b>   | <b>SEAL NUMBERS</b>   | <b>LENGTH/CUBE</b>                           | <b>MARKED CAPACITY</b> |
| <b>FOR:</b>   |                 | <b>APPLIED BY:</b>  | <b>ORDERED</b>  | <b>FURNISHED</b>                             | <b>DATE</b>            |
| <b>CARRIER'S PICKUP DATE</b>  |                 | <b>SIGNATURE OF AGENT</b>   | <b>PER</b>  | <b>CARRIER WAY/FREIGHT BILL NO. AND DATE</b> |                        |
| <b>MODE</b>   | <b>ESTIMATE</b> | <b>NO CLS/CLS</b>   | <b>TYPE RATE</b>  | <b>PSC</b>                                   | <b>REASON</b>          |
|   |                 |   |   |  |                        |
| <b>ISSUING OFFICER AND OFFICE (issuing officer name, office and complete address)</b> |                 |   | <b>BY (Name of the delivering carrier)</b>  |  |                        |
|   |                 |   | DELIVERED THIS CONSIGNMENT COMPLETE & IN APPARENT GOOD ORDER<br>EXCEPT AS MAY BE INDICATED SHORTAGE <input type="checkbox"/> DAMAGED <input type="checkbox"/> |  |                        |
|   |                 |   | <input type="checkbox"/> CARRIER OSRD REPORT ATTACHED   |  |                        |
|   |                 |   | <input type="checkbox"/> DELIVERY AT DESTINATION FURNISHED  |  |                        |
|   |                 |   | <input type="checkbox"/> ACCESSORIAL SERVICES CERTIFICATION ATTACHED  |  |                        |
| <b>CONTRACT/PURCHASE ORDER NO. AND FOB POINT</b>                                      |                 |   | <b>DATED</b>  | <b>SIGNATURE OF AGENT</b>                    |                        |
|   |                 |   |   |  |                        |

THIS IS TO CERTIFY THAT HEREIN NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION, SUBJECT TO SECTION 1 OF THE CONDITIONS. IF THIS SHIPMENT IS TO BE DELIVERED TO THE CONSIGNEE WITHOUT RECOURSE OF THE CARRIER, THE CONSIGNEE SHALL SIGN THE FOLLOWING STATEMENT: THE CARRIER SHALL NOT MAKE DELIVERY OF THIS SHIPMENT WITHOUT PAYMENT OF FREIGHT AND ALL OTHER LAWFUL CHARGES.

THIS SHIPMENT IS FOR THE ACCOUNT OF THE U.S. GOVERNMENT AND IS SUBJECT TO THE TERMS AND CONDITIONS SET FORTH IN THE STANDARD FORM OF THE U.S. GOVERNMENT BILLS OF LADING AND TO ANY AVAILABLE SPECIAL RATES AND CHARGES.

ALL PARTIES HERETO AND THEIR ASSIGNS ARE FAMILIAR WITH AND AGREE THAT THIS BILL OF LADING IS SUBJECT TO: (1) THE TERMS AND CONDITIONS OF THE UNIFORM DOMESTIC STRAIGHT BILL OF LADING SET FORTH IN THE NATIONAL MOTOR FREIGHT CLASSIFICATION; AND (2) TARIFFS AND CLASSIFICATIONS IN EFFECT ON THE DATE HEREON RECEIVED IN APPROPRIATE GOOD ORDER. EXCEPTIONS NOTED:



PKFL830088

Commercial Bill of Lading, CMOS

|  |                 |
|--|-----------------|
| Issue Date: 8 March 2016                             | Effective Date: |
| Military Surface Deployment and Distribution Command |                 |
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| Scott Air Force Base, IL 62225                       |                 |

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|---|
| TRANSPORTATION FORMS/DOCUMENTATION (APPENDIX H) |
| SECTION N                                       |

|  |                 |                        |
|--|-----------------|------------------------|
| B/L NO: _____  |                 |                        |
| SHIPPER PROVIDED SHORT FORM BILL OF LADING - NOT NEGOTIABLE - DOMESTIC   |                 |                        |
| ALL PARTIES HERETO AND THEIR ASSIGNS ARE FAMILIAR WITH AND AGREE THAT THIS BILL OF LADING IS SUBJECT TO: (1) THE TERMS AND CONDITIONS OF THE UNIFORM DOMESTIC STRAIGHT BILL OF LADING SET FORTH IN THE NATIONAL MOTOR FREIGHT CLASSIFICATION; AND (2) TARIFFS AND CLASSIFICATIONS IN EFFECT ON THE DATE HEREON |                 |                        |
| ROUTE:   | RELEASE NO:     | B/L NO:                |
| SCAC:  | TYPE:           | TERMS:                 |
| SEAL NUMBERS:  | MILEAGE:        | *THIRD PARTY*          |
| TARIFF/SPECIAL RATE AUTH:  |                 | EAST CHGS:             |
| CARRIER WAY / FRT  |                 | DATE PREPARED:         |
| CONSIGNEE TO:  | OWNERSHIP SCAC: | MARKS AND ANNOTATIONS: |
|  | DODAAC:         |                        |
| DESTINATION/ SPLC:   |                 |                        |
| CONSIGNOR:   |                 | IPG:                   |
|  |                 | DDD:                   |
| SHIPPING POINT/ SPLC:  |                 |                        |

| P<br>C  | TY<br>PK | H<br>M | DESCRIPTION OF ARTICLES             | WEIGHT | RATE | EXT |
|---|----------|--------|-------------------------------------|--------|------|-----|
|   |          |        | THIS IS PAGE 1 OF PAGE (S)          |        |      |     |
|   |          |        | TOTAL PIECES TOTAL CUBE             |        |      |     |
|   |          |        | TOTAL WT OF ARTICLES                |        |      |     |
|   |          |        | TOTAL PALLET WT                     |        |      |     |
|   |          |        | GROSS WT                            |        |      |     |
|   |          |        | SEE PAGE 2 FOR SPECIAL INSTRUCTIONS |        |      |     |
|   |          |        | DECLARED VALUE OF GOODS:            |        |      |     |
|   |          |        | BILL DIRECT TO: FOR PAYMENT         |        |      |     |
| ISSUING OFFICE:                                   |          |        |                                     |        |      |     |
| PER: ECFL "AGENT" _____ DATE: _____ TIME: _____   |          |        |                                     |        |      |     |
| RECEIVED IN APPARENT GOOD ORDER: EXCEPTIONS NOTED |          |        |                                     |        |      |     |

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|---|
| TRANSPORTATION FORMS/DOCUMENTATION (APPENDIX I) |
| SECTION O                                       |

### APPENDIX I

#### HERO Certified Devices

| DATE TESTED | VENDOR      | MODEL        | COMM METHOD   | CONVEYANCE | CONFIGURATION                    | SAFE SEPARATION DISTANCES |
|-------------|-------------|--------------|---------------|------------|----------------------------------|---------------------------|
| 3/16/2010   | Qualcomm    | MCP200 WIB   | Cellular      | Tractor    | -                                | 18 inches                 |
| 6/24/2008   | DriverTech  | DT400        | Cellular      | Tractor    | -                                | 8 inches                  |
| 6/24/2008   | ComTech     | MT-2011      | LEO Satellite | Tractor    | -                                | 4 inches                  |
| 1/4/2013    | Qualcomm    | TT210        | Cellular      | Box Van    | Translucent Roof                 | 0/0                       |
| 9/6/2012    | Qualcomm    | TT210        | Cellular      | Box Van    | Metal Roof                       | 0/0                       |
| 8/12/2008   | Qualcomm    | T2           | Cellular      | Box Van    | Translucent Roof                 | 0/0                       |
| 5/7/2010    | SkyBitz     | GLS400 Rev P | LEO Satellite | Box Van    | Metal Roof                       | 0/0                       |
| 11/3/2009   | SkyBitz     | GLS400 Rev M | LEO Satellite | Box Van    | Metal Sides and Translucent Roof | 0/0                       |
|             |             | GLS400 Rev M | LEO Satellite | Box Van    | All Metal                        | 0/0                       |
| 3/25/2007   | Argo        | Eagle II     | Cellular      | Box Van    | All Metal Sides and Roof         | 1 foot                    |
| 4/26/2005   | SkyBitz GPS | GLS          | Satellite     | Box Van    | All Metal                        | 0/0                       |
| 4/28/2005   | Qualcomm    | T2           | Cellular      | Box Van    | All Metal                        | 0/0                       |

|  |                 |
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